

Netcong School District 26 College Road Netcong, New Jersey 07857

REGULAR BOARD MEETING

February 28, 2012 7:00 PM

AGENDA

I. CALL TO ORDER

A. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

B. FLAG SALUTE

C. MISSION STATEMENT

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. ROLL CALL

Mrs. Callahan	
Mr. Coladarci	
Mrs. Dalesandro	
Mr. McQueeney	
Mr. Olivo	
Mrs. Popelka	
Ms. Suflay	
Mr. Tranor	
Mr Morton	

E. NETCONG 2012-2013 PRELIMINARY BUDGET DISCUSSION

- A. Overview of projected revenues and expenditures
- B. Comments or questions from Board Trustees
- C. Comments or questions from members of the public
- D. Voting on budget resolutions

Motion by:	Seconded by:	

BE IT RESOLVED that resolution numbered 1 - 1 be adopted as presented:

1. Motion regarding FY 2012-2013 Tentative School Budget

BE IT RESOLVED that the Netcong School District Board of Education, in the County of Morris, New Jersey approves the 2012-2013 school district budget for submission to the Morris County Executive Superintendent as follows:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

<u>Fund</u>		<u>Budget</u>
General Fund	\$	4,072,608
Debt Service	\$	145,128
Grant/Special Revenues	\$	263,000
Total Base Budget	\$_	4,480,736

<u>BE IT FURTHER RESOLVED</u>, that the Netcong Board of Education approves that in the Borough of Netcong there should be raised for **General Fund** <u>\$4,072,608</u> and **Debt Service** <u>\$145,128</u> for the ensuing School Year 2012-2013; and

<u>WHEREAS</u>, the Netcong Board of Education has approved that there should be raised for the General Fund a tax levy of \$2,718,432 for the ensuing School Year 2012-2013.

BE IT FURTHER RESOLVED, included in the general fund appropriations is \$15,000 for deposit into the Board of Education's approved Capital Reserve Account for funding miscellaneous capital projects and equipment purchases; and.

BE IT RESOLVED, that the Netcong Board of Education, in the County of Morris, New Jersey approves following capital projects for the 2012-2013 school year:

Replacement of Netcong Elementary School Fence and Parking Lot Repair \$15,000

WHEREAS, pursuant to school district policy and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2012-2013 school year; and

<u>WHEREAS</u>, maximum expenditure amount allotted for travel and expense reimbursement for the 2011-2012 School Year was \$5,540; and

<u>WHEREAS</u>, travel and expense reimbursement has reached a total amount of \$260 as of February 28, 2011; <u>NOW, THEREFORE BE IT RESOLVED</u> that the Netcong School District Board of Education, in the County of Morris, New Jersey, hereby establishes the school district travel maximum for the 2011-2012 school tear at the sum of \$2,500.00, and

<u>BE IT FURTHER RESOLVED</u>, that the School Business Administrator Consultant shall track and record these costs to insure that the maximum amount is not exceeded.

Teaching Staff:	750
Child Study Team Staff	250
Administration	1,000
Central Services	_ 500
TOTAL	2,500

<u>WHEREAS</u>, N.J.A.C. 6A:23A-5.2(a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations:

Legal	\$ 15,000
Accounting	\$ 13,000
Extraordinary Services	\$135,250
Professional Development	\$ 1,250
Transportation	\$ 35,000

<u>WHEREAS</u>, Administration needs to notice the board if there arises a need to exceed said maximums. Upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

<u>WHEREAS</u>, the Netcong School District Board of Education establishes maximums for professional development in the areas listed above at a level of 120% of the amounts listed for the 2012-2013 school year.

FURTHER RESOLVED that the Netcong School District Board of Education authorizes the request for cap Banking of the associated dollar amount under the maximum permitted 2% cap tax levy calculated at \$54,369 for future use in the subsequent three fiscal years pending approval from the New Jersey Department of Education.

NOW, THEREFORE BE IT RESOLVED, that Netcong Board of Education, upon the recommendation of the Interim Superintendent and School Business Administrator, adopts the 2012-2013 Preliminary Annual School Budget (copy on file in the Board Office) for submission to the Morris County Executive Superintendent as set forth in the amount of:

<u>Fund</u>	Budget	Local Tax Levy
General Fund	\$ 4,072,608	\$ 2,718,432
Debt Service	\$ 145,128	\$ 145,128
Grant/Special Revenues	<u>\$ 263,000</u>	\$ N/A
Totals	<u>\$ 4,480,736</u>	<u>\$ 2,863,560</u>

Roll Call:

Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Ms. Suflay	Mr. Tranor	Mr. Morton

PETITIONS AND REQUESTS OF THE PUBLIC

Open to the Pu	<u>ıblic:</u>	<u>Tim</u>	e:	<u></u>
Moved by:		Second	led by:	
Voice Vote:	Ayes:	Nays:	Abstentions:	<u> </u>
individe The principal matter	dual address the Board, give ublic portion shall be limited oard wishes to remind all apple of keeping the public cases.	ving name and address, ed to thirty minutes with attendees at its meeting ompletely informed, by of the Netcong Public So	s, comments or concerns. The and asks that all remarks be din a five-minute time limit on ethat while it subscribed without policy it cannot allow public of the chool is of interest or concern, to and of Education, either by to	rected to the Chair. ach participant. It reservation to the discussion of personnel the matter
Close to the Pr	ublic:	Tim	e:	_
Moved by:		Second	led by:	<u></u>
Voice Vote:	Ayes:	Nays:	Abstentions:	

II. PRESIDENT'S COMMENTS

III. INTERIM SUPERINTENDENT'S COMMENTS

1. Fire Drill Report

	DATE/TIME	EVACUATION TIME
Netcong Public School	02/10/12 – 2:11 p.m. – 2:13 a.m.	2:00 Minutes
Netcong Public School – Non Fire	02/23/12 – 1:22 p.m.	20 Minutes
Evacuation Drill		

	2.	CSA	Search	 Calendar 	and	Profession	al Serv	vices C	ontra
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Moved by	<i>y</i> :	Seconded by	v:

BE IT RESOLVED that the Netcong Board of Education approves the attached Consultant Contract for Chief School Administrator Search between the Netcong Board of Education and Lessons Learned, LLC effective February 29, 2012 through August 1, 2013 in the amount of \$4,000 per the attached agreement.

Roll Call:

Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Ms. Suflay	Mr. Tranor	Mr. Morton

3. Principal's Monthly Report

IV. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS

School Board Elections

1. Budget/Election Timeline as follows:

January – February 2012	Board Committee Meetings as per schedule
February 27, 2012	Proposed Tentative Budget sent to full Board
March 5, 2012	Adoption and Filing of Preliminary Budget to ECS
March 18, 2012	Last day to Advertise for Public Hearing
March 22, 2012	Last day for Budget approval by ECS
March 27, 2012	Public Hearing – Adopt Final Budget
June 8, 2012	Nominating Petitions must be filed by 4:00 PM to County Clerk

2. Board of Education Meeting Dates and Calendar through December 31, 2012

<u>BE IT RESOLVED</u> that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and Business Administrator, approves the following schedule of meetings until the Board's Reorganization meeting on January 8, 2013. These additional meetings are necessary due to the Board's action to move the annual election to November.

April 24, 2012	Regular Business Meeting / B.O.E. Annual Appointments
May 8, 2012	Board of Education Committee Meetings
May 22, 2012	Regular Business Meeting
June 12, 2012	Board of Education Committee Meetings
June 26, 2012	Regular Business Meeting
July 2012	No Meeting to be held in July.
August 14, 2012	Board of Education Committee Meetings
August 28, 2012	Regular Business Meeting
September 11, 2012	Board of Education Committee Meetings
September 25, 2012	Regular Business Meeting
October 9, 2012 October 30, 2012* * Represents 5 th Tuesda	Board of Education Committee Meetings Regular Business Meeting
November 13, 2012	Board of Education Committee Meetings
November 27, 2012	Regular Business Meeting
December 11, 2012	Board of Education Committee Meetings
December 18, 2012	Regular Business Meeting

In the event that said schedule is hereafter revised, the Board Secretary is hereby directed to post and direct notice to the Daily Record and The Reporter at least 48 hours before the revised meeting date; to file such notice with the Municipal Clerk of Netcong and mail said notice to those persons requesting the same.

Roll Call:

Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Ms. Suflay	Mr. Tranor	Mr. Morton

- 3. Board of Education Meeting Superintendent's Evaluation (March/April)
- 4. 2012-2013 NJSBAIG Grant Application Submission

BOARD CORRESPONDENCE	
Moved by:	Seconded by:

RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
Mrs. Sharon Still	Tri-Town Summer Camp	Dr. Dwight Pfennig, Interim Superintendent
	Introduction and Request for	Mr. Todd Morton, Board President
	Facities Use Consideration	Members, Netcong Board of Education

Voice Vote:	Ayes:	Nays:	Abstentions:	
	<u>-</u>	<u>-</u>		

V. OLD BUSINESS

VI. COMMITTEE REPORTS

A. FINANCE/FACILITIES - Robert Olivo, Chairperson Joe Coladarci, Member

 $Berna dette\ Dales and ro,\ Member$

Todd Morton, Member

Moved by:	Seconded by:	

BE IT RESOLVED that resolution numbers 1 - 10 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the bills list dated February 28, 2012.

(To be distributed Monday)

2. **BE IT RESOLVED** that the Netcong Board Secretary pursuant to N.J.A.C.6A:23-2.11(c) (3) certifies that as of January 31, 2012 no budgetary line item accounts have been over expended in violation of N.J.A.C. 6A:23-2.11(c) (3).

Business	Administrator

- 3. **BE IT RESOLVED** that the Netcong Board of Education accepts the financial Reports of the School Business Administrator/Board Secretary for the month of January 31, 2012 and after the review of the Secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the Maschio Food Service report for the month of January 2012, which shows a monthly income lncome of \$1,278.45 and a year-to-date income loss of \$(402.72).

(Attachment #1)

5. <u>BE IT RESOLVED</u> that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following Use of School Facilities Requests as noted:

Group	Purpose	Date	Time	Fee (if applicable)
Lenape Valley High School	Practice	Monday - Friday	3:00 am - 5:30 pm	No Charge
Boys' Lacrosse		03/02/12, 03/07/12		
Skot Koenig		03/08/12, 03/09/12		
		03/12/12, 03/19/12		
		03/20/12		
		March, April & May -		
		Gym will only be utilized		
		On Inclement Weather		
		Days and only in event		
		that field is not available		
		for use of the team at		
		LVHS.		
Netcong PTA	Tricky Tray	Friday, June 1, 2012	6:00 pm – 9:00 pm	No Charge
		(Set –Up Gymnasium)		
		Saturday, June 2, 2012	8:00 am – 9:00 pm	

^{*} All dates/times are subject to cancellation in the event of inclement weather by the Acting Superintendent in consult with the Board President or Vice President and the Finance & Facilities Committee Chairperson.

- 6. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and the Business Administrator approves payment to Fine Wall Corporation (Application #7) in the amount of \$35,197.50 for services through October 31, 2011 as per the authorization of Parette Somjen Architects and Gianforcaro AEP.
- 7. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and the Business Administrator approves payment to Gianforcaro AEP in the amount of \$2,400.00 for professional services through January 31, 2012.

8. **<u>BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and Business Administrator, approves the following resolution:

RESOLUTION CONCERNING CHAPTER 78 – SECTON 125 FLEXIBLE SPENDING ACCOUNTS & PREMIUM ONLY PLANS

Pursuant to the requirements of NJPL 2011 Chapter 78, the Netcong Board Of Education hereby resolves to implement a Section 125 Flexible Spending Account (FSA) program and Premium Only Plan (POP) effective May 1, 2012 as follows:

Pursuant to the proposal presented February 17, 2012, the Board accepts the recommendation of its group insurance broker, Brown & Brown Benefit Advisors, Inc. to designate Aflac as the district's FSA and POP administrator.

This recommendation includes Aflac implementing these plans at no cost to the district with the Board's continued permission to allow Aflac to offer its Voluntary benefit plans to all eligible employees.

The Board appoints Brown & Brown Benefits Advisors, Inc. as its broker-of-record for the district's Aflac FSA, POP and Voluntary benefit plans.

All appropriate Board of Education staff are authorized to take such action and affect such documentation as necessary to implement these changes.

9.

A RESOLUTION BINDING THE NETCONG BOARD OF EDUCATION TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") Bid Cooperative Pricing System ID#E8801-ACECPS

<u>WHEREAS</u>, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and

<u>WHEREAS</u>, the Netcong Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

<u>WHEREAS</u>, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2014 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

<u>WHEREAS</u>, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

<u>WHEREAS</u>, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

<u>WHEREAS</u>, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it **FURTHER RESOLVED** that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2014 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Public School.	to submit an amended	TTZUTT NCLB App.	ication on behan of the	e metcong
uone senoor.				

10. **BE IT RESOLVED** by the Netcong Board of Education to authorize the Interim Superintendent and

Roll Call:

Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Ms. Suflay	Mr. Tranor	Mr. Morton

B. PERSONNEL

Frank Tranor, Chairperson Marianne Callahan, Member Lynn Popelka, Member Todd Morton, Member

Move BE I	•	that resolution n	umbers 1 - 1 be a	Seconded dopted as pr	•			
1.	Superintendent	LVED, that the No. approves the folks noted, county approved.	lowing individua	l as substitu	te teachers pen	ding final Co	ounty approva	
			u. Voini Cuin					
Call:								
Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Ms. Suflay	Mr. Tranor	Mr.

C. EDUCATION

Patrick McQueeney, Chairperson Robert Olivo, Member Colleen Suflay, Member Todd Morton, Member

Moved b	y:	<u>Se</u>	econde	ed I	oy:

BE IT RESOLVED that resolutions numbered 1 - 3 be adopted as presented:

- 1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the submission of the New Jersey School Boards Association Insurance Group (NJSBAIG) ERIC-West Sub fund "Safety Grant Program" application, in the amount of \$3,100.00 for the period July 1, 2012 to June 30, 2013.
- 2. <u>BE IT RESOLVED</u> that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the submission of the "Race to the Top Round 3" Grant Project application.

3. <u>BE IT RESOLVED</u> that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the workshops/conferences for the months of March and April 2012 as listed:

Date	Teacher	Subject	Estimated Cost
03/21/12	Mr. Eberhardt	Test Coordinator Workshop	No Charge
		Mount Laurel, NJ	Mileage (Current Exp.)
03/24/12	Ms. Morin	NJSSNA Annual Conference	No Charge
		New Brunswick, NJ	Mileage (Current Exp.)
03/30/12	Mr. Eberhardt	2012 Effective Practice Showcase Conference	\$189.00/ N.C.L.B. Title IIA
		Eatontown, NJ	Mileage (Current Exp.)
04/26/12	Mr. Eberhardt	Cambridge Learning	No Charge
		Hamilton, NJ	Mileage (Current Exp.)

Date	Board Member	Subject	Cost
		, and the second	Budget Line Item
02/1/12 - 03/29/12	Mrs. Dalesandro	Accountability Act Mandated Training	\$50.00
T.B.D.		Governance IV: Legal Update and Anti-	11-000-230-590-000-000
		Bullying Bill of Rights	
02/1/12 - 03/29/12	Ms. Suflay	Accountability Act Mandated Training	\$50.00
T.B.D.		Governance II: Finance	11-000-230-590-000-000

Roll Call:

Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Ms. Suflay	Mr. Tranor	Mr. Morton

VII. NEW BUSINESS

VIII. MISCELLANEOUS

PETITIONS AND REQUESTS OF THE PUBLIC

Open to the Public:		Time:	Time:		
Moved by:		<u>Seconde</u>	ed by:	<u></u>	
Voice Vote:	Ayes:	Nays:	Abstentions:	<u> </u>	
individual address	s the Board, giving nar		nments or concerns. The Boathat all remarks be directed to limit on each participant.		
keeping the public concerning the sta	c completely informed aff of the Netcong Pub	l, by policy it cannot allow	e it subscribes without reserve y public discussion of persons concern, the matter should be hone or letter.	nel matters. If a matter	
Close to the Publi	c:	Time:			
Moved by:		<u>Seconde</u>	ed by:		
Voice Vote:	Ayes:	Nays:	Abstentions:		
IX. EXECUT	TIVE SESSION		Time:		
Motion by:		Seconded by:			
DECOLVED		12 and 10.4 12 that the N	Interna Doord of Education		

<u>RESOLVED</u>, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

Χ.	EXECUTIVE SESSION – A motion is requested to come out of executive session.					
	Motion by:	Seconded by:				
XI.	POSSIBLE MOTIONS FOLLOWING EXECUTIVE SESSION					
	Motion by:	Seconded by:				
XII.	ADJOURNMENT – A mo	ion is requested to adjourn. Time:				
	Motion by:	Seconded by:				