



**Netcong School District
26 College Road
Netcong, New Jersey 07857**

REGULAR MEETING MINUTES

**October 16, 2018
7:00 P.M.**

I. CALL TO ORDER

The meeting was called to order by President Dalesandro at 7:00 p.m.

II. FLAG SALUTE

A. FLAG SALUTE- All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following is made part of the minutes:

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. BOARD GOALS:

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

a. Finance - better monthly forecasting and information.

b. Policy

To commit to an increase in Board operations and performance.

Successfully communicate information for the successful passage of a ballot question.

E. DISTRICT GOALS:

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report and NJSBA's Security Task Force Report.

To integrate Social and Emotional Learning into the curriculum.

To increase community relations.

Explore strategies to improve student achievement.

III. ROLL CALL

The following members were present: Mr. Costanzo, Mr. Domick, Mr. Morton, Ms. Santalucia, Ms. Witt, and Mrs. Dalesandro,

Not Present: Mr. Kranz Mr. Quan, Mrs. Santana

Also present: Mrs. Kathleen Walsh, Acting Superintendent/Principal
Mr. Fasciana, Assistant Principal
Mr. Jim Olobardi, Interim Business Administrator/Board Secretary
One member of the public and two teachers

IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES

Approval of Board Minutes

Mr. Morton moved and Mr. Costanzo seconded that the Netcong Board of Education approve the minutes of the following meeting as submitted:

September 25, 2018	Regular Meeting Minutes
September 25, 2018	Executive Session Minutes

The Regular Meeting Minutes and Executive Session Minutes did not pass.

Roll Call Vote:

Yes: Mr. Morton, Ms. Santalucia, and Mrs. Dalesandro,
Mr. Costanzo yes on Regular Meeting Minutes

No: Mr. Domick

Abstain: Ms. Witt

Mr. Costanzo abstains from Executive Session Minutes

V. PRESIDENT'S COMMENTS

Peter from Window Film Depot did a presentation on window film.

VI. LIAISON REPORTS

a. Netcong Educational Foundation

No meeting to report from

b. Netcong PTA-

Ms. Santalucia gave her report as follows:

- Coed volleyball will be Tuesdays and Thursdays 6:30-8:30pm
- Trunk Or Treat: October 27
- Middle school open gym: Fridays 6-8pm

c. **Town Council**

Mrs. Dalesandro gave her report as follows:

- Possible stop sign at College and Stoll Streets

d. **Recreation Commission & Planning Board**

No Meeting

VII. ACTING SUPERINTENDENT'S COMMENTS

Mrs. Walsh reported as follows:

- Fire/Security Drill Report - A Fire Drill was conducted on October 12, 2018 at 12:55 p.m. with a duration of 5 minutes.
- 2017-2018 PARCC power point presentation
- Reach for the Stars students read approximately 25,000 minutes
- School Way App is up and running
- The Color Run is this Saturday October 20th
- Halloween parade only
- Krispy Kreme fundraiser starts next week

VIII. BUSINESS ADMINISTRATOR COMMENTS

Mr. Olobardi stated that the Auditors will be here October 25 to discuss final results

IX. QUESTIONS/COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Motion: Mr. Morton

Second: Mr. Costanzo

Time: 7:53 pm

Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

Mr. Hathaway asked about PARCC combined classes

Mrs. Dalesandro said we are heading in the right direction

Mrs. Walsh needs two classes at each level. She would also like a Guidance Counselor and RTI Coordinator.

Mrs. Walsh also mentioned making the Media Center a true Media Center.

There being no further comments from the public, a motion was made to close.

Motion: Mr. Morton

Second: Mr. Costanzo

Time: 7:57 p.m.

X. OLD BUSINESS

Go out and vote, please get a ballot and look for separate questions

XI. INFORMATION/REPORTS/ACTIONS

A. FINANCE *(B. Dalesandro, Chair)*

Board Trustee Kerri Santalucia moved and Board Trustee David Costanzo seconded, that the Netcong Board of Education approve resolutions #1-15 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the September 28, 2018 payroll in the amount of \$147,996.71.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the bills list for September 26, 2018 through October 16, 2018 in the amount of \$358,091.46.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Transfers Reports for the month of September 2018.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Architect of Record For Professional Services Agreement between the Netcong Board of Education and Parette Somjen Architects, LLC, for the period of July 1, 2018 through June 30, 2019 and which includes the following:

- 2018-2019 Architect of Record Agreement
- Exhibit A – 2018-2019 Fee Schedule
- Exhibit B – Mandatory Equal Employment Opportunity Language
- Political Contribution Disclosure Form
- Stockholder Disclosure Certificate
- Certificate of Employee Information Certificate
- Business Registration Certificate
- W-9 Form
- Disclosure of Investment Activities in Iran
- Insurance Certificates

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves to rescind the following Resolution from Finance, Resolution #6, on the September 25, 2018 agenda:

Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the District Professional Development travel and expense reimbursement for the 2018 Annual NJSBA Workshop, in Atlantic City, New Jersey on October 22-25 in accordance with the Netcong Board of Education travel policies and pursuant to N.J.A.C. 6A:23A-7, et. seq., as follows:

Lodging Cost: \$99 + \$15 per night occupancy fees, not to exceed three (3) nights paid by the Board.

Conference Registration: \$1,500 for a group registration including all attendees.

Meals and Incidentals Expense: \$64 per diem for a full day; \$48 per diem (75%) for travel days.

Mileage Reimbursement: \$0.31 per mile.

District Personnel and Board Members attending:

a. Bernadette Dalesandro

b. Jennifer Santana

c. Kerri Santalucia

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the District Professional Development travel and expense reimbursement for the 2018 Annual NJSBA Workshop, in Atlantic City, New Jersey on October 22-25 in accordance with the Netcong Board of Education travel policies and pursuant to N.J.A.C. 6A:23A-7, et. seq., as follows:

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Meals and Incidentals Expense: \$64 per diem for a full day; \$48 per diem (75%) for travel days.

Mileage Reimbursement: \$0.31 per mile.

District Personnel and Board Members attending:

a. Bernadette Dalesandro

b. Jennifer Santana

c. Kerri Santalucia

d. Kylie McGlew

e. Jennifer Kerr

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 Regular School Year Tuition Contract Agreement between Netcong School District and Morris School District to provide Out-of-District Regular School Year services for Student #32721330.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the submission of the 2018-2019 School Safety and Security Plan Annual Review Statement of Assurance.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the submission of a Comprehensive Maintenance Plan:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public-school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Netcong Board of Education are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

Now Therefore Be It Resolved, that the Netcong Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Netcong Board of Education in compliance with Department of Education requirements.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the contract with NW Financial Group, LLC to provide continuing Disclosure assessment services regarding the Board's outstanding debt and reporting requirements at a cost of \$1,500.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves N.D. Security Company, LLC, to replace two doors in the Annex building at a cost not to exceed \$5,105.20.

Mr. Costanzo moved and Ms. Santalucia motioned to add that the cost will be coming out of Maintenance Reserve Funds. All Aye.

12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Peterson and Sons, LLC, for the removal of two trees behind the Annex building at a cost not to exceed \$1,400.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the transportation services provided to Out-of-District Student #32721330 for the 2018-2019 Regular School Year and Extended School Year.
14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Bridge Media, LLC, to install two card readers on exterior doors at a cost not to exceed \$3,700 and to be paid out of maintenance reserve funds.
15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Bridge Media, LLC, to provide and install door sensors at a cost not to Exceed \$3,700 and to be paid out of maintenance reserves funds.

Roll Call Vote:

Yes: Mr. Costanzo on resolutions 1-11&13, Mr. Domick, Ms. Santalucia, Mrs. Dalesandro, Mr. Morton, and Ms. Witt on resolutions 4-13

No:

Abstain: Mr. Costanzo on resolution 12, Ms. Witt on resolutions 1-3

B. POLICY (COW, Chair)

None at this time

C. FACILITIES (C. Kranz, Chair)

Mrs. Walsh reported on the facilities meeting:

- 14 bollards, estimate is high
- Beginning of a security vestibule

- Punchlist for the annex building has been completed
- Looking at new sidewalks by side of main building
- Surveying property for fencing
- Fixing the gym divider

D. CURRICULUM (*J. Santana, Chair*)

Board Trustee Kerri Santalucia moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-2 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Ski Club trip dates, to Shawnee, Pennsylvania, pending any rescheduled dates as the result of inclement weather:

- January 2, 9, 16, 23, and 30, 2019
- February 6, 2019

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Professional Development for the 2018-2019 school year:

<i>Date</i>	<i>Name</i>	<i>Workshop/Conference</i>	<i>Location</i>	<i>Cost</i>
10/30/18	Jennifer Kerr Kylie McGlew	CDK Training	Netcong Elementary School Netcong, NJ	Workshop - \$125/hour for 3 hours = \$375 Mileage not applicable
11/7/18	B. Dalesandro	Morris County School Boards Association Fall Meeting	The Mansion at Mountain Lakes Mountain Lakes, NJ	Workshop – No cost Mileage @ \$0.31 per mile

Roll Call Vote:

Yes: Mr. Costanzo, Mr. Domick, Mr. Morton, Ms. Witt, Ms. Santalucia, and Mrs. Dalesandro on resolution #1

No: None

Abstain: Mrs. Dalesandro on resolution #2

E. PERSONNEL (*K. Santalucia, Chair*)

Board Trustee Kerri Santalucia moved and Board Trustee David Costanzo seconded, that the Netcong Board of Education approve resolutions #1-7 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts, with regret, the letter of resignation from Nicholas Serignese, Facilities Manager. Mr. Serignese’s last day of employment will be October 27, 2018.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Kelsey Sowell, County College of Morris student, to do a classroom observation for coursework with Ms. Caitlyn Scrimo prior to November 1, 2018.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Kelsey Sowell, County College of Morris student, to do classroom

observations for coursework with Mrs. DiRenzo on three mutually agreed upon days prior to December 13, 2018.

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the hiring of Jill Kaufmann as a Substitute Teacher, for the 2018-2019 school year, at the rate of \$70 per day for the first 10 days and \$80 per day, thereafter, and pending a Criminal History Review Unit background check approval.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts, with regret, the letter of resignation from James Olobardi, Interim School Business Administrator. Mr. Olobardi's last day of employment will be November 8, 2018.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Caitlyn Scrimo, Music Teacher, as the Ski Club Moderator for the 2018-2019 school year.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the hiring of Christopher Mueller as Facilities Manager on or before November 16, 2018 (pending early release from his current contract) for a fixed one-year term, at a pro-rated salary of \$41,000, and pending a Criminal History Review Unit background check approval.

Roll Call Vote:

Yes: Mr. Costanzo, Mr. Domick, Mr. Morton, Ms. Santalucia, Ms. Witt, and Mrs. Dalesandro

No: None

Abstain:

XII. MISCELLANEOUS

Mrs. Dalesandro spoke about the regionalization committee meeting with Byram and Stanhope and moving forward with a demographic study. Next meeting is on November 8, 2018.

XIII. COMMENTS FROM THE PUBLIC – ANY ISSUE/TOPIC

Motion: Mr. Morton Second: Mr. Costanzo Time: 8:29 p.m.

The Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

Mr. Hathaway asked about the Bollards.

**There being no further comments from the public, a motion was made to close.
Motion: Mr. Costanzo Second: Mr. Morton Time: 8:30 p.m.**

XIV. EXECUTIVE SESSION

Motion was made by Mr. Morton, seconded by Mr. Costanzo to go into Executive Session at 8:31pm.

XV. RECONVENE

A motion was made and approved to come back from the Board's Executive Session.

Moved: Mr. Morton Second: Ms. Santalucia Time: 8:53pm

XVI. ADJOURNMENT

With no further Business before the Board, a motion was made and approved to adjourn.

Moved: Mr. Morton Second: Mr. Costanzo Time: 8:53 pm

Respectfully submitted,

James Olobardi
Interim Business Administrator/Board Secretary