



## MINUTES OF THE REGULAR BOARD MEETING

of the  
NETCONG SCHOOL DISTRICT  
26 College Road  
Netcong, New Jersey 07857

MAY 27, 2014

**I. CALL TO ORDER:** The meeting was called to order by President Dalesandro at 7:00 p.m.

**A. FLAG SALUTE - All of those present participated in the salute to the flag.**

**B. OPEN PUBLIC MEETING ACT PROCLAMATION**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**C. MISSION STATEMENT-** The following was made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

**D. BOARD GOALS for 2013-2014**

- Successfully complete a 5 year strategic plan in all areas of instruction and programming, personnel, fiscal management, operations and governance as a means to advance student achievement and promote public confidence in our schools.
- Communications- Continue to improve communications to all stakeholders as a means to advance student advocacy and public awareness of our district.
- School Climate and Culture- Support district initiatives regarding a student centered school climate and culture that affords every student to opportunity to develop intellectually, ethically and personally to the fullest extent of his/her abilities.
- Explore alternate sources of revenue to improve and expand district programs.

**E. DISTRICT GOALS for 2013-2014**

- Student Achievement- Continue to improve student achievement as measured by the NCLB progress targets for the district, our schools and all subgroups to reach 100% proficiency by 2017.
- Successful implementation of Achieve NJ (teacher and principal evaluation).

- School Climate and Culture-Develop a student-centered school climate and culture that afford every student the opportunity to develop intellectually, ethically and personally to the fullest extend of his or her abilities.

## **II. ROLL CALL**

**The following members were present:** Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Suflay and Mrs. Dalesandro, President.

**Also Present:** Mr. Kevin Carroll, Chief School Administrator  
Mrs. Nicole Sylvester, Assistant Business Administrator  
Ms. Corinne Sodano, Board Secretary  
Mrs. Charlene Peterson - NJSBA  
Three (3) Members of the public present

## **III. BOARD CORRESPONDENCE AND MINUTES**

### **Correspondence**

Board Trustee Todd Morton moved the following resolution:

**BE IT RESOLVED**, the communications mentioned be listed in the minutes and action be taken as noted.

<b>Sender</b>	<b>Subject</b>	<b>Referred to</b>
Jodi O'Grady US EPA	ENERGY STAR Low Carbon IT Campaign	Netcong Board of Education Gina Szarejko

The motion was seconded by Board Trustee Patrick McQueeney and was approved by Unanimous Voice Vote by all members present.

### **Approval of Board Minutes**

Board Trustee Todd Morton moved the following resolution and was seconded by Board Trustee Marianne Callahan:

**BE IT RESOLVED**, that the minutes of the following meeting(s) be approved as submitted:

<b>Date</b>	<b>Meeting</b>
March 25, 2014	Regular Board Minutes
March 25, 2014	Executive Session Minutes
April 29, 2014	Regular Board Minutes
April 29, 2014	Executive Session Minutes
May 6, 2014	Special Board Minutes
May 20, 2014	Work Session Minutes
May 20, 2014	Executive Session Minutes

Board Trustee Lynn Popelka made a motion to table the preceding minutes until the next board meeting. The motion was seconded by Trustee Joe Coladarci and was approved by Unanimous Voice Vote by all members present.



#### **IV. PRESIDENT'S COMMENTS**

President Dalesandro stated that her comments tonight would be quick and brief because the board has a full agenda and a lot to get through tonight. President Dalesandro then welcomed and introduced Ms. Corinne Sodano as the interim Board Secretary. Ms. Sodano will be covering the maternity leave of Board Secretary Mrs. Nicole Sylvester. She then stated tonight will be Mrs. Sylvester's last board meeting and wished Mrs. Sylvester the best for a happy, healthy baby and birth.

President Dalesandro then picked up the Strategic Planning binder and stated that this forward thinking document will help guide the board in determining our long range vision. Tonight we will review the plans recommendations as we begin our goal setting discussions for 2014/2015.

She then explained that under the GPF committee report tonight there is a motion to change our long standing mission statement. This change stems from the recommendation of the Strategic Planning Committee. The new statement is fresh and reflects what Netcong is all about. She then read the statement:

***Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.***

President Dalesandro then welcomed and introduced Mrs. Charlene Peterson from NJSBA. Mrs. Peterson will lead the board's discussion tonight to help us develop and create our district and board goals for 2014/2015. This discussion will be guided by our Strategic Plan.

As an FYI we are scheduled for our work session on June 17, 2014 and our regular board meeting on June 24, 2014; however, if we are able to address all our June business on June 17<sup>th</sup>, we will cancel our regularly scheduled meeting on the 24th. Only time will tell.

President Dalesandro then stated as we move through the agenda after old business and before our committee reports the board will go into a quick and necessary executive session. Once the executive session business is concluded we will come out of executive session and proceed with the rest of our meeting.

#### **V. CHIEF SCHOOL ADMINISTRATOR'S COMMENTS**

##### **1. Fire Drill/Security Report**

	<b>DRILL</b>	<b>DATE/TIME</b>	<b>EVACUATION DURATION</b>
Netcong Public School	Fire Drill	4/08/14 2:01 p.m.	2 Minutes
	Security Drill- Lockdown	4/17/14	10 Minutes

##### **2. Suspensions**

-None

##### **3. HIB**

-None

Mr. Carroll informed the Board of the findings and recommendations from a Department of Education Review of the following grants; NCLB, RTT and IDEA. A corrective action will be presented to the Board at the next Board of Education Meeting.

Mr. Carroll talked about the District improvement plan for QSAC -Quality Single Accountability Continuum and the Affirmative Action Plan Audit.

## **VI. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS**

None at this time.

## **VII. PETITIONS AND REQUESTS OF THE PUBLIC**

**Board Trustee Todd Morton moved, seconded by Board Trustee Lynn Popelka, to open the public session at 7:10 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:10 p.m.**

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

**There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Lynn Popelka, to close the public session at 7:11 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:11 p.m.**

## **VIII. OLD BUSINESS**

None at this time.

## **IX. EXECUTIVE SESSION**

Motion by Board Trustee Todd Morton, seconded by Board Trustee Patrick McQueeney that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 7:12 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:12 p.m. President Dalesandro stated action will be taken after executive session.

### **EXECUTIVE SESSION ADJOURNMENT**

Board Trustee Lynn Popelka made a motion to come out of executive session. It was seconded by Board Trustee Todd Morton and carried by Unanimous Voice Vote by all members present at 7:38 p.m.



**X. COMMITTEE REPORTS**

- A. GOVERNANCE/POLICY/FINANCE - Bernadette Dalesandro, Chairperson  
Joe Coladarci, Member  
Patrick McQueeney, Member  
Colleen Sufly, Member**

**Board Trustee Patrick McQueeney, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:**

**BE IT RESOLVED** that resolution numbers 1-18 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby accepts the new mission statement for the Netcong Board of Education as:

***Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.***

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the May 15, 2014 payroll in the amount of \$157,204.75.
3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the May 30, 2014 payroll in the amount of \$169,613.62.
4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby accepts the following April 2014 Financial Reports:

The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of April 30, 2014 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of April 30, 2014 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The financial reports from the Board Secretary and the Treasurer of School Monies for the month of April 2014.

5. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the bills list for April 23, 2014 to May 23, 2014 in the amount of \$1,195,371.93.
6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the transfers of the attached list (A. 05-30-01) for April 2014.
7. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Peer Review of Nisivoccia, LLP for the year ended June 30 2011 by Malin, Bergquist & Company, LLP.
8. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the attached contract with Applied Behavioral Consulting, LLC for the 2014-2015 school year at an hourly rate of \$125 not to exceed 6 hours per month.



9. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the attached Affiliation Agreement with East Stroudsburg University for the 2014-2015 school year.
10. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves attached the contract for the Transportation Agreement with Educational Services Commission of Morris County for the 2014-2015 school year.
11. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby accepts a grant from the Netcong Educational Foundation in the amount of \$1,650 for the purchase of a Smartboard to be installed by the district in the middle school science room.
12. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following resolution, Waiver of Requirements in the Special Education Medicaid Initiative (SEMI) Program:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2014-2015 school year, and

Whereas, the Netcong Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students,

Now Therefore Be It Resolved, that the Netcong Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2014-2015 school year.

13. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby accepts the attached Bid Purchasing Contract in the amount of \$830 with the Educational Services Commission of Morris County for the 2014-2015 school year.
14. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the first reading of:

POLICY #	DESCRIPTION
3421.10	Health Insurance Waiver for State Health Benefits Plan

15. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the contracts for the Summer Extended School Year Program 2014 for the following services:

DATES	TIME	Staff	HOURLY RATE
June 23- July 24, 2014	Mon.- Thurs. 9am-12pm	Kim Lappe- PT	\$85 for 9 hours
June 23- July 24, 2014	Mon.- Thurs. 9am-12pm	Christine Matrisciano- OT	\$85 for 17 hours
June 23- July 24, 2014	Mon.- Thurs. 9am-12pm	Lauren Palmisano- SLP	\$75 for 27 hours

16. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Whitehall Associates, Inc., for preparation of a demographic study at the contracted price of \$2,000, with a maximum not to exceed \$3,000 for additional expenses.



17. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the tuition contract with Jefferson Township Board of Education for ESY Services for student #8439357483 for the 2014-2015 school year.
18. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the attached Shared Services Agreement with the Township of Byram Board of Education for a licensed Occupational Therapist for the 2014-2015 school year.

**VOTE: GOVERNANCE/POLICY/FINANCE RESOLUTIONS #1- #18 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Sufly and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

**PERSONNEL-** Colleen Sufly, Chairperson  
 Bill Stevens, Member  
 Marianne Callahan, Member  
 Bernadette Dalesandro, Member

**Board Trustee Colleen Sufly, seconded by Board Trustee Patrick McQueeney moved the following resolutions to be approved as submitted:**

**BE IT RESOLVED** that resolution numbers 1-6 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Professional Development:

NAME	COURSE	LOCATION	DATES	COST
Kathleen Walsh & Gina Szarejko	Strauss Esmay Education Policy & School Law Seminar	Lincroft, NJ	June 13, 2014	Mileage
Kathleen Walsh Dina O'Hagan Darrell Sandrue	School Culture and Climate Initiative	College of St. Elizabeth Morristown, NJ	June 10, 2014	Mileage
Phyllis Konyak	ABA Training	Halsted Middle School Newton, NJ	August 19-21, 2014	\$285 +Mileage

2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the dental program for the 2014-2015 school year with Horizon Blue Cross Blue Shield of New Jersey. Horizon Blue Cross Blue Shield of New Jersey will provide coverage that is equal to or better than current coverage.
3. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following teaching assignment transfers for the 2014-2015 school year:

NAME	PREVIOUS ASSIGNMENT	NEW ASSIGNMENT
Phyllis Konyak	K4/Mandated Programs	LLD
Catherine DeVito	Mandated Programs (6-8)	K4
Ciewen DiRenzo	LLD	Mandated Programs (6-8)

4. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Meganne Smith for the position of Permanent Substitute for the 2014-2015 school year at the per diem rate of \$100.



5. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Summer Extended School Year Program 2014:

DATES	TIME	STAFF	HOURLY RATE
June 23- July 24, 2014	Mon.- Thurs./9am-12pm	Melissa Ninni- Teacher	\$35
June 23- July 24, 2014	Mon.- Thurs./9am-12pm	Phyllis Konyak- Teacher	\$35
June 23- July 24, 2014	Mon.- Thurs./9am-12pm	Jane Morin- Nurse	\$35
June 23- July 24, 2014	Mon.- Thurs./9am-12pm	Kim Arbolino- Aide	\$15
June 23- July 24, 2014	Mon.- Thurs./9am-12pm	Amy Henry- Substitute Teacher	\$35
June 23- July 24, 2014	Mon.- Thurs./9am-12pm	Katherine Threlkeld- Substitute Aide	\$15

Board Trustee Colleen Suflay made a motion to remove Catherine DeVito as Summer Extended School Year teacher and add Phyllis Konyak. The motion was seconded by Board Trustee Todd Morton and carried by Unanimous Voice Vote by all members present.

6. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Professional Development:

NAME	COURSE	LOCATION	DATES	COST
Nicole Sylvester	ERIC West Safety Meeting	The Grand Colonial Hampton, NJ	May 29, 2014	Mileage
Barbara Dzurny	NJCGTP	Morristown Unitarian Fellowship Morristown, NJ 07960	June 4, 2014	Mileage

**VOTE: PERSONNEL RESOLUTIONS #1-6 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Suflay and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

**B. FACILITIES/OPERATIONS -** Joe Coladarci, Chairperson  
Lynn Popelka, Member  
Bernadette Dalesandro, Member

None at this time

**C. CURRICULUM/INSTRUCTION-** Patrick McQueeney, Chairperson  
Marianne Callahan, Member  
Todd Morton, Member  
Bernadette Dalesandro, Member

**Board Trustee Patrick McQueeney, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:**

**BE IT RESOLVED** that resolution numbers 1-2 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following class trips:

TEACHER	GRADE	LOCATION	DATE	COST
Mrs. DeKleine/ Mrs. Flaherty	K5	Alstede Farms Chester, NJ	June 12, 2014	\$239- Transportation
Mrs. O'Hagan/ Mr. DeKleine	1 <sup>st</sup>	Turtle Back Zoo West Orange, NJ	June 9, 2014	\$290- Transportation



2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the graduation dance for grades 6-8 at Skylands in Randolph on Friday, June 6<sup>th</sup>, 2014 from 6-9 p.m.

**VOTE:** CURRICULUM/INSTRUCTION RESOLUTION #1 - #2 AS PRESENTED.

**AYES:** Mrs. Callahan, Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Sufly and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

#### **XI. MISCELLANEOUS**

President Dalesandro introduced Charlene Peterson from New Jersey School Boards Association (NJSBA). Mrs. Peterson explained the goal setting process for the 2014/2015 school year. Discussion ensued.

#### **XII. PETITIONS AND REQUESTS OF THE PUBLIC**

Board Trustee Patrick McQueeney moved, seconded by Board Trustee Lynn Popelka, to open the public session at 8:18 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 8:18 p.m.

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Patrick McQueeney moved, seconded by Board Trustee Todd Morton, to close the public session at 8:18 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 8:18 p.m.

#### **XIII. EXECUTIVE SESSION**

Motion by Board Trustee Lynn Popelka, seconded by Board Trustee Joe Coladarci that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 8:18 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 8:18 p.m. President Dalesandro stated action will not be taken after executive session.

#### **EXECUTIVE SESSION ADJOURNMENT**

Board Trustee Patrick McQueeney made a motion to come out of executive session. It was seconded by Board Trustee Lynn Popelka and carried by Unanimous Voice Vote by all members present at 9:37 p.m.

**XIV. ADJOURNMENT** - There being no further business to come before the board, Board Trustee Patrick McQueeney made a motion, seconded by Board Trustee Joe Coladarci and carried by Unanimous Voice Vote to adjourn the May 27, 2014 Regular Board Meeting of the Netcong Board of Education at 9:37 p.m.

**Respectfully Submitted,**

A handwritten signature in cursive script, appearing to read "Corinne Sodano".

**Corinne Sodano, Board Secretary**