



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING

November 24, 2015

7:00pm

Mrs. Bernadette Dalesandro, President
Mrs. Marianne Callahan, Vice President

Mr. David Costanzo
Mrs. Kelly Stephens

Mr. Todd Morton
Mr. Bill Stevens

Mrs. Jennifer Santana
Mrs. Lynn Popelka

Mr. Charles Kranz

Curriculum/Instruction

Lynn Popelka*
Bernadette Dalesandro
Charles Kranz

Facilities/Operations

Todd Morton *
Kelly Stephens
Bernadette Dalesandro
David Costanzo

Governance/Policy/Finance

Bernadette Dalesandro *
Marianne Callahan
Jennifer Santana

Personnel

Marianne Callahan *
Bill Stevens
Jennifer Santana
Bernadette Dalesandro

** Denotes Committee Chair*

2015-16
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

1. Successfully communicate the information to all stakeholders regarding the public vote for the November 2015 Ballot Question.
2. Improve the Board of Education relationships among the community and staff.
3. Monitor and verify a secure financial status in the District.

District Goals

Implement the action plans identified in the Netcong School District Strategic Plan with the 2015-16 timeline under the goal areas of: (a) student achievement and technology, (b) school and community, and (c) finance and facilities.

1. Call to Order

2. Flag Salute

3. Roll Call

Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

4. Board Correspondence & Approval of Minutes

Correspondence

Approval of Board Minutes

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

October 20, 2015	Regular Minutes
October 20, 2015	Executive Session
November 17, 2015	Work Session Minutes
November 17, 2015	Executive Session

Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

5. President’s Comments

- January Board of Education Retreat by the New Jersey School Boards Association

6. Chief School Administrator’s Comments

A. Student Presentations:

Student Council will report on the Color Run, Yankee Candle and the first dance.

Middle School students who attended the Youth Summit will report on what they learned and how we are moving forward.

B. Fundraising Amount Totals

C. Ballot Question Outcome

D. HIB Report – None

E. Fire/Security Drill Report

DRILL	DATE/TIME
Fire	11/18/15, 11:09 a.m., 2 mins.
Security	10/26/15, 2:00 p.m., 8 mins.

F. Suspensions – none

GRADE	INFRACTION	ISS	OSS

7. Business Administrator’s Comments

- 2014-2015 Audit Findings – Presentation by Nisivoccia

8. Questions/Comments from Public – Agenda Items Only

Open _____	Closed _____
Moved _____	Moved _____
Seconded _____	Seconded _____
Time _____	Time _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

9. Old Business

10. Information/Reports/Actions

A. Finance

(B. Dalesandro, Chair)

Moved By: _____	Seconded By: _____
Mrs. Callahan _____	Mrs. Santana _____
Mr. Costanzo _____	Mrs. Stephens _____
Mr. Kranz _____	Mr. Stevens _____
Mr. Morton _____	Mrs. Popelka _____
	Mrs. Dalesandro _____

Be it resolved that resolution numbers 1 -11 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the October 30, 2015 payroll in the amount of \$143,237.97.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the November 15, 2015 payroll in the amount of \$142,336.37.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for October 21, 2015 to November 24, 2015 in the amount of \$476,199.10.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the transfers of the attached list for October 2015.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following October 2015 Financial Reports:

The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of October 31, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of September 30, 2015 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the updated 2015-2016 Purchasing Manual.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the new 403(b) plan document for Lincoln Investment and Valic.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves JV Rooter to snake the kindergarten toilet and sink retroactive to November 2, 2015 at a cost of \$275.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with Educational Services of Morris County for tuition for student (#32321335) from November 2, 2015 through June 30, 2016 at a cost of \$49,700. Additional services will be billed at \$101/hour.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Hobbie Heat & Power to help with boiler concerns in the school retroactive to October 30, 2015 at a cost of \$1,213.64.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Jane Morin, for the stipend position of 8th Grade trip participant, at the rate of \$313.71.

B. Policy (B. Dalesandro, Chair)

Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

Be it resolved that resolution number 1 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the **FIRST reading** of the following Policy and Regulation Revisions:

Policy or Reg	Number	Title	Type
Policy/Regulation	1240	Evaluation of Superintendent (M)	Revised
Policy/Regulation	3221	Evaluation of Teachers (M)	Revised
Policy/Regulation	3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)	Revised
Policy/Regulation	3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)	Revised
Policy/Regulation	3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)	Revised
Policy	3425.1	Modified Duty Early Return to Work Program – Teaching Staff Members	New
Policy	3431.1	Family Leave (M)	Revised
Policy	3445	Veteran’s Day – Teaching Staff Members	New
Policy	4425.1	Modified Duty Early Return to Work Program – Support Staff Members	New
Policy	4431.1	Family Leave (M)	Revised
Policy	4445	Veteran’s Day – Support Staff Members	New
Policy	5337	Service Animals	New
Policy	5516	Use of Electronic Communication and Recording Devices (ECRD) (M)	Revised
Policy	8505	Wellness Policy/Nutrient Standards for meals and Other Foods (M)	Revised
Policy	8507	Breakfast Offer Versus Serve	New
Policy	8508	Lunch Offer Versus Serve	New

C. Facilities (T. Morton, Chair)

*No motions at this time

Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mr. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

Be it resolved that resolution numbers 1-6 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

Date	Name	Workshop Conference	Location	Cost
2/1/16 & 2/8/16	Kate Walsh	Evidence Centered Leadership Workshop	Morris-Union Jointure Commission 340 Central Avenue New Providence, NJ 07974	\$350 + mileage
12/9/15 & 2/10/16	Nicholas DiDonato	Education Partnership Training: Best Practices in Risk Assessments and Crisis Protocols	Morris County Public Safety Training Academy 500 W. Hanover Avenue Morristown, NJ 07960	Mileage

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Field Trips:

Date	Name	Field Trip	Location	Cost
12/17/15	Diana Blakely	Holiday Chorus & Band trip to Shop Rite	Netcong, NJ	No cost to district
4/20,21, 22/16	Cathy DeVito Rob Chiapelli Jane Morin Kate Walsh	8 th Grade Class Trip	Washington, DC	No cost to district for transportation/trip costs
5/26/16	Kim Arbolino Katherine Threlkeld	4 th Grade Class Trip	Liberty Science Center Jersey City, NJ	No cost to district

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the acceptance of the Coordinated School Health Grant from the Center For Prevention in the amount of \$4,000 to assist with school culture and climate. Initial funds will be used to pay for culture and climate surveys. Remaining funds are to be used as outlined in the grant application.

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves travel reimbursement for Amy Henry for attendance at the monthly Morris County Association for Special Education for the 2015-2016 school year at rate of \$0.31/mile.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves travel reimbursement at a rate of \$0.31/mile for Amy Henry for all meetings related to Out-of-District students, including but not limited to, IEP meetings and visitations for the 2015-2016 school year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves home instruction for Student #3202694, 10 hours per week, beginning November 25, 2015 through approximately February 25, 2016 at the contracted rate of \$35 per hour.

E. Personnel

(M. Callahan, Chair)

Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

Be it resolved that resolution numbers 1-4 be adopted as presented:

1. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, the approval of Christine Ahern as a Substitute Aide at a rate of \$11.30 per hour for a fixed one-year term for the 2015-2016 school year pending criminal history background check and fingerprinting.
2. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, the approval of the Chief School Administrator job description.
3. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, approves the extension of medical leave for Mrs. Barbara Dzurny until March 31, 2016, which will be 75 days. Mrs. Dzurny's anticipated return date is April 4, 2016.
4. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, approves the extension of Mrs. Catherine McQueeney as the long-term substitute for Kindergarten at the rate of \$100 per day from November 30, 2015 until March 31, 2016.

11. Miscellaneous

- Former Board Member Recognition Night

12. Comments from the Public – Any Issue/Topic

<u>Open</u>		<u>Closed</u>	
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

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13. Executive Session

<u>Open</u>		<u>Closed</u>	
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

14. Adjournment

Moved _____	Seconded _____	Time _____
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1. Call to Order

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3. Roll Call

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Mr. Costanzo	_____	Mrs. Stephens	_____
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B. Fundraising Amount Totals

C. Ballot Question Outcome

D. HIB Report – None

E. Fire/Security Drill Report

DRILL	DATE/TIME
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F. Suspensions – none

GRADE	INFRACTION	ISS	OSS

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(B. Dalesandro, Chair)

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B. Policy (B. Dalesandro, Chair)

Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
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C. Facilities (T. Morton, Chair)

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Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
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Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mr. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
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E. Personnel

(M. Callahan, Chair)

Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
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11. Miscellaneous

- Former Board Member Recognition Night

12. Comments from the Public – Any Issue/Topic

<u>Open</u>		<u>Closed</u>	
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

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13. Executive Session

<u>Open</u>		<u>Closed</u>	
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

14. Adjournment

Moved _____	Seconded _____	Time _____
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