

**REGULAR BOARD MEETING MINUTES**  
**December 13, 2016**

**I. CALL TO ORDER**

The meeting was called to order to President Morton at 7:00 p.m.

**II. FLAG SALUTE**

**A. Open Public Meeting Proclamation**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**B. Mission Statement**

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

**C. Board Goals**

1. Successfully communicate information for a successful passage of the ballot question.
2. Continue and increase professional development for board members.
3. Create an in-house new board member orientation.

**D. District Goals**

1. To continue to improve student achievement.
2. To continue to be financially disciplined in the areas of spending while continuing to maintain improvements to facilities.
3. Explore/Strategize ways to restore programs if the Ballot Question passes or fails.
4. To continue to schedule/complete Referendum projects.

**III. ROLL CALL**

The following members were present: Mrs. Callahan, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana and Mrs. Schuffenhauer.

Not Present: None

Also present: Dr. Gina Cinotti, Chief School Administrator  
Nicole Sylvester, Business Administrator/Board Secretary  
Derlys Gutierrez, Board Attorney  
41 members of the public, teachers and students

**IV. CHIEF SCHOOL ADMINISTRATOR COMMENTS**

Dr. Cinotti turned the meeting over to Mrs. Arbolino and students from her 4<sup>th</sup> grade class to present on the Kindness for Christopher activities that they have been working on. They also presented the D’Amico Family with the pajamas that they have collected. Mr. D’Amico thanked Mrs. Arbolino and her students for carrying on the Kindness for Christopher.

**V. BOARD CORRESPONDENCE & APPROVAL OF MINUTES**

**Correspondence**

None

**Approval of Board Minutes**

**Mrs. Dalesandro moved and Mrs. Callahan seconded that the Netcong Board of Education approve the minutes of the following meeting(s) as submitted:**

|                   |                           |
|-------------------|---------------------------|
| November 15, 2016 | Work Session Minutes      |
| November 15, 2016 | Executive Session Minutes |
| November 22, 2016 | Regular Minutes           |
| November 22, 2016 | Executive Session Minutes |

**Roll Call Vote:**

**Yes:** Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana and Mrs. Schuffenhauer

**No:** Mr. Costanzo on all the minutes referenced above

**Abstain:** Mr. Domick & Ms. Santalucia on the all the November 22, 2016 Minutes

**VI. PRESIDENT’S COMMENTS**

- a. Mr. Morton stated that the Board’s Reorganization would be held on January 3, 2017 at 7:00 p.m.
- b. Mr. Morton welcomed back Mrs. Sylvester.
- c. Mr. Morton wished everyone a Merry Christmas and Happy Holidays.

**VII. LIAISON REPORTS**

**a. Netcong Educational Foundation**

Board Trustee Bernadette Dalesandro reported on the Netcong Educational Foundation meeting which was held on December 5, 2016. She reported that the Foundation has once again printed tickets for the winter concert which will be held tomorrow with a suggested donation of five dollars. The Foundation will also be offering candy grams for sale during the event for two dollars each. All money raised will help support the Cultural Arts Initiatives at the school.

A grant request from Phyllis Konyak was tentatively approved for an assembly, however; if the assembly is offered to grades K-4 not just the fourth grade, the grant will be approved. The grant

request for a Chromebook charging station that was previously approved was received damaged. The company was contacted and a new replacement has been received.

The Foundation unanimously approved extended hours for its child care services. New hours of operation will be 6:30 a.m. to 6:30 p.m. effective January 1, 2017. New tuition rates will also go into effect January 1, 2017.

The Foundation is still pursuing an adult women's volleyball league and a sky zone fundraiser slated for February 2017. Details to follow.

The Foundation and the Board of Education will formally recognize Karla Cahill for saving the life of a child who was choking. A presentation is scheduled for January's Board meeting.

Today, Mrs. Dalesandro, Mr. Hathaway and Dr. Cinotti participated in a webinar conducted through School Boards on how to successfully manage and increase visibility and donations for an Educational Foundation.

In closing, Mrs. Dalesandro reminded everyone that the St. Patrick's Day Italian style technology fundraiser dinner will be held on March 4, 2017. The next meeting of the Netcong Educational Foundation will be held on Wednesday, January 11<sup>th</sup>, 2017 at 6 p.m.

**b. Netcong PTA**

Board Trustee Kerri Santalucia reported that the PTA held a holiday shop gift. She also reported that the 5<sup>th</sup> grade won the box tops competition. She stated that the next meeting will be held on January 11<sup>th</sup> at 7 p.m. and they are also looking for a treasurer.

**c. Town Council**

Board Trustee David Costanzo reported that he was not able to attend the last meeting; however, there was a request to rotate Board members at meetings if any Board Trustee is interested.

**d. Recreation Commission & Planning Board**

Board Trustee Todd Morton reported that the annual holiday parade was last Sunday and was a success and great time for all. He stated the holiday lights judging will be this Sunday at 6 p.m. He indicated the Planning Board did not have a meeting in November and December and the next meeting would be in January.

**VIII. CHIEF SCHOOL ADMINISTRATOR COMMENTS**

- a. 16-17 District Goal Update was provided by Dr. Cinotti
- b. Dr. Cinotti thanked Mrs. Henry's husband for donating used whiteboards for classroom use.
- c. HIB Monthly Report
- d. Fire/Security Drill Report – *Fire Drill, 12/5/16, 5 min.*
- e. Suspensions- *none*

**IX. BUSINESS ADMINISTRATOR COMMENTS**

- a. Mrs. Sylvester stated that Donnelley Energy will be here on Saturday, December 17<sup>th</sup> at 9a.m. to upgrade the lights in library to LED lights as part of the ongoing referendum projects.

**X. QUESTIONS/COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY**

**Motion: Mrs. Dalesandro                      Second: Mrs. Santana                      Time: 7:34 pm**

*Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.*

**There being no comments from the public, a motion was made to close.**

**Motion:                      Mrs. Dalesandro                      Second: Mr. Costanzo                      Time: 7:35 p.m.**

**XI. OLD BUSINESS**

None

**XII. INFORMATION/REPORTS/ACTIONS**

- a. **FINANCE** (T. Morton, Chair)

**Board Trustee Bernadette Dalesandro made a motion to table resolution #5 as the November Financials were not yet available. The motion was seconded by Board Trustee Timothy Domick and approved by a Unanimous Voice Vote by all members present.**

**Board Trustee Bernadette Dalesandro moved and Board Trustee Marianne Callahan seconded, that the Netcong Board of Education approve resolutions #1-4 and #6-8 as follows:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the November 30, 2016 payroll in the amount of \$138,503.00.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for November 23, 2016 through December 13, 2016 in the amount of \$270,705.24.
3. Be it resolved that the Netcong Board of Education hereby approves the Revised Report of the Treasurer for June through September 2016 for auditor journal entry adjustments.
4. Be it resolved that the Netcong Board of Education hereby approves the Report of the Treasurer for the month ending October 31, 2016.
5. ~~Be it resolved that the Netcong Board of Education hereby approves the Report of the Treasurer for the month ending November 30, 2016.~~

6. Be it resolved that the Netcong Board of Education hereby approves the 2016-17 tuition contract with Mountain Lakes Board of Education for the new student # 33021376 at an annual cost of \$8,400.
7. Be it resolved that the Netcong Board of Education hereby approves the 2017 contract with Automatic Temperature Control (ATC) for boiler maintenance and service at a cost of \$4,400.

*Note: This vendor utilizes a calendar year contract schedule as opposed to a school year contract.*

8. Be it resolved that the Netcong Board of Education hereby approves the 2016-17 contract with Sussex County Regional Transportation Cooperative for transportation services regarding extracurricular activities and field trips.

*Note: No other school bus company would provide the services need for basketball transportation to away games, except Sussex Co-Op.*

**Roll Call Vote:**

**Yes:** Mrs. Callahan, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana and Mrs. Schuffenhauer

**No:** None

**Abstain:** Mrs. Callahan on resolution #2, Check #11254 and #11273  
Mrs. Dalesandro on resolution #2, Check #11259

**b. POLICY** (T. Morton, Chair)  
None

**c. FACILITIES** (C. Kranz, Chair)

**Board Trustee Charlie Kranz moved and Board Trustee Bernadette Dalesandro seconded, that the Netcong Board of Education approve resolution #1 as follows:**

**Mrs. Callahan stated she would have liked to have had more of a discussion and wants the policy committee to re-look at this policy. Mr. Morton agreed. Board Trustee Jennifer Santana said she would have liked to stick to policy as well.**

1. Be it resolved that the Netcong Board of Education, approves the facility usage for Centenary University at no cost so that Netcong School District can be an approved satellite campus and our staff receive a 35% tuition reduction for any graduate educational classes taken.

*Note: Board Members were previously straw polled and a majority were in support.*

**Roll Call Vote:**

**Yes:** Mr. Costanzo, Mr. Kranz, Mr. Morton, Mrs. Santana and Mrs. Schuffenhauer

**No:** Mrs. Callahan, Ms. Santalucia

**Abstain:** Mrs. Dalesandro, Mr. Domick

**d. CURRICULUM** (B. Dalesandro, Chair)

Board Trustee Bernadette Dalesandro gave the following report on the curriculum committee meeting held on December 6, 2016 .

She reported that a student survey was conducted regarding student wall murals for 5<sup>th</sup> through 8<sup>th</sup> grade. The overwhelming response was no at this time. Research on regional district math groupings revealed that Byram has homogeneous groups and they have students in grade 8 attending LVR for geometry. Stanhope and Netcong currently do not and Byram starts tracking in grade 6.

Educere update, at this time we are we are not in a position to offer any increase in course offerings through Educere. We will keep it the information for possible use in the future.

A review of evidence statements from our 2015-2016 PARCC results indicated that the Envision math series bought 4 years ago, is starting to pay dividends and we are seeing increases in our math scores as a result. Mrs. Walsh was able to narrow down specific standards to help teachers address a gap.

Centenary University will be offering graduate courses at our school. Our staff will get a 35% discount off the Centenary per credit rate of \$870. As per the bargaining agreement the district pays the William Paterson rate of \$688 per credit. After the 35% discount is applied the district will save \$123.00 per credit.

The Arts Infusion Grant is still in progress and we're still waiting a response. Our external evaluator said we are in good shape and hopefully will get an answer soon.

Developmental Reading Assessment (DAR) for next year is being looked into for purchase and to be used next year. This program will help assess reading levels and student progress.

Board Member Jen Santana brought up a civics lesson idea for our students. She would like the students to do the morning flag raising and lowering in the evening. We will look to the United States Marines and/or the US Army to come in and teach the proper way to handle and fold a flag. Board Trustee Dalesandro gave Mrs. Walsh information to contact the Morris County prosecutor's office who will do a security assessment on the district. As a result, it will help design a security system at no cost to help improve the security of the building and our students.

Board Trustee Bernadette Dalesandro made a motion to table resolution #3, Diana Blakely as the Board would like more time to discuss. The motion was seconded by Board Trustee Jen Santana and approved by a Unanimous Voice Vote by all members present.

Board Trustee Bernadette Dalesandro moved and Board Trustee Timothy Domick seconded, that the Netcong Board of Education approve resolutions #1-4 as follows:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves

the following Professional Development:

| Date    | Name              | Workshop               | Location       | Cost  |
|---------|-------------------|------------------------|----------------|---|
| 1/11/17 | Nick DiDonato     | School Safety Training | Morristown, NJ | Reg. Fee = \$61<br>RT mileage 24.8 miles @ \$0.31/mile = \$7.69 |
| 1/17/17 | Tana Ferris       | Google Summit          | Pequannock, NJ | No Reg. Fee<br>RT mileage 61.9 miles @ \$0.31/mile = \$19.19    |
| 1/17/17 | Mary Frances Koch | Google Summit          | Pequannock, NJ | No Reg. Fee<br>*Employee not submitting mileage                 |

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Field Trip Chaperones:

| Date            | Name                            | Trip Location                            | Cost   |
|-----------------|---------------------------------|--|--|
| 3/29/17-3/31/17 | Kate Walsh                      | 8 <sup>th</sup> Grade Trip-Washington DC | No Cost to District                                      |
| 3/29/17-3/31/17 | Cynthia Lisk – Substitute Nurse | 8 <sup>th</sup> Grade Trip-Washington DC | \$313.71 + \$150/day Sub. Nurse Rate<br>Total = \$763.71 |

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following graduate courses for staff as per the NTA contract:

| Date                                | Name          | Graduate Course   | College/Univ.   | Cost   |
|-------------------------------------|---------------|---|-----------------|--|
| Spring 2017                         | Shawn Cryan   | Seminary in Curricular Evaluation & Assessment Strategies | Centenary Univ. | 3 credits @ \$565.50/credit<br>Total = \$1696.50 (mileage = \$0)                   |
| Spring 2017                         | Dina O'Hagan  | Nature & Needs of Individuals with Disabilities           | Centenary Univ. | 3 credits @ \$565.50/credit<br>Total = \$1696.50 (mileage = \$0)                   |
| 1/21/17, 1/29/17<br>2/5/17, 2/19/17 | Diana Blakely | Conversational Solfege Levels 1&2<br>Certification Course | Montclair Univ. | 1 credit @ \$674.48/credit, App. Fee = \$60,<br>Total = \$800.82 (mileage \$66.34) |

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves In-Patient instruction at St. Clare's Health System, for the period of December 8, 2016 until the date of discharge, for Student #32321048, for one hour per day, at a rate of \$55 per hour.

**Roll Call Vote:**

**Yes:** Mrs. Callahan, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana and Mrs. Schuffenhauer

**No:** None

**Abstain:** Mr. Costanzo on resolution #2, Item #1

**e. PERSONNEL** (M. Callahan, Chair)

**Board Trustee Marianne Callahan moved and Board Trustee Bernadette Dalesandro seconded, that the Netcong Board of Education approve resolution #1 as follows:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the maternity leave request for Diana Blakely, 0.75 Music Teacher, from March 20, 2017 through June 30, 2017, utilizing 23 sick days and 2 personal days from March 20, 2017 through April 28, 2017, the remaining 7 weeks, from May 1, 2017 through June 30, 2017, will be unpaid through the Family Medical Leave Act.

**Roll Call Vote:**

**Yes:** Mrs. Callahan, Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana and Mrs. Schuffenhauer

**No:** None

**Abstain:** None

**XIII. MISCELLANEOUS**

None

**XIV. COMMENTS FROM THE PUBLIC – ANY ISSUE/TOPIC**

**Motion: Mrs. Dalesandro**

**Second: Mr. Costanzo**

**Time: 7:47 pm**

*The Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.*

**There being no comments from the public, a motion was made to close.**

**Motion: Mrs. Dalesandro**

**Second: Mrs. Callahan**

**Time: 7:47 p.m.**

**XV. EXECUTIVE SESSION**

**Motion: Mrs. Dalesandro**

**Second: Mr. Domick**

**Time: 7:47 pm**

*RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.*

**Board President Todd Morton advised the public that the Board would discuss Personnel matters and that he expected the session would take approximately a minimum of 1 hour, with no action to be taken after the Board recessed back to open session.**

**Dr. Cinotti exited the room at 8:04 p.m.**

**The Board took a five-minute break at 8:54 p.m.**

**David Costanzo exited the room at 9:16 p.m.**

**Derlys Gutierrez exited the room at 9:16 p.m.**

**Derlys Gutierrez re-entered the room at 9:32 p.m.**



**David Costanzo re-entered the room at 9:35 p.m.**

**Board Trustee Marianne Callahan made a motion to come out of Executive Session at 9:38 p.m. It was seconded by Board Trustee Bernadette Dalesandro and approved by a Unanimous Voice Vote by all members present.**

**XVI. ADJOURNMENT**

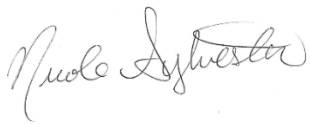
With no further Business before the Board, a motion was made and approved to adjourn.

Moved: Mrs. Santana

Second: Mrs. Callahan

Time: 9:38 pm

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Nicole Sylvester".

Nicole Sylvester

Business Administrator/Board Secretary