## Netcong School District 26 College Road Netcong, New Jersey 07857

#### SPECIAL BOARD MEETING

April 12, 2011 7:00 PM

## **AGENDA**

### I. CALL TO ORDER

#### A. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

### B. FLAG SALUTE

#### C. MISSION STATEMENT

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

#### D. ROLL CALL

Mr. Arbolino	
Mrs. Callahan	
Mrs. Dalesandro	
Mr. Morton	
Mr. Olivo	
Mr. Still	
Ms. Suflay	
Mr. Tranor	
Mrs. Popelka	

EXECUTIVE SESSION	<u>Time:</u>
Motion by:	Seconded by:

<u>RESOLVED</u>, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

## II. PRESIDENT'S COMMENTS

## III. ACTING SUPERINTENDENT'S COMMENTS

## IV. SBA CONSULTANT'S COMMENTS

- 1. Report of Temporary Notes Issuance
- 2. Report of Results Referendum Projects Bid Opening April 12, 2011
  Nine (9) Bid Packages were requested by potential bidders, five (5) bidders responded as follows:

Firm	Base Bid	Alt. #1	Alt. #2	Alt. #3	Alt. #4	Alt. #5	Alt. #6	Alt. #7	TOTAL
		Hallway	Expansion	In-Line	New NAE	Operator	New	New	
		Cabinet	Tank	Fans in	Controllers	Workstatio	Ext.	Roof	
		Heaters		Attic		n for	FRP	BOE	
						New	Doors	Room	
						Controls		Annex	
Brockwell &	\$2,479,989	\$23,500	\$15,500	\$7,600	\$7,900	\$12,000	\$6,300	\$63,500	\$2,616,289
Carrington,									
Inc.									
Falak	\$2,289,786	\$27,693	\$9,900	\$5,317	\$9,000	\$13,367	\$6,260	\$53,000	\$2,414,323
Construction,									
Inc.									
Stone Creek,	\$2,344,300	\$22,200	\$15,300	\$7,500	\$7,900	\$11,700	\$7,620	\$48,900	\$2,465,420
Inc.									
Ingrassia	\$2,398,560	\$29,000	\$12,000	\$7,000	\$11,000	\$14,000	\$12,000	\$63,000	\$2,546,560
Construction									
Co.									
Fine Wall	\$2,274,000	\$25,000	\$12,800	\$6,300	\$8,600	\$12,900	\$14,550	\$59,000	\$2,413,150
Corp.		,	·			·			·

<b>Resolutions</b> – Ne	etcong Elementary	<b>School Referendum</b>	<b>Projects'</b>	<b>Bid Award</b>
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Moved b	y:	Seconded by	y:

1. **BE IT RESOLVED** by the Netcong Board of Education, accepts the Bid proposals received for construction services associated with the Referendum Projects which were opened on Tuesday, April 12, 2011 at 11:00 a.m. as follows:

Firm	Base Bid	Alt. #1	Alt. #2	Alt. #3	Alt. #4	Alt. #5	Alt. #6	Alt. #7	TOTAL
		Hallway	Expansion	In-Line	New NAE	Operator	New	New	
		Cabinet	Tank	Fans in	Controllers	Workstatio	Ext.	Roof	
		Heaters		Attic		n for	FRP	BOE	
						New	Doors	Room	
						Controls		Annex	
Brockwell &	\$2,479,989	\$23,500	\$15,500	\$7,600	\$7,900	\$12,000	\$6,300	\$63,500	\$2,616,289
Carrington,									
Inc.									
Falak	\$2,289,786	\$27,693	\$9,900	\$5,317	\$9,000	\$13,367	\$6,260	\$53,000	\$2,414,323
Construction,									
Inc.									
Stone Creek,	\$2,344,300	\$22,200	\$15,300	\$7,500	\$7,900	\$11,700	\$7,620	\$48,900	\$2,465,420
Inc.					·				
Ingrassia	\$2,398,560	\$29,000	\$12,000	\$7,000	\$11,000	\$14,000	\$12,000	\$63,000	\$2,546,560
Construction									
Co.									
Fine Wall	\$2,274,000	\$25,000	\$12,800	\$6,300	\$8,600	\$12,900	\$14,550	\$59,000	\$2,413,150
Corp.	,							,	. ,

## 2. <u>RESOLUTION</u>

**WHEREAS**, on April 12, 2011, the Netcong Board of Education ("Board") held a public Bid Opening in connection with its Building Projects at the Netcong Elementary School, together with all work incidental thereto ("Projects"); and

WHEREAS, in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A: 18A-1, et seq., Fine Wall Corporation, has been determined to be the lowest responsible and responsive Bidder for the Project, with a Base Bid of \$2,274,000.00 (Two Million Two Hundred Seventy Four Thousand Dollars and no cents) and an Add Alternate Bid #1 of \$25,000.00 (Twenty Five Thousand Dollars and no cents) and an Add Alternate Bid #2 of \$12,800.00 (Twelve Thousand Eight Hundred Dollars and no cents) and an Add Alternate Bid #3 of \$6,300.00 (Six Thousand Three Hundred Dollars and no cents) and an Add Alternate Bid #4 of \$8,600.00 (Eight Thousand Six Hundred Dollars and no cents) and an Add Alternate Bid #5 of \$12,900.00 (Twelve Thousand Nine Hundred Dollars and no cents) and an Add Alternate Bid #6 of

**\$14,550.00** (Fourteen Thousand Five Hundred Fifty Dollars and no cents) and an Add Alternate Bid #7 of \$59,000.00 (Fifty Nine Thousand Dollars and no cents).

**WHEREAS**, upon a review and analysis of the bid submitted by Fine Wall, the Board, upon consultation with its Design Professional, has determined the bid to be both responsive and responsible; and

**WHEREAS**, the Board's counsel has determined Fine Wall's bid to be awardable.

**THEREFORE, BE IT RESOLVED** that the Netcong Board of Education hereby awards the contract for the Projects to **Fine Wall Corporation,** for a Total Contract Sum of **\$2,413,150.00** (**Two Million Four Hundred Thirteen Thousand One Hundred Fifty Dollars and no cents**), subject to **Fine Wall Corporation**, executing the Owner/Contractor Agreement and providing an Insurance Certificate evidencing coverage per the Bid Specifications.

**BE IT FURTHER RESOLVED** that the district Administration be authorized to return the Bid Bonds of all unsuccessful Bidders with a note of thanks for their participation.

**BE IT FURTHER RESOLVED** that Board's Counsel is further authorized to prepare and transmit for signature all Owner/Contractor Agreements as applicable to this award.

**FURTHER RESOLVED** that once approved, a summary of said Agreement shall be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the Resolution and Contract will be on file and available for public inspection in the office of the Board.

#### **Roll Call:**

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. Morton	Mr. Olivo	Mr. Still	Ms. Suflay	Mr. Tranor	Mrs. Popelka

## BOARD MINUTES AND CORRESPONDENCE

Approval of Board	<u>Minutes</u>			
Moved by:		Seco	onded by:	
BE IT RESOLVED,	that the minute	es of the following meet	ing(s) be approved as submitted:	
Date		Meeting		
February 22	2, 2011	Special Meeting		
		Executive Session I		
		Executive Session II		
Voice Vote:  Correspondence	Ayes:	Nays:	Abstentions:	
Moved by:		Seco	onded by:	
<b>RESOLVED</b> , the com	munications n	nentioned be listed in the	e minutes and action be taken as noted.	
Sender		Subject	Referred to	
As. Jacqueline Rich	Request t FMLA	or Medical Leave under	Mrs. Melissa Flach-Bammer, Acting Sup Mrs. Lynn Popelka, Board President Members, Netcong Board of Education	perintendent
Voice Vote:	Ayes:	Nay	vs: Abstentions:	
Voice Vote:	Ayes:	Nay	s: Abstentions:	

## V. <u>OLD BUSINESS</u>

April 12, 2011

# VI. <u>COMMITTEE REPORTS</u>

FINANCE/FACILITIES -	Frank Tranor, Chairperson Robert Olivo, Member Colleen Suflay, Member Lynn Popelka, Member				
ed by:	Seconded by:				
Γ RESOLVED that resolution nu	umbers $1-5$ be adopted as presented:				
Superintendent, authorizes the I the month of April 2011 with re	Business Administrator/Board Secretary Consult etroactive approval at the next scheduled Regular	ant to pay bills during			
BE IT RESOLVED that the Netcong Board of Education accepts the financial Reports of the Board Secretary for February 2011 and the Associated Board Treasurer's of School Monies (A-149) report for the month of February 2011 which were reconciled with each other by Fund for that period.					
<b>BE IT RESOLVED</b> that the Netcong Board of Education pursuant to N.J.A.C.6A:23-2.11 (c) (4) certify that as of February 28, 2011 after the review of the Secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.					
certifies that as of February 28,	, 2011 no budgetary line item accounts have been				
	Busin	ess Administrator			
Superintendent, approves the M	Iaschio Food Service report for the month of Ma				
	BE IT RESOLVED that the N Superintendent, authorizes the I the month of April 2011 with re of the Netcong Board of Educated BE IT RESOLVED that the N Secretary for February 2011 and the month of February 2011 who BE IT RESOLVED that the N as of February 28, 2011 after the and upon consultation with the fund has been over expended in meet the district's financial obload BE IT RESOLVED that the N certifies that as of February 28, violation of N.J.A.C. 6A:23-2.	Robert Olivo, Member Colleen Suflay, Member Lynn Popelka, Member Lynn Popelka, Member  Ed by:  Seconded by:  Seconded by:  TRESOLVED that resolution numbers 1 – 5 be adopted as presented:  BE IT RESOLVED that the Netcong Board of Education, upon the recommen- Superintendent, authorizes the Business Administrator/Board Secretary Consult the month of April 2011 with retroactive approval at the next scheduled Regular of the Netcong Board of Education.  BE IT RESOLVED that the Netcong Board of Education accepts the financial Secretary for February 2011 and the Associated Board Treasurer's of School M the month of February 2011 which were reconciled with each other by Fund for  BE IT RESOLVED that the Netcong Board of Education pursuant to N.J.A.C. as of February 28, 2011 after the review of the Secretary's monthly financial rep and upon consultation with the appropriate district officials, to the best of our k fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that suffic meet the district's financial obligations for the remainder of the fiscal year.  BE IT RESOLVED that the Netcong Board Secretary pursuant to N.J.A.C.6A: certifies that as of February 28, 2011 no budgetary line item accounts have beer violation of N.J.A.C. 6A:23-2.11(c) (3).			

## **Roll Call:**

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. Morton	Mr. Olivo	Mr. Still	Ms. Suflay	Mr. Tranor	Mrs. Popelka

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James Still, Chairperson Marianne Callahan, Member Todd Morton, Member Lynn Popelka, Member

Moved by:	Seconded by:
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**BE IT RESOLVED** that resolution number 1 - 2 be adopted as presented:

- 1. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, to approve the medical leave request from Jacqueline Rich effective March 16, 2011 to June 20, 2011 utilizing accumulated sick and personal leave days and then invoking her right for a Federal Family Leave of absence commencing at the exhaustion of sick and personal leave days thereafter for a 12 week period as provided by the law.
- 2. **<u>BE IT RESOLVED</u>** by the Netcong Board of Education, to approve the <u>second reading</u> and adoption of the following Bylaw, Policy and Regulation Revisions:

### **BYLAW, POLICY AND REGULATION – revisions:**

Number	Bylaw Title
0141.1	Board Member and Term – Sending District
0141.2	Board Member and Term – Receiving District
0146	Board Member Authority
0171	Duties of Board President and Vice President
0173	Duties of Public School Accountant

Number	Policy Title
1230	Superintendent's Duties
1522	School Level Planning
2132	School District Goals and Objectives
2414	Programs and Services for Pupils in High Poverty and in High Need School Districts
2431.3	Practice and Pre-Season Heat-Acclimation For Interscholastic Athletics
2431.4	Concussion Testing and Return to Play
2440	Summer Session
2461	Special Education/Receiving Schools
3144	Certification of Tenure Charges
4159	Support Staff Member/School District Reporting Responsibilities
5516	Use of Electronic Communication and Recording Devices (ECRD)
5561	Use of Physical Restraint
6112	Reimbursement of Federal and Other Grant Expenditures
6150	Tuition Income
6220	Budget Preparation
6311	Contracts for Goods or Services Funded by Federal Grants
6820	Financial Reports
6830	Audit and Comprehensive Annual Financial Report
8310	Public Records

Number	Regulation Title
2414	Programs and Services for Pupils in High Poverty and in High Need School Districts
2440	Summer Session
2461	Special Education/Receiving Schools
2461.01	Special Education/Receiving Schools – IEP Implementation
2461.02	Special Education/Receiving Schools - Suspension
2461.03	Special Education/Receiving Schools – Pupil Records
2461.04	Special Education/Receiving Schools – Special Education and Related Services
2461.05	Special Education/Receiving Schools – IEP Compliance
2461.06	Special Education/Receiving Schools – Highly Qualified and Appropriately Certified Staff
2461.07	Special Education/Receiving Schools – Termination of Placement
2461.08	Special Education/Receiving Schools – In-Service Training
2461.09	Special Education/Receiving Schools – Statewide and District-Wide Assessment Programs
2461.10	Special Education/Receiving Schools – Full Educational Opportunity
2461.11	Special Education/Receiving Schools – Staff Consultation
2461.12	Special Education/Receiving Schools - Length of School Day and Academic Year
3144	Certification of Tenure Charges – Teaching Staff Members
5561	Use of Physical Restraint
6112	Reimbursement of Federal and Other Grant Expenditures
8310	Public Records

Note: Policies were distributed on March 15, 2011.

Roll Call
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Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. Morton	Mr. Olivo	Mr. Still	Ms. Suflay	Mr. Tranor	Mrs. Popelka

C. EDUCATION

Todd Morton, Chairperson
John Arbolino, Member
Bernadette Dalesandro, Member
Lynn Popelka, Member

Moved t	y:	Seconded by	y:
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**BE IT RESOLVED** that resolution number 1 - 3 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the workshops/conferences for the months of April and May 2011. as listed:

Date	Teacher	Subject	<b>Estimated Cost</b>
04/06/11	Ms. Pavics	Practical Strategies for Teaching and	\$215.00/N.C.L.B. Title II
		Addressing Challenging Behavior	Mileage (Current Exp.)
		Newark, NJ	
04/06/11	Ms. Baccaro	Practical Strategies for Teaching and	\$215.00/N.C.L.B. Title II
		Addressing Challenging Behavior	Mileage (Current Exp.)
		Newark, NJ	
04/29/11	Mrs. Bammer	Superintendent's Roundtable	No Charge
		Mendham, NJ	Mileage (Current Exp.)
05/09/11	Mrs. Flaherty	Practical Strategies to Differentiate	\$199.00/N.C.L.B. Title II
		Instruction in Your Classroom	Mileage (Current Exp.)
		Newark, NJ	

- 2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, acknowledges Thursday, April 28, 2011 as "Take Your Child to Work Day" throughout the Sate of New Jersey. This will allow students to participate in this program with their parents.
- 3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, that student TB be placed on Home Instruction 1 hour/day for medical reasons effective April 4, 2011 to April 30, 2011 (approximately) as required by law.

Note:	<b>Home Instruction</b>	Services to be provided	d by Mrs. Kimber	ly Arbolino @	\$35.00/hour co	ompensation as p	provided by the
NTA A	Agreement.						

### **Roll Call:**

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. Morton	Mr. Olivo	Mr. Still	Ms. Suflay	Mr. Tranor	Mrs. Popelka

### VII. NEW BUSINESS

## VIII. MISCELLANEOUS

# PETITIONS AND REQUESTS OF THE PUBLIC

Open to the Public:			<u>Ti</u>	Time:		
Moved	by:		<u>S</u>	econded by:		
Voice '	Vote:	Ayes:	Nays:	Abstentions:		
	that the indivi Chair. The pu	dual address the E blic portion shall	Board, giving name be limited to thirty	y questions, comments or concerns. The Boa and address, and asks that all remarks be di minutes with a five-minute time limit on each content of the content	rected to the ch participant.	
	principle of ke matters. If a r	eeping the public on the natter concerning	completely informe the staff of the Net	eting that while it subscribes without reserved, by policy it cannot allow public discussion to Public School is of interest or concern the Board of Education, either by telephone	on of personnel, the matter	
Close t	o the Public:		<u>T</u>	ime:		
Moved	by:		<u>S</u>	econded by:		
Voice '	Vote:	Ayes:	Nays:	Abstentions:		
IX.	litigation, cor FURTHER R confidentialit	ntract negotiation,	personnel, and/or n ninutes of this close	ed to go into executive session for pending of matters of attorney/client privilege.  ed session shall be made public when the ne econded by:	_	
Χ.	EXECUTIV	'E SESSION –	A motion is request	ted to come out of executive session.		
	Motion by:		S	econded by:		
XI.	POSSIBLE	MOTIONS FO	LLOWING EXI	ECUTIVE SESSION		
	Motion by:		S	econded by:		
XII.	ADJOURN	MENT – A motion	on is requested to a	djourn. Time:		
	Motio	on by:		Seconded by:		