



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING May 22, 2018 7:00pm

Mrs. Bernadette Dalesandro, President
Ms. Kerri Santalucia, Vice President

Mr. Shawn Bates Mr. David Costanzo Mr. Timothy Domick Mr. Charles Kranz
Mr. Todd Morton Mr. Kevin Quan Mrs. Jennifer Santana

Curriculum/Instruction

Jennifer Santana *
Kevin Quan
Todd Morton
Bernadette Dalesandro

Facilities/Operations

Charlie Kranz *
Timothy Domick
David Costanzo
Bernadette Dalesandro

Governance

Kerri Santalucia*
Jennifer Santana
Charles Kranz
Bernadette Dalesandro

Policy

BOW

Personnel

Kerri Santalucia*
Shawn Bates
Kevin Quan
Bernadette Dalesandro

Negotiations

Kerri Santalucia
Bernadette Dalesandro

Budget Committee

David Costanzo*
Charles Kranz
Kerri Santalucia
Bernadette Dalesandro

Finance

Bernadette Dalesandro*
Kerri Santalucia
Jennifer Santana
David Costanzo

Board Liaisons

NEF = Kevin Quan
PTA = Kerri Santalucia
Town Council = Rotating Members
Recreation Commission = Todd Morton
Planning Board = Todd Morton

** Denotes Committee Chair*

2017-18
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Financial Reports
- b. Audit

Continue to move forward to achieve NJSBA Carol E. Larsen Master Board Certification.

Successfully communicate information for the successful passage of a ballot question.

District Goals

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report.

Explore administrative restructuring.

Explore space concerns, Annex project, and continue improvement projects to the building and grounds.

Explore strategies to improve student achievement.

1. Call to Order

2. Flag Salute

3. Roll Call

Bates _____ Costanzo _____ Domick _____ Kranz _____ Morton _____ Quan _____ Santalucia _____
Santana _____ Dalesandro _____

4. Board Correspondence & Approval of Minutes

5. President's Comments

6. Liaisons Report

a. Netcong Educational Foundation – *K. Quan*

b. Netcong PTA – *K. Santalucia*

c. Town Council – *Rotating Members*

d. Recreation Commission & Planning Board – *T. Morton*

7. Acting Chief School Administrator’s Comments

a. Fire/Security Drill Report - *A Fire Drill was conducted on April 23, 2018, at 2:00 p.m. with a duration of 4 minutes. A Fire Drill was conducted on May 15, 2018, at 2:12 p.m. with a duration of 7 minutes.*

b. HIB 2017-2018: #13, #14, and #15.

8. Business Administrator’s Comments

9. Questions/Comments from Public – Agenda Items Only

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Chief School Administrator or the Board of Education, either by telephone or letter.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

10. Old Business

11. Information/Reports/Actions

A. FINANCE (*B. Dalesandro, Chair*) *Be it resolved that resolution numbers 1-15 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the April 30, 2018 payroll in the amount of \$135,351.58.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the May 15, 2018 payroll in the amount of \$133,922.97.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the bills list for April 25, 2018 through May 22, 2018 in the amount of \$624,175.63.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby accepts the following April 2018 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of April 30, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of April 30, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the Transfers Reports for the month of April 2018.
6. Be it resolved that the Netcong Board of Education, hereby approves the revised Shared Services Agreement with Byram Township School, for the 2017-2018 school year, for Amy DelTurco, Occupational Therapist.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the Public Employer Trust Agreement, with Brown and Brown Benefit Advisors, for the provision of dental insurance through Horizon Healthcare Services, Inc. from July 1, 2018 through June 30, 2020.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the recommendation of the renewal of the FSMC year contract with Machio's Food Service, Inc., for the 2018-2019 school year; and

To include the guarantee no cost/breakeven as indicated in Article 1 B.2) for the management fee of an amount not to exceed \$7,412 for the period of July 1, 2018 through June 20, 2019.

I certify the foregoing to be true copy of the resolution adopted by the Board of Education of Netcong, in the County of Morris, New Jersey, at a Board meeting held on May 22, 2018.

9. Be it resolved that the Netcong Board of Education hereby appoints the Acting CSA as claims auditor for the 2018-2019 school year to approve the Business Administrator to process additional invoices for payment and make emergency account transfers for the current fiscal year with Board confirmation at the next regular meeting. Such checks will appear on the bills list and transfers will be confirmed by the Board at the next regular meeting.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the 2017-18 previously approved contracts listed below, pursuant to PL 2015, Chapter 47. The Netcong Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR, Part 200.317 et. seq.:

1	Adam, Gutierrez & Lattiboudere, LLC	33	Maschio's Food Service
2	AERO Environmental Services Inc.	34	Matheny Educational Center
3	Alarm & Communication Technologies	35	Mathusek
4	Applied Behavioral Consulting	36	Moby Max
5	Automatic Temperature Control	37	Morris County Elevator Inc.
6	Atlantic Tomorrow's Office	38	Mountain Lakes Board of Education
7	Bayada Nursing Services	39	Morris County Improvement Authority
8	Borough of Netcong – Shared Services	40	Morris School District
9	Butler Engineering Associates, Inc.	41	Networks & More
10	Byram Township BOE	42	Nick Restoration
11	Byram Township BOE - Joint Transportation	43	Nisivoccia, LLP
12	Calais School	44	NJSIG
13	CC Productions	45	NW Financial Group, LLC
14	CDK Systems	46	Parette Somjen Architects, LLC
15	Cintas Corporation	47	Partnerships in Education, Inc.
16	Cloud-com, LLC	48	Phonak, LLC
17	Delsea	49	Pitney Bowes
18	Department of Children & Families, Office of Ed	50	Pritchard Industries
19	Devil's Playground LLC	51	Promedia, Inc.
20	Duff & Phelps, LLC	52	PSA Healthcare
21	Educational Services of Morris County	53	Reading & Language Arts Center
22	Epic Health Services	54	Reading Streets Series
23	Frontline Education	55	Rubicon International (Atlas Curriculum)
24	FP Mailing Solutions	56	School Wires, Inc.
25	Genesis Educational Services	57	StarFall Education Foundation
26	Handwriting without Tears	58	Strauss Esmay
27	Hewitt Electric	59	Stronge and Associates
28	Honeywell Instant Alerts	60	Sussex County Educational Services Commission
29	J & B Therapy, LLC	61	Sussex County Regional Co-op
30	Joseph Casella	62	T.A. Mountford
31	Kim Lappe	63	Treadstone Risk Management
32	Louis T. Roselle, Inc.		

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the agreement for the Temperature Controlled Delivery Services at Netcong (LEA) by Maschio's Trucking, LLC, for USDA Commodities for the 2018-2019 school year to be included in the monthly billing statements.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby rescinds the following resolution from the April 24, 2018 minutes:

Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting CSA, hereby approves the advertisement for the graduation stairs in the Daily Record at a cost of \$342.02 to be paid out of capital reserve funds.

13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting CSA, hereby approves the advertisement for the graduation stairs in the Daily Record at a cost of \$143.36 to be paid out of capital reserve funds.
14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting CSA, hereby approves a Drama Club fundraising event, our play titled “Much Ado About Middle School”, on May 24, 2018. As part of this event, we will also have a Candy-Gram fundraiser and concession stand. Proceeds from this event will help support Drama Club activities during the 2018-2019 school year.
15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting CSA, hereby approves an Artome/Art Show fundraising event and sale of students’ artwork beginning on or about May 17, 2018. Proceeds from this event will help support activities for the Art Department during the 2018-2019 school year.

Roll Call:

Bates _____ **Costanzo** _____ **Domick** _____ **Kranz** _____ **Morton** _____ **Quan** _____ **Santalucia** _____
Santana _____ **Dalesandro** _____

B. Policy (COW, Chair) Be it resolved that resolution number 1 be adopted, as presented:

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, approves the FIRST READING of the following Policy and Regulation revisions:

Policy/Regulations	#	Title	Type
Policy/Regulation	1550	Equal Employment /Anti-Discrimination Practices(M)	Revised
Policy	2431	Athletic Competition(M)	Revised
Regulation	2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad(M)	Revised
Policy/Regulation	5350	Student Suicide Prevention(M)	Revised
Policy	5533	Student Smoking(M)	Revised
Policy	5535	Passive Breath Alcohol Sensor Device	Revised
Policy/Regulation	5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities(M)	Revised
Policy	8462	Reporting Potentially Missing or Abused Children(M)	Revised
Policy	8561	Procurement Procedures for School Nutrition Program	New

Roll Call:

Bates _____ **Costanzo** _____ **Domick** _____ **Kranz** _____ **Morton** _____ **Quan** _____ **Santalucia** _____
Santana _____ **Dalesandro** _____

C. Facilities (C. Kranz, Chair)

D. Curriculum (J. Santana, Chair) Be it resolved that resolution numbers 1-3 be adopted, as presented:

Moved By: _____ Seconded By: _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Professional Development for the 2017- 2018 school year, as follows:

Date	Name	Workshop/Conference	Location	Cost
5/30/2018	N. Sylvester	Nisivoccia Annual Audit Review Seminar	Meadow Wood Manor Randolph, NJ	Workshop – No Cost Mileage @ \$0.31/mile
6/1/2018	N. Serignese	School and Student Safety	Conference Center at Mercer Franklin Twp., NJ	Workshop – \$99 Mileage @ \$0.31/mile
6/5/2018	G. Szarejko	NJCGTP STEAM & Maker Space Teacher Workshop	Mt. Olive High School Mt. Olive, NJ	Workshop – No Cost Mileage @ \$0.31/mile
6/5, 6/6, 6/7, and 6/8/2018	N. Sylester	2018 NJASBO Conference	Atlantic City, NJ	Registration Fee-\$275 Accommodations-\$275 for 2-night stay Mileage @ \$0.31/mile
6/11/18	K. Walsh	FY19 ESEA Consolidated Subgrant Application Work Sessions (Morris/Somerset/Union P.M. Session)	Union County Vo Tech School Academy for Allied Health Sciences Bldg. Scotch Plains, NJ	Workshop – No Cost Mileage @ \$0.31/mile
7/12, 7/18, and 7/26/2018	M. Fasciana	Stronge Teacher & Educational Specialist Evaluation New Administrator Training	ESC of NJ Conference Center Piscataway, NJ	Workshop – No Cost Mileage @ \$0.31/mile
7/26/2018	K. Walsh	Stronge Teacher & Educational Specialist Evaluation Refresher	ESC of NJ Conference Ctr. Piscataway, NJ	Workshop – No Cost Mileage @ \$0.31/mile

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the establishment of a *Learning/Language Disabilities, Mild/Moderate* Elementary Special Class Program (6A:14-4.7) for the 2018-2019 school year.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following staff members to attend the upcoming Field Trip to Merry Heart Senior Care, in Succasunna, on June 5, 2018:

- Jane Morin
- Danielle Painter

Roll Call:

Bates _____ **Costanzo** _____ **Domick** _____ **Kranz** _____ **Morton** _____ **Quan** _____ **Santalucia** _____
Santana _____ **Dalesandro** _____

E. Personnel (*K. Santalucia, Chair*) *Be it resolved that resolution numbers 1-11 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves hiring of the following Substitute Nurses at the rate of \$150 per day and pending a Criminal History Review Unit background check approval:

- Jessica Frank
- Johnna Charette
- Rachelle Kovacs

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the 2018-2019 salary for Todd Ruggieri, Groundskeeper, to be \$37,730.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the 2018-2019 salary for Virginia Van Tassel, District Secretary, to be \$44,183.

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves Kristen Agens for the position of Extended School Year (ESY) from June 26, 2018 – July 27, 2018, only as an Instructional Aide at the rate of \$11.30 per hour and pending a Criminal History Review Unit background check approval.

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves hiring of the following Substitute Teachers at the rate of \$70 per day for the first 10 days and \$80 per day, thereafter, and pending a Criminal History Review Unit background check approval:

- Charles F. Webber, Jr.
- Catherine Dohm

6. Be it resolved that the Netcong Board of Education, upon the recommendation of Acting Chief School Administrator, hereby approves the following Instructional Aides for a fixed one-year term for the 2018-2019 school year, at the following rates:

Name	Rate/Hr.
Tonia Nardone	\$11.53
Marilynn Garcia	\$11.53
Laurie Glennon	\$11.76
Genine Laurie	\$11.53
Phyllis Nemeth	\$11.53
Christine McClaughry	\$11.53
Margret Reilly	\$11.53
Melissa Sylvester	\$11.76
Linda Tuorinsky	\$12.26
Diana Yaeger	\$12.00

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following staff for the 2017-2018 Extended School Year Program from June 25, 2018 – July 26, 2018 for a total of 20 days or 60 hours, running Monday-Thursday from 9:00 a.m. – 12:00 p.m.:

Position	Name	Salary
Preschool Teacher	Cie DiRenzo	\$35/hour
K-2 Teacher	Phyllis Konyak	\$35/hour
Grades 3-5 Teacher	Melissa Patten	\$35/hour
Grades 6-8 Teacher	Lauren Sebring	\$35/hour
Aide	Genine Laurie	\$11.53/hour
Aide	Margret Reilly	\$11.53/hour
Aide	Linda Tuorinsky	\$12.26/hour
Aide	Diana Yaeger	\$12.00/hour
Aide	Kristen Agens	\$11.30/hour
Aide	<i>No applicant</i>	TBD
Substitute Aide	Christine McClaughry	\$11.53/hour
Nurse	Noreen McGeary	\$35/hour
LDTC Supplemental Support	Amy Henry	\$35/hour max. 40 hours
Substitute Nurse	TBD	\$35/hour
Substitute Teacher	Linda Tuorinsky	\$35/hour
Substitute Teacher	Margret Reilly	\$35/hour
Substitute Teacher	Amy Henry	\$35/hour
Occupational Therapist	Amy DelTurco	\$85/hour max. 15 hours
Physical Therapist	Kim Lappe	\$85/hour max. 15 hours
Speech Therapist	Danielle Painter	\$35/hour 15 hours

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following part-time Summer Help for a fixed term beginning June 19, 2018 through August 29, 2018, only, 5 hours per day for 43 days, 5 days a week, at a rate of \$10.00/hour each:

Name
Carol Vanderhoof
Shawn Kretschmer
Alexander Golden
Brendan Abiskaroon

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following staff for the 2018-2019 Stipend Positions:

Stipend Position	Name	Amount	Term
After School Help	<i>No applicant</i>	\$26.15	Daily Rate Sept. - June
After School Help	Tana Ferris	\$26.15	Daily Rate Sept. - June
After School Help	Darrell Sandrue	\$26.15	Daily Rate Sept. - June
Band and Chorus Director	Caitlyn Scrimo	\$1,634	Sept. - June
Basketball Coach – Boys	Kim Arbolino	\$2,601	Nov. – Feb.
Basketball Coach – Girls	Shawn Cryan	\$1,858	Nov. – Feb.
Breakfast Supervisor	<i>No applicant</i>	\$1,667	Sept-June, 180days, 30 mins/day
Inclement Weather Monitor	Kim Arbolino	\$6.97	Sept–June,180 days, 20 mins/day
Inclement Weather Monitor	Shawn Cryan	\$6.97	Sept-June, 180days, 20 mins/day
Inclement Weather Monitor	Phyllis Konyak	\$6.97	Sept-June,180 days, 20 mins/day
Inclement Weather Monitor	<i>No applicant</i>	\$6.97	Sept-June,180 days, 20 mins/day
Lunch Room Supervisor	Shawn Cryan	\$2,614.19	Sept.-June, 180days, \$14.52/day
Lunch Room Supervisor	<i>No applicant</i>	\$2614.19	Sept.-June, 180 days, \$14.52/day
Lunch Room Supervisor	<i>No applicant</i>	\$2,614.19	Sept.-June, 180days, \$14.52/day
Lunch Room Supervisor	<i>No applicant</i>	\$2,614.19	Sept.-June, 180days, \$14.52/day
S.A.D.D. Supervisor	Jane Morin	\$1045.68	Sept.-June
S.A.D.D. Supervisor	Danielle Painter	\$1045.68	Sept.-June
Student Council Advisor	Kim Arbolino	\$1,858	Sept.-June
Yearbook	<i>No applicant</i>	\$1634	Nov.-May
CST Coordinator	Amy Henry	\$10,000	Sept.-June
Part-time Technology Coor.	Gina Szarejko	\$13,500	July - June
8 th Grade D.C Trip	Kim Arbolino	\$400	April 2019
8 th Grade D.C Trip	Amy Henry	\$400	April 2019
8 th Grade D.C Trip	Thomas Salerno	\$400	April 2019
8 th Grade D.C Trip	Kathleen Walsh	N/A	April 2019
7 th Grade Field Trip	Darrell Sandrue	\$400	May 2019
7 th Grade Field Trip	Shawn Cryan	\$400	May 2019
7 th Grade Field Trip	Gina Szarejko	\$400	May 2019
Drama Club Advisor	Thomas Salerno	\$1634	Sept-June

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the following Part-time Custodians for the 2018-2019 school year, only, for 5 hours per day for 180 days, at a rate of \$15/hour each:

Name
Shawn Kretschmer
Carol Vanderhoof
Christopher Scholz

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Chief School Administrator, hereby approves the corrected salary of Employee ID #4014 in the amount of \$36,720 and further authorizes the Business Administrator to take all necessary action to effectuate said salary correction.

Whereas, on April 25, 2017 the Netcong Board of Education passed a Resolution approving the 2017-2018 salary of Employee ID #4014 in the amount of \$37,454; and

Whereas, Employee ID #4014's 2017-2018 salary was intended to be \$36,720.

Roll Call

Bates _____ **Costanzo** _____ **Domick** _____ **Kranz** _____ **Morton** _____ **Quan** _____ **Santalucia** _____
Santana _____ **Dalesandro** _____

12. Miscellaneous

13. Comments from the Public – Any Issue/Topic

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Chief School Administrator or the Board of Education, either by telephone or letter.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

14. Executive Session

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is may or may not be taken.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

15. Adjournment

Moved By: _____ **Seconded By:** _____ **Time:** _____