



**Netcong School District
26 College Road
Netcong, New Jersey 07857**

REGULAR MEETING MINUTES

**September 26, 2017
7:00 P.M.**

I. CALL TO ORDER

The meeting was called to order to President Dalesandro at 7:00 p.m.

II. FLAG SALUTE

A. FLAG SALUTE- All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following is made part of the minutes:

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. BOARD GOALS

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Financial Reports
- b. Audit

Continue to move forward to achieve NJSBA' Carol E. Larsen Master Board Certification.

Successfully communicate information for the successful passage of a ballot question.

E. DISTRICT GOALS

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report.

Explore administrative restructuring.

Explore space concerns, Annex project, and continue improvement projects to the building and grounds.

Explore strategies to improve student achievement.

III. ROLL CALL

The following members were present: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Ms. Hade, Mr. Kranz, Mr. Quan, Ms. Santalucia and Mrs. Santana

Not Present: Mr. Morton

Also present: Pio Pennisi, Interim Superintendent
Nicole Sylvester, Business Administrator/Board Secretary
Derlys Gutierrez, Board Attorney
Charlene Peterson, NJSBA Representative
8 members of the public and teachers

IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES

Approval of Board Minutes

Mr. Costanzo made a motion to table the August 29, 2017 Regular Session minutes and Mr. Kranz seconded the motion. The motion was approved by a Unanimous Voice Vote by all members present.

Mr. Kranz made a motion to approve the August 29, 2017 Executive Session minutes and Mr. Costanzo seconded the motion.

August 29, 2017	Regular Session Minutes
August 29, 2017	Executive Session Minutes

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Mr. Kranz, Ms. Santalucia and Mrs. Santana

No: Mr. Domick

Abstain: Ms. Hade, Mr. Quan

V. PRESIDENT’S COMMENTS

President Dalesandro thanked the administration and Mr. Quan for a great Back to School night.

President Dalesandro stated Mrs. Charlene Peterson from NJSBA is here to provide ethics training for the Board and turned the meeting over to Mrs. Charlene Peterson. Mrs. Peterson then conducted the ethics training for all present.

VI. LIAISON REPORTS

a. Netcong Educational Foundation

President Dalesandro read her report for the NEF's monthly meeting:

“The Netcong Education Foundation held their meeting on September 11, 2017 at 6:30 in the Spanish room. The NEF would like to thank Acting Principal Kate Walsh for attending the meeting and agreeing to be the administrative representative. This partnership should help bridge and transition the NEF's efforts to assist the district.

Other highlights of the meeting include: Discussion on how the NEF could help establish and create an after school checkers and chess club. At back-to-school night the NEF held an on premise 50-50 and made \$125 for cultural arts initiatives and student clubs. The NEF plans to have another on premises 50-50 at the winter concert on December 13. Please mark your calendars for the 3rd annual St. Patrick's Day Italian style fundraiser. This year the date will be March 10, 2018 details to follow. The NEF women's volleyball league is up and running, all money raised will go towards student clubs and activities.

The NEF is looking to partner with the local Rotary club to obtain a grant to provide air conditioning units for the band room.

Once again mark your calendars for March 10, 2018 for the 3rd annual St. Patrick's Day Italian style fundraising dinner. The next meeting of the NEF is scheduled for October 16th at 6:30 pm in the Spanish room.”

b. Netcong PTA

Mr. Costanzo indicated that the new PTA Board of Directors was elected on September 6th. He stated they are going to be learning proper policy and procedures moving forward and that the PTA had a successful day at Netcong Day and back to school night. Mr. Costanzo indicated they are going to update their website structure. He also informed everyone that the PTA now has a netcongschool.org e-mail address. He stated the PTA is still looking for more volunteers at all the upcoming events and that the Penny wars and Walk n Roll has started. Lastly, he stated the PTA meetings are now going to be themed to bring more fun to the meeting and bring in more volunteers.

c. Town Council

None at this time.

d. Recreation Commission & Planning Board

None at this time.

VII. INTERIM SUPERINTENDENT’S COMMENTS

Mr. Pennisi reported on the Fire/Security Drills– *Fire Drill: 9/8/17, 10:30 a.m. duration of 2 minutes. Security Evacuation Drill: 9/13/17, 12:30 p.m., duration of 35 minutes.*

Mr. Pennisi also reported that the State would be coming in this week to review our security drill procedure.

Mr. Pennisi gave his monthly HIB report.

Mr. Pennisi reported that the QSAC Statement of Assurance is due and we will have a full monitoring coming soon.

VIII. BUSINESS ADMINISTRATOR COMMENTS

Mrs. Sylvester reported that the construction on new emergency exit stairs between Room 1 and the Music room would commence this coming Monday.

IX. QUESTIONS/COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Motion: Ms. Santalucia Second: Mr. Costanzo Time: 8:27 pm

Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

Mrs. Costanzo indicated she has PTA member sign ups available if anyone was interested.

There being no comments from the public, a motion was made to close.

Motion: Mr. Kranz Second: Mr. Costanzo Time: 8:27 p.m.

X. OLD BUSINESS

Mrs. Santana told Mr. Pennisi that last year the Board discussed having the Army come in to provide students information about the history of the American flag and how to fold and raise the flag. Discussion ensued.

XI. INFORMATION/REPORTS/ACTIONS

A. FINANCE (D. Costanzo, Chair)

Board Trustee David Costanzo made a motion to amend resolution #7 from “\$4,740” to “\$4,510” and Board Trustee Charlie Kranz seconded the motion. The motion was approved by a Unanimous Voice Vote by all members present.

Board Trustee David Costanzo moved and Board Trustee Charlie Kranz seconded, that the Netcong Board of Education approve resolutions #1-11 as amended:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the August 31, 2017 payroll in the amount of \$29,204.15.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the September 15, 2017 payroll in the amount of \$126,849.82.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the bills list for August 30, 2017 through September 26, 2017 in the amount of \$421,331.05.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby accepts the following August 2017 Financial Reports. The Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of August 31, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of August 31, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the Transfers Reports for the months of August 2017.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Coopersmith Brothers Inc. to replace the interior emergency exit stairs between Room 1 and the Music Room at a cost of \$30,000 to be paid from Capital Reserve funds.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the contract with Automatic Temperature Control for service and preventative maintenance on the school boilers at a cost of \$4,510.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the District Professional Development travel and expense reimbursement for the 2017 annual NJSBA Workshop, in Atlantic City, New Jersey, on October 23-26, in accordance with the Netcong Board of Education travel policies and pursuant to N.J.A.C. 6A:23A-7, et. seq., as follows:

Lodging Cost: \$99 + \$15 per night occupancy fees, not to exceed three (3) nights paid by the Board.

Conference Registration: \$1,500 for a group registration including all attendees.

Meals and Incidentals Expense: \$64 per diem for a full day; \$48 per diem (75%) for travel days.

Mileage Reimbursement: \$0.31 per mile.

District Personnel and Board Members attending:

- a. Nicole Sylvester
- b. Bernadette Dalesandro
- c. Jennifer Santana
- d. Kevin Quan
- e. Kerri Santalucia
- f. David Costanzo

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the contract with Reiner Group, Inc. to install a ductless split system in Room 2 at a cost of \$5,545 to be paid with referendum funds.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the contract with Epic Health Services, Inc. & Loving Care Agency d/b/a Epic Health Services, for nursing services at the contracted hourly rate. (Rates change depending on type of nurse).
11. Be it resolved that the Netcong Board of Education, upon recommendation of the Interim Superintendent, hereby approves ND Security to install a new door closer on the exterior boiler room door at a cost of, \$219.60 to be paid from maintenance reserve.

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Ms. Hade, Mr. Kranz, Mr. Quan, Ms. Santalucia and Mrs. Santana

No: None

Abstain: Mr. Costanzo on resolution #8f

Ms. Hade on resolution #3 Check #11785, 11800, 11810 and resolution #8a

Mr. Quan on resolution #3 Check #11798, 11810 and resolution #8d

Ms. Santalucia on resolution #8e

Mrs. Santana on resolution #8c

Mrs. Dalesandro on resolution #8b

B. POLICY (COW, Chair)

None at this time.

C. FACILITIES (T. Morton, Chair)

None at this time.

D. CURRICULUM (*J. Santana, Chair*)

Board Trustee Jen Santana moved and Board Trustee Charlie Kranz seconded, that the Netcong Board of Education approve resolutions #1-2 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the following Professional Development:

Date	Name	Workshop/Conference	Location	Cost
Sept. 21, 2017, Retroactively	A. Henry	Handle With Care-Instructor Recertification	Gardiner, NY	Wkshp.-\$450 Mileage @ \$0.31/mile
Oct. 9, 2017	C. Scrimo	The Music Shop Programs	Boonton, NJ	Mileage @ \$0.31/mile
Oct. 19, 2017	B. Dalesandro K. Santalucia D. Costanzo	MCSBA	Mountain Lakes, NJ	Mileage @ \$0.31/mile
Nov. 17, 2017	A.M. Evans	PESI-Chronic Anxiety	Parsippany, NJ	Wkshp.-\$199 Mileage @ \$0.31/mile
Dec. 11, 2017	K. Walsh A. Henry	IEP and 504 Plan Workshop	Saddle Brook, NJ	Wkshp.- 1 st - \$359; 2 nd - \$349 Mileage @ \$0.31/mile
March 28, 2018	B. Dalesandro	MCSBA	Mountain Lakes, NJ	Mileage @ \$0.31/mile
May 23, 2018	B. Dalesandro	MCSBA	Mountain Lakes, NJ	Mileage @ \$0.31/mile

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the disposal of the following textbooks (books are no longer aligned with NJSLS) which is aligned with Board Policy and State regulations.

# of Books	Description	Copyright Date	ISBN#
31	Pearson Education- Course 2 Math Common Core	2012	978-0-13-319668-9
30	Pearson Education- Course 1 Math Common Core	2012	978-0-13-319667-2
24	Pearson Education- Course 3 Math Common Core	2012	978-0-13-319669-6
19	Pearson Education- Algebra Readiness	2010	978-0-13-372118-8
7	McGraw Hill Education- Algebra 1- Common Core Edition	2014	978-0-67-663923-6

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Ms. Hade, Mr. Kranz, Mr. Quan, Ms. Santalucia and Mrs. Santana

No: None

Abstain: Mr. Costanzo on resolution #1 for September 21, October 19 and December 11
Ms. Santalucia on resolution #1 for October 19
Mrs. Dalesandro on resolution #1 for October 19, March 28 and May 23

E. PERSONNEL (*K. Santalucia, Chair*)

Board Trustee Kerri Santalucia moved and Board Trustee David Costanzo seconded, that the Netcong Board of Education approve resolutions #1-5 as presented:

1. Be it resolved that the Netcong Board of Education, upon recommendation of the Interim Superintendent, hereby approves Christine DeMicco, as a Substitute Teacher, for a fixed one-year term, for the 2017-2018 school year, at the rate of \$70 per day for the first ten days and \$80 per day, thereafter.
2. Be it resolved that the Netcong Board of Education, upon recommendation of the Interim Superintendent, hereby approves Eileen Egan, as a Substitute Teacher, for a fixed one-year term, for the 2017-2018 school year, at the rate of \$70 per day for the first ten days and \$80 per day, thereafter.
3. Be it resolved that the Netcong Board of Education, upon recommendation of the Interim Superintendent, approves Charlie Lopez to do his 5 hours of classroom observations with Julio Picallo, at the Netcong Elementary School, during the months of October and November 2017 for County College of Morris class EDU 111, Teaching in America.
4. Be it resolved that the Netcong Board of Education, upon recommendation of the Interim Superintendent, approves Kristen Portington to do her 5 hours of classroom observations with Suzanne DeKleine, at the Netcong Elementary School, during the months of October and November 2017 for County College of Morris class EDU 111, Teaching in America.
5. Be it resolved that the Netcong Board of Education, upon recommendation of the Interim Superintendent, approves Isabella Ward to do her 5 hours of classroom observations with Jacqueline Cinotti, at the Netcong Elementary School, during the months of October and November 2017 for County College of Morris class EDU 111, Teaching in America.

Roll Call Vote:

Yes: Mr. Costanzo, Mrs. Dalesandro, Mr. Domick, Ms. Hade, Mr. Kranz, Mr. Quan, Ms. Santalucia and Mrs. Santana

No: None

Abstain: None

XII. MISCELLANEOUS

Mr. Quan expressed that Back to School night was a success for his translation in Spanish to help the Spanish community. He indicated there was an adult ESL program in Bethlehem Church in Randolph.

XIII. COMMENTS FROM THE PUBLIC – ANY ISSUE/TOPIC

Motion: Mr. Costanzo Second: Mr. Kranz Time: 8:38 p.m.

The Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

Mr. Sandrue stated there were ESL classes at the Trinity Church in Hackettstown Saturday mornings.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Costanzo Second: Mr. Kranz Time: 8:38 p.m.

XIV. EXECUTIVE SESSION

Motion: Mr. Costanzo Second: Mr. Kranz Time: 8:39 p.m.

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

President Dalesandro advised the public that the Board would discuss legal matters and that she expected the session would take approximately 15 minutes, and action will not be taken after the Board recessed back to open session.

Mr. Costanzo exited the room at 8:39 p.m.

XV. RECONVENE

A motion was made and approved to come back from the Board's recess.

Moved: Mrs. Santana Second: Mr. Kranz Time: 8:45 pm

The Board reconvened in open session with some members in attendance and no members of the public.

XVI. ADJOURNMENT

With no further Business before the Board, a motion was made and approved to adjourn.

Moved: Mr. Kranz

Second: Mrs. Santana

Time: 8:45 pm

Respectfully submitted,

A handwritten signature in cursive script that reads "Nicole Sylvester".

Nicole Sylvester
Business Administrator/Board Secretary