

MINUTES OF THE SPECIAL MEETING

**of the
NETCONG SCHOOL DISTRICT
26 College Road
Netcong, NJ 07857**

March 1, 2011

I. CALL TO ORDER: The meeting was called to order by President Popelka at 7:00 PM. The meeting was held in the Netcong Board of Education Office as publicly advertised.

A. FLAG SALUTE – All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION – The following is made part of the minutes:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT – The following is made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. ROLL CALL

The following members were present: Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. Morton, Mr. Olivo, Mr. Still, Mr. Tranor and Mrs. Popelka, President.

Absent: Ms. Suflay

Also Present: Mrs. Melissa Flach-Bammer, Acting Superintendent/Principal/CST Coordinator
Christine M. Warner, School Business Administrator/Board Secretary Consultant
Three (3) members of the public

Administration noted that tonight's 2011-2012 Preliminary Budget Presentation is an overview of what has been planned and discussed to date in terms of next year's anticipated school budget and that the purpose of the meeting this evening is for the Board of Education to consider and approve the 2011-2012 spending plan's submission to the Morris County Executive Superintendent for her review and approval going forward. Administration also noted that there may be additional changes/considerations until the Budget Hearing is conducted on March 29, 2011. At that time, the Board will consider and approve the ballot question as it pertains to the local tax levy amount to be considered by Borough residents at the Annual School Election to be held on April 27, 2011.

II. FY 2011-2012 PRELIMINARY BUDGET REVIEW

Acting Superintendent Flach-Bammer stated that Administration had met with all Board of Education Committees to discuss the 2011-2012 Preliminary School Budget and local tax levy calculations for three scenarios. Mrs. Werner distributed a school tax levy calculation spreadsheet with considerations for a 0% tax levy increase proposal, a .5% tax levy increase proposal and a 1% tax levy increase proposal. Much discussion ensued.

The consensus of the Board of Education was to approve a **0%** current expense tax levy increase pertaining to the 2011-2012 school year budget.

Acting Superintendent Flach-Bammer stated that Administration will make budget presentations to the Netcong Fire Department, Netcong Senior Citizens and Netcong Borough Mayor and Council. Mrs. Werner will schedule budget presentations for said groups on dates and times as appropriate. Administration will prepare the annual Budget Newsletter in conjunction with the Netcong Board of Education for release to all Netcong residents in April (prior to the school election).

PETITIONS AND REQUESTS OF THE PUBLIC ~ AGENDA ITEMS ONLY

Mr. Still moved, seconded by Mr. Morton, to open the public session at 7:38 p.m. and was approved by a unanimous voice vote by all members present. President Popelka opened the meeting to the public at 7:38 pm.

There being no items for discussion at this time, Mrs. Dalesandro moved, seconded by Mr. Morton to close the public session at 7:38 pm. This was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION – None at this time.**BOARD MINUTES AND CORRESPONDENCE****Approval of Board Minutes**

Mrs. Dalesandro moved the following resolution:

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

Date	Meeting
November 30, 2010	Special Business Meeting
	Executive Session
December 14, 2010	Regular Business Meeting
	Executive Session
January 25, 2011	Regular Business Meeting
	Executive Session

The motion was seconded by Mr. Morton. Board Trustee Dalesandro requested changes/corrections as noted.

Mrs. Dalesandro moved the following resolution:

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as **amended**:

Date	Meeting
November 30, 2010	Special Business Meeting
	Executive Session
December 14, 2010	Regular Business Meeting
	Executive Session
January 25, 2011	Regular Business Meeting
	Executive Session

The motion was seconded by Mr. Morton and approved was approved by a majority voice vote of the members present:

AYES: Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. Morton, Mr. Olivo, Mr. Still, Mr. Tranor, and Mrs. Popelka, President.
NAYES: None
ABSTENTIONS: Mrs. Callahan – January 25, 2011 due to her absence from the meeting.
 Mr. Still – November 30 & December 14, 2010 due to his absence from the meetings.

II. PRESIDENT’S COMMENTS

President Popelka stated that the 2011-2012 School Board Elections are coming up and requested that all parties interested in running for a seat on the Board of Education should pick-up a petition in the Board Secretary’s office.

III. ACTING SUPERINTENDENT’S COMMENTS

Acting Superintendent Flach-Bammer stated “Thank You” to all Board of Education for working with Administration during this arduous budget process.

IV. SBA CONSULTANT’S COMMENTS

Mrs. Werner had no comment at this time.

V. OLD BUSINESS

Board Trustee Robert Olivo commented on the potholes in the school’s parking lots. Mrs. Werner stated that she would call vendors to solicit quotes for repairs and report back to the Board of Education regarding same.

VI. COMMITTEE REPORTS

A. FINANCE/FACILITIES - Frank Tranor, Chairperson

Motion by Mr. Tranor, seconded by Mr. Morton, that resolution number 1 – 1 be adopted as presented:

- 1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the attached AIA-Documents B101 -2007 – Standard Form of Agreement Between Owner and Architect between the Netcong Board of Education and Parette Somjen Architects, L.L.C. dated December 1, 2010 pertaining to the Referendum projects approved by the voters of the Borough of Netcong on September 28, 2010.

Discussion: Board Trustee Olivo stated that if, in the event that changes are necessary, the Board may do an addendum as may be necessary. Mrs. Werner affirmed stating that both she and Board Counsel had reviewed the contract and found it to be satisfactory, however, in the event changes shall be/are necessary, an addendum can be done.

VOTE: FINANCE/FACILITIES AGENDA ITEM #1 AS PRESENTED.

AYES: Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. Morton, Mr. Olivo, Mr. Still, Mr. Tranor and Mrs. Popelka.

NAYS: None

ABSTENTIONS: None

2. **Motion Regarding 2011-2012 Preliminary Budget**

BE IT RESOLVED by the Netcong Board of Education to approve the submission of the Netcong FY2012 Preliminary Budget, and required support documentation reflective of the following parameters, to the Morris County Executive Superintendent of Schools for the required “T&E” compliance review and approval as per the recommendation of the Finance Committee, School Business Administrator/Consultant, and Acting Superintendent.

<u>Fund</u>	<u>Budget</u>
General Fund	\$ 4,004,462
Debt Service	\$ 165,000
Grant/Special Revenues	<u>\$ 263,000</u>
Totals	<u>\$ 4,432,462</u>

BE IT FURTHER RESOLVED, that Netcong Board of Education approves that in the Borough of Netcong there should be raised for General Fund Tax Levy \$2,718,432 for the ensuing school year 2011-2012; and

BE IT FURTHER RESOLVED, that Netcong Board of Education has proposed programs and services in addition to the Core Curriculum Content Standards adopted by the State Board of Education. Information on this budget and the programs and services it provides is available from your local school district; and

BE IT FURTHER RESOLVED, that Netcong Board of Education approves the submission of the 2011-2012 Budget to the Executive County Superintendent for approval; and

BE IT FURTHER RESOLVED, that due to a compressed election schedule that this is being presented for advertisement prior to Executive County Superintendent “approval” prior to the Public Hearing to be held on March 29, 2011.

Discussion: Board Trustee Olivo stated “great job!” Board Trustee Morton stated “great”! Board Trustee Dalesandro stated “great! We wanted a 0% and you did it”!

VOTE: FINANCE/FACILITIES AGENDA ITEM #2 AS PRESENTED.

AYES: Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. Morton, Mr. Olivo, Mr. Still, Mr. Tranor and Mrs. Popelka stating “with great thanks”!.

NAYS: None

ABSTENTIONS: None

B. PERSONNEL James Still, Chairperson

There were no Personnel Committee resolutions placed before the Board of Education for consideration and approval this evening.

C. EDUCATION Todd Morton, Chairperson

There were no Education Committee resolutions placed before the Board of Education for consideration and approval this evening.

VII. NEW BUSINESS– None at this time.

VIII. MISCELLANEOUS

Board Trustee Robert Olivo stated that he would like to take a tour of the building before the Referendum projects are undertaken. All Board members affirmed.

PETITIONS AND REQUESTS OF THE PUBLIC

Mrs. Dalesandro moved, seconded by Mr. Still, to open the public session at 7:58 p.m. and was approved by a unanimous voice vote by all members present. President Popelka opened the meeting to the public at 7:58 p.m.

David Angell (5 Koclas Drive) inquired as to the \$250,000 surplus figure discussed earlier this evening, asking if this figure was set by the State of NJ. Administration responded "yes", Mrs. Werner noted that it is \$250,000 or 1% of the district's budget. Mrs. Werner stated that because the Netcong School District's budget is small, our surplus funds' cap is limited to \$250,000.

There being no additional items for discussion at this time, Mrs. Dalesandro moved, seconded by Mr. Still to close the public session at 8:00 pm. This was approved by a unanimous voice vote by all members present.

IX. EXECUTIVE SESSION

Motion by Mrs. Dalesandro, seconded by Mr. Still, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding pending or anticipated litigation, contract negotiation, personnel, and/or matters pertaining to attorney/client privilege. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 8:00 pm and was approved by a unanimous voice vote by all members present.

X. EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Mr. Arbolino, seconded by Mr. Olivo, to close executive session at 10:27 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 10:27 pm with the following members present:

Present: Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. Morton, Mr. Olivo, Mr. Still, Mr. Tranor and Mrs. Popelka, President.

Discussion: It was noted that Mr. Somjen and Mrs. Werner would attend to securing answers pertaining to fiscal matters related to the Referendum projects and NJDOE ROD grant funds for additional discussion to be undertaken at the Special Meeting of the Netcong Board of Education scheduled to be held on March 8, 2011.

XII. ADJOURNMENT – There being no further business to come before the board, Mr. Arbolino made a motion, seconded by Mr. Morton and carried by Unanimous Voice Vote to adjourn the March 1, 2011 Special Meeting of the Netcong Board of Education at 10:28 PM.

Respectfully Submitted,

Christine M. Werner

Christine M. Werner
School Business Administrator/Board Secretary
Consultant