



Our Children, Our School, Our Future

422

Netcong Board of Education  
26 College Road  
Netcong, NJ 07857

**REGULAR BOARD MEETING      December 19, 2017      7:00pm**

Mrs. Bernadette Dalesandro, President  
Ms. Kerri Santalucia, Vice President

Mr. Timothy Domick      Mr. Charles Kranz      Mr. Todd Morton  
Mrs. Jennifer Santana      Mr. David Costanzo      Ms. Dana Hade      Mr. Kevin Quan

**Curriculum/Instruction**

Jennifer Santana \*  
Timothy Domick  
Dana Hade  
Bernadette Dalesandro  
Alternate: Board Member TBD

**Facilities/Operations**

Todd Morton \*  
Kerri Santalucia  
David Costanzo  
Bernadette Dalesandro  
Alternate: Jennifer Santana

**Governance**

Bernadette Dalesandro\*  
Jennifer Santana  
Kerri Santalucia  
Todd Morton

**Personnel**

Kerri Santalucia\*  
Charles Kranz  
Kevin Quan  
Bernadette Dalesandro  
Alternate: Timothy Domick

**Negotiations**

Kerri Santalucia  
Bernadette Dalesandro

**Annex/Classroom/Space/Concerns**

Bernadette Dalesandro\*  
Kerri Santalucia  
Jennifer Santana  
Charles Kranz  
Alternate: Timothy Domick

**Policy**

COW

**Finance**

David Costanzo\*  
Kerri Santalucia  
Bernadette Dalesandro  
Todd Morton

**Board Liaisons**

NEF = Bernadette Dalesandro  
PTA = David Costanzo  
Town Council = Rotating Members  
Recreation Commission = Todd Morton  
Planning Board = Todd Morton

\* Denotes Committee Chair

**2017-18**  
**Netcong Board of Education**

**Open Public Meeting Proclamation**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**Mission Statement**

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

**Board Goals**

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Financial Reports
- b. Audit

Continue to move forward to achieve NJSBA' Carol E. Larsen Master Board Certification.

Successfully communicate information for the successful passage of a ballot question.

**District Goals**

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report.

Explore administrative restructuring.

Explore space concerns, Annex project, and continue improvement projects to the building and grounds.

Explore strategies to improve student achievement.

**1. Call to Order**

**2. Flag Salute**

**3. Roll Call**

Costanzo\_\_\_\_\_ Domick\_\_\_\_\_ Hade \_\_\_\_\_ Kranz\_\_\_\_\_ Morton\_\_\_\_\_ Quan \_\_\_\_\_ Santalucia\_\_\_\_\_
Santana\_\_\_\_\_ Dalesandro \_\_\_\_\_

**4. Board Correspondence & Approval of Minutes**

Moved By:\_\_\_\_\_ Seconded By:\_\_\_\_\_

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

Table with 2 columns: Date, Session Type. Rows: November 21, 2017 Work Session Minutes; November 21, 2017 Executive Session Minutes; November 28, 2017 Regular Meeting Minutes; November 28, 2017 Executive Session Minutes

**Roll Call:**

Costanzo\_\_\_\_\_ Domick\_\_\_\_\_ Hade \_\_\_\_\_ Kranz\_\_\_\_\_ Morton\_\_\_\_\_ Quan \_\_\_\_\_ Santalucia\_\_\_\_\_
Santana\_\_\_\_\_ Dalesandro \_\_\_\_\_

**5. President’s Comments**

**6. Liaisons Report**

- a. Netcong Educational Foundation – B. Dalesandro
- b. Netcong PTA – D. Costanzo
- c. Town Council – Rotating
- d. Recreation Commission & Planning Board – T. Morton

**7. Acting Chief School Administrator’s Comments**

- a. Fire/Security Drill Report – *A Fire Drill was conducted on December 4, 2017 at 1:46 p.m., duration of 6 minutes. A Security Lockdown Drill was conducted on December 12, 2017, at 10:30 a.m., duration of 9 minutes.*
- b. Congratulations to Ms. Scrimo, and the Netcong students for a successful Winter Concert.
- c. Thank you to the teachers who volunteered their time to supervise our students in the classrooms for our Winter Concert.
- d. Thank you to our PTA for a successful Parents Night Out event on December 8<sup>th</sup>.
- e. Congratulations to Ms. Vicedomini’s Kindergarten class whose Adopt-A-Soldier press release was featured on News12NJ’s 8:00 p.m. broadcast on Monday, December 11, 2017. Her class adopted a soldier, currently stationed in Kuwait, to teach them about giving back this holiday season.
- f. 50/50 raffle for the NEF’s St. Patrick’s Day Dinner fundraiser are available.
- g. NEF grant is to fund the cost of additional t-shirts for our Washington D.C. trip. The PTA has already purchased one set. This is for uniformity and cohesiveness among the trip participants.
- h. Update on District Goals
- i. HIB #5, HIB#6, HIB#7

**8. Business Administrator’s Comments**

- a. Referendum: Fire-Rated Doors.
- b. PA system in the Annex.
- c. Security outside of school.
- d. Painting in Annex.

**9. Questions/Comments from Public – Agenda Items Only**

**Open: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

*Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Chief School Administrator or the Board of Education, either by telephone or letter.*

**Closed: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**10. Old Business**

**11. Information/Reports/Actions**

**A. FINANCE** (D. Costanzo, Chair) *Be it resolved that resolution numbers 1-8 be adopted, as presented:*

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

- 1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator hereby approves the November 30, 2017 payroll in the amount of \$127,476.59

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator hereby approves the December 15, 2017 payroll in the amount of \$130,575.06.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the bills list for November 29, 2017 through December 19, 2017 in the amount of \$422,040.32.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the following November 2017 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of November 30, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of November 30, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the Transfers Reports for the month of November 2017.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves retroactively the contract with Morris School District for student #700297 from July 3, 2017 through June 21, 2018 at a tuition cost of \$66,094 plus ESY at a cost of \$7,343.20 for a total cost of \$73,437.20.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following changes to the Statement of Assurance (SOA) QSAC submission:
  - a. SOA Fiscal6 needs to be changed from 1 to 0;
  - b. SOA GOV5 changed from 1 to 0. A financial Disclosure Statement was filed late.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Mark Fasciana to be paid from the ESSA grant, for the 2017-2018 school year, as follows:

| <u>POSITION</u>                       | <u>PTE</u> | <u>AMOUNT</u> |
|---------------------------------------|------------|---------------|
| Part-Time Interim Assistant Principal | 1.00       | \$250/day     |

**Roll Call:**

**Costanzo**\_\_\_\_\_ **Domick**\_\_\_\_\_ **Hade** \_\_\_\_\_ **Kranz**\_\_\_\_\_ **Morton**\_\_\_\_\_ **Quan** \_\_\_\_\_ **Santalucia**\_\_\_\_\_

**Santana**\_\_\_\_\_ **Dalesandro** \_\_\_\_\_

**B. Policy** (COW, Chair) *Be it resolved that resolution number 1 be adopted, as presented:*

**Moved By:**\_\_\_\_\_ **Seconded By:**\_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, approves the SECOND READING of the following Policy and Regulation revisions:

| Policy/Regulations | #      | Title                                     | Type      |
|--------------------|--------|---|-----------|
| Policy             | 2700   | Services to Nonpublic School Students (M) | Revised   |
| Policy/Regulation  | 7100   | Long-Range Facilities Planning (M)        | Revised   |
| Policy/Regulation  | 7101   | Educational Adequacy of Capital Projects  | Revised   |
| Policy             | 7102   | Site Selection and Acquisition            | Revised   |
| Regulation         | 7102   | Site Selection and Acquisition            | New       |
| Policy             | 7130   | School Closing                            | Revised   |
| Policy             | 7300   | Disposition of Property                   | Revised   |
| Regulation         | 7300.1 | Disposal of Instructional Property        | Abolished |
| Regulation         | 7300.2 | Disposal of Land                          | Revised   |
| Regulation         | 7300.3 | Disposition of Personal Property          | Revised   |
| Regulation         | 7300.4 | Disposition of Federal Property           | Revised   |

**Roll Call:**

Costanzo \_\_\_\_\_ Domick \_\_\_\_\_ Hade \_\_\_\_\_ Kranz \_\_\_\_\_ Morton \_\_\_\_\_ Quan \_\_\_\_\_ Santalucia \_\_\_\_\_  
 Santana \_\_\_\_\_ Dalesandro \_\_\_\_\_

**C. Facilities** (T. Morton, Chair)

None at this time.

**D. Curriculum** (J. Santana, Chair) *Be it resolved that resolution numbers 1-2 be adopted, as presented:*

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Professional Development for the 2017-2018 school year:

| Date    | Name         | Workshop/Conference                            | Location     | Cost  |
|---------|--------------|--|--------------|---|
| 1/29/18 | F. Torsiello | NJ Consortium for Gifted and Talented Programs | Whippany, NJ | Wkshp. – No Charge<br>Mileage – 47.2 @ \$.31/mile = \$14.63 |

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves teacher reimbursement, for the following graduate courses, for the 2017-2018 school year:

| Semester    | Name     | Graduate Course                                 | Location                                 | Cost   |
|-------------|----------|---|--|--|
| Fall 2017   | S. Cryan | Principles & Practices of Supervision           | Centenary University<br>Hackettstown, NJ | 3 credits @ \$574.60/credit = \$1,723.80<br>*Mileage |
| Fall 2017   | B. Lisk  | Characteristics of Diverse Learners             | Centenary University<br>Hackettstown, NJ | 3 credits @ \$574.60/credit = \$1,723.80<br>*Mileage |
| Spring 2018 | B. Lisk  | Approaches for Instructors of Special Education | Centenary University<br>Hackettstown, NJ | 3 credits @ \$574.60/credit = \$1,723.80<br>*Mileage |

|             |            |   |  |   |
|-------------|------------|---|--|---|
| Spring 2018 | L. Sebring | Innovative Approach<br>Literacy Instruction | Centenary University<br>Hackettstown, NJ | 3 credits @ \$574.60/credit =<br>\$1,723.80<br>*Mileage |
| Spring 2018 | L. Sebring | Literacy in the Content<br>Areas            | Centenary University<br>Hackettstown, NJ | 3 credits @ \$574.60/credit =<br>\$1,723.80<br>*Mileage |

\*Reimburses up to a maximum of One Hundred Dollars (\$100) for educational travel, at the Board’s discretion.

**Roll Call:**

Costanzo \_\_\_\_\_ Domick \_\_\_\_\_ Hade \_\_\_\_\_ Kranz \_\_\_\_\_ Morton \_\_\_\_\_ Quan \_\_\_\_\_ Santalucia \_\_\_\_\_  
Santana \_\_\_\_\_ Dalesandro \_\_\_\_\_

**E. Personnel** (*K. Santalucia, Chair*) *Be it resolved that resolution numbers 1-4 be adopted, as presented:*

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Dr. Lara Morse, Pediatric Neurologist, as one of the physicians authorized to perform evaluations for Netcong Elementary School students.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Kelley Dille as School Secretary, for a fixed one-year term beginning January 2, 2018 through June 30, 2018, at a pro-rated salary of \$38,000.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Joshua Donovick as a Substitute Teacher, for a fixed one-year term during the 2017-2018 school year, at the rate of \$70 per day for the first ten days and \$80 per day, thereafter, and pending a Criminal History Background Check.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Danielle Fralley to do her practicum with Mary Frances Koch, beginning March 19, 2018 and ending on March 23, 2018, based on requirements for Liberty University Education 125-Intro to Education class.

**Roll Call:**

Costanzo \_\_\_\_\_ Domick \_\_\_\_\_ Hade \_\_\_\_\_ Kranz \_\_\_\_\_ Morton \_\_\_\_\_ Quan \_\_\_\_\_ Santalucia \_\_\_\_\_  
Santana \_\_\_\_\_ Dalesandro \_\_\_\_\_

**12. Miscellaneous**

### 13. Comments from the Public – Any Issue/Topic

**Open: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

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**Closed: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

### 14. Executive Session

**Open: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

*RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is may or may not be taken.*

**Closed: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

### 15. Adjournment

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_