



Our Children  
Our School  
Our Future

**Netcong School District  
26 College Road  
Netcong, New Jersey 07857**

**REGULAR BOARD MEETING  
February 26, 2013  
7:00 P.M.**

## **MEETING MINUTES**

### **I. CALL TO ORDER**

The meeting was called to order at 7:00 PM by Board President Bernadette Dalesandro. The meeting was held in the Netcong Public School Annex Building as publicly advertised.

**A. FLAG SALUTE** - All of those present participated in the salute to the flag.

**B. OPEN PUBLIC MEETING ACT PROCLAMATION**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**C. MISSION STATEMENT**

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

**D. BOARD GOALS**

- Student Achievement - Continue to improve student achievement in NJASK test scores to garner achievable AYP results.
- School Climate and Culture – Develop a student-centered school climate and culture that affords every student the opportunity to develop intellectually, ethically, and personally to the fullest extent of his or her abilities.
- Communication – Improve communications both internally and externally as a means to advance student advocacy and public confidence in our schools.
- Fiscal – Promote a school choice initiative as a means to advance public confidence in our schools as well as provide a revenue stream regarding school finance.

**E. DISTRICT GOALS**

- Fiscal – Address and resolve QSAC fiscal management recommendations.
- School Climate and Culture – Support district initiatives regarding a student-centered school climate and culture that affords every student the opportunity to develop intellectually, ethically, and personally to the fullest extent of his or her abilities.
- Strategic Plan – Develop a 5-year strategic plan in all areas of instruction and programs, personnel, fiscal management, operations, and governance as a means to advance student achievement and promote public confidence in our schools.

**F. ROLL CALL**

Ms. Albensi	Present
Mrs. Callahan	Present
Mr. Coladarci	Present
Mr. McQueeney	Present
Mr. Morton	Absent – Had a family event and notified the Board President in advance
Mrs. Popelka	Present – Arrived at 7:04 PM
Mr. Stevens	Absent – Had a family event and notified the Board President in advance
Ms. Sufly	Present
Mrs. Dalesandro	Present

**PETITIONS AND REQUESTS OF THE PUBLIC**

Board Trustee McQueeney moved, seconded by Board Trustee Sufly, to open the public session at 7:01PM and was approved by a unanimous vote by all members present. President Dalesandro opened the meeting to the public at 7:01PM.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

Board Trustee McQueeney moved, seconded by Board Trustee Sufly, to open the public session at 7:01PM and was approved by a unanimous vote by all members present. President Dalesandro closed the meeting to the public at 7:01PM.

## **EXECUTIVE SESSION**

Motion by Board Trustee McQueeney, seconded by Board Trustee Coladarci, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding legal matters (bonding attorney). It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 7: 01 PM and was approved by unanimous voice vote by all members present.

## **EXECUTIVE SESSION**

Board Trustee Popelka made a motion to come out of executive session. It was seconded by Board Trustee McQueeney and carried by unanimous voice vote by all members present at 7:28 PM.

## **II. PRESIDENT'S COMMENTS**

Mrs. Dalesandro informed the board that NJSBA will be conducting training on April 4th in Rockaway on School Finance and encouraged all members to make an effort to attend. She also informed the board about another opportunity for training on March 27th in Paramus on Safe and Secure Schools. She asked that the flyer be sent out to all parents and school staff to gauge their interest and availability to attend.

Mrs. Dalesandro also informed the public that NJSBA has partnered with NJ EDGE (Network for Research and Education) to help districts reduce their Tech costs. NJ EDGE is presently preparing a quote for our review.

Mrs. Dalesandro stated that the board was firmly entrenched in the budget process preparation. She stated that March 5th the board would meet to adopt a tentative budget number and then on March 26th the board would hold the Public hearing. Mrs. Dalesandro also mentioned the Governor address today and she quoted him as saying "no school district will lose money under his formula." We will know tomorrow what our fate is.

Mrs. Dalesandro was also very happy to report that on Feb 21st the Shared Services Committee meet with representatives from Byram, Stanhope and Lenape Valley. She then reported that her and Mr. Carroll presented an opportunity for ALL to share a Curriculum Coordinator and ALL agreed to budget and share. Mrs. Dalesandro stated that the idea was 40 years to late and this should have been done in 1974 when the Lenape Valley school district was created. This will help put all incoming Freshman on the same page as they enter high school. She also asked that the Lenape Valley community start and share an Honor Academy for 8th graders. The idea will be brought back to their boards for review. The committee will meet again to explore more shared service opportunities.

Mrs. Dalesandro then welcomed the Gifted and Talented students and thanked them for their work on the presentation "Our Town" that they will be presenting tonight. As a life long resident Mrs. Dalesandro stated she was very excited to see the presentation and learn some more town history.

Mrs. Dalesandro said that the board minutes dating back to 1909 had recently been discovered in an old safe and the discovery was in line with the presentation tonight. Mrs. Dalesandro then read the Board minutes from Feb 1913. It was interesting to note that 100 hundred years ago the board approved the bills list and the electric bill was only .75 cents for the month.

### **III. CHIEF SCHOOL ADMINISTRATOR'S COMMENTS**

The Chief School Administrator spoke to the below:

#### 1. Fire Drill/Security Report

	<b>DRILL</b>	<b>DATE/TIME</b>	<b>EVACUATION TIME</b>
Netcong Public School	Fire	02/25/13 10:45	2:00 Minutes
Netcong Public School	Lock Down	02/25/13 1:43	N/A

#### 2. Suspensions

<b>GRADE</b>	<b>INFRACTION</b>	<b>ISS</b>	<b>OSS</b>
8	Insubordination, disrespect, and noncompliance	1 Day	
8	Insubordination, disrespect and defiance	2 Days	
8	Insubordination, disrespect and defiance	1 Day	

#### 3. HIB N/A

### **IV. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS**

No report.

### **BOARD CORRESPONDENCE AND MINUTES**

#### **Approval of Board Minutes**

Board Trustee McQueeney moved the following resolution and was seconded by Board Trustee Sufly.

**BE IT RESOLVED**, that the minutes of the following meeting(s) be approved as submitted:

<b>Date</b>	<b>Meeting</b>
1/22/13	Regular Meeting

All Meeting Minutes were approved by voice vote by all members present, except Lynn Popelka who abstained.

### **V. OLD BUSINESS**

Board Trustee McQueeney inquired about the Board and District Goal signage. He stated that 2013-2014 goals should be displayed in July.

**VI. COMMITTEE REPORTS**

**A. GOVERNANCE/POLICY/FINANCE - Bernadette Dalesandro, Chairperson  
Joe Coladarci, Member  
Patrick McQueeney, Member  
Colleen Suflay, Member**

Board Trustee McQueeney and Board Trustee Suflay moved the following resolutions.

**BE IT RESOLVED** that resolution number 1 - 9 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following resolution:

Waiver of Requirements for Special Education Medicare Initiative (SEMI) Program

**WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for the 2012-2013; and

**WHEREAS**, the Netcong Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students.

**NOW, THEREFORE BE IT RESOLVED**, that the Netcong Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris, an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2012-2013 school year.

SEMI question by Board Trustee Albsensi – waived this year (need training for staff)

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following resolution:

**WHEREAS**, the Net payroll account for the Netcong Board of Education has prior balances as follows, and

\$1,495.85	stale checks (prior resolution)
(\$1,422.93)	prior-year adjustments
<u>(\$7.01)</u>	prior-year balance
\$65.91	amount to be cancelled

**NOW, THEREFORE BE IT RESOLVED**, that the Business Administrator cancel \$65.91 from the net payroll account to the General fund under Miscellaneous Revenue.

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following resolution:

Motion to acknowledge the re-issue of the \$325,000. temporary note (issued to refund the \$325,000. temporary note issued on February 15, 2012 and maturing February 15, 2013 as per the Resolution adopted at the January 24, 2012 Board of Education meeting.) Notes are registered under Valley National Bank, Wayne, NJ. Interest is at the rate of 1.75%.

4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, approves the bills list dated bills list dated January 23, 2013 to February 15, 2013 in the amount of \$569,771.69. **Board Trustee Popelka and Board Trustee McQueeney tabled GEN ADM TREAS SAL.**

5. **BE IT RESOLVED** by the Netcong Board of Education, to approve the second reading and adoption of the following Bylaw, Policy and Regulation Revisions:

<i>Number</i>	<i>Title</i>
0132	Executive Authority (Revised)
2415	No Child Left Behind Programs (Revised)
2431	Athletic Competition (Revised)
2468	Independent Educational Evaluations (New)
3230	Outside Activities (Revised)
3281	Inappropriate Staff Conduct (Revised)
4230	Outside Activities (Revised)
4281	Inappropriate Staff Conduct (Revised)
6113	E-Rate (New)
6163	Advertising on School Property (New)
6480	Purchase of Food Supplies (Revised)
8505	School Nutrition (Revised)

<i>Number</i>	<i>Title</i>
R 2431.1	Emergency Procedures for Athletic Practices and Competitions (Revised)
R 2431.2	Medical Examination to Determine Fitness for Participation in Athletics (Revised)
R 3230	Outside Activities (Revised)
R 4230	Outside Activities (Revised)
R 4281	Inappropriate Staff Conduct (Revised)

6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator and Interim Business Administrator, rescinds the contract with Nisivoccia, LLP for Audit Services for the 2012-2013 school year at a cost of \$16,100.00.

7. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator and Interim Business Administrator, approves the contract with Nisivoccia, LLP for Audit Services for the 2011-2012 school year at a cost of \$16,100.00.

8. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby authorizes the submission of the IDEA application for Fiscal Year 2013, and accepts the grant award of the funds upon subsequent approval of the FY 2013 IDEA application in the following amounts:

	<u>Basic</u>	<u>PreSchool</u>
Public	\$77,750	\$1,313
NonPublic	\$20,733	\$4,201

9. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator and Interim Business Administrator, approves reducing the original agreement for Nisivoccia & Company for additional accounting to close the 11-12 school year from \$5000.00 to \$2500.00. (PO #201300402, Check #8755)

**Roll Call:**

Ms. Albensi	Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mr. Stevens	Ms. Suflay
Yes	Yes	Yes	Yes	Yes	Absent	Yes	Absent	Yes

**B. FACILITIES/OPERATIONS - Joe Coladarci, Chairperson  
Marianne Callahan, Member  
Lynn Popelka, Member  
Bernadette Dalesandro, Member**

Chairperson Coladarci spoke to the following:

- balanced HVAC
- walkthrough list
- fire/emergency lighting
- emergency binders for shutoffs

Board Trustee Coladarci and Board Trustee McQueeney moved the following resolutions.

**BE IT RESOLVED** that resolution number 1 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Facilities usage as follows:

NAME	PURPOSE	DATE	TIME
Crossroads Basketball LLC	AAU tryouts/clinics	March 2	8:00 AM – 2:00 PM
Lenape Valley Lacrosse Club	Boys Youth Lacrosse Practice	March 7, 14, 21, 28	5:00 PM – 7:00 PM
		March 1, 8, 15, 22, 29	5:00 PM – 7:00 PM
		March 2, 9, 16, 23, 30	Noon – 2:00 PM
		April 4, 11	5:00 PM – 7:00 PM
		April 5, 12	5:00 PM – 7:00 PM
		April 6, 13	Noon – 2:00 PM
		Requesting to use parking lots ONLY.	

**Roll Call:**

Ms. Albensi	Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mr. Stevens	Ms. Suflay
Yes	Yes	Yes	Yes	Yes	Absent	Yes	Absent	Yes

**C. PERSONNEL**

**Colleen Suflay, Chairperson  
 Bill Stevens, Member  
 Marianne Callahan, Member  
 Bernadette Dalesandro, Member**

Chairperson Suflay spoke to the following:

- budget discussion and staffing
- shared services
  - \*curriculum coordinator
  - \*articulation
- action plan for staff communication
- budget wish list

Board Trustee Suflay and Board Trustee Callahan moved the following resolutions.

**BE IT RESOLVED** that resolution numbers 1 –3 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Linda M. Hoyer as a substitute custodian at the rate of \$10 per hour effective February 27, 2013.

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, approves the following Professional Development:

NAME	COURSE	LOCATION	DATES	COST
Jane Morin	NJ State School Nurses Association Conference	Parsippany, NJ	March 8-9, 2013	\$229.00
Ann Marie Evans	Orton-Gillingham Workshop	Morris Plains, NJ	March 25-28, 2013	\$900.00
Suzanne DeKleine Robert DeKleine	Differentiate Your Writing Instruction	Parsippany, NJ	April 24, 2013	\$215.00 Each \$430.00 Total

3. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, approves Sandra Jensen to chaperone the 8th grade trip to Washington D.C. on March 26, 27, & 28, 2013.\*

\* The current rate as per the negotiated agreement for an overnight trip is salary plus \$313.71.

**Roll Call:**

Ms. Albensi	Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mr. Stevens	Ms. Suflay
Yes	Yes	Yes	Yes	Yes	Absent	Yes	Absent	Yes



**D. CURRICULUM/INSTRUCTION** Patrick McQueeney, Chairperson  
 Leslie Albensi, Member  
 Todd Morton, Member  
 Bernadette Dalesandro, Member

Chairperson McQueeney spoke to the following:

- 2/7 Met with Curriculum/Instruction Committee
- tech updates needed
- newest computers are 6 years old
- Special Education supplies
- tremendous presentation by 4<sup>th</sup> Grade G&T and proposed a standing agenda item that student/teacher presentations occur every meeting

Board Trustee McQueeney and Board Trustee Sufly moved the following resolutions.

**BE IT RESOLVED** that resolution numbers 1 –2 be adopted as presented:

1. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, approves County College of Morris student Kelsey McConnell for field experience.

- Ms. McConnell will be working with Mrs. DeKleine
- Hours to be completed by April 25, 2013

2. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, approves County College of Morris student Lauren Pantellena for field experience.

- Ms. Pantellena will be working with Mrs. DeKleine
- Hours to be completed by April 25, 2013

**Roll Call:**

Ms. Albensi	Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mr. Stevens	Ms. Sufly
Yes	Yes	Yes	Yes	Yes	Absent	Yes	Absent	Yes

**VII. NEW BUSINESS**

No report.

**VIII. MISCELLANEOUS**

No report.

## **PETITIONS AND REQUESTS OF THE PUBLIC**

Board Trustee McQueeney moved, seconded by Board Trustee Popelka, to open the meeting to the public for questions and was unanimously approved by voice vote by all members present at 8:36 PM.

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

Kelly Stephens – 95 Willtop Road

- conferences (working on it)
- articulation (parents of incoming freshman, Netcong typically did not share rec)

Cathy DeVito – Thank you for taking the steps to rectify pensions.

Board Trustee McQueeney moved and seconded by Board Trustee Callahan, to close the public session at 8:41 PM and was approved by unanimous vote by all members present.

## **IX. EXECUTIVE SESSION**

Motion by Board Trustee McQueeney, seconded by Board Trustee Callahan, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding personnel issues. The session was closed the public session at 8:42 PM and was approved by unanimous voice vote by all members present.

(Ms. Albensi was excused from the Executive Session as it pertained to the evaluation of the Chief School Administrator.)

## **X. EXECUTIVE SESSION**

Board Trustee Popelka made a motion, seconded by Board Trustee Sufly to come out of executive session and carried by unanimous roll call vote by all members present at 9:52 PM.

## **XI. ADJOURNMENT**

There being no further business to come before the board, Board Trustee Popelka, seconded by Board Trustee Sufly called for adjournment at 9:52 PM. Motion carried by unanimous roll call vote to adjourn the February 26, 2013 Business Meeting of the Netcong Board of Education at 9:52 PM.

### **Roll Call:**

Ms. Albensi	Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mr. Stevens	Ms. Sufly
Yes	Yes	Yes	Yes	Yes	Absent	Yes	Absent	Yes