



**Netcong School District
26 College Road
Netcong, New Jersey 07857**

**13-14 BUDGET ADOPTION and
REGULAR BOARD MEETING MINUTES**

**March 26, 2013
7:00 P.M.**

I. CALL TO ORDER

The meeting was called to order at 7:03 PM by Board President Bernadette Dalesandro. The meeting was held in the Netcong Public School Annex Building as publicly advertised.

A. FLAG SALUTE

B. OPEN PUBLIC MEETING ACT PROCLAMATION

Was ready by Board President Bernadette Dalesandro and is made part of the minutes. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. BOARD GOALS

- Student Achievement - Continue to improve student achievement in NJASK test scores to garner achievable AYP results.
- School Climate and Culture – Develop a student-centered school climate and culture that affords every student the opportunity to develop intellectually, ethically, and personally to the fullest extent of his or her abilities.
- Communication – Improve communications both internally and externally as a means to advance student advocacy and public confidence in our schools.
- Fiscal – Promote a school choice initiative as a means to advance public confidence in our schools as well as provide a revenue stream regarding school finance.

E. DISTRICT GOALS

- Fiscal – Address and resolve QSAC fiscal management recommendations.
- School Climate and Culture – Support district initiatives regarding a student-centered school climate and culture that affords every student the opportunity to develop intellectually, ethically, and personally to the fullest extent of his or her abilities.
- Strategic Plan – Develop a 5-year strategic plan in all areas of instruction and programs, personnel, fiscal management, operations, and governance as a means to advance student achievement and promote public confidence in our schools.

F. ROLL CALL

Ms. Leslie Albensi	Present	Mrs. Lynn Popelka	Absent
Mrs. Marianne Callahan	Present	Mr. William Stevens	Present
Mr. Joseph Coladarci	Present	Ms. Colleen Sufly	Present
Mr. Patrick McQueeney	Present	Mrs. Bernadette Dalesandro	Present
Mr. Todd Morton	Absent		

Mr. Kevin Carroll – CSA	Absent	Mrs. Lorraine Frega – Interim BA	Present
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Also Present:

Three (3) Teachers
 One (1) member of the Public

II. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Patrick McQueeney moved, seconded by Board Trustee Bill Stevens to open the public session at 7:06 PM and was approved by unanimous voice vote by all members present. President Bernadette Dalesandro opened the meeting to the public at 7:06 PM

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

Board Trustee Patrick McQueeney moved, seconded by Board Trustee Colleen Sufly, to close the public session at 7:04 PM and was approved by unanimous voice vote by all members present. President Bernadette Dalesandro closed the meeting to the public at 7:04PM.

III. EXECUTIVE SESSION

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters and matters which are attorney-client privileged. . It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

IV. PRESIDENT'S COMMENTS

1. Mrs. Dalesandro gave the Board a review of training and education opportunities available through NJSBA. On April 4th a School Finance class will be held at the Copeland School in Rockaway, NJ, at 6pm. Currently she, Mr. Carroll, Mr. Stevens and Mr. McQueeney will be attending.

Mrs. Dalesandro also informed the board that on April 30th, another seminar in the Student Achievement series will be given by Dr Tracey Severns in Bloomfield, NJ. She encouraged any board member who has not attended her presentation to do so. It is worth your time and our students will benefit.

Mrs. Dalesandro also polled the board to check on each board members progress in scheduling and completing their individual mandated training. All members were on track.

2. Mrs. Dalesandro informed the public that the Board will be sending out an RFP for an exclusive 403(b) provider. The board will be looking for a company that can provide our valued staff better service and lower fees. The RFP is scheduled to be released to the public on Friday April 5th and the Board is planning on appointing a sole provider at its May meeting.
3. Mrs. Dalesandro stated that this evening she will be giving the budget presentation in the absence of Mr. Carroll. She explained that Mr. Carroll was chaperoning the 8th Grade class trip in Washington D.C. She pointed out that Mr. Carroll prepared the slides but she would be speaking from the heart about the budget.

She also stated that a budget is a blueprint for moving forward and our blueprint tonight shows fiscal responsibility and keeps spending in check while showing fiscal discipline.

V. CHIEF SCHOOL ADMINISTRATOR'S COMMENTS

1. Suspensions

GRADE	INFRACTION	ISS	OSS
8	Discipline/Insubordination	2 Days	
6	Simple Assault	1 Day	
7	Disrespecting an Adult	1 Day	
7	Disrespecting an Adult	1 Day	
8	Inappropriate Behavior		2 Days

2. HIB

GRADE	HIB	OUTCOME
6	Yes	Discipline/Counseling
6	Yes	Discipline/Counseling
8	Yes	Discipline/Counseling

Board Trustee Patrick McQueeney moved, seconded by Board Trustee Marianne Callahan to accept the Chief School Administrators report on Suspensions and HIB and was accepted by unanimous roll call vote by all members present with the abstention of Board Trustee Marianne Callahan.

Roll Call:

Ms. Albensi	Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mr. Stevens	Ms. Suflay
Yes	Abstained	Yes	Yes	Yes	Absent	Absent	Yes	Yes

VI. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS

A. MEETING ANNOUNCEMENT

"This is a budget hearing/regular meeting of the Netcong Board of Education held for the purpose of adopting the 2013-2014 budget and transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the Daily Record was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.

PUBLIC PRESENTATION OF THE 2013-2014 BUDGET

Before beginning the budget presentation Mrs. Dalesandro thanked Mrs. Frega and her staff for their hard work and dedication to the preparation of this year's budget. Mrs. Dalesandro stated that this year it took more people to complete the budget process because of the mess the back office was left in by previous employees.

Mrs. Dalesandro then opened her presentation with the following statement:

Enrollment grows and declines. Educational goals and programs evolve. Finances expand and tighten. During my Board of Education career I have experienced all of those trends and then some. They underscore why public education must be a forceful and energetic institution which adapts and improvises to meet the needs of its students. This budget does just that! Our enrollment is up from 281 students in Oct 2011 to 314 in Oct of 2012, we project our enrollment to be higher in 2013 and we will be receiving our first Choice students in September as we begin our journey as a choice school. As our enrollment grows, so does our budget.

Mrs. Dalesandro stated that the 2013-2014 school budget will have a slight increase of 1% to the tax levy and it is the first increase in over 6 years. She then highlighted some of the items that this budget addressed.

For the first time ever the board has budgeted for a comprehensive Strategic Planning process. This will allow us to plan to be better.

Mrs. Dalesandro was very excited to report that this budget included a district wide curriculum and instructional coordinator to be shared with our sister schools, Byram, Stanhope and Lenape Valley. She stated that it was an idea of hers for a long time that has finally come about. She was very happy to report all the districts have budgeted \$25,000.00 each and that Netcong will be the lead and house the new coordinator. She again stated that this concept was 40 years too late but worth the wait.

Mrs. Dalesandro affirmed that with this budget we would be improving our technology infrastructure and the accessibility and availability of computer devices for our students and teachers. She highlighted that we will be upgrading our infrastructure with new switches and upgraded and increased band width. We will be going from 30 to 50. This would be an upgrade and a cost savings in one. The board has also planned to bury the Cat 5 line going from the main building to the board office. She emphasized that this budget included the purchase of 150 Chrome books, one for each 6th, 7th and 8th grader.

She reported the budget includes two new programs, Genesis and IEP Direct. The Genesis program will help enhance communication between parents and teachers. Parents will have the ability to look on line at their child's grades and homework assignments. This is the same system Lenape Valley High School uses.

Finally Mrs. Dalesandro conveyed that this budget will also provide curricular resources for students and teachers that are aligned with the New Jersey Core Curriculum content standards and common core state standards. We will be purchasing a new reading and writing series. This budget also creates a new position for a permanent substitute. This will give stability and better instruction to our students when a teacher is out.

Mrs. Dalesandro reported that last year our budget was \$4,191,098.00 and the local tax levy was \$2,718,432.00 and the proposed budget for next year 2013-2014 will be \$4,218,282.00 and the tax levy will be \$2,745,616.00. The 1% increase to the tax levy is \$27,184.00. This 1% increase will be a \$70.00 per year or a \$5.83 per month increase on the average assessed house of \$291,263.00.

Mrs. Dalesandro closed her presentation with the following statement. If we are truthful and sincere about our primary mission to improve student achievement and our commitment is strong, we must ensure that the budget process reflects that so we can become a top notch educational facility. This budget is the next logical step in fulfilling our commitment to our students, our staff and our tax payers. This budget is the next logical step in fulfilling that commitment to our students, staff and tax payers.

1. Comments or questions from Board members
2. Comments or questions from public
3. Motion to adopt the Netcong School budget for FY 2013-2014

	General Fund	Special Revenue	Debt	Total
Total Expense	\$ 4,218,282	\$ 204,546	\$ 143,553	\$ 4,566,381
Anticipated Revenue	\$ 1,472,666	\$ 204,546	0	\$ 1,677,212
Taxes	\$2,745,616	\$ 0	\$143,553	\$2,889,169

Board Trustee Patrick McQueeney moved, seconded by Board Trustee Marianne Callahan to adopt the Netcong School budget for FY 2013-2014 and was approved by roll call by the majority of members present.

Roll Call:

Ms. Albensi	Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mr. Stevens	Ms. Sufly
Yes	No	No	Yes	Yes	Absent	Absent	No	Yes

VII. BOARD CORRESPONDENCE AND MINUTES

Approval of Board Minutes

Board Trustee Patrick McQueeney moved that the minutes of the following meetings be approved as submitted:

Date	Meeting
02/26/13	Regular Meeting
03/05/13	Special Meeting – Tentative Budget Approval
03/12/13	Special Meeting

The motion was seconded by Board Trustee Marianne Callahan to approve the minutes with the amendment of the March 12, 2013 minutes that Board Trustee Leslie Albensi was not present and was approved by unanimous voice vote by all members present

VIII. OLD BUSINESS

No old business at this time.

IX. COMMITTEE REPORTS

A. GOVERNANCE/POLICY/FINANCE

Bernadette Dalesandro	Chairperson
Joseph Coladarci	Member
Patrick McQueeney	Member
Colleen Suflay	Member

Board Trustee Patrick McQueeney moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1-7 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, approves the bills list dated February 16, 2013 to March 15, 2013 in the amount of \$493,564.14.
2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following resolution:

Motion to participate with the Sussex County Special Services School District for the coordination of transportation, as needed, which includes a 4% administrative fee, for transportation between July 1, 2013 and June 30, 2014. (Joint Resolution for participation attached) (A. 03-26-08)

*4% admin fee based on actual cost paid for transportation during the 2013-2014 academic year.
3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the transfers of the attached list (A. 03-26-09) for February, 2013.
4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, approves the revised 2012-2013 District Nursing Plan as presented. (A. 03-26-10)
5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, approves Motion to approve Educational Staffing Solutions, Lorraine E. Frega, as Interim SBA/Consultant until June 30, 2013 not to exceed \$18,000.
6. **BE IT RESOLVED** by the Netcong Board of Education, under emergency circumstances, to approve the first and second reading and adoption of the following Policy Revisions:

Number	Title
3340	Grievance
4340	Grievance

*Emergency adoption as per by-law 0131.

BE IT RESOLVED by the Netcong Board of Education, to approve the first reading of the following policies

<i>Number</i>	<i>Title</i>
3340	Grievance
4340	Grievance

The motion was seconded by Board Trustee Marianne Callahan and was approved by unanimous roll call vote by all members present with abstention of #6 and #7 by Board Trustee Joseph Coladarci.

Roll Call:

Ms. Albensi	Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mr. Stevens	Ms. Suflay
Yes	Yes	Yes 1-5 Abstain 6-7	Yes	Yes	Absent	Absent	Yes	Absent

B. FACILITIES/OPERATIONS

Joseph Coladarci	Chairperson
Marianne Callahan	Member
Bernadette Dalesandro	Member
Lynn Popelka	Member

Board Trustee Joseph Coladarci moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution number 1 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Facilities usage as follows:

NAME	PURPOSE	DATE	TIME
Girl Scouts of Northern NJ (Daisies)	Meetings	4/10, 4/24, 5/8	3:00-4:30
		5/22	3:30-4:30
		6/5	3:00-4:30
Girl Scouts of Northern NJ	Meeting	5/3	4:00-7:00

The motion was seconded by Board Trustee Patrick McQueeney and was approved by unanimous roll call vote by all members present with abstention by Board Trustee Patrick McQueeney.

Roll Call:

Ms. Albensi	Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mr. Stevens	Ms. Suflay
Yes	Yes	Yes	Yes	Abstain	Absent	Absent	Yes	Absent

C. PERSONNEL

Colleen Suflay	Chairperson
Marianne Callahan	Member
Bernadette Dalesandro	Member
William Stevens	Member

Board Trustee Colleen Suflay moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1 – 5 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, approves the following Professional Development:

NAME	COURSE	LOCATION	DATES	COST
Lorraine Frega Theresa Vervaeet	51 st NJ Association of School Business Officials Annual Conference	Atlantic City	June 5-7, 2013	In Accordance with A-5 travel regulations for the following amounts: Registration \$150.00 PP Lodging \$265.00 PP (2 nights @ \$105.00, 1 night at \$55.00) Food & Misc. Expenses \$231.00 PP (2 full, 2 partial) ** Mileage reimbursement \$0.31/mile

** Federal per diem rate for meals & incidental expenses IV: \$66.00 for full day, \$49.50 for partial day

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief

School Administrator, approves third grade teacher Katherine Threlkeld for an extension of maternity leave to April 27, 2013.

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief

School Administrator, approves third grade maternity leave replacement teacher Linda Blazier for Katherine Threlkeld be extended to April 27, 2013.

4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief

School Administrator, approves Linda Blazier for the Special Education maternity leave teaching position for Ciewen DiRenzo. Mrs. Blazier's salary is Step 0, MA+15, pro-rated at \$54,637.00 effective on/about May 20, 2013 until June 30, 2013.

5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, approves Paul R. Wanson, III as a substitute teacher for the Netcong School District, pending fingerprinting results.

The motion was seconded by Board Trustee Patrick McQueeney and was approved by unanimous roll call vote by all members present with the abstention of item # 4 by Board Trustee Leslie Albensi.

Roll Call:

Ms. Albensi	Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mr. Stevens	Ms. Suflay
Yes 1-3 & 5 Abstained 4	Yes	Yes	Yes	Yes	Absent	Absent	Yes	Yes

D. CURRICULUM/INSTRUCTION

Patrick McQueeney	Chairperson
Leslie Albensi	Member
Bernadette Dalesandro	Member
Todd Morton	Member

Board Trustee Patrick McQueeney moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1 - 3 be adopted as presented:

1. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, approves Centenary College student Cassandra Burton for field experience.

- Ms. Burton will be working with Mrs. Dina O'Hagan
- Ms. Burton is in Practicum and requires 1 full day per week for the entire semester of 15 weeks (September 4, 2013-December 20, 2013)

2. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, approves County College of Morris student Megan Bradley for field experience.

Ms. Bradley will be working with Mrs. Valerie Becker
Ms. Bradley needs 20 hours of classroom observation

3. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Chief School Administrator, approves the following class trips:

TEACHER	GRADE	LOCATION	DATE	COST
Julio Picallo Eileen Cook	5	Metropolitan Museum of Art	May 28, 2013	\$480.00 Tickets \$339.00, \$55.00 Per Hr. O/T

The motion was seconded by Board Trustee Marianne Callahan and was approved by unanimous roll call vote by all members present.

Roll Call:

Ms. Albensi	Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mr. Stevens	Ms. Sufly
Yes	Yes	Yes	Yes	Yes	Absent	Absent	Yes	Absent

X. NEW BUSINESS

No new business at this time.

XI. MISCELLANEOUS

No miscellaneous items at this time.

XII. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Patrick McQueeney moved, to open public session at 7:38.

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

Board Trustee Marianne Callahan moved to close public session at 7:39 and was approved by unanimous voice vote by all members present. President Bernadette Dalesandro closed the meeting to the public at 7:40 PM.

XIII. EXECUTIVE SESSION

Board Trustee Patrick McQueeney moved, seconded by Board Trustee Marianne Callahan to open the Executive Session at 7:40, and was approved by unanimous voice vote by all members present. Board Trustee Leslie Albensi and Interim BA Lorraine Frega left the Executive Session at 7:50 PM due to CSA Performance Review.

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

EXECUTIVE SESSION ADJOURNMENT

Board Trustee Patrick McQueeney moved, seconded by Board Trustee Colleen Suflay to come out of Executive Session at 7:40 and was approved by unanimous voice vote by all members present.

XIV. ADJOURNMENT

There being no further business to come before the board, Board Trustee Patrick McQueeney, seconded by Board Trustee Marianne Callahan called for adjournment at 7:40PM. Motion carried by unanimous voice vote to adjourn the March 26, 2013 Business Meeting of the Netcong Board of Education at 7:41PM.