



Our Children  
Our School  
Our Future

## MINUTES OF THE REGULAR MEETING

of the  
**NETCONG SCHOOL DISTRICT**  
26 College Road  
Netcong, New Jersey 07857

July 29, 2014

**I. CALL TO ORDER** The meeting was called to order by President Dalesandro at 7:00 p.m.

**A. FLAG SALUTE**

**B. OPEN PUBLIC MEETING ACT PROCLAMATION**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**C. MISSION STATEMENT**

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

**D. BOARD GOALS for 2014-2015**

- Comprehensive review and update of the district policy manual.
- Continue to monitor and approve curriculum updates and systems of assessment.
- Review Board operations to improve Board performance.

**E. DISTRICT GOALS for 2014-2015**

- Implement the action plans identified in the Netcong School District's Strategic Plan with a 2014/15 timeline under the goal areas of Student Achievement & Technology, School and Community, and Finance and Facilities.

**II. ROLL CALL**

**The following members were present:** Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Suflay and Mrs. Dalesandro, President.

**Not Present:** Mrs. Callahan

**Also Present:** Mr. Kevin Carroll, Chief School Administrator  
Ms. Corinne Sodano, Board Secretary  
Thirteen (13) Members of the public present

### **III. BOARD CORRESPONDENCE AND MINUTES**

#### **Correspondence**

Board Trustee Lynn Popelka moved the following resolution:

**BE IT RESOLVED**, the communications mentioned be listed in the minutes and action be taken as noted.

<b>Sender</b>	<b>Subject</b>	<b>Referred to</b>
Kevin Carroll	Resignation	Netcong Board of Education Members

The motion was seconded by Board Trustee Patrick McQueeney and was approved by Unanimous Voice Vote by all members present.

#### **Approval of Board Minutes**

Board Trustee Todd Morton moved the following resolution and was seconded by Board Trustee Colleen Sufly:

**BE IT RESOLVED**, that the minutes of the following meeting(s) be approved as submitted:

<b>Date</b>	<b>Meeting</b>
June 17, 2014	Work Session Board Minutes
June 17, 2014	Executive Session Minutes - 1
June 17, 2014	Executive Session Minutes - 2

**VOTE:**                      **Approval of Board Minutes**

**AYES:**                     Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Sufly and Mrs. Dalesandro, President.

**NAYES:**                  None

### **III. PRESIDENT'S COMMENTS**

President Dalesandro stated that this year's graduation ceremony was well planned and thanked Mr. Carroll and his staff for a "job well done".

Present Dalesandro informed the public that, our CSA, Mr. Kevin Carroll, has submitted his letter of resignation. He has accepted the Superintendent position in Green Brook, NJ. She then thanked Mr. Carroll for his service here and wished him well at his new job.

President Dalesandro welcomed the Netcong Educational Foundation who will be presenting two proposals for security upgrades in the building.

Finally President Dalesandro welcomed and introduced Ms. Rene Solar and the new School Business Administrator.



## V. CHIEF SCHOOL ADMINISTRATOR'S COMMENTS

### 1. Fire Drill/Security Report

	DRILL	DATE/TIME	EVACUATION DURATION
Netcong Public School	Fire Drill	06/03/14 10:30 am	2 Minutes
	Security Drill- Lockdown	06/17/14 12:00 pm	15 Minutes

### 2. Suspensions

None

### 3. HIB

None

### 4. Presentation

Netcong Educational Foundation – Karin Amico and Thomas Patamia gave a presentation on Security upgrade proposals. President Dalesandro asked Facilities Chairperson Joe Coladarci to arrange a meeting with both security companies so they can present the proposals to the board. The Netcong Educational Foundation then presented the board with a check for \$10,000.

**Board Trustee Lynn Popelka, seconded by Board Trustee Patrick McQueeney moved the following resolutions to be approved as submitted:**

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby accept the NEF check in the amount of \$10,000 for the purchase of a new reading series.

**VOTE: RESOLUTIONS #1 AS PRESENTED.**

**AYES:** Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Sufly and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

## VI. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS

None at this time.

## VII. PETITIONS AND REQUESTS OF THE PUBLIC

**Board Trustee Lynn Popelka moved, seconded by Board Trustee Patrick McQueeney, to open the public session at 7:16 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:16 p.m.**

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

There being no items for discussion, Board Trustee Patrick McQueeney moved, seconded by Board Trustee Colleen Suflay, to close the public session at 7:16 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:16 p.m.

## **VIII. OLD BUSINESS**

None at this time.

## **IX. COMMITTEE REPORTS**

- A. GOVERNANCE/POLICY/FINANCE - Bernadette Dalesandro, Chairperson  
Joe Coladarci, Member  
Patrick McQueeney, Member  
Colleen Suflay, Member**

Board Trustee Patrick McQueeney, seconded by Board Trustee Lynn Popelka moved the following resolutions to be approved as submitted:

**BE IT RESOLVED** that resolution numbers 1-16 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the June 18, 2014 payroll in the amount of \$124,780.75.
2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the June 30, 2014 payroll in the amount of \$36,989.42.
3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the July 15, 2014 payroll in the amount of \$37,305.22.
4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the bills list for June 14, 2014 to June 30, 2014 in the amount of \$222,933.73
5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the bills list for July 1, 2014 to July 25, 2014 in the amount of \$210,971.83
6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the transfers of the attached list (A. 07-22-01) for June 2014.
7. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby accepts the following preliminary June 2014 Financial Reports:

The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of June 30, 2014 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.



Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of June 30, 2014 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

8. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby adopts the 2014-2015 Board Goals as follows:
  - Comprehensive review and update of the district policy manual.
  - Continue to monitor and approve curriculum updates and systems of assessment.
  - Review Board operations to improve Board performance.
9. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby adopts the 2014-2015 District Goal as follows:
  - Implement the action plans identified in the Netcong School District's Strategic Plan with a 2014/15 timeline under the goal areas of Student Achievement & Technology, School and Community, and Finance and Facilities.
10. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, to approve the Food Service Contract Agreement number 02703520 for the 2014-2015 school year with Maschio's Food Services, Inc., which includes an annual management fee of \$7,197.00 and a guarantee of a no cost or breakeven food service operation, including this management fee as delineate in the contract addendum.
11. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Breakfast and Lunch costs for the 2014-2015 school year as follows:

	Free	Reduced	Student Cost	Adult Cost
Breakfast	N/A	\$0.30	\$1.75	\$2.50
Lunch	N/A	\$0.40	\$3.00	\$3.75

12. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby revises the contract with René Solar as part-time School Business Administrator at a salary not to exceed \$30,000, to be effective July 1, 2014 to December 31, 2014.
13. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approve the trust renewal agreement with Eric West New Jersey Schools Insurance Group (NJSIG), (see attached), for the period of July 1, 2014 to June 30, 2017.
14. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Health and Environmental Safety Services Agreement between the Netcong School District and the Educational Services Commission of Morris County for the period of July 1, 2014 to June 30, 2015, at the annual cost of \$2,320.00.
15. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the Service Plan renewal for HA/FM units with Phonak, for the period of July 1, 2014 to June 30, 2015 in the amount of \$607.50.
16. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves student identification number 1568379294 to attend Partnerships in Education, Inc., Inclusive Learning Academy – Stanhope Campus, for



the 2014/2015 school year, beginning September 3, 2014 at the tuition of \$343.68 per day, for the enrollment of 180 days, the tentative annual tuition charge of \$61,862.40.

**VOTE: GOVERNANCE/POLICY/FINANCE RESOLUTIONS #1- #16 AS PRESENTED.**

**AYES:** Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Suflay and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

**B. PERSONNEL-** Colleen Suflay, Chairperson  
 Bill Stevens, Member  
 Marianne Callahan, Member  
 Bernadette Dalesandro, Member

**Board Trustee Colleen Suflay, seconded by Board Trustee Patrick McQueeney moved the following resolutions to be approved as submitted:**

**BE IT RESOLVED** that resolution numbers 1-10 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Professional Development:

NAME	COURSE	LOCATION	DATES	COST
Kathleen Walsh	NJPSA – Improving SGOs Workshop	NJPSA Monroe Township, NJ	July 28, 2014	Mileage
Kathleen Walsh	NJDOE SGO Training	Morris Union Joint Commission, New Providence, NJ	August 11, 2014	Mileage

2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Kathleen Walsh as the Right to Know coordinator for the period of July 1, 2014 to June 30, 2015.
3. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, to appoint René Solar, part-time Business Administrator, as custodian of records for business and financial records.
4. **BE IT RESOLVED**, by the Netcong Board of Education to appoint René Solar, part-time Business Administrator as the Asbestos Hazard Emergency Response Act (AHERA) designated person for the 2014-2015 school year. The board appointed AERO Environmental Services Inc., as the district’s licensed asbestos management planner for the 2014-2015 school year.
5. **BE IT RESOLVED**, by the Netcong Board of Education appoint René Solar, part-time Business Administrator as Public Agency Compliance Officer (P.A.C.O.), for the 2014-2015 school year for the state of New Jersey Division of Contract Compliance and Equal Opportunity in Public Contracts.
6. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following graduate course for reimbursement as per contract:

Name	Course	College/University	Dates	Cost
Kate Walsh	ED 681-070 Internship for School Administrator	Caldwell College	August - December 2014	No Cost

7. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following graduate course for reimbursement as per contract:

Name	Course	College/University	Dates	Cost
Kate Walsh	ED 675-585 Communication for School Leaders	Caldwell College	August - December 2014	\$890 per credit (3 Credit Course) \$2,670

8. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following graduate course for reimbursement at the William Paterson University Tuition Rate as per contract:

Name	Course	College/University	Dates	Cost
Cori DiRupo	GED 634 Innovative Approaches to Literacy Instruction	Centenary College	Fall Semester	\$523.35 per credit (3 Credit Course) \$1,570.05

9. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following summer custodians, effective July 30, 2014 to August 29, 2014.

Name	Hourly Rate
Matthew Fallivene	\$ 10.00 per hour
Terry Gochmonosky	\$ 10.00 per hour
Kyle R Mohr	\$ 10.00 per hour

10. **BE IT RESOLVED**, that the Netcong Board of Education hereby accepts and approves the resignation of Kevin Carroll, Chief School Administrator, on July 29, 2014. Mr. Carroll will fulfill the 90 termination clause of his contract and his last day will be on or before October 26, 2014.

**VOTE: PERSONNEL RESOLUTIONS #1-10 AS PRESENTED.**

**AYES:** Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Sufly and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

**C. FACILITIES/OPERATIONS - Joe Coladarci, Chairperson  
Lynn Popelka, Member  
Bernadette Dalesandro, Member**

**Board Trustee Joe Coladarci, seconded by Board Trustee Patrick McQueeney moved the following resolutions to be approved as submitted:**

**BE IT RESOLVED** that resolution number 1 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Facilities usage as follows:

DATE	LOCATION	EVENT	HOURS
10/15/2014 – 03/13/2015 Monday - Friday	Gymnasium	Lenape Valley Jr. Wrestling	6:00 – 9:00 pm

**VOTE: FACILITIES/OPERATIONS #1 AS PRESENTED.**



**AYES:** Mr. Coladarci, Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Suflay and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

**D. CURRICULUM/INSTRUCTION-** **Patrick McQueeney, Chairperson**  
**Marianne Callahan, Member**  
**Todd Morton, Member**  
**Bernadette Dalesandro, Member**

None at this time.

#### **X. MISCELLANEOUS**

Discussion ensued regarding brush along the fence line that needs to be cut back and removed. President Dalesandro stated that the Board will take immediate action to begin the process of replacing Mr. Carroll. President Dalesandro then stated that if anyone knew an Administrator who had their School Administrator Certificate, Principal Certificate, Supervisor Certificate, Business Administrator Certificate and Black Seal Certification, to have that person apply.

#### **XI. PETITIONS AND REQUESTS OF THE PUBLIC**

**Board Trustee Patrick McQueeney moved, seconded by Board Trustee Lynn Popelka, to open the public session at 7.24 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7.25 p.m.**

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

**There being no items for discussion, Board Trustee Patrick McQueeney moved, seconded by Board Trustee Joe Coladarci, to close the public session at 7:25 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:25 p.m.**

#### **XII. EXECUTIVE SESSION**

Motion by Board Trustee Patrick McQueeney, seconded by Board Trustee Joe Coladarci that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding personnel issues. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 7:26 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:26 p.m. President Dalesandro stated action will be taken after executive session.

#### **EXECUTIVE SESSION ADJOURNMENT**



Board Trustee Lynn Popelka made a motion to come out of executive session. It was seconded by Board Trustee Todd Morton and carried by Unanimous Voice Vote by all members present at 8:31 p.m.

### **XIII. MOTIONS FOLLOWING EXECUTIVE SESSION**

The following motions #1 - #3 were made:

**Board Trustee Colleen Suflay seconded by Board Trustee Todd Morton moved the following resolution to be adopted as presented:**

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby rescinds the stipend salary for Gina Szarejko of \$27,542 for the period of July 1, 2014 to June 30, 2015.
2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Gina Szarejko as the summer Technology Coordinator from July 30, 2014 to August 31, 2014, at the rate of \$35 per hour, not to exceed \$4,400.
3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Gina Szarejko as Technology Coordinator for the stipend salary of \$27,542 for the period of September 1, 2014 to June 30, 2015.

**VOTE: RESOLUTIONS #1 - #3 AS PRESENTED.**

**AYES:** Mr. McQueeney, Mr. Morton, Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Suflay and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

**XIV. ADJOURNMENT** There being no further business to come before the board, Board Trustee Lynn Popelka made a motion, seconded by Board Trustee Jennifer Santana and carried by Unanimous Voice Vote to adjourn the July 29, 2014 Regular Board Meeting of the Netcong Board of Education at 8:36 p.m.

**Respectfully Submitted,**



**Corinne Sodano, Board Secretary**