



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING October 17, 2017 7:00pm

Mrs. Bernadette Dalesandro, President
Ms. Kerri Santalucia, Vice President

Mr. Timothy Domick Mr. Charles Kranz Mr. Todd Morton
Mrs. Jennifer Santana Mr. David Costanzo Dana Hade Kevin Quan

Curriculum/Instruction

Jennifer Santana *
Timothy Domick
Dana Hade
Bernadette Dalesandro
Alternate: Board Member TBD

Facilities/Operations

Todd Morton *
Kerri Santalucia
David Costanzo
Bernadette Dalesandro
Alternate: Jennifer Santana

Governance

Bernadette Dalesandro*
Jennifer Santana
Kerri Santalucia
Todd Morton

Personnel

Kerri Santalucia*
Charles Kranz
Kevin Quan
Bernadette Dalesandro
Alternate: Timothy Domick

Negotiations

Kerri Santalucia
Bernadette Dalesandro

Annex/Classroom/Space/Concerns

Bernadette Dalesandro*
Kerri Santalucia
Jennifer Santana
Charles Kranz
Alternate: Timothy Domick

Policy

COW

Finance

David Costanzo*
Kerri Santalucia
Bernadette Dalesandro
Todd Morton

Board Liaisons

NEF = Bernadette Dalesandro
PTA = David Costanzo
Town Council = Rotating Members
Recreation Commission = Todd Morton
Planning Board = Todd Morton

* Denotes Committee Chair

2017-18
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Financial Reports
- b. Audit

Continue to move forward to achieve NJSBA' Carol E. Larsen Master Board Certification.

Successfully communicate information for the successful passage of a ballot question.

District Goals

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report.

Explore administrative restructuring.

Explore space concerns, Annex project, and continue improvement projects to the building and grounds.

Explore strategies to improve student achievement.

1. Call to Order

2. Flag Salute

3. Roll Call

Costanzo _____ Domick _____ Hade _____ Kranz _____ Morton _____ Quan _____ Santalucia _____
Santana _____ Dalesandro _____

4. Board Correspondence & Approval of Minutes

Moved By: _____ Seconded By: _____

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

August 29, 2017	Regular Minutes
September 19, 2017	Work Session Minutes
September 26, 2017	Regular Minutes
September 26, 2017	Executive Session Minutes

Roll Call:

Costanzo _____ Domick _____ Hade _____ Kranz _____ Morton _____ Quan _____ Santalucia _____
Santana _____ Dalesandro _____

5. President’s Comments

6. Liaisons Report

- a. Netcong Educational Foundation – *B. Dalesandro*

- b. Netcong PTA – *D. Costanzo*

- c. Town Council – *Rotating*

- d. Recreation Commission & Planning Board – *T. Morton*

7. Acting Chief School Administrator’s Comments

- a. Fire/Security Drill Report – *Unannounced Security Lockdown Drill was held on 9/28/17at 10:25 a.m., duration of 16 minutes. All protocols were followed. Unannounced fire drill was held on 10/2/17 at 9:38a.m., duration of 37 minutes.*
- b. HIB Monthly Report #2
- c. Color Run Event
- d. Thank You’s
 - a. John Simon Instrument Company- 5 Microscopes & 9 Triple Beam balances.
 - b. Gym mats- 10 multi-purpose 3’x 6’ gym mats donated by the Sheridan family.
- e. Presentation on the 2016-2017 PARCC and NJASK scores.

8. Business Administrator’s Comments

- a. Safety Goals

9. Questions/Comments from Public – Agenda Items Only

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Chief School Administrator or the Board of Education, either by telephone or letter.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

10. Old Business

11. Information/Reports/Actions

A. FINANCE (D. Costanzo, Chair) *Be it resolved that resolution numbers 1-11 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

- 1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator hereby approves the September 30, 2017 payroll in the amount of \$ 137,757.07.
- 2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator hereby approves the October 15, 2017 payroll in the amount of \$135,584.36.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the bills list for September 26, 2017 through October 17, 2017 in the amount of \$407,078.09.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the following September 2017 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of September 30, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of September 30, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the Transfers Reports for the months of September 2017.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the contract with NW Financial Group, LLC to provide continuing disclosure assessment services regarding the Board's outstanding debt and reporting requirements at a cost of \$1,500.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the tuition contract with the State of NJ Department of Children and Families to provide monthly tuition payments to the Netcong School District in the amount of \$1,300 per month for Student# 32821282 for the 2017-2018 school year.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the tuition contract with Matheny Medical and Educational Center for Student #33221478 at a cost of \$76,360 for 166 school days for the 2017-2018 school year.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the nursing bus aide contract with Karen Kelly to ride the bus with Student #33221478 in the amount of \$55/hour for a minimum of 2 hours/day for a total of 166 days for the 2017-2018 school year.
10. Be it resolved that the Netcong Board of Education, hereby approves a Joint Transportation Agreement with with the Township of Byram Board of Education, for the 2017-2018 school year, for the transportation of students to Lenape Valley High School for Joint Band practice at no cost to the district.
11. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School Administrator, hereby approves the submission of a Comprehensive Maintenance Plan:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public-school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Netcong Board of Education are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Netcong Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Netcong Board of Education in compliance with Department of Education requirements.

Roll Call:

Costanzo _____ **Domick** _____ **Hade** _____ **Kranz** _____ **Morton** _____ **Quan** _____ **Santalucia** _____
Santana _____ **Dalesandro** _____

B. Policy (*COW, Chair*)
 None at this time.

C. Facilities (*T. Morton, Chair*)
 None at this time

D. Curriculum (*J. Santana, Chair*) *Be it resolved that resolution numbers 1-4 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Professional Development for the 2017-2018 school year:

Date	Name	Workshop/Conference	Location	Cost
10/17/17	Nicole Sylvester Amy Henry MaryAnne Collins	SEMI Regional Training	90 Delaware Ave Paterson , NJ 07503	Mileage @ \$0.31/mile
11/3/17	Nick Serignese	NJSBGA-School IPM Coordinator Training	Warren County Vo- Tech, Washington, NJ	74 miles @ \$0.31/mile = \$22.94
11/8/17	Cie DiRenzo	Summit Professional Ed. - Is It Sensory or Behavior	Allentown, PA	Wkshp. = \$229.99 113.2 miles @ \$0.31/mile = \$35.09
11/17/17	Cie DiRenzo	PESI - Chronic Anxiety	Parsippany, NJ	Wkshp.= \$199 36.2 miles @ \$0.31/mile = \$11.22

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Ski Club field trip dates for the 2017-2018 school year:

Date	Name	Field Trip	Location	Cost
All Wednesdays 1/3, 10, 17, 24, 31; 2/7	Caitlyn Scrimo, Moderator	Ski Club 3:00-9:30 p.m.	Shawnee Mountain. East Stroudsburg, Pa.	No cost to district; transportation bus to be arranged; cost for program and transportation to be paid by student/parent.

3. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School Administrator, approves the submission of the QSAC Statement of Assurance (SOA) for the New Jersey Quality Single Accountability Continuum (QSAC), pursuant to NJSA 18A:7A and NJAC 6A:30, for the 2017-2018 school year.
4. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School Administrator, approves the submission of the QSAC District Performance Report (DPR) for the New Jersey Quality Single Accountability Continuum (QSAC), pursuant to NJSA 18A:7A and NJAC 6A:30, for the 2017-2018 school year.

Roll Call:

Costanzo _____ Domick _____ Hade _____ Kranz _____ Morton _____ Quan _____ Santalucia _____
 Santana _____ Dalesandro _____

E. Personnel (*K. Santalucia, Chair*) *Be it resolved that resolution numbers 1-3 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School Administrator, hereby approves Leonard Asaro, as a Substitute Custodian, for a fixed one-year term, for the 2017-2018 school year, at the rate of \$15/hr., pending Criminal History Background Check.
2. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School Administrator, hereby approves Darrell Sandrue, Middle School English/Language Arts Teacher, as Teacher-in-Charge in the absence of all administration and in addition to Gina Szarejko and Jessica Mucerino.
3. Be it resolved that the Netcong Board of Education, upon recommendation of the Acting Chief School Administrator, hereby approves Caitlyn Scrimo, Teacher of Music, as Ski Club Moderator for the 2017-2018 school year. Ski Club field trip dates noted under Curriculum, Resolution #2.

Roll Call:

Costanzo _____ Domick _____ Hade _____ Kranz _____ Morton _____ Quan _____ Santalucia _____
 Santana _____ Dalesandro _____

12. Miscellaneous

13. Comments from the Public – Any Issue/Topic

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Chief School Administrator or the Board of Education, either by telephone or letter.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

14. Executive Session

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is may or may not be taken.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

15. Adjournment

Moved By: _____ **Seconded By:** _____ **Time:** _____