



MINUTES OF THE REGULAR BOARD MEETING

of the
NETCONG SCHOOL DISTRICT
26 College Road
Netcong, New Jersey 07857

February 25, 2014

I. CALL TO ORDER: The meeting was called to order by President Dalesandro at 7:00 p.m.

A. FLAG SALUTE - All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following was made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. BOARD GOALS for 2013-2014

- Successfully complete a 5 year strategic plan in all areas of instruction and programming, personnel, fiscal management, operations and governance as a means to advance student achievement and promote public confidence in our schools.
- Communications- Continue to improve communications to all stakeholders as a means to advance student advocacy and public awareness of our district.
- School Climate and Culture- Support district initiatives regarding a student centered school climate and culture that affords every student to opportunity to develop intellectually, ethically and personally to the fullest extent of his/her abilities.
- Explore alternate sources of revenue to improve and expand district programs.

E. DISTRICT GOALS for 2013-2014

- Student Achievement- Continue to improve student achievement as measured by the NCLB progress targets for the district, our schools and all subgroups to reach 100% proficiency by 2017.
- Successful implementation of Achieve NJ (teacher and principal evaluation).
- School Climate and Culture-Develop a student-centered school climate and culture that afford every student the opportunity to develop intellectually, ethically and personally to the fullest extend of his or her abilities.

II. ROLL CALL

The following members were present: Mrs. Callahan, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, and Mrs. Dalesandro, President.

Not Present: Mr. Coladarci (late arrival 7:09 p.m.), Ms. Suflay (late arrival 7:49 p.m.), Mrs. Nicole Sylvester, Assistant Business Administrator/Board Secretary

Also Present: Mr. Kevin Carroll, Chief School Administrator
Seven (7) Members of the public present

III. BOARD CORRESPONDENCE AND MINUTES

Correspondence

Board Trustee Todd Morton moved the following resolution:

BE IT RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
Agnes Burke, Outreach Coordinator	St. Michael's Outreach Program Thank you for continued support	Mrs. Diane Hajtovik Students & Staff of Netcong Elementary

The motion was seconded by Board Trustee Patrick McQueeney was approved by Unanimous Voice Vote of the members present.

Approval of Board Minutes

Board Trustee Todd Morton moved the following resolution:

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

Date	Meeting
January 28, 2014	Regular Board Minutes
January 28, 2014	Executive Session Minutes
February 18, 2014	Work Session Minutes

The motion was seconded by Board Trustee Lynn Popelka.

VOTE: APPROVAL OF BOARD MINUTES

AYES: Mrs. Callahan, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: Mr. McQueeney on Work Session Minutes for February 18, 2014
Mrs. Santana on Regular & Executive Board Minutes for January 28, 2014

Mr. Coladarci entered the room at 7:09 p.m.

IV. PRESIDENT'S COMMENTS

President Dalesandro stated that the budget process is continuing and the Board will be presenting a bottom line number budget to the public on March 18, 2014.

President Dalesandro stated the Strategic Planning process is still ongoing, committees are still meeting and the final product will be delivered to the Board no later than April.

President Dalesandro also mentioned the Student Council Pasta Dinner on March 28, 2014 between 5 p.m. and 7 p.m. and encouraged all Board members to attend and support the Student Council.

President Dalesandro highlighted that under Personnel this evening we will be approving the newly formed Bowling Club and chaperones. She expressed sincere thanks to the seven staff chaperones who have volunteered their time so the students of Netcong can go bowling. She also stated having so many staff members volunteer their time speaks volumes to the commitment and dedication of our staff.

V. CHIEF SCHOOL ADMINISTRATOR'S COMMENTS

1. Fire Drill/Security Report

	DRILL	DATE/TIME	EVACUATION/DURATION
Netcong Public School	Fire Drill	1/13/14 10:15 a.m.	2 Minutes
	Security Drill- Lockdown	1/24/14	6 Minutes

2. Suspensions

GRADE	INFRACTION	ISS	OSS
None			

3. HIB

-None

Mr. Carroll gave a brief overview of the genesis parent portal presentation. Sadly, only four parents were in attendance.

Mr. Carroll gave a brief overview of the progress of the 2013-2014 district goals.

VI. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS

None at this time.

VII. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Todd Morton moved, seconded by Board Trustee Patrick McQueeney, to open the public session at 7:12 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:12 p.m.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Patrick McQueeney moved, seconded by Board Trustee Lynn Popelka, to close the public session at 7:12 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:12 p.m.

VIII. OLD BUSINESS

Board Trustee Stevens stated that he conducted further research on the Biometric Time Keeping Systems and he believes he has found the perfect model that will suffice for our needs. He recommended this model because of the pros:

1. No monthly subscription fees
2. Free set-up and live support
3. Free lifetime software upgrades
4. Hooks right into our server or portable PC or laptop
5. We can interface with our payroll company and several reports can be generated from the unit
6. Comes with 1 year warranty

Board Trustee Stevens then stated there were no cons that he could see.

Board Trustee Popelka explained how this device could help with security within the building. Discussion ensued and Board Trustee Stevens agreed to do more research before making a motion to purchase. Board Trustee Stevens will research if the device can be installed at all entrance points to the building so staff can use their thumbprint to gain access. Board Trustee Dalesandro liked the idea of thumbprint access because anytime type of proximity or keycard can be lost but you can't lose your thumb. Board President Dalesandro also stated that the Netcong Education Foundation donated \$5,000 toward security upgrades for the building and if we move forward with this type of system the money will not come out of our budget.

IX. COMMITTEE REPORTS

**A. GOVERNANCE/POLICY/FINANCE - Bernadette Dalesandro, Chairperson
Joe Coladarci, Member
Patrick McQueeney, Member
Colleen Suflay, Member**

Board Trustee Joe Coladarci, seconded by Board Trustee Patrick McQueeney moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1-7 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the January 30, 2014 payroll in the amount of \$157,228.18.
2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the February 14, 2014 payroll in the amount of \$156,970.50.
3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby accepts the following January 2014 Financial Reports:

The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of January 31, 2014 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of January 31, 2014 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The financial reports from the Board Secretary and the Treasurer of School Monies for the month of January 2014.

4. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the bills list for January 21, 2014 to February 18, 2014 in the amount of \$791,990.44.
5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the transfers of the attached list (A. 02-25-01) for January 2014.
6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the second reading of:

POLICY #	DESCRIPTION
2460	Special Education

7. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the February 28, 2014 payroll in the amount of \$155,093.48.

VOTE: GOVERNANCE/POLICY/FINANCE RESOLUTIONS #1- #7 AS PRESENTED.

AYES: Mr. Coladarci, Mrs. Callahan, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: Mrs. Santana on resolutions #1-6

B. PERSONNEL- Colleen Sufly, Chairperson
 Bill Stevens, Member
 Marianne Callahan, Member
 Bernadette Dalesandro, Member

Board Trustee Marianne Callahan, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1-4 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Professional Development:

NAME	COURSE	LOCATION	DATES	COST
Jane Morin	New Jersey State School Nurses Association Annual Conference	Parsippany Hilton Parsippany, NJ	March 21 & 22, 2014	Not to exceed \$315 + mileage
Melissa Ninni	Handwriting without Tears	Holiday Inn Princeton, NJ	March 8, 2014	\$270 +mileage
Suzanne & Robert DeKleine	Morris Arts Storytelling & Education	Morris Arts Morristown, NJ	March 4, 2014	Mileage
MaryAnne Collins & Amy Henry	SEMI Spring Conference	Harrison School District Harrison, NJ	March 17, 2014	Mileage

2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby accepts the resignation of Stephen Boylan effective January 10, 2014.
3. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following substitute teacher for the 2013-2014 School Year, pending fingerprinting and criminal background check.

NAME	EFFECTIVE DATE	SALARY
Abbie Liehr	February 26, 2014 – June 30, 2014	\$70 per day
Kimberly Loftis	February 26, 2014 – June 30, 2014	\$70 per day

4. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Professional Development:

NAME	COURSE	LOCATION	DATES	COST
Nicole Sylvester	Public Schools Purchasing	Hilton Garden Inn Rockaway, NJ	March 20, 2014	\$50 + mileage

VOTE: PERSONNEL RESOLUTIONS #1- #4 AS PRESENTED.

AYES: Mr. Coladarci, Mrs. Callahan, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

**C. FACILITIES/OPERATIONS - Joe Coladarci, Chairperson
Lynn Popelka, Member
Bernadette Dalesandro, Member**

Board Trustee Joe Coladarci, seconded by Board Trustee Todd Morton moved the following resolution to be approved as submitted:

BE IT RESOLVED that resolution number 1 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Facilities usage as follows:

DATE	LOCATION	EVENT	HOURS
04/04/14- Friday	Gymnasium or Library	Netcong PTA- Distribution of fundraiser items	2:50PM-5:30PM
04/07/14- Monday (snow date)	Gymnasium or Library	Netcong PTA- Distribution of fundraiser items	2:50PM-5:30PM
3/7, 3/14, 3/21, 3/28- Thursdays	Athletic Fields/Blacktop	Lenape Valley Lacrosse Club	5:00PM- 7:00PM
3/1, 3/8, 3/15, 3/22, 3/29- Fridays	Athletic Fields/Blacktop	Lenape Valley Lacrosse Club	5:00PM- 7:00PM
3/2, 3/9, 3/16, 3/23, 3/30- Saturdays	Athletic Fields/Blacktop	Lenape Valley Lacrosse Club	12:00PM- 2:00PM
4/4, 4/11- Thursdays	Athletic Fields/Blacktop	Lenape Valley Lacrosse Club	5:00PM- 7:00PM
4/5, 4/12- Fridays	Athletic Fields/Blacktop	Lenape Valley Lacrosse Club	5:00PM- 7:00PM
4/6, 4/13- Saturdays	Athletic Fields/Blacktop	Lenape Valley Lacrosse Club	12:00PM- 2:00PM
03/28/14- Friday	Gymnasium	Netcong Student Council- Pasta Dinner	3:00PM- 8:00PM
03/07/14- Friday	Gymnasium	Netcong Student Council- 5 th & 8 th Grade Dance	6:30PM- 9:00PM
03/14/14- Friday	Gymnasium	Northern NJ Girl Scouts- Me & My Pal Dance	5:00PM- 9:30PM

VOTE: FACILITIES RESOLUTION #1 AS PRESENTED.

AYES: Mr. Coladarci, Mrs. Callahan, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

D. CURRICULUM/INSTRUCTION- Patrick McQueeney, Chairperson
Marianne Callahan, Member
Todd Morton, Member
Bernadette Dalesandro, Member

Board Trustee Patrick McQueeney, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolutions number 1-2 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following class trips:

TEACHER	GRADE	LOCATION	DATE	COST
Mr. Picallo	5 th Grade	Metropolitan Museum of Art New York, NY	May 23, 2014	\$365- Transportation
Mrs. Cannon	4 th Grade	Liberty Science Center Jersey City, NJ	June 6, 2014	\$379- Transportation
Mrs. Dzurny	4 th & 5 th Grade G&T	Learning Carnival Morristown, NJ	March 19, 2014 March 20, 2014 (snow date)	\$763- (\$25/per student {24 students}) & Transportation
Mrs. Henry & Mrs. Morin	SADD Members	Merry Heart Nursing Home Succasunna-Kenvil, NJ	March 7, 2014	N/A

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following activity, Netcong Bowling Club.

Bowling Club

- Mondays, 10 sessions, 3:00 p.m. – 6:00 p.m. to begin in March 2014
- Volunteer Chaperones:
 - Kevin Carroll
 - Johnna Charette
 - Cori DiRupo
 - Jane Morin
 - Melissa Ninni
 - Dina O’Hagan
 - Diane Yaeger
- Transportation:
 - Netcong Educational Foundation to provide grant, in the amount of \$1,600 for transportation
 - Lenape Valley High School to provide transportation at a cost of \$40/hr.
- Fee: \$49 per middle school student to be paid by each students parent/guardian

VOTE: CURRICULUM/INSTRUCTION RESOLUTIONS #1-2 AS PRESENTED.

AYES: Mr. Coladarci, Mrs. Callahan, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

X. MISCELLANEOUS

Board Trustee Popelka stated she is a member of the American Legion Auxiliary and then are willing to sponsor an 8th grade graduation gift and requested CSA Carroll send a letter of interest and request. She will ensure the Auxiliary sponsors a gift.

Board Trustee Joe Coladarci discussed moving forward with fundraising for new playground equipment. He is willing to research grant and fundraising opportunities to achieve his goal of new and upgraded playground equipment.

XI. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Patrick McQueeney moved, seconded by Board Trustee Joe Coladarci, to open the public session at 7:46 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:46 p.m.

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

Karen Bond spoke about playground equipment and gave Board Trustee Joe Coladarci the names of some playground equipment companies the PTA had recently researched.

There being no further items for discussion, Board Trustee Lynn Popelka moved, seconded by Board Trustee Patrick McQueeney, to close the public session at 7:49 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:49 p.m.

Board Trustee Colleen Suflay entered the room at 7:49 p.m.

XII. EXECUTIVE SESSION

Motion by Board Trustee Marianne Callahan, seconded by Board Trustee Lynn Popelka, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal and personnel matters. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 7:50 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:50 p.m. President Dalesandro stated no action will be taken after executive session.

EXECUTIVE SESSION ADJOURNMENT

Board Trustee Patrick McQueeney made a motion to come out of executive session. It was seconded by Board Trustee Lynn Popelka and carried by Unanimous Voice Vote by all members present at 9:32 p.m.

XIV. ADJOURNMENT- There being no further business to come before the board, Board Trustee Todd Morton made a motion, seconded by Board Trustee Patrick McQueeney and carried by Unanimous Voice Vote to adjourn the February 25, 2014 Regular Board Meeting of the Netcong Board of Education at 9:32 p.m.

Respectfully Submitted



Kevin Carroll
Chief School Administrator