



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING September 25, 2018 7:00pm

Mrs. Bernadette Dalesandro, President
Ms. Kerri Santalucia, Vice President

Mr. David Costanzo Mr. Timothy Domick Mr. Charles Kranz
Mr. Todd Morton Mr. Kevin Quan Mrs. Jennifer Santana

Curriculum/Instruction

Jennifer Santana *
Kevin Quan
Todd Morton
Bernadette Dalesandro

Facilities/Operations

Charlie Kranz *
Timothy Domick
David Costanzo
Bernadette Dalesandro

Governance

Kerri Santalucia*
Jennifer Santana
Charles Kranz
Bernadette Dalesandro

Policy

COW

Personnel

Kerri Santalucia*
Kevin Quan
Bernadette Dalesandro

Negotiations

Kerri Santalucia
Bernadette Dalesandro

Budget Committee

David Costanzo*
Charles Kranz
Kerri Santalucia
Bernadette Dalesandro

Finance

Bernadette Dalesandro*
Kerri Santalucia
Jennifer Santana
David Costanzo

Board Liaisons

NEF = Kevin Quan
PTA = Kerri Santalucia
Town Council = Rotating Members
Recreation Commission = Todd Morton
Planning Board = Todd Morton

** Denotes Committee Chair*

2018-2019
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

- a. Finance - better monthly forecasting and information.
- b. Policy

To commit to an increase in Board operations and performance.

Successfully communicate information for the successful passage of a ballot question.

District Goals

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report and NJSBA's Security Task Force Report.

To integrate Social and Emotional Learning into the curriculum.

To increase community relations.

Explore strategies to improve student achievement.

- 1. Call to Order**
- 2. Flag Salute**
- 3. Roll Call**

Costanzo_____ Domick_____ Kranz_____ Morton_____ Quan_____ Santalucia_____ Santana_____ Dalesandro _____

- 4. Board Correspondence & Approval of Minutes**

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

September 18, 2018	Work Session Meeting Minutes
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- 5. President's Comments**

- 6. Liaisons Report**

- a. Netcong Educational Foundation – *K. Quan*

- b. Netcong PTA – *K. Santalucia*

c. Town Council – *Rotating Members*

d. Recreation Commission & Planning Board – *T. Morton*

7. Acting Superintendent’s Comments

a. Fire/Security Drill Report - *A Fire Drill was conducted on September 7, 2018 at 10:15 a.m. with a duration of 6 minutes. A Security/Lockdown Drill was held on Monday, September 10, 2018 at 1:07 p.m. with a duration of 43 minutes.*

8. Interim School Business Administrator’s Comments

9. Questions/Comments from Public – Agenda Items Only

Open: Moved By:_____ **Seconded By:**_____ **Time:**_____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

Closed: Moved By:_____ **Seconded By:**_____ **Time:**_____

10. Old Business

11. Information/Reports/Actions

A. FINANCE (B. Dalesandro, Chair) *Be it resolved that resolution numbers 1-18 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the September 15, 2018 payroll in the amount of \$135,922.48.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the bills list for August 29, 2018 through September 25, 2018 in the amount of \$404,041.80.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts the following August 2018 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of August 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of August 31, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Transfers Reports for the month of August 2018.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2020 Transition Collaboration Agreement between the Netcong School District and NORWESCAP Head Start.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the District Professional Development travel and expense reimbursement for the 2018 Annual NJSBA Workshop, in Atlantic City, New Jersey on October 22-25 in accordance with the Netcong Board of Education travel policies and pursuant to N.J.A.C. 6A:23A-7, et. seq., as follows:

Lodging Cost: \$99 + \$15 per night occupancy fees, not to exceed three (3) nights paid by the Board.

Conference Registration: \$1,500 for a group registration including all attendees.

Meals and Incidentals Expense: \$64 per diem for a full day; \$48 per diem (75%) for travel days.

Mileage Reimbursement: \$0.31 per mile.

District Personnel and Board Members attending:

- a. Bernadette Dalesandro
- b. Jennifer Santana
- c. David Costanzo
- d. Kerri Santalucia

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby authorizes the Netcong Board of Education to participate and enter into the NJSBA's Cooperative Pricing System.

WHEREAS, the Public School Contracts Law, NJSBA 18A:18A-4.1a, authorizes district boards of education to competitively contract for the procurement of proprietary computer software and services; and

WHEREAS, the New Jersey School Boards' Association (NJSBA), NJSBA18A:6-45 et. seq., on behalf of its membership has competitively contracted to procure on an aggregated basis digital and electronic products and services, E-Rate Consulting and Processing Services, and other technology products and programs to enhance members' readiness for Future Ready Schools, as well as energy aggregation services, supplies, and materials, time and materials; and such other services and products as two or more participating local boards in the system agree can be purchased on a cooperative basis; and

WHEREAS, NJSBA 18A:18A-11 authorizes local district boards of education to enter into cooperative pricing agreements; and

WHEREAS, the NJSBA CPA program has offered voluntary participation in a cooperative pricing system for the aggregate purchase of products and services; and

WHEREAS, the Netcong Board of Education, County of Morris in the state of New Jersey, desires to participate in the NJSBA TEC Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED on the 25th of September, 2018 by the Netcong Board of Education, County of Morris in the state of New Jersey, as follows:

This resolution shall be known and cited as the "*NJSBA Cooperative Pricing Resolution of the Netcong Board of Education*".

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 Interlocal Services Agreement between the Borough of Netcong and the Netcong Board of Education for Snow Plowing and Janitorial Services.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Bridge Media, LLC, to do the installation of security cameras on the Netcong Elementary School campus at a cost not to exceed \$19,950 and to be paid out of capital reserve funds.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 Special Education Tuition Contract Agreement between the Netcong Board of Education and the Stanhope Board of Education to provide OOD services for Student #32421039.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 Contract for Educational Services between the Netcong Board of Education and Northern Hills Academy to provide OOD services for Student #32321335.

12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 Indoor Air Quality (IAQ) Plan.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 Integrated Pest Management (IPM) Plan.
14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 Asbestos Hazardous Emergency Repsonse Act (AHERA) Plan.
15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 District Goals Action Plan.
16. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Parette Somjen Architects, LLC, to survey the main office for the purpose of developing a schematic design and estimate for a vestibule at the main office entrance at a cost not to exceed \$2,750.
17. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Parette Somjen Architects, LLC, to survey the Annex garage roof for the purpose of developing a schematic design and estimate for a garage roof replacement at a cost not to exceed \$4,500.
18. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 Extended School Year Tuition Contract Agreement between Netcong School District and Morris School District to provide Out-of-District Extended School Year services for Student #32721330.

Roll Call:

Costanzo_____ **Domick**_____ **Kranz**_____ **Morton**_____ **Quan**_____ **Santalucia**_____ **Santana**_____ **Dalesandro** _____

B. Policy (COW, Chair) *Be it resolved that resolution number 1 be adopted, as presented:*

Moved By:_____ **Seconded By:**_____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the SECOND READING of the following Policy and/or Regulation:

Policy/Regulations	#	Title	Type
Policy	5512	Harassment, Intimidation, and Bullying (HIB)	Revised
Regulation	5512	Harassment, Intimidation, and Bullying Investigation Procedure (M)	Abolished
Policy and Regulation	5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities(M)	Revised
Policy	8561	Procurement Procedures for School Nutrition Programs(M)	Revised

Roll Call:

Costanzo_____ **Domick**_____ **Kranz**_____ **Morton**_____ **Quan**_____ **Santalucia**_____ **Santana**_____ **Dalesandro** _____

C. Facilities (C. Kranz, Chair)

D. Curriculum (J. Santana, Chair) *Be it resolved that resolution numbers 1-6 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Professional Development for the 2018-2019 school year:

<i>Date</i>	<i>Name</i>	<i>Workshop/Conference</i>	<i>Location</i>	<i>Cost</i>
10/8/18	J. Anastasio J. Morin	Center for Prevention & Counseling Annual Conference	Sussex County Comm. College Newton, NJ	Workshop – No cost Mileage @ \$0.31 per mile
10/8/18	C. Scrimo	Music Shop PD Day	The Music Shop Boonton, NJ	Workshop – No cost Mileage @ \$0.31 per mile
10/18/18	N. Serignese	Why Most Schools & Municipalities Are Not Prepared for a Lockdown (<i>School Lockdown Preparedness</i>)	Mohawk House Sparta, NJ	Workshop – No cost Mileage @ \$.31 per mile
10/19/18	A. Henry K. Dilley J. Kerr	SEMI Fall Regional Meeting	PCG Education Morris Plains, NJ	Workshop – No cost Mileage @ \$.31 per mile
10/15, 10/16, 10/17, 10/18, & 10/19/2018	M. Garcia A. Kirkland	IMSE Comprehensive Orton-Gillingham Training	Hampton Inn Rockaway, NJ	Workshop - \$1,175 per person = \$2,350 Mileage @ \$0.31 per mile
11/5/18	N. Serignese	OSHA Compliance 2019	Embassy Suites Parsippany, NJ	Workshop - \$179 Mileage @ \$.31 per mile
11/15 & 11/16/2018	D. Painter	ASHA Convention	Boston Convention Center Boston, MA	Workshop - \$330 Mileage @ \$0.31 per mile

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the first biannual submission of the 2018-2019 Statement of Assurance Regarding the Use of Paraprofessional Staff report to the NJDOE Morris County Office.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Library hours to be held on Mondays beginning on Monday October 1, 2018 through June 10, 2019 from 3:00 to 3:45 p.m. and will be staffed by parent volunteers.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts the donation of four (4) Touch Math Programs from the Special Education Parents Advisory Group (SEPAG).

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Caitlyn Scrimo, Music Teacher, to attend the 2018-2019 Music Department District Meetings with Byram, Stanhope, and Lenape Valley Regional High School directors at various scheduled days/times throughout the school year.
6. Be it resolved that the Netcong Board of Education, hereby approves Kate Walsh, Principal/Acting Superintendent, to attend the monthly County Superintendents' Meetings at various scheduled days/times throughout the school year.

Roll Call

Costanzo _____ Domick _____ Kranz _____ Morton _____ Quan _____ Santalucia _____ Santana _____
 Dalesandro _____

E. Personnel (*K. Santalucia, Chair*) *Be it resolved that resolution numbers 1-2 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Darlene Kadel, BS RN, as the nurse for the 8th Grade Washington, D.C., trip in April 2019 at the rate of \$150 per day plus a stipend of \$400. Criminal History Record Unit approval was obtained on March 28, 2018 and is on file.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the hiring of Katherine Winkelman as a Substitute Teacher, for the 2018-2019 school year, at the rate of \$70 per day for the first 10 days and \$80 per day, thereafter, and pending a Criminal History Review Unit background check approval.

Roll Call

Costanzo _____ Domick _____ Kranz _____ Morton _____ Quan _____ Santalucia _____ Santana _____
 Dalesandro _____

12. Miscellaneous

13. Comments from the Public – Any Issue/Topic

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

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Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

14. Executive Session

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is may or may not be taken.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

15. Adjournment

Moved By: _____ **Seconded By:** _____ **Time:** _____