



MINUTES OF THE WORK SESSION MEETING

of the
NETCONG SCHOOL DISTRICT
26 College Road
Netcong, New Jersey 07857

September 23, 2014

I. CALL TO ORDER: The meeting was called to order by President Dalesandro at 7:30 p.m.

A. FLAG SALUTE

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. BOARD GOALS for 2014-2015

- Comprehensive review and update of the district policy manual.
- Continue to monitor and approve curriculum updates and systems of assessment.
- Review Board operations to improve Board performance.

E. DISTRICT GOALS for 2014-2015

- A. Implement the action plans identified in the Netcong School District's Strategic Plan with a 2014/15 timeline under the goal areas of Student Achievement & Technology, School and Community, and Finance and Facilities.

II. ROLL CALL

The following members were present: Mrs. Callahan, Mr. Morton, Mrs. Popelka, Mrs. Santana, Ms. Suflay and Mrs. Dalesandro, President.

Not Present: Joe Coladarci (arrived at 9:28)
Mr. McQueeney
Mr. Bill Stevens (family obligation)

Also Present: Mr. Kevin Carroll, Chief School Administrator
Ms. Corinne Sodano, Board Secretary
Ms. Gina Cinotti
Three (3) Members of the public present

III. BOARD CORRESPONDENCE AND MINUTES

Correspondence

None at this time.

Approval of Board Minutes

Board Trustee Todd Morton moved the following resolution and was seconded by Board Trustee Marianne Callahan:

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

August 26, 2014	Regular Meeting Minutes
August 26, 2014	Executive Session Minutes

VOTE: Approval of Board Minutes

AYES: Mrs. Callahan, Mr. Morton and Mrs. Dalesandro, President.

NAYES: None

ABSTENTIONS: Mrs. Popelka, Mrs. Santana and Ms. Sufly

IV. PRESIDENT’S COMMENTS

Board Trustee Todd Morton moved the following resolution and was seconded by Board Trustee Colleen Sufly:

BE IT RESOLVED that following resolution #1 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, hereby approves the appointment of Board Trustee Joe Coladarci to the DEAC (District Evaluation Advisory Committee), to serve as the Board of Education Member, as required by AchieveNJ for the 2014-2015 school year.

VOTE: Resolution #1

AYES: Mr. Morton, Mrs. Popelka, Mrs. Santana, Ms. Sufly and Mrs. Dalesandro, President.

NAYES: Mrs. Callahan

ABSTENTIONS: None

V. CHIEF SCHOOL ADMINISTRATOR’S COMMENTS

None at this time.

VI. SCHOOL BUSINESS ADMINISTRATOR’S COMMENTS

None at this time

VII. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Todd Morton moved, seconded by Board Trustee Colleen Suflay, to open the public session at 7:40 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:40 p.m.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

Timothy Domick: Spoke to the board regarding the approval of the DeKleine's reimbursement of tuition and their fast movement on the salary guide. Mr. Domick stated that his research suggested that LaVerne University is an uncredited school.

There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Lynn Popelka, to close the public session at 7:43 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:43 p.m.

VIII. EXECUTIVE SESSION

Motion by Board Trustee Lynn Popelka, seconded by Board Trustee Todd Morton that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding: personnel issues. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 7:43 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:43 p.m. President Dalesandro stated that action will be taken after executive session and it is anticipated the board will be in executive session for approximately 90 minutes.

EXECUTIVE SESSION ADJOURNMENT

Board Trustee Lynn Popelka made a motion to come out of executive session. It was seconded by Board Trustee Jennifer Santana and carried by Unanimous Voice Vote by all members present at 9:27 p.m.

IX. COMMITTEE REPORTS

A. GOVERNANCE/POLICY/FINANCE - Bernadette Dalesandro, Chairperson
Joe Coladarci, Member
Patrick McQueeney, Member
Colleen Suflay, Member

Board Trustee Todd Morton, seconded by Board Trustee Colleen Suflay moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1 – 6 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the amended bills list for June 14, 2014 to June 30, 2014 in the amount of \$210,619.18.

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby accepts the following revised preliminary June 2014 Financial Reports:

The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of June 30, 2014 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of June 30, 2014 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, accepts the following change to the previously approved school calendar.

Holiday	Date	Reason
Martin Luther King Jr. Day	Monday, January 19, 2015	Teacher's In-Service Day

4. **BE IT RESOLVED** that the Netcong School District Board of Education, in the County of Morris, New Jersey, appoints Nisivoccia, LLP as Auditor of record for the 2014-2015 school year.
5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the district professional development travel and expense reimbursement for the 2014 Annual NJSBA Workshop "Partners in Student Achievement" in Atlantic City, NJ on October 28-30, 2014, in accordance with the Netcong Board of Education travel policies and A-5. Lodging fees not to exceed \$92 plus \$10 occupancy fees/per night/per person. Conference registration is a \$200 fee per board member, and food and miscellaneous reimbursement not to exceed the federal per diem rate for meals and incidental expense* (\$66 per day and \$49.50 per half day, per person). Mileage reimbursement will be paid at the rate of \$0.31 per mile.

** September 2014 rates were used. October rates have not been issued as of this date.*

The following district personnel and board members are approved for convention expenditures.

- 1) Bernadette Dalesandro
- 2) Marianne Callahan
- 3) Lynn Popelka
- 4) Joe Coladarci
- 5) Jennifer Santana
- 6) Nicole Sylvester (one (1) evening)

6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Gina Cinotti, Principal as a check signer for the Student Activities Account.

VOTE: GOVERNANCE/POLICY/FINANCE RESOLUTIONS #1- #6 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mr. Morton, Mrs. Popelka, Mrs. Santana, Ms. Suflay and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

- B. PERSONNEL- Colleen Suflay, Chairperson
 Bill Stevens, Member
 Marianne Callahan, Member
 Bernadette Dalesandro, Member**

Board Trustee Colleen Suflay, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1 - 6 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon recommendation of the Chief School Administrator, hereby approves Gina Szarejko as Teacher in Charge in the absence of all certified school administration.
2. **BE IT RESOLVED**, that the Netcong Board of Education upon recommendation of the Chief School Administrator, hereby approves the return of Nicole Sylvester, Assistant Business Administrator/Board Secretary, effective October 1, 2014.
3. **BE IT RESOLVED**, that the Netcong Board of Education upon recommendation of the Chief School Administrator, hereby approves the reduction of the Speech Therapy position to 0.9.
4. **BE IT RESOLVED**, that the Netcong Board of Education upon recommendation of the Chief School Administrator, hereby approves the salary adjustment of Mrs. Rachel Simons for the 2014-2015 school year to 0.9.
5. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Professional Development:

NAME	COURSE	LOCATION	DATES	COST
Michele Fulmer	EIRC Gifted and Talented Learning Fair	EIRC Mullica Hill, NJ	October 3, 2014	\$75 +Mileage
Rachelle Simons	School Based Challenges Simplified	WCSLHA Hackettstown, NJ	October 13, 2014	\$75 +Mileage
Gina Szarejko Darrell Sandrue	High Point Google Apps & BYOD Summit Conf.	High Point Regional HS	October 13, 2014	Mileage
All Teaching Staff	Regional Writing PD Day Keynote	W/ Gravity Goldberg, LLC At Lenape Valley Regional HS	October 13, 2014	\$490 (14% of \$3,500)

6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Amy Henry as the Child Study Team Coordinator for the stipend of \$10,000 for the period of September 1, 2014 to June 30, 2015.

VOTE: PERSONNEL RESOLUTION #1 - #6 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mr. Morton, Mrs. Popelka, Mrs. Santana, Ms. Suflay and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

- C. FACILITIES/OPERATIONS - Joe Coladarci, Chairperson
 Lynn Popelka, Member
 Jennifer Santana, Member
 Bernadette Dalesandro, Member**

Board Trustee Joe Coladarci, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:

BE IT RESOLVED that resolution numbers 1 - 2 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Joel Tree Service, 38 Columbia St., Wharton, NJ to trim and remove the vines along the fence of the playground and trim and remove the overhanging trees in the amount of \$800.
2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Joel Tree Service, 38 Columbia St., Wharton, NJ to remove the two dead trees located behind the fence line on school property in the amount of \$1,200.00.

VOTE: FACILITIES/OPERATIONS RESOLUTION #1 - #2 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mr. Morton, Mrs. Popelka, Mrs. Santana, Ms. Suflay and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

D. CURRICULUM/INSTRUCTION- Patrick McQueeney, Chairperson
Marianne Callahan, Member
Todd Morton, Member
Bernadette Dalesandro, Member

None at this time.

X. OLD BUSINESS

None at this time.

XI. MISCELLANEOUS

The following motion #1 was made:

Board Trustee Todd Morton seconded by Board Trustee Lynn Popelka moved the following resolution to be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education hereby approves Mr. Pio Pennisi as the part-time Interim Superintendent effective October 1, 2014 to June 30, 2015, at the per diem rate of \$519.00 or \$64.88 per hour, not to exceed \$42,000.00

VOTE: RESOLUTIONS #1 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mr. Morton, Mrs. Popelka, Mrs. Santana, Ms. Suflay and Mrs. Dalesandro, President.

NAYES: None

ABSENTATIONS: None

XII. PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Todd Morton moved, seconded by Board Trustee Lynn Popelka, to open the public session at 9:37 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 9:37 p.m.

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Colleen Suflay, to close the public session at 9:38 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 9:38 p.m.

XIII. ADJOURNMENT There being no further business to come before the board, Board Trustee Todd Morton made a motion, seconded by Board Trustee Lynn Popelka and carried by Unanimous Voice Vote to adjourn the September 23, 2014 Work Session Meeting of the Netcong Board of Education at 9:38 p.m.

Respectfully Submitted,



Corinne Sodano, Board Secretary