

**Netcong School District
26 College Road
Netcong, New Jersey 07857**

**2011-2012 PROPOSED BUDGET PUBLIC HEARING
SPECIAL BOARD MEETING**

March 29, 2011 7:00 PM

AGENDA

I. CALL TO ORDER

A. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

B. FLAG SALUTE

C. MISSION STATEMENT

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. ROLL CALL

Mr. Arbolino	_____
Mrs. Callahan	_____
Mrs. Dalesandro	_____
Mr. Morton	_____
Mr. Olivo	_____
Mr. Still	_____
Ms. Sufly	_____
Mr. Tranor	_____
Mrs. Popelka	_____

PETITIONS AND REQUESTS OF THE PUBLIC ~ AGENDA ITEMS ONLY

Open to the Public: _____ Time: _____

Moved by: _____ Seconded by: _____

Voice Vote: Ayes: Nays: Abstentions:

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

Close to the Public: _____ Time: _____

Moved by: _____ Seconded by: _____

Voice Vote: Ayes: Nays: Abstentions:

EXECUTIVE SESSION (if necessary)

Motion by: _____ Seconded by: _____

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

II. PUBLIC HEARING - 2011-2012 BUDGET PRESENTATION

- A. Overview of projected revenues and expenditures
- B. Comments or questions from Board Members
- C. Comments or questions from members of the public
- D. Voting on budget resolutions

Motion by: _____ Seconded by: _____

BE IT RESOLVED that resolutions numbered 1 - 2 be adopted as presented:

1. **Motion regarding FY 2011-2012 Tentative School Budget**

BE IT RESOLVED that the Netcong School District Board of Education, in the County of Morris, New Jersey approves the 2011-2012 school district budget for submission to the voters as follows:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

<u>Fund</u>	<u>Budget</u>
General Fund	\$ 4,004,462
Debt Service	\$ 165,000
Grant/Special Revenues	\$ 263,000
Total Base Budget	<u>\$ 4,432,462</u>

BE IT FURTHER RESOLVED, that the Netcong Board of Education approves that in the Borough of Netcong there should be raised for **General Fund \$4,004,462** and **Debt Service \$165,000** for the ensuing School Year 2011-2012; and

WHEREAS, the Netcong Board of Education has approved that there should be raised for the General Fund a tax levy of **\$2,718,432** for the ensuing School Year 2011-2012.

BE IT FURTHER RESOLVED, included in the general fund appropriations is \$20,000 for deposit into the Board of Education’s approved Capital Reserve Account for funding the replacement of the district’s Intercom and Paging System; and.

BE IT RESOLVED, that the Netcong Board of Education, in the County of Morris, New Jersey approves following capital projects for the 2011-2012 school year :

Replacement of Netcong Elementary School Intercom and Paging System \$20,000

WHEREAS, pursuant to school district policy and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2011-2012 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2010-2011 School Year was \$5,540; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$2,360 as of March 1, 2011;

NOW, THEREFORE BE IT RESOLVED that the Netcong School District Board of Education, in the County of Morris, New Jersey, hereby establishes the school district travel maximum for the 2011-2012 school year at the sum of \$5,540.00, and

BE IT FURTHER RESOLVED, that the School Business Administrator Consultant shall track and record these costs to insure that the maximum amount is not exceeded.

Teaching Staff:	1,500
Child Study Team Staff	1,000
Administration	1,500
<u>Central Services</u>	<u>1,540</u>
TOTAL	5,540

WHEREAS, N.J.A.C. 6A:23A-5.2(a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations:

Legal	\$ 18,000
Accounting	\$ 13,000
Election	\$ 5,000
Extraordinary Services	\$135,250
Professional Development	\$ 1,250
Transportation	\$ 26,850

WHEREAS, Administration needs to notice the board if there arises a need to exceed said maximums. Upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

WHEREAS, the Netcong School District Board of Education establishes maximums for professional development in the areas listed above at a level of 120% of the amounts listed for the 2011-2012 school year.

FURTHER RESOLVED that the Netcong School District Board of Education authorizes the request for cap Banking of the associated dollar amount under the maximum permitted 2% cap tax levy calculated at \$54,369 for future use in the subsequent three fiscal years pending approval from the New Jersey Department of Education.

NOW, THEREFORE BE IT RESOLVED, that Netcong Board of Education, upon the recommendation of the Acting Superintendent and School Business Administrator Consultant, adopts the 2011-2012 Annual School Budget (copy on file in the Board Office) as set forth in the amount of:

<u>Fund</u>	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$ 4,004,462	\$ 2,718,432
Debt Service	\$ 165,000	\$ 165,000
Grant/Special Revenues	<u>\$ 263,000</u>	<u>\$ N/A</u>
Totals	<u>\$ 4,432,462</u>	<u>\$ 2,883,432</u>

2. **BE IT RESOLVED** that the Netcong Board of Education authorizes the Acting Superintendent to develop and publish the annual budget newsletter in concert with the Business Administrator Consultant and the Finance Committee and distribute to Netcong residents.

Roll Call:

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. Morton	Mr. Olivo	Mr. Still	Ms. Sufflay	Mr. Tranor	Mrs. Popelka

II. PRESIDENT'S COMMENTS**III. ACTING SUPERINTENDENT'S COMMENTS**

1. Netcong Elementary School Teacher Professional Development Plan 2011-2012 Overview
2. Morris County School Leadership Dinner – May 3, 2011
3. 2011-2012 NJSBAIG Grant Application Submission

IV. SBA CONSULTANT'S COMMENTS

1. Referendum Projects Bid Opening – March 25, 2011

Firm	Base Bid	Alternate #1 Hallway Cabinet Heaters	Alternate #2 Expansion Tank	Alt. #3 In-Line Fans in Attic	Alt. #4 New NAE Controllers	Alt. #5 Operator Workstation for New Controls	Alt. #6 New Ext. FRP Doors	Alt. #7 New Roof BOE Room Annex
Brockwell & Carrington	2,787,000	33,000	21,000	6,500	8,800	13,000	6,600	67,000
APS Contractors	2,436,000	27,000	20,000	5,000	10,000	15,000	7,000	60,000
Crosson Construction	2,525,000	28,880	10,660	8,800	17,900	12,800	8,500	65,000
Falak Construction	2,411,900	27,693	9,900	5,317	9,000	13,367	6,260	53,000
ML Inc.	2,387,000	27,000	11,000	15,000	14,000	5,000	7,000	50,000
Jacobs Construction	2,547,000	32,400	12,330	16,200	16,200	12,600	9,900	68,400
GDS Mechanical	2,328,000	24,000	29,000	6,000	9,000	13,000	14,000	65,000
Stone Creek, Inc.	2,445,400	22,200	15,300	7,500	7,900	11,700	14,140	51,400
Alna Construction	2,498,000	30,000	13,000	7,500	10,000	14,000	11,000	80,000
D&K Construction	2,789,000	30,000	10,500	15,000	13,500	14,000	3,200	53,000
Lanyi & Tevald	2,665,000	30,000	20,000	10,000	10,000	15,000	8,500	65,000
C.R. Construction	2,634,000	23,000	15,800	8,500	9,000	14,000	7,400	51,000
TCI Construction	2,498,000	35,000	12,000	5,900	11,000	17,000	7,500	60,000

Resolution pertaining to Netcong Elementary School Referendum Projects Bid Proposals

Moved by: _____

Seconded by: _____

WHEREAS, on March 25, 2011, the Netcong Board of Education (“Board”) held a public bid opening for the award of various construction projects at Netcong Public School (“Project”); and

WHEREAS, the Board received a total of thirteen (13) bids; and

WHEREAS, upon the Board’s analysis of the bids received, it was determined that the specifications contained a mistake in connection with an undisclosed alternate bid item (“Alternate”) that was included on one of the Project drawings, but not included on the bid proposal form; and

WHEREAS, the Architect has advised that the Alternate was not intended to be included in the Project; and

WHEREAS, as the Alternate was not included in any bidders’ proposals except for one, the error caused confusion among the bidders; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-22, a board of education may reject all bids to substantially revise the specifications for the goods and services; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-22, a board of education may reject all bids if the purposes of N.J.S.A. 18A:18A-1 et seq. are being violated; and

WHEREAS, in consideration and analysis of the bids received, as well as the recommendation of the Board’s Architect, the Board has determined that the specifications need to be revised in order to remove the Alternate as it is not necessary to complete the Project; and

WHEREAS, in consideration and analysis of the bids received, as well as the recommendation of the Board’s Architect, the Board has determined that the inclusion of the Alternate controverts the purposes of the fair and open process in accordance with N.J.S.A. 18A:18A-1 et seq. by creating confusion among the bidders; and

WHEREAS, based upon the above, the Board has determined to reject all bids in order to remove the Alternate and to promote the fair and open process of N.J.S.A. 18A:18A-1 et seq.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to N.J.S.A. 18A:18A-22, the Netcong Board of Education (“Board”) hereby rejects all of the bids received for the various construction projects at Netcong Public School (“Project”) in order to substantially revise the specifications for the goods and services; and

BE IT FURTHER RESOLVED, that the Board hereby rejects all of the bids received in order to promote an open and fair process in accordance with N.J.S.A. 18A:18A-1 et seq.; and

BE IT FURTHER RESOLVED, that the Administration is hereby authorized and directed to advertise for the re-bidding of this Project; and

BE IT FURTHER RESOLVED, that the Administration is authorized to return the Bid Bonds to each of the Bidders with a note of thanks for their participation.

Roll Call:

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. Morton	Mr. Olivo	Mr. Still	Ms. Sufly	Mr. Tranor	Mrs. Popelka

2. Parking Lot Repair Quotations
3. VAT Tile Removal Project Update

BOARD MINUTES AND CORRESPONDENCE

Approval of Board Minutes

Moved by: _____

Seconded by: _____

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

Date	Meeting
February 8, 2011	Special Meeting
	Executive Session I
	Executive Session II
February 15, 2011	Special Meeting
	Executive Session I
	Executive Session II

Voice Vote: _____ Ayes: _____ Nays: _____ Abstentions: _____

Correspondence

Moved by: _____

Seconded by: _____

RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
Crosson Construction Company, Inc.	Netcong Referendum Projects Bid Protest	Ms. Christine M. Werner, BA/BS Consultant Mrs. Melissa Flach-Bammer, Acting Superintendent C: Members, Netcong Board of Education
GDS Mechanical Inc.	Netcong Board of Education Referendum Projects PSA 4740 – Drawing P2.0. Detail #2	Mr. Joseph Pjura, PSA Architects C: Ms. Christine M. Werner, BA/BS Consultant Mrs. Melissa Flach-Bammer, Acting Superintendent Members, Netcong Board of Education
GDS Mechanical Inc.	Clarification	Mr. Joseph Pjura, PSA Architects C: Ms. Christine M. Werner, BA/BS Consultant Mrs. Melissa Flach-Bammer, Acting Superintendent Members, Netcong Board of Education

Voice Vote: _____ Ayes: _____ Nays: _____ Abstentions: _____

V. OLD BUSINESS

VI. COMMITTEE REPORTS

- A. FINANCE/FACILITIES -**
 - Frank Tranor, Chairperson**
 - Robert Olivo, Member**
 - Colleen Suflay, Member**
 - Lynn Popelka, Member**

Moved by: _____

Seconded by: _____

BE IT RESOLVED that resolution numbers 1 – 11 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the bills list dated March 29, 2011. (Attachment #1)
2. **BE IT RESOLVED** that the Netcong Board of Education accepts the financial Reports of the Board Secretary for January 2011 and the Associated Board Treasurer’s of School Monies (A-149) report for the month of January 2011 which were reconciled with each other by Fund for that period.
3. **BE IT RESOLVED** that the Netcong Board of Education pursuant to N.J.A.C.6A:23-2.11 (c) (4) certify that as of January 31, 2011 after the review of the Secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
4. **BE IT RESOLVED** that the Netcong Board Secretary pursuant to N.J.A.C.6A:23-2.11(c) (3) certifies that as of January 31, 2011 no budgetary line item accounts have been over expended in violation of N.J.A.C. 6A:23-2.11(c) (3).

Business Administrator

5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, post-authorizes the Business Administrator/Board Secretary Consultant to advertise the re-bid of the Referendum projects in concert with the recommendation of Board Counsel.
6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, accepts the Grant Allocation Funding for NCLB (No Child Left Behind) FY11 through the New Jersey Department of Education from September 1, 2010 to August 31, 2011 for the purposes, terms and conditions as set forth in the grant proposal per notification of the New Jersey Department of Education as follows:

VII. NEW BUSINESS

VIII. MISCELLANEOUS

PETITIONS AND REQUESTS OF THE PUBLIC

Open to the Public: _____ Time: _____

Moved by: _____ Seconded by: _____

Voice Vote: _____ Ayes: _____ Nays: _____ Abstentions: _____

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Close to the Public: _____ Time: _____

Moved by: _____ Seconded by: _____

Voice Vote: _____ Ayes: _____ Nays: _____ Abstentions: _____

IX. EXECUTIVE SESSION -A motion is requested to go into executive session for pending or anticipated litigation, contract negotiation, personnel, and/or matters of attorney/client privilege. **FURTHER RESOLVED**, the minutes of this closed session shall be made public when the need for confidentiality no longer exists.

Motion by: _____ Seconded by: _____

X. EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by: _____ Seconded by: _____

XI. POSSIBLE MOTIONS FOLLOWING EXECUTIVE SESSION

Motion by: _____ Seconded by: _____

XII. ADJOURNMENT – A motion is requested to adjourn. Time: _____

Motion by: _____ Seconded by: _____