

CALL TO ORDER

The meeting was called to order by President Dalesandro at 7:00 pm

FLAG SALUTE

OPEN PUBLIC MEETING ACT

President Dalesandro read into the minutes the open public meeting proclamation.

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification and filed with the municipal clerk of the Borough of Netcong.

ROLL CALL

Present: Mr. Arbolino, Mr. Barbero, Mr. Kranz, Ms. Lapsley, Mr. Latham, Ms. Santalucia
Mr. Stevens, Mrs. Dalesandro

Absent: Mrs. Parks

Also present: Mrs. Walsh, Superintendent
Mr. Stabile, Business Administrator/Board Secretary

CORRESPONDENCE & APPROVAL OF MINUTES

On a motion by Mr. Stevens, seconded by Mr. Arbolino that the following minutes be approved as presented:

November 15, 2022	Regular Meeting Minutes
November 15, 2022	Executive Session Minutes
December 6, 2022	Work Session Minutes
December 6, 2022	Executive Session Minutes

Roll Call:

**Mr. Arbolino – Yes; Mr. Barbero – Yes; Mr. Kranz – Yes; Ms. Lapsley – Yes; Mr. Latham – Yes;
Mrs. Parks – Absent; Ms. Santalucia – Abstain on all; Mr. Stevens – Yes; Mrs. Dalesandro - Yes**

PRESIDENT’S COMMENTS

Introduced Kathi Mantell, Auditor, reviewed the 2021-22 audit. Spoke about pension reports. Qualifying opinion on audit information is from June 2020 still waiting for June 2021 reports. Reviewed Financial Highlights which included fund balance, which is good but a false positive; Food Service; Long term Liabilities; Audit Recommendations and Management Suggestions. Question regarding the audit recommendations and the reason for them. Reply was due to the number of personnel changes in the Board Office.

Presented Charlie Kranz with a plaque for his years of service. Appointed to the Board in 2015, was facilities chairperson for a number of those years. Thanked him for his commitment to the students and to the Board of Education.

Mr. Kranz thanked everyone. A lotta of good was done was during that time.

Congratulated everyone on a great winter concert. Will be bittersweet in accepting the music teacher's resignation.

Welcomed our new Board Member Clairissa Chapman.

Merry Christmas and Happy New Year to everyone.

SUPERINTENDENT'S COMMENTS

Security/Evacuation Drill was held on November 18, 2022 at 1:05 p.m. with a duration of 10 minutes

Fire Drill was held on December 2, 2022 at 1:00 p.m. with a duration of 9 minutes

Security Drill was held on December 6, 2022 at 9:36 with a duration of 8 minutes

School Culture and Climate Survey Results

District Goals Update

Happy Holidays to everyone.

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY COMMENTS

The excess funding in the Food Service account will be used to purchase additional equipment.

The extraordinary aid and non-public transportation funds will be used to cover any negative line item balances that were under funded during the budget process due to other areas on need. There will be resolutions to withdraw funds from the maintenance reserve account.

Resolutions on the agenda for approval.

Happy Holidays to everyone.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

On a motion by Mr. Barbero, seconded by Mr. Stevens to open the hearing of citizens on agenda items only. Approved by voice vote. All in favor.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Superintendent or the Board of Education, either by telephone or letter.

No one wishing to be heard.

On a motion by Mr. Kranz, seconded by Mr. Stevens to close the hearing of citizens on agenda items only. Approved by voice vote. All in favor.

ITEMS FOR BOARD ACTION

On a motion by Mr. Kranz, seconded by Mr. Stevens that resolutions #1-20 be approved as presented.

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the November 15, 2022, payroll in the amount of \$194,010.65
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the November 30, 2022, payroll in the amount of \$182,117.68
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the bills list from November 16, 2022 through December 13, 2022 in the amount of \$473,294.81
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following Professional Development:

Date	Name	Workshop/Conference	Location	Cost
a. 12/7/22-6/30/23	K. Ceresnak	MCAESS monthly meetings	Varies	Mileage @ \$0.47 per mile
b. 1/10/23	P. Stabile	NJ Prevailing Wage Act Webinar	Virtual	Workshop \$500.00
c. 3/19/22-3/22/22	P. Stabile	NJ Buildings and Grounds Association Conference	Atlantic City, NJ	Workshop \$325.00 Hotel \$291.00 M & IE \$236.00 Mileage/Tolls \$110.00 To be paid out of General Fund

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Jessica Hayden as a Paraprofessional, at the rate of \$15.00 per hour, starting on or about December 14, 2022, through June 30, 2023, pending an Office of Student Protection background check approval.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent hereby approves Dana Bibeault as a Substitute Teacher, at the rate of \$100 per day for the first 10 days and \$105 per day, thereafter.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby rescinds the offer of employment given to Heather McMillan as a Paraprofessional, at the November 15, 2022 meeting.

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the disposal of the following items:

Type	Make	Asset Tag
Projector	Mitsubishi	301
Projector	Mitsubishi	303
Chromebook	Lenovo 100e	501
Board	Smart	792
Projector	Epson 480	797
Board	Smart	800
Projector	Epson 480	801
Chromebook	HP 11 G4	898
Projector	Epson 580	940
Board	Smart	944
Switch	Juniper	953
Switch	Juniper	954
Chromebook	Lenovo 100e	1114
Chromebook	Lenovo 100e	1121
Chromebook	Lenovo 100e	1123
Chromebook	Lenovo 100e	1140
Chromebook	Lenovo 100e	1142
Chromebook	Lenovo 100e	1143
Chromebook	Lenovo 100e	1167
Chromebook	Lenovo 100e	1199
Chromebook	Lenovo 100e	1204
Chromebook	Lenovo 100e	1209
Chromebook	Lenovo 100e	1228
Chromebook	Lenovo 100e	1230
Chromebook	Lenovo 100e	1234
Chromebook	Lenovo 100e	1241
Chromebook	Lenovo 100e	1249
Chromebook	Lenovo 100e	1250
Chromebook	Lenovo 100e	1259
Chromebook	Lenovo 100e	1264
iPad	Apple	00470
iPad	Apple	00471

iPad	Apple	00472
iPad	Apple	00473
iPad	Apple	00962
iPad	Apple	00963
iPad	Apple	00964
iPad	Apple	00966
iPad	Apple	00967
iPad	Apple	00968
iPad	Apple	00969
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iPad	Apple	01075
iPad	Apple	01076
iPad	Apple	01275
iPad	Apple	01276
iPad	Apple	01277
iPad	Apple	01278
iPad	Apple	0925
iPad	Apple	0926
iPad	Apple	0927
iPad	Apple	0928
iPad	Apple	0985
Battery Backup	APC	729

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the contract with Silvergate Prep to provide bedside instruction for student #33221562 at a rate of \$35 an hour for 10 hours per week for an estimated duration of six weeks beginning on November 17, 2022.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent hereby accept the Board Secretary Report pursuant to 18A:17-9 and the Report of the Treasurer pursuant to N.J.S.A. 18A:17-36 for the period ending and investments made during the month of July and August 2022. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of July and August 2022, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of July and August 2022 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10.

11. Be it resolved that the Netcong Board of Education, upon the recommendation of Superintendent, hereby approves the Transfers Reports for the month of July and August 2022.

12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Nicholas McClaghry as a volunteer basketball coach effective December 15, 2022 through June 30, 2023, pending an office of student protection background check and acquisition of a substitute teacher's certificate.

13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the contract with Dr. L. Haines and Associates to provide Child Study Team evaluations from December 14, 2022 – June 30, 2023.

14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the updates to the Safe Return to School Plan and the submission of the plan to the New Jersey Department of Education.

15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the name change of the Corner Coffee Shop to the Early Act Club in the Student Activities Account including all funds and transactions associated with the Corner Coffee Shop account.

16. Be it resolved that the Netcong Board of Education, hereby affirms the findings of HIB 2223-03, HIB 2223- 04, and HIB 2223-05.

17. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following field trips and chaperones:

Date	Grade	Location	Chaperones	Cost	Stipend
a. 6/1/2023	1	Crayola Factory, Easton, PA	R. DeKleine J. Sarnella S. McCall M. Patten Approximately 10 parents	\$13 per person to be paid by the students. Parent chaperones pay for their own tickets. Transportation TBD to be paid using Title IA funds	N/A
b. 4/28/2023	2	Franklin Mining Museum, Franklin, NJ	D. O’Hagan M. Garcia S. McCall Parents – number TBD	\$12 per person to be paid by the students. Parent chaperones pay for their own tickets. Transportation TBD to be paid using Title IA funds	N/A
c. 6/2/2023	3	The Turtle Back Zoo, West Orange, NJ	N. Zupp (for H. Moschella) T. Ferris M. Caldwell S. McCall L. Hernandez	\$10 per person to be paid by the students. Transportation TBD to be paid using Title IA funds	N/A
d. 6/1/2023	4	Lake Hopatcong Foundation Floating Classroom	J. Cinotti J. Meudt C. Vittitow T. Newcomer	\$18 per person to be paid by the students. Transportation TBD to be paid using Title IA funds	N/A

e. 6/2/2023	5	The Education Program at the Sea Grant Consortium, Fort Hancock, NJ	B. Costello C. Collins J. Goodwin Sub Nurse	Trip is grant funded; no cost to students. Transportation to be paid using Title IA funds. *Trip does not return to school until 5:30 pm	\$30 hour per person after 3:02pm per the NTA contract
f. 4/4/23- 4/6/23	8	Philadelphia,PA and Washington, D.C.	A. Henry D. Sandrue T. Salerno S. McCall K. Walsh	\$350 per person to be paid for by the students. Transportation to be paid using Title IA funds	\$400 per chaperone in accordance with the NTA contract. K. Walsh – no stipend

18. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts, with regret, the resignation of Jacqueline Burkat effective on or about February 8, 2023.

19. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves and accepts the Comprehensive Annual Financial Report and the Auditor’s Management Report on Administrative Findings, for FY2022, as prepared by the firm of Nisivoccia, LLP, with the following audit recommendations to be addressed, as follows:

Financial Planning, Accounting and Reporting

Finding 2022-001:

During our review of the Payroll Agency bank account activity, we noted that a summary of Payroll Agency deposits, payment and balances owed to various agencies is not prepared to ensure the accuracy and timeliness of payroll agency payments.

Recommendations:

It is recommended that the Business Administrator carefully review a summary of Payroll Agency bank account deposits, payments and balances owed to various agencies is prepared on a monthly basis.

Management’s Responses:

The Business Administrator will review a summary of Payroll Agency bank account deposits, payments and balances owed to various agencies will be prepared on a monthly basis.

Finding 2022-002:

Certain transactions and journal entries were not accurately posted in the Board Secretary’s Report and were reconciled with the Treasurer’s Report during the year.

Recommendations:

It is recommended that transactions and journal entries are accurately posted in the Board Secretary’s Report and reconciled with the Treasurer’s Report on a monthly basis.

Management’s Responses:

The District will ensure that all transactions and journal entries are accurately posted to the Board Secretary’s Report and reconciled with the Treasurer’s Report.

20. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent hereby approves and accepts the Corrective Action Plan prepared by the Business Administrator/Board Secretary in response to the recommendation, as noted, in the Auditor's Management Report & Comprehensive Annual Financial Report, FY2022, for submission to the New Jersey Department of Education, as required.

Roll Call

Mr. Arbolino – Yes; Mr. Barbero – Abstain 1-3, 17f (kw); Mr. Kranz – Yes; Ms. Lapsley – Yes; Mr. Latham – Yes; Mrs. Parks – Absent; Ms. Santalucia – Yes; Mr. Stevens – Yes; Mrs. Dalesandro – Yes, Abstain Ck #13453 #3

LIAISONS REPORT

- a. Netcong Educational Foundation
Meeting tonight
Krispy Kreme fundraiser a number of students receiving free yearbook
Dance went well
- b. Netcong PTA
Jingle Jog this Friday
Holiday Shop
- c. Town Council
No report
- d. Recreation Commission
No report
- e. Planning Board
No report

OLD BUSINESS / MISCELLANEOUS

Ms. Santalucia asked what the policy was on having minutes for committee meetings. Policy does say minutes should be taken. Asked for an update regarding the architect's report on various projects previously discussed. Was stated this will be reviewed and discussed at the January meetings. President Dalesandro asked that the flags on stage be fixed.

HEARING OF CITIZENS

On a motion by Mr. Kranz, seconded by Mr. Stevens to open the hearing of citizens. Approved by voice vote. All in favor.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Superintendent or the Board of Education, either by telephone or letter.

Mrs. Armindinger stated that the safety fence on the wall and steps by the playground needs to be rescured.

On a motion by Mr. Kranz, seconded by Mr. Stevens to close the hearing of citizens. Approved by voice vote. All in favor.

EXECUTIVE SESSION

On a motion by Ms. Lapsley, seconded by Mr. Latham to recess into executive session at 8:22pm. Approved by voice vote. All in favor

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding legal matters, negotiations, personnel issues and HIB2223-06 for an estimated time of 20 minutes and no action will be taken at the conclusion of the executive session.

On a motion by Ms. Lapsley, seconded by Mr. Latham to close the executive session at 8:59pm. Approved by voice vote. All in Favor.

ACTION ARISING FROM EXECUTIVE SESSION

None

ADJOURNMENT

On a motion by Mr. Arbolino, seconded by Mr. Latham to adjourn the meeting at 9:01pm.
Approved by voice vote. All in favor.

Respectfully Submitted,

P Stabile

Paul Stabile

Business Administrator/Board Secretary