



Our Children, Our School, Our Future

Netcong Board of Education  
26 College Road  
Netcong, NJ 07857

**REGULAR BOARD MEETING**

**March 22, 2016**

**7:00pm**

Mr. David Costanzo, President  
Mr. Todd Morton, Vice President

Mrs. Marianne Callahan  
Mr. Charles Kranz  
Mrs. Kelly Stephens

Mrs. Bernadette Dalesandro  
Ms. Kerri Santalucia

Mr. Timothy Domick  
Mrs. Jennifer Santana

Curriculum/Instruction

Kelly Stephens\*  
Timothy Domick  
Jennifer Santana  
David Costanzo

Facilities/Operations

Todd Morton \*  
Bernadette Dalesandro  
Charles Kranz  
David Costanzo

Governance/Policy/Finance

David Costanzo \*  
Marianne Callahan  
Todd Morton  
Kelly Stephens

Personnel

Marianne Callahan \*  
Timothy Domick  
Kerri Santalucia  
David Costanzo

Board Liaisons

NEF = Bernadette Dalesandro  
PTA = Kerri Santalucia  
Town Council = David Costanzo  
Recreation Commission = Todd Morton  
Planning Board = Todd Morton

Negotiations

Todd Morton  
Marianne Callahan  
Kelly Stephens

*\* Denotes Committee Chair*

**2015-16**  
**Netcong Board of Education**

**Open Public Meeting Proclamation**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**Mission Statement**

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

**Board Goals**

1. Successfully communicate the information to all stakeholders regarding the public vote for the November 2015 Ballot Question.
2. Improve the Board of Education relationships among the community and staff.
3. Monitor and verify a secure financial status in the District.

**District Goals**

Implement the action plans identified in the Netcong School District Strategic Plan with the 2015-16 timeline under the goal areas of: (a) student achievement and technology, (b) school and community, and (c) finance and facilities.

**1. Call to Order**

**2. Flag Salute**

**3. Roll Call**

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mrs. Stephens	_____
		Mr. Costanzo	_____

**4. Board Correspondence & Approval of Minutes**

**Approval of Board Minutes**

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

February 16, 2016	Work Session Minutes
February 23, 2016	Regular Minutes
February 23, 2016	Executive Session Minutes
February 29, 2016	Board Re-Treat Minutes
February 29, 2016	Executive Session Minutes

Moved by:	_____	Seconded by:	_____
Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mrs. Stephens	_____
		Mr. Costanzo	_____

**5. President’s Comments**

**6. Chief School Administrator’s Comments**

**A.** Curriculum Corner – Grade 3 Biography Presentations

**B.** PARCC Updates

**C.** 2015 Elementary & Secondary Education Act (ESEA) Update. Netcong met all participation targets for 2014-15. In 2017-18 this will be called the Every Student Succeeds Act (ESSA).

**D.** 2014-15 PARCC Subgroup Report – TBD

**E.** Thank you from Child & Family Resources for our donation of 150 diapers to their organization.

**F.** Morris County Superintendents Middle School Leadership Award Program

**G.** HIB Monthly Report

**H.** Fire/Security Drill Report

Drill	Date/Time
Fire	2/22/16, 1:34 p.m., 5 min.
Security	3/10/16, 11:06 a.m., 20 min.
Fire	3/17/16, 2:12 p.m., 5 min.

**I.** Suspensions

Grade	Infraction	ISS	OSS
1	Misbehavior to students/adults		X

**J.** 2013 NJASK Review – Office of Fiscal Acct./Comp. – potential irregularities

**7. Business Administrator’s Comments**

- Thank you to Mt. Olive DPW for bilingual sign

<u>Open</u>	_____	<u>Closed</u>	_____
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

**8. Questions/Comments from Public – Agenda Items Only**

*Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.*

**9. Old Business**

**10. Information/Reports/Actions**

**A. Finance** (D. Costanzo, Chair)

*Be it resolved that resolution numbers 1-9 be adopted as presented:*

Moved by: _____	Seconded by: _____
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1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the February 30, 2016 payroll in the amount of \$143,754.50.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the March 15, 2016 payroll in the amount of \$144,816.57.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for February 24, 2016 to March 22, 2016 in the amount of \$465,131.98.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the transfers of the attached list for February 2016.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following February 2016 Financial Reports. The Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of February 29, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of February 29, 2016 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the tuition contract with the Department of Children & Families, Office of Education to receive tuition reimbursement at a monthly rate of \$981.04. This resolution refers to a current student being a Division of the State, which means that our district receives funds to support the student.

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby authorizes the submission of the 2015-16 IDEA Grant Amendment as approved by the NJDOE as follows. This amendment is carry-over from the 2014-15 school year, which is permissible by law.

Grant	Public	Non-Public
IDEA- Basic	\$0	\$4,307
IDEA- Preschool	\$0	\$0
<b>Totals</b>	<b>\$0</b>	<b>\$4,307</b>

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the tuition contract with Calais School for the term of March 7<sup>th</sup> through June 2016 for student#32421138 at a daily rate of \$325.00. This resolution is due to a recent student being placed at an out-of-district placement.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Aero Environmental to provide air quality tests in the main office, CSA office, AP office and Room 206 at a cost of \$2,075, after asbestos tiles are removed. This is part of the referendum project.

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mrs. Stephens	_____
		Mr. Costanzo	_____

**B. Policy** (D. Costanzo, Chair)

Be it resolved that resolution numbers 1-2 be adopted as presented:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **SECOND READING** of following Policy and Regulation Revisions:

Policy or Regulation	Number	Title	Type
Policy/Regulation	3240	Professional Development for Teachers and School Leaders	Revised
Policy/Regulation	5512	Harassment, Intimidation, and Bullying	Revised
Policy/Regulation	9180	School Volunteers	Revised

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the authorization and submission for full implementation, the three-year Comprehensive Equity Plan. (2016-2019). This is a state mandated report that must be board approved before April every three years.

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mrs. Stephens	_____
		Mr. Costanzo	_____

**C. Facilities** (T. Morton, Chair)

Be it resolved that resolution numbers  
1-2 be adopted as presented:

Moved by: _____	Seconded by: _____
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1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Nick Restoration to remove asbestos tiles in the main office and CST room at an additional cost (original quote was subject to change) not to exceed \$5,000 (estimated). This resolution is part of the referendum.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Harty Brothers to replace the VCT tile in the main office and CST room at a cost of \$4,241. This resolution is part of the referendum.

Mrs. Callahan _____	Mr. Morton _____
Mrs. Dalesandro _____	Ms. Santalucia _____
Mr. Domick _____	Mrs. Santana _____
Mr. Kranz _____	Mrs. Stephens _____
	Mr. Costanzo _____

**D. Curriculum** (K. Stephens, Chair)

Be it resolved that resolution numbers  
1-4 be adopted as presented:

Moved by: _____	Seconded by: _____
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1. Be it resolved that the Netcong Board of Education approves the 2106-2017 school year Nursing Services Plan. This resolution is state mandated.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Field Trip Staff Chaperones:

Date	Name	Trip	Cost
4/20-22/16	Amy Henry	8 <sup>th</sup> Grade Class Trip	\$313.71
4/20-22/16	Kim Arbolino	8 <sup>th</sup> Grade Class Trip	\$313.71 – Replacement for Ms. DeVito who is unable to attend the trip.
4/20-22/16	Carol Lee Spages – Substitute Nurse	8 <sup>th</sup> Grade Class Trip	\$313.71 plus \$150/day Substitute Nurse rate Total = \$763.71
5/20/16	Melissa Ninni & Amy Henry	Kindergarten Class Trip	No additional costs
5/23/16	Melissa Ninni & Amy Henry	1 <sup>st</sup> Grade Class Trip	No additional costs

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Field Trip:

Date	Name	Trip	Cost
6/7/16	Kate Walsh Danielle Painter	Middle School Career Education Class Trip Montclair University, Montclair, NJ	No Cost to District

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

Date	Name	Workshop/Conference	Location	Cost
4/5/16	Dr. Gina Cinotti	Lessons Learned From the Virginia Tech Shooting	Morris Plains, NJ	\$100 plus round trip mileage @ \$0.31/mile of \$8.93
4/7/16	B. Dalesandro	NJSBA – Morris County Meeting	Mtn. Lakes, NJ	Mileage @\$0.31/mile = \$14.69
4/8/16	David Costanzo	NJSBA 2016 School PR Forum	Trenton, NJ	\$75 registration fee
4/12/16	B. Dalesandro K. Santalucia	NJSBA – “Alternative Funding: Sustainable Schools	Hackettstown, NJ	Mileage @\$0.31/mile =\$ 5.15 each
4/14/16	Nicole Sylvester	NJASBO – Environmentally Preferable Purchasing	Rockaway, NJ	\$50.00 registration fee plus round trip mileage of \$0.31/mile of \$6.08
5/5/16	Jennifer Santana	Governance II	Mountain Lakes, NJ	Round trip mileage @ \$0.31/mile of \$9.86
5/5/16	Liz Juliano Sandra Mangrella	CDK – Personnel Training	Washington, NJ	Round Trip mileage @ \$0.31/mile of \$12.77
5/6/16	Sandra Mangrella Nicole Sylvester	CDK – Accounting Training	Washington, NJ	Round Trip mileage @ \$0.31/mile of \$12.77
5/10/16	Mary Anne Collins Nicole Sylvester	CDK – Personnel Training	Washington, NJ	\$50 Reg. fee each plus round trip mileage @ \$0.31/mile of \$12.77
5/19/16	B. Dalesandro	NJSBA – Morris County Meeting	Mtn. Lakes, NJ	Mileage @\$0.31/mile =\$14.69
5/25/16	Gina Szarejko	Garden State Summit/Google for Education	Shrewsbury, NJ	\$87.50 registration fee
5/25/16	Darrell Sandrue	Garden State Summit/Google for Education	Shrewsbury, NJ	\$87.50 registration fee plus round trip mileage at \$0.31/mile of \$52.64
July 7, 12, 14, 2016	Dr. Gina Cinotti Mrs. Kate Walsh	Stronge Evaluation Model Training for Leaders	Piscataway, NJ	\$894 plus round trip mileage @ \$0.31/mile of \$138.36. Company will bill 7/1/16 – during the 16-17 budget

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mrs. Stephens	_____
		Mr. Costanzo	_____

**E. Personnel** (M. Callahan, Chair)

Be it resolved that resolution number 1-4 be adopted as presented:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Nicole Sylvester as the Affirmative Action Officer for the 2016-2017 school year. This resolution is required when the Comprehensive Equity Plan is approved.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the extension of the medical leave for Barbara Dzurny from April 4, 2016 through the remainder of the school year. Specifically from April 5, 2016 through May 6, 2016 Mrs. Dzurny will exhaust her remaining 25 sick/personal days. As of May 9, 2016 through the last day of school, the leave will be unpaid.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the extension of Catherine McQueeney as the long-term substitute for Kindergarten effective April 5, 2016 through the last day of school at a rate of \$100/day.

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the Child Study Team Coordinator job description, as needed to comply with QSAC.

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mrs. Stephens	_____
		Mr. Costanzo	_____

**11. Miscellaneous**

<u>Open</u>		<u>Closed</u>	
Moved by _____		Moved by _____	
Seconded by _____		Seconded by _____	
Time _____		Time _____	

**12. Comments from the Public – Any Issue/Topic**

*The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.*

<u>Open</u>		<u>Closed</u>	
Moved by _____		Moved by _____	
Seconded by _____		Seconded by _____	
Time _____		Time _____	

**13. Executive Session**

*RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.*

**14. Adjournment**

Moved by _____	Seconded by _____	Time _____
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