



Our Children, Our School, Our Future

Netcong Board of Education  
26 College Road  
Netcong, NJ 07857

**REGULAR BOARD MEETING      October 16, 2018      7:00pm**

Mrs. Bernadette Dalesando, President  
Ms. Kerri Santalucia, Vice President

Mr. David Costanzo    Mr. Timothy Domick    Mr. Charles Kranz  
Mr. Todd Morton      Mr. Kevin Quan      Mrs. Jennifer Santana    Mrs. Anne Witt

**Curriculum/Instruction**

Jennifer Santana \*  
Kevin Quan  
Todd Morton  
Bernadette Dalesandro

**Facilities/Operations**

Charlie Kranz \*  
Timothy Domick  
David Costanzo  
Bernadette Dalesandro

**Governance**

Kerri Santalucia\*  
Jennifer Santana  
Charles Kranz  
Bernadette Dalesandro

**Policy**

COW

**Personnel**

Kerri Santalucia\*  
Kevin Quan  
Bernadette Dalesandro  
Anne Witt

**Negotiations**

Kerri Santalucia  
Bernadette Dalesandro

**Budget Committee**

David Costanzo\*  
Charles Kranz  
Kerri Santalucia  
Bernadette Dalesandro

**Finance**

Bernadette Dalesandro\*  
Kerri Santalucia  
Jennifer Santana  
David Costanzo

**Board Liaisons**

NEF = Kevin Quan  
PTA = Kerri Santalucia  
Town Council = Rotating Members  
Recreation Commission = Todd Morton  
Planning Board = Todd Morton

*\* Denotes Committee Chair*

**2018-2019**  
**Netcong Board of Education**

**Open Public Meeting Proclamation**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**Mission Statement**

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

**Board Goals**

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Finance - better monthly forecasting and information.
- b. Policy

To commit to an increase in Board operations and performance.

Successfully communicate information for the successful passage of a ballot question.

**District Goals**

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report and NJSBA's Security Task Force Report.

To integrate Social and Emotional Learning into the curriculum.

To increase community relations.

Explore strategies to improve student achievement.

**1. Call to Order**

**2. Flag Salute**

**3. Roll Call**

Costanzo\_\_\_\_\_ Domick\_\_\_\_\_ Kranz\_\_\_\_\_ Morton\_\_\_\_\_ Quan\_\_\_\_\_ Santalucia\_\_\_\_\_ Santana\_\_\_\_\_ Witt\_\_\_\_\_ Dalesandro\_\_\_\_\_

**4. Board Correspondence & Approval of Minutes**

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

September 25, 2018	Regular Meeting Minutes
September 25, 2018	Executive Session Minutes

**5. President’s Comments**

**6. Liaisons Report**

a. Netcong Educational Foundation – *K. Quan*

**b.** Netcong PTA – *K. Santalucia*

**c.** Town Council – *Rotating Members*

**d.** Recreation Commission & Planning Board – *T. Morton*

## **7. Acting Superintendent’s Comments**

- a.** Fire/Security Drill Report - *A Fire Drill was conducted on October 12, 2018 at 12:55 p.m. with a duration of 5 minutes.*
- b.** 2017-2018 PARCC presentation.

## **8. Interim School Business Administrator’s Comments**

## 9. Questions/Comments from Public – Agenda Items Only

**Open: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

*Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.*

**Closed: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

## 10. Old Business

## 11. Information/Reports/Actions

**A. FINANCE** (B. Dalesandro, Chair) *Be it resolved that resolution numbers 1-13 be adopted, as presented:*

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the September 28, 2018 payroll in the amount of \$147,996.71.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the bills list for September 26, 2018 through October 16, 2018 in the amount of \$358,091.46.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Transfers Reports for the month of September 2018.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Architect of Record For Professional Services Agreement between the Netcong Board of Education and Parette Somjen Architects, LLC, for the period of July 1, 2018 through June 30, 2019 and which includes the following:

- 2018-2019 Architect of Record Agreement
- Exhibit A – 2018-2019 Fee Schedule
- Exhibit B – Mandatory Equal Employment Opportunity Language
- Political Contribution Disclosure Form
- Stockholder Disclosure Certificate
- Certificate of Employee Information Certificate
- Business Registration Certificate
- W-9 Form
- Disclosure of Investment Activities in Iran
- Insurance Certificates

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves to rescind the following Resolution from Finance, Resolution #6, on the September 25, 2018 agenda:

*Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the District Professional Development travel and expense reimbursement for the 2018 Annual NJSBA Workshop, in Atlantic City, New Jersey on October 22-25 in accordance with the Netcong Board of Education travel policies and pursuant to N.J.A.C. 6A:23A-7, et. seq., as follows:*

Lodging Cost: \$99 + \$15 per night occupancy fees, not to exceed three (3) nights paid by the Board.  
Conference Registration: \$1,500 for a group registration including all attendees.  
Meals and Incidentals Expense: \$64 per diem for a full day; \$48 per diem (75%) for travel days.  
Mileage Reimbursement: \$0.31 per mile.

*District Personnel and Board Members attending:*

- a. Bernadette Dalesandro
- b. Jennifer Santana
- c. Kerri Santalucia

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the District Professional Development travel and expense reimbursement for the 2018 Annual NJSBA Workshop, in Atlantic City, New Jersey on October 22-25 in accordance with the Netcong Board of Education travel policies and pursuant to N.J.A.C. 6A:23A-7, et. seq., as follows:

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Meals and Incidentals Expense: \$64 per diem for a full day; \$48 per diem (75%) for travel days.  
Mileage Reimbursement: \$0.31 per mile.

*District Personnel and Board Members attending:*

- a. Bernadette Dalesandro
- b. Jennifer Santana
- c. Kerri Santalucia
- d. Kylie McGlew
- e. Jennifer Kerr

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 Regular School Year Tuition Contract Agreement between Netcong School District and Morris School District to provide Out-of-District Regular School Year services for Student #32721330.

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the submission of the 2018-2019 School Safety and Security Plan Annual Review Statement of Assurance.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the submission of a Comprehensive Maintenance Plan:

**Whereas**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public-school facilities, and

**Whereas**, the required maintenance activities as listed in the attached document for the various school facilities of the Netcong Board of Education are consistent with these requirements, and

**Whereas**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

**Now Therefore Be It Resolved**, that the Netcong Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Netcong Board of Education in compliance with Department of Education requirements.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the contract with NW Financial Group, LLC to provide continuing disclosure assessment services regarding the Board’s outstanding debt and reporting requirements at a cost of \$1,500.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves N.D. Security Company, LLC, to replace two doors in the Annex building at a cost not to exceed \$5,105.20.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Peterson and Sons, LLC, for the removal of two trees behind the Annex building at a cost not to exceed \$1,400.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the transportation services provided to Out-of-District Student #32721330 for the 2018-2019 Regular School Year and Extended School Year.

**Roll Call:**

Costanzo\_\_\_\_\_ Domick\_\_\_\_\_ Kranz\_\_\_\_\_ Morton\_\_\_\_\_ Quan\_\_\_\_\_ Santalucia\_\_\_\_\_ Santana\_\_\_\_\_

Witt \_\_\_\_\_ Dalesandro \_\_\_\_\_

**B. Policy (COW, Chair)**

**C. Facilities** (C. Kranz, Chair)

**D. Curriculum** (J. Santana, Chair) *Be it resolved that resolution numbers 1-2 be adopted, as presented:*

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Ski Club trip dates, to Shawnee, Pennsylvania, pending any rescheduled dates as the result of inclement weather:

- January 2, 9, 16, 23, and 30, 2019
- February 6, 2019

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Professional Development for the 2018-2019 school year:

<i>Date</i>	<i>Name</i>	<i>Workshop/Conference</i>	<i>Location</i>	<i>Cost</i>
10/30/18	Jennifer Kerr Kylie McGlew	CDK Training	Netcong Elementary School Netcong, NJ	Workshop - \$125/hour for 3 hours = \$375 Mileage not applicable
11/7/18	B. Dalesandro	Morris County School Boards Association Fall Meeting	The Mansion at Mountain Lakes Mountain Lakes, NJ	Workshop – No cost Mileage @ \$0.31 per mile

**Roll Call:**

**Costanzo** \_\_\_\_\_ **Domick** \_\_\_\_\_ **Kranz** \_\_\_\_\_ **Morton** \_\_\_\_\_ **Quan** \_\_\_\_\_ **Santalucia** \_\_\_\_\_ **Santana** \_\_\_\_\_  
**Witt** \_\_\_\_\_ **Dalesandro** \_\_\_\_\_

**E. Personnel** (K. Santalucia, Chair) *Be it resolved that resolution numbers 1-7 be adopted, as presented:*

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts, with regret, the letter of resignation from Nicholas Serignese, Facilities Manager. Mr. Serignese’s last day of employment will be October 27, 2018.

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Kelsey Sowell, County College of Morris student, to do a classroom observation for coursework with Ms. Caitlyn Scrimo prior to November 1, 2018.



3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Kelsey Sowell, County College of Morris student, to do classroom observations for coursework with Mrs. DiRenzo on three mutually agreed upon days prior to December 13, 2018.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the hiring of Jill Kaufmann as a Substitute Teacher, for the 2018-2019 school year, at the rate of \$70 per day for the first 10 days and \$80 per day, thereafter, and pending a Criminal History Review Unit background check approval.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts, with regret, the letter of resignation from James Olobardi, Interim School Business Administrator. Mr. Olobardi's last day of employment will be November 8, 2018.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Caitlyn Scrimo, Music Teacher, as the Ski Club Moderator for the 2018-2019 school year.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the hiring of Christopher Mueller as Facilities Manager on or before November 16, 2018 (pending early release from his current contract) for a fixed one-year term, at a pro-rated salary of \$41,000, and pending a Criminal History Review Unit background check approval.

**Roll Call**

Costanzo \_\_\_\_\_ Domick \_\_\_\_\_ Kranz \_\_\_\_\_ Morton \_\_\_\_\_ Quan \_\_\_\_\_ Santalucia \_\_\_\_\_ Santana \_\_\_\_\_  
 Witt \_\_\_\_\_ Dalesandro \_\_\_\_\_

**12. Miscellaneous**

**13. Comments from the Public – Any Issue/Topic**

**Open: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

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**Closed: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**14. Executive Session**

**Open: Moved By:**\_\_\_\_\_ **Seconded By:**\_\_\_\_\_ **Time:**\_\_\_\_\_

*RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is may or may not be taken.*

**Closed: Moved By:**\_\_\_\_\_ **Seconded By:**\_\_\_\_\_ **Time:**\_\_\_\_\_

**15. Adjournment**

**Moved By:**\_\_\_\_\_ **Seconded By:**\_\_\_\_\_ **Time:**\_\_\_\_\_