



Our Children, Our School, Our Future

Netcong Board of Education  
26 College Road  
Netcong, NJ 07857

**REGULAR BOARD MEETING**

**March 22, 2016**

**7:00pm**

Mr. David Costanzo, President  
Mr. Todd Morton, Vice President

Mrs. Marianne Callahan  
Mr. Charles Kranz  
Mrs. Kelly Stephens

Mrs. Bernadette Dalesandro  
Ms. Kerri Santalucia

Mr. Timothy Domick  
Mrs. Jennifer Santana

Curriculum/Instruction

Kelly Stephens\*  
Timothy Domick  
Jennifer Santana  
David Costanzo

Facilities/Operations

Todd Morton \*  
Bernadette Dalesandro  
Charles Kranz  
David Costanzo

Governance/Policy/Finance

David Costanzo \*  
Marianne Callahan  
Todd Morton  
Kelly Stephens

Personnel

Marianne Callahan \*  
Timothy Domick  
Kerri Santalucia  
David Costanzo

Board Liaisons

NEF = Bernadette Dalesandro  
PTA = Kerri Santalucia  
Town Council = David Costanzo  
Recreation Commission = Todd Morton  
Planning Board = Todd Morton

Negotiations

Todd Morton  
Marianne Callahan  
Kelly Stephens

*\* Denotes Committee Chair*

**2015-16**  
**Netcong Board of Education**

## **Open Public Meeting Proclamation**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

## **Mission Statement**

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

## **Board Goals**

1. Successfully communicate the information to all stakeholders regarding the public vote for the November 2015 Ballot Question.
2. Improve the Board of Education relationships among the community and staff.
3. Monitor and verify a secure financial status in the District.

## **District Goals**

Implement the action plans identified in the Netcong School District Strategic Plan with the 2015-16 timeline under the goal areas of: (a) student achievement and technology, (b) school and community, and (c) finance and facilities.

**I. CALL TO ORDER:** President Costanzo called the meeting to order at 7:00 p.m.

**II. FLAG SALUTE**

**III. ROLL CALL**

**The following members were present:** Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Stephens and Mr. Costanzo.

**Not Present:** Mrs. Santana- school commitment (running late)

**Also Present:** Dr. Gina Cinotti, Chief School Administrator  
Mrs. Nicole Sylvester, Business Administrator/Board Secretary  
Twenty-three (23) Members of the public, students and staff present

**IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES**

**Approval of Board Minutes**

**Board Trustee Todd Morton moved the following resolution, seconded by Board Trustee Bernadette Dalesandro.**

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

February 16, 2016	Work Session Minutes
February 23, 2016	Regular Minutes
February 23, 2016	Executive Session Minutes
February 29, 2016	Board Re-Treat Minutes
February 29, 2016	Executive Session Minutes

**VOTE: BOARD MINUTES AS PRESENTED**

**AYES:** Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Stephens and Mr. Costanzo.

**NAYES:** None

**ABSENTATIONS:** None

**Board Trustee Jennifer Santana entered the room at 7:02 p.m.**

**President Costanzo asked Dr. Cinotti to introduce Mrs. Cinotti and her 3<sup>rd</sup> grade students that would be presenting their Biography Presentations through the Curriculum Corner. Students presented various Biography's they read about. Discussion ensued.**

**V. PRESIDENT'S COMMENTS**

President Costanzo thanked the PTA for a successful Easter Egg Hunt this past weekend and making it such a successful event. President Costanzo also thanked all the volunteers who helped make this event possible.

President Costanzo reported on the follow up news about Annex and that we received attorney guidance indicating that the Annex building was not including in the proposal or NJDOE application.

President Costanzo reported that he attended an anti-bullying squad last night for a non for profit organization. He reported on how we should always be "moving forward" and at the end of the presentation there was a concert by Good Bye Friday.

President Costanzo indicated he is hearing from the community that there has been a lot of good change happening with the Netcong School District in multiple aspects and was very happy to report this to everyone.

President Costanzo reminded the Board that we are operating under the "Code of Ethics" and everything that is discussed in Executive Session is a confidential matter.

**VI. CHIEF SCHOOL ADMINISTRATOR'S COMMENTS**

Dr. Cinotti reported on PARCC Updates. Discussion ensued.

Dr. Cinotti reported on the 2015 Elementary & Secondary Education Act (ESEA) updates. She indicated Netcong met all participation targets for 2014-15 school year and in 2017-18 this will be called the Every Student Succeeds Act (ESSA).

Dr. Cinotti reported on the 2014-15 PARCC Subgroup Report given to students by Mrs. Walsh.

Dr. Cinotti reported that we received a Thank You from the Child & Family Resources for our donation of 150 diapers to their organization.

Dr. Cinotti reported on Morris County Superintendents Middle School Leadership Award Program from 8<sup>th</sup> grade is Victoria Attardi.

Dr. Cinotti reported on the HIB Monthly Report.

Grade	Infraction	ISS	OSS
1	Misbehavior to students/adults		X

Dr. Cinotti reported on the Fire/Security Drills.

Drill	Date/Time
Fire	2/22/16, 1:34 p.m., 5 min.
Security	3/10/16, 11:06 a.m., 20 min.
Fire	3/17/16, 2:12 p.m., 5 min.

Dr. Cinotti reported there was one suspension this month.

Dr. Cinotti reported on the 2013 NJASK Review – Office of Fiscal Accountability and Compliance potential irregularities

Dr. Cinotti has given everyone a progress update on the CSA evaluation.

Dr. Cinotti commended Mrs. Huss, our art teacher on her putting up the names for the artwork of students in the library for our Board meeting.

**VII. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS**

Mrs. Sylvester thanked the Mt. Olive DPW for their donation of the bilingual parking sign which is hanging in front of the main parking lot in front of the school.

Mrs. Sylvester reported on the next Referendum project for asbestos removal bring conducted this Thursday and continuing through spring break.

Mrs. Sylvester thanked Mr. Hathaway for fixing the front stair which was loose at no cost to the District as he was sub-contracted out through a vendor to fix the back stairs and did this as a courtesy to the District.

#### **VIII. QUESTIONS/COMMENTS FROM PUBLIC- AGENDA ITEMS ONLY**

**Board Trustee Todd Morton moved, seconded by Board Trustee Bernadette Dalesandro, to open the public session at 7:49 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo opened the meeting at 7:49 p.m.**

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the CSA or the Board of Education, either by telephone or letter.

**There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Bernadette Dalesandro, to close the public session at 7:49 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo closed the meeting to the public at 7:49 p.m.**

#### **IX. OLD BUSINESS**

None at this time.

#### **X. Information/Reports/Actions**

##### **A. Finance - (D. Costanzo, Chair)**

**Board Trustee Jen Santana, seconded by Board Trustee David Costanzo moved the following resolutions to be approved as submitted:**

**Board Trustee Bernadette Dalesandro asked various questions on motion number 3 regarding the bills list.**

**Be it resolved that resolution numbers 1 -9 be adopted as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the February 30, 2016 payroll in the amount of \$143,754.50.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the March 15, 2016 payroll in the amount of \$144,816.57.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for February 24, 2016 to March 22, 2016 in the amount of \$465,131.98.

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the transfers of the attached list for February 2016.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following February 2016 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of February 29, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of February 29, 2016 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the tuition contract with the Department of Children & Families, Office of Education to receive tuition reimbursement at a monthly rate of \$981.04. This resolution refers to a current student being a Division of the State, which means that our district receives funds to support the student.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby authorizes the submission of the 2015-16 IDEA Grant Amendment as approved by the NJDOE as follows. This amendment is carry-over from the 2014-15 school year, which is permissible by law.

Grant	Public	Non-Public
IDEA- Basic	\$0	\$4,307
IDEA- Preschool	\$0	\$0
<b>Totals</b>	<b>\$0</b>	<b>\$4,307</b>

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the tuition contract with Calais School for the term of March 7<sup>th</sup> through June 2016 for student#32421138 at a daily rate of \$325.00. This resolution is due to a recent student being placed at an out-of-district placement.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Aero Environmental to provide air quality tests in the main office, CSA office, AP office and Room 206 at a cost of \$2,075, after asbestos tiles are removed. This is part of the referendum project.

**VOTE: FINANCE RESOLUTIONS #1 – # AS PRESENTED.**

**AYES:** Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Santana, Ms. Santalucia, Mrs. Stephens and Mr. Costanzo.

**NAYES:** None

**ABSENTATIONS:** None

**B. Policy** (D. Costanzo, Chair)

**Board Trustee David Costanzo, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:**

**Be it resolved that resolution numbers 1-2 be adopted as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **SECOND READING** of following Policy and Regulation Revisions:

Policy or Regulation	Number	Title	Type
Policy/Regulation	3240	Professional Development for Teachers and School Leaders	Revised
Policy/Regulation	5512	Harassment, Intimidation, and Bullying	Revised
Policy/Regulation	9180	School Volunteers	Revised

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the authorization and submission for full implementation, the three-year Comprehensive Equity Plan. (2016-2019). This is a state mandated report that must be board approved before April every three years.

**VOTE: POLICY RESOLUTIONS #1-2 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Santana, Ms. Santalucia, Mrs. Stephens and Mr. Costanzo.

**NAYES:** None

**ABSENTATIONS:** Mrs. Dalesandro on resolution #1

**C. Facilities** (T. Morton, Chair)

**Board Trustee Todd Morton, seconded by Board Trustee Bernadette Dalesandro moved the following resolutions to be approved as submitted:**

**Be it resolved that resolution numbers 1-2 be adopted as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Nick Restoration to remove asbestos tiles in the main office and CST room at an additional cost (original quote was subject to change) not to exceed \$5,000 (estimated). This resolution is part of the referendum.

- Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Harty Brothers to replace the VCT tile in the main office and CST room at a cost of \$4,241. This resolution is part of the referendum.

**VOTE: FACILITIES RESOLUTIONS #1-2 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Santana, Ms. Santalucia, Mrs. Stephens and Mr. Costanzo.

**NAYES:** None

**ABSENTATIONS:** None

**D. Curriculum** (*K. Stephens, Chair*)

**Board Trustee Bernadette Dalesandro indicated that due to scheduling conflicts discussed with Dr. Cinotti, students could not present at the Morris County School Board’s meeting on the scheduled date she obtained. She indicated that she and Dr. Cinotti indicated they would work on another date for students to present.**

**Board Trustee Kelly Stephens, seconded by Board Trustee Bernadette Dalesandro moved the following resolutions to be approved as submitted:**

**Be it resolved that resolution numbers 1-4 be adopted as presented:**

- Be it resolved that the Netcong Board of Education approves the 2106-2017 school year Nursing Services Plan. This resolution is state mandated.
- Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Field Trip Staff Chaperones:

Date	Name	Trip	Cost
4/20-22/16	Amy Henry	8 <sup>th</sup> Grade Class Trip	\$313.71
4/20-22/16	Kim Arbolino	8 <sup>th</sup> Grade Class Trip	\$313.71 – Replacement for Ms. DeVito who is unable to attend the trip.
4/20-22/16	Carol Lee Spages – Substitute Nurse	8 <sup>th</sup> Grade Class Trip	\$313.71 plus \$150/day Substitute Nurse rate Total = \$763.71
5/20/16	Melissa Ninni & Amy Henry	Kindergarten Class Trip	No additional costs
5/23/16	Melissa Ninni & Amy Henry	1 <sup>st</sup> Grade Class Trip	No additional costs

- Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Field Trip:



Date	Name	Trip	Cost
6/7/16	Kate Walsh Danielle Painter	Middle School Career Education Class Trip Montclair University, Montclair, NJ	No Cost to District

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

Date	Name	Workshop/Conference	Location	Cost
4/5/16	Dr. Gina Cinotti	Lessons Learned From the Virginia Tech Shooting	Morris Plains, NJ	\$100 plus round trip mileage @ \$0.31/mile of \$8.93
4/7/16	B. Dalesandro	NJSBA – Morris County Meeting	Mtn. Lakes, NJ	Mileage @\$0.31/mile = \$14.69
4/8/16	David Costanzo	NJSBA 2016 School PR Forum	Trenton, NJ	\$75 registration fee
4/12/16	B. Dalesandro K. Santalucia	NJSBA – “Alternative Funding: Sustainable Schools	Hackettstown, NJ	Mileage @\$0.31/mile = \$ 5.15 each
4/14/16	Nicole Sylvester	NJASBO – Environmentally Preferable Purchasing	Rockaway, NJ	\$50.00 registration fee plus round trip mileage of \$0.31/mile of \$6.08
5/5/16	Jennifer Santana	Governance II	Mountain Lakes, NJ	Round trip mileage @ \$0.31/mile of \$9.86
5/5/16	Liz Juliano Sandra Mangrella	CDK – Personnel Training	Washington, NJ	Round Trip mileage @ \$0.31/mile of \$12.77
5/6/16	Sandra Mangrella Nicole Sylvester	CDK – Accounting Training	Washington, NJ	Round Trip mileage @ \$0.31/mile of \$12.77
5/10/16	Mary Anne Collins Nicole Sylvester	CDK – Personnel Training	Washington, NJ	\$50 Reg. fee each plus round trip mileage @ \$0.31/mile of \$12.77
5/19/16	B. Dalesandro	NJSBA – Morris County Meeting	Mtn. Lakes, NJ	Mileage @\$0.31/mile = \$14.69
5/25/16	Gina Szarejko	Garden State Summit/Google for Education	Shrewsbury, NJ	\$87.50 registration fee
5/25/16	Darrell Sandrue	Garden State Summit/Google for Education	Shrewsbury, NJ	\$87.50 registration fee plus round trip mileage at \$0.31/mile of \$52.64
July 7, 12, 14, 2016	Dr. Gina Cinotti Mrs. Kate Walsh	Stronge Evaluation Model Training for Leaders	Piscataway, NJ	\$894 plus round trip mileage @ \$0.31/mile of \$138.36. Company will bill 7/1/16 – during the 16-17 budget

**VOTE: CURRICULUM/INSTRUCTION RESOLUTIONS #1-4 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Santana, Ms. Santalucia, Mrs. Stephens and Mr. Costanzo.

**NAYES:** None

**ABSENTATIONS:** Mrs. Dalesandro on resolution #4, item #2, 4 & 10  
Mrs. Santana on resolution #4, item #6  
Mr. Costanzo on resolution #4, item #3

**E. PERSONNEL-** (M. Callahan, Chair)

**Board Trustee Marianne Callahan, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:**

**Be it resolved that resolution numbers 1-4 be adopted as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Nicole Sylvester as the Affirmative Action Officer for the 2016-2017 school year. This resolution is required when the Comprehensive Equity Plan is approved.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the extension of the medical leave for Barbara Dzurny from April 4, 2016 through the remainder of the school year. Specifically from April 5, 2016 through May 6, 2016 Mrs. Dzurny will exhaust her remaining 25 sick/personal days. As of May 9, 2016 through the last day of school, the leave will be unpaid.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the extension of Catherine McQueeney as the long-term substitute for Kindergarten effective April 5, 2016 through the last day of school at a rate of \$100/day.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the Child Study Team Coordinator job description, as needed to comply with QSAC.

**VOTE: PERSONNEL RESOLUTIONS #1-4 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Santana, Ms. Santalucia, Mrs. Stephens and Mr. Costanzo.

**NAYES:** None

**ABSENTATIONS:** None

**XI. MISCELLANEOUS**

**Board Trustee Bernadette Dalesandro stated as the Vice President of the Morris County School Board Association she attends other district Board meetings within the county. She further explained that when she attended the Board Meeting in Mine Hill she noted they do not use paper agendas. All Board Members have Google Chromebooks in front of them with the agenda on it. Discussion ensued.**

**Board Trustee Jen Santana asked Dr. Cinotti if there was more information available on the security, lockdown, etc. drill processes for parents to have. Dr. Cinotti reported this was in the student handbook.**

**XII. COMMENTS FROM THE PUBLIC- ANY ISSUE/TOPIC**

**Board Trustee Jen Santana moved, seconded by Board Trustee Kelly Stephens, to open the public session at 8:01 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo opened the meeting at 8:01 p.m.**

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the CSA or the Board of Education, either by telephone or letter.

**Mrs. Bond reported that at the book fair she encountered a shelter in place and was happy to see the procedure which had been done. She also asked Dr. Cinotti about the PTA walk and roll dates and if the students could “roll” to school. Discussion ensued.**

**Board Trustee Jen Santana indicated she would be putting together a newsletter so all upcoming events and dates could be in one place.**

**There being no further items for discussion, Board Trustee Jen Santana moved, seconded by Board Trustee Todd Morton, to close the public session at 8:11 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo closed the meeting to the public at 8:11 p.m.**

### **XIII. EXECUTIVE SESSION**

Motion by Board Trustee Todd Morton, seconded by Board Trustee Bernadette Dalesandro that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding negotiations and personnel issues. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 8:12 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo closed the meeting to the public at 8:12 p.m. President Costanzo stated that no action will be taken after executive session and it is anticipated the Board will be in executive session for approximately 30 (thirty) minutes.

**After the negotiations process was discussed, Dr. Cinotti & Mrs. Sylvester exited the room at 8:40 p.m.**

### **EXECUTIVE SESSION ADJOURNMENT**

Board Trustee Kelly Stephens made a motion to come out of executive session. It was seconded by Board Trustee Bernadette Dalesandro and carried by Unanimous Voice Vote by all members present at 9:43 p.m.

**XIV. ADJOURNMENT** There being no further business to come before the board, Board Trustee Bernadette Dalesandro made a motion, seconded by Board Trustee Charlie Kranz and carried by Unanimous Voice Vote to adjourn the March 22, 2016 Regular Meeting of the Netcong Board of Education at 9:46 p.m.

**Respectfully Submitted,**



**Nicole Sylvester  
Business Administrator/Board Secretary**