Netcong School District 26 College Road Netcong, New Jersey 07857

REGULAR BOARD MEETING

October 26, 2010 7:00 PM

AGENDA

I. <u>CALL TO ORDER</u>

A. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

B. FLAG SALUTE

C. MISSION STATEMENT

Netcong School District, a small caring community, is committed to providing a quality, wellrounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. ROLL CALL

Mr. Arbolino	
Mrs. Callahan	
Mrs. Dalesandro	
Mr. Morton	
Mr. Olivo	
Mr. Still	
Ms. Suflay	
Mr. Tranor	
Mrs. Popelka	

October 26, 2010

PETITIONS AND REQUESTS OF THE PUBLIC ~ AGENDA ITEMS ONLY

Open to the Public	<u>c:</u>	Time	:	
Moved by:		Seconde	ed by:	
Voice Vote:	Ayes:	Nays:	Abstentions:	

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

Close to the Public:

Moved by:

Voice Vote: Ayes: Nays: Abstentions:

EXECUTIVE SESSION

Time:

Time:

Seconded by:

 Motion by:

 Seconded by:

<u>RESOLVED</u>, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

II. PRESIDENT'S COMMENTS

III. ACTING SUPERINTENDENT'S COMMENTS

1. Fire Drill Report

	DATE/TIME	EVACUATION TIME
Netcong Public School	10/13/10 – 12:58 p.m. – 1:00 p.m.	2:00 Minutes
Netcong Public School	10/26/10 - 2:14 p.m 2:16 p.m.	2:00 Minutes

2. Violence Awareness Week Activities –Verbal Report

- a) NJ CAP Workshops
 - 1) Parent Workshop $\frac{10}{14}/10$
 - 2) Student Workshops 10/18-22/10
- b) "Cyberbullying" Student Discussions
- c) SADD Group "Red Ribbon Week" Planting/Beautification Event "Planting the Seeds for a Drug Free Future"

Authorization to Proceed: Netcong SADD - Planting/Beautification Efforts

Moved by:

Seconded by:

<u>BE IT RESOLVED</u> that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, authorizes the Netcong Public School SADD group to proceed with the proposed planting and beautification efforts as noted in consult with the Acting Superintendent and Netcong Board of Education.

<u>BE IT FURTHER RESOLVED</u> that the Netcong Board of Education, hereby authorizes the volunteer efforts of the Borough of Netcong and Netcong Community in conjunction with this project.

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. Morton	Mr. Olivo	Mr. Still	Ms. Suflay	Mr. Tranor	Mrs. Popelka

- 3. Memorandum of Agreement Netcong Police Department
- 4. Facility Use Policy Discussion

IV. <u>SBA CONSULTANT'S COMMENTS</u>

- 1. Memorandum Regarding RFQ Architectural Professional Services Referendum Projects
- 2. Report of Architectural Firm RFQ Responses

Of the eleven (11) firms that requested copies of our RFQ proposal, the following seven (7) firms responded:

Firm	RFQ Complete	Addendum Provided
BSA+A/Simpers Architects	Yes	Yes
Mount Vernon Group Architects	Yes	Yes
Environetics	Yes	Yes
Design Resources Group Architects	Yes	Yes
Parette, Somjen Architects, LLC	Yes	Yes
USA Architects	Yes	Yes
Design Ideas Group	No	No

BOARD MINUTES AND CORRESPONDENCE

Approval of Board Minutes

Moved by:

Seconded by:

<u>BE IT RESOLVED</u>, that the minutes of the following meeting(s) be approved as submitted:

Date	Meeting
September 7, 2010	Special Meeting
	Executive Session I
September 16, 2010	Special Meeting
	Executive Session
September 30, 2010	Regular Business Meeting
	Executive Session I
	Executive Session II
	Executive Session III

Voice Vote: A	yes: Na	ys:	Abstentions:

Correspondence

Moved by:

Seconded by:

<u>RESOLVED</u>, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
Karen Koster	Email regarding New	Members, Netcong Board of Education
	Superintendent	Mrs. M. Flach-Bammer, Acting Superintendent
		Mrs. C. Werner, Business Administrator Consultant
Karen Koster	Email Regarding Board Meeting	Members, Netcong Board of Education
	Minutes	Mrs. M. Flach-Bammer, Acting Superintendent
		Mrs. C. Werner, Business Administrator Consultant
Bill Stevens	Recognition Letter in honor of	Mrs. M. Flach-Bammer, Acting Superintendent
	Gary Stephens	Members, Netcong Board of Education
Netcong Education	Letter Advising NEF's Intent to	Members, Netcong Board of Education
Foundation	Fund Extracurricular / Intermural	Mrs. M. Flach-Bammer, Acting Superintendent
	Sports Programs for the 2010-2011	Mrs. C. Werner, Business Administrator Consultant
	School Year	

Voice Vote: A	yes: Na	ys: Al	bstentions:

Acceptance of Donation – Netcong Education Foundation

Moved by:

Seconded by:

<u>BE IT RESOLVED</u> that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, accepts the Netcong Education Foundation's donation for the purpose of reinstating the Netcong School Basketball program (Boys and Girls) and Intramural Basketball program for the 2010-2011 school year.

Roll Call:

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. Morton	Mr. Olivo	Mr. Still	Ms. Suflay	Mr. Tranor	Mrs. Popelka

V. <u>OLD BUSINESS</u>

VI. <u>COMMITTEE REPORTS</u>

A. FINANCE/FACILITIES - Frank Tranor, Chairperson Robert Olivo, Member Colleen Suflay, Member Lynn Popelka, Member

Committee Chairperson Report:

Moved by:

Seconded by:

BE IT RESOLVED that resolution numbers 1 - 10 be adopted as presented:

1. <u>BE IT RESOLVED</u> that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, accepts the following quotations for the purchase of a new telephone system: (Note: Source of funding: Current Expense Funds)

Company	Quotation /Proposal
Partner ACS – Avaya	\$10,659.36
American Business Communications Services	\$ 5,800.00
Office Business Systems	\$5,648.00

<u>FURTHER BE IT RESOLVED</u> that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, awards the contract to <u>Office Business Systems</u> in the amount of <u>\$5,648.00</u> for the purchase of a new telephone system in accordance with the proposals submitted herewith.

- 2. <u>**BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the bills list dated October 26, 2010. (Attachment #1)</u>
- 3. **<u>BE IT RESOLVED</u>** that the Netcong Board Secretary pursuant to N.J.A.C.6A:23-2.11(c) (3) certifies that as of October 26, 2010 no budgetary line item accounts have been over expended in violation of N.J.A.C. 6A:23-2.11(c) (3).

Business Administrator

4. **<u>BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the Maschio Food Service report for the month of September 2010, which shows a monthly income loss of \$(122.15) and a year-to-date income loss of \$(122.15).

(Attachment #2)

5. <u>**BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, authorizes the Business Administrator to submit the School Facilities Worksheets to the NJDOE as follows:</u>

Form M-1 – Annual Maintenance Budget Amount Worksheet and Detail 7.6 Indicator Checklist Evaluation of School Buildings

(Attachment #3)

- 6. <u>**BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the tuition contract with the Lakeland-Andover School for effective October 7, 2010 for the 2010-2011 school at an annual cost of \$49,500.00 pro-rata.</u>
- 7. <u>**BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the following Use of School Facilities Requests as noted:</u>

Group	Purpose	Date	Time	Fee (if applicable)
Lenape Valley Jr. Wrestling	Practice	Wed 10/27/10	6:00 pm – 8:00 pm	As May Be
		Thurs. – 10/28/10		Applicable
		Monday – Friday		
		(as applicable)		
		11/01/10 - 11/03/10		
		11/08/10 - 11/11/10		
		11/15/10 - 11/19/10		
		11/22/10 - 11/23/10		
		11/29/10 - 12/03/10		
		12/06/10 - 12/09/10		
		12/13/10 - 12/15/10		
		12/20/10 - 12/21/10		
		01/03/11 - 01/06/11		
		01/10/11 - 01/14/11		
		01/18/11 - 01/21/11		
		01/24/11 - 01/27/11		
		01/31/11 - 02/03/11		
		02/07/11 - 02/11/11		
		02/14/11		
		02/16/11 - 02/18/11		
		02/23/11 - 02/24/11 02/28/11 - 03/03/11		
		03/07/11 - 03/11/11		
		03/14/11 - 03/18/11		
		03/22/11 - 03/24/11		
Netcong Men's Basketball	Netcong	Sundays	9:45 am – 12:45 pm	Reimbursement
	Men's	12/05/10, 12/12/10		Custodial Charge
	Basketball	12/19/10, 01/09/11		
	League	01/23/11, 01/30/11		
		02/06/11, 02/13/11		
	~	02/27/11, 03/06/11	1.00	
St. Michael's	Games	Sundays	1:00 pm – 4:00 pm	Reimbursement
C.Y.O		12/05/10, 12/12/10		Custodial Charge
League		12/19/10, 01/09/11		
		01/23/11, 01/30/11 02/06/11, 02/13/11		
		02/06/11, 02/13/11 02/27/11, 03/06/11		
Lakeland Little League	Practice	Monday – Friday	6:00 pm – 8:00 pm	As May Be
Baseball/Softball	Tacuce	(as applicable)	0.00 hm – 0.00 hm	As way be Applicable
Dascuali/Suttuali		03/28/11 - 03/31/11		Applicable
		03/28/11 - 03/31/11 04/04/11 - 04/07/11		
		0 + / 0 + / 11 = 0 + / 0 / / 11		

• All dates/times are subject to cancellation in the event of inclement weather by the Acting Superintendent in consult with the Board President or Vice President and the Finance & Facilities Committee Chairperson.

8. **<u>BE IT RESOLVED</u>** by the Netcong Board of Education, acknowledges the RFQ proposals for Architectural Services for the Referendum Projects which were opened on Friday, October 15, 2010 at 11:00 a.m. as follows:

Firm	RFQ Complete	Addendum Provided
BSA+A/Simpers Architects	Yes	Yes
Mount Vernon Group Architects	Yes	Yes
Environetics	Yes	Yes
Design Resources Group Architects	Yes	Yes
Parette, Somjen Architects, LLC	Yes	Yes
USA Architects	Yes	Yes
Design Ideas Group	No	No

Roll Call:

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. Morton	Mr. Olivo	Mr. Still	Ms. Suflay	Mr. Tranor	Mrs. Popelka

B. PERSONNEL

James Still, Chairperson Marianne Callahan, Member Todd Morton, Member Lynn Popelka, Member

Committee Chairperson Report

Moved by:

Seconded by:

BE IT RESOLVED that resolution numbers 1 - 5 be adopted as presented:

1. <u>**BE IT RESOLVED**</u>, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the following individuals as substitute teachers pending final County approval:

(As noted, county approval refers to the fingerprinting process required by law for all state employees.)

- a. William Bevich
- b. Robert Martone
- 2. **<u>BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, accepts, with regret, the resignation of Joanne Gun effective October 8, 2010.
- 3. <u>**BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the following classroom aide appointments for the 2010-2011 school year pending final County approval:</u>

(As noted, county approval refers to the fingerprinting process required by law for all state employees.)

Aide	Step On Guide	Max. Hours Per Week	Hourly Rate	Funding Source(s)
Sharon Naedler (Effective 10/18/10 – 06/20/11*	Col. 3 – Step 1	20.58	\$11.00	Current Expense
Catherine Artress Effective 10/18/10 – 06/20/11*	Col. 3 – Step 1	20.67	\$11.00	Current Expense

(*Tentative last day of school – June 20, 2011)

- 4. <u>**BE IT RESOLVED</u>** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, amends the request for Maternity Leave for Ms. Roseann Liriano effective <u>September</u> <u>2, 2010 through October 1, 2010</u> utilizing sick days and personal days during said period.</u>
- 5. <u>BE IT RESOLVED</u> that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the following stipends and personnel for the listed positions for the 2010 2011 school year: (Funding will be provided through the Netcong Education Foundation local grant.)

ADVISOR	ACTIVITY	STIPEND
Kim Meeth	Boy's Basketball Coach	TBD
Kevin Earl	Girl's Basketball Coach	TBD
Kevin Earl	Intramural Basketball	TBD

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. Morton	Mr. Olivo	Mr. Still	Mr. Tranor	Mrs. Popelka

C. EDUCATION

Todd Morton, Chairperson John Arbolino, Member Bernadette Dalesandro, Member Lynn Popelka, Member

Committee Chairperson Report

Moved by:

Seconded by:

BE IT RESOLVED that resolution numbers 1 - 5 be adopted as presented:

- 1. **<u>BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, acknowledges the District's Crisis Management Plan as presented.
- <u>BE IT RESOLVED</u> that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the Memorandum of Agreement between the school district and the Netcong Borough Police for the 2010 – 2011 school year.
- 3. <u>**BE IT RESOLVED</u>**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the following Field Trips as listed:</u>

(Transportation will be pr	ovided as noted and funded as listed.)
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Date	Grade	Field Trip
03/16/11	Grade 3	Shop-Rite
	"Young Consumers Program"	Netcong, NJ
		No Transporation Necessary
05/09-11/11	Grade 7	NJ School of Conservation
		Stokes State Forest
		Branchville, NJ
		Currrent Expense
05/20/11	K4	Turtle Back Zoo
		West Orange, NJ
		Current Expense
05/24/11	Grade 1	New York Aquarium
		New York, NY
		Current Expense
06/07/10	Grade 4	Liberty Science Center
		Jersey City, NJ
		Current Expense
04/13-15/11	Grade 8	US Capitol
		Washington DC
		Current Expense/Parent Expense
01/05/11 -02/09/11	NPS Ski Club	Shawnee Mountain
Wednesdays Only		Pocono, PA
		(Parent/Student Expense)

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4. **<u>BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, to approve the following workshop/conferences as listed:

Date	Employee	Workshop	Estimated Cost
11/08/10	Mrs. Rachelle Simons	American Speech Language Hearing Association - Intervention for Selective Mutism Web Seminar	\$99.00 N.C.L.B. Title II
11/16/10	Mrs. Amy Henry	Introduction to Intervention and Referral Services (IR&S) Paramus, NJ	No Charge Mileage (Current Exp.)

5. **<u>BE IT RESOLVED</u>** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, to approve the following Athletic/Basketball Field Trips as listed:

(Transportation will be funded through the Netcong Education Foundation local grant.)

Date/Day	Team	School	Destination
(Weather Permitting)			
12/06/10 (Monday)	Girls	Craig	Home Game
12/07/10 (Tuesday)	Boys	Stanhope	Away Game - NEF Local Grant
-	Girls	_	Home Game
12/14/10 (Tuesday)	Boys	Sussex Christian	Home Game
	Girls		Away Game - NEF Local Grant
01/04/11 (Tuesday)	Boys	Byram	Home Game
	Girls		Away Game - NEF Local Grant
01/06/11 (Thursday)	Boys	Hamburg	Home Game
-	Girls	_	Away Game - NEF Local Grant
01/11/11 (Tuesday)	Boys	N.W. Christian	Away Game - NEF Local Grant
	Girls	Varsity Only	Away Game - NEF Local Grant
01/18/11 (Tuesday)	Boys	Byram	Away Game - NEF Local Grant
-	Girls		Home Game
01/20/11 (Thursday)	Boys	Hamburg	Away Game - NEF Local Grant
	Girls		Home Game
01/27/11 (Thursday)	Boys	Craig	Home Game
01/31/11 (Monday)	Boys	Stanhope	Home Game
	Girls		Away Game - NEF Local Grant
02/01/11 (Tuesday)	Boys	N.W. Christian	Home Game
	Girls	Varsity Only	Home Game
02/03/11 (Thursday)	Boys	Sussex Christian	Home Game - NEF Local Grant
	Girls		Away Game
02/04/11 and 02/05/11			
Friday Saturday	ALL	TOURNAMENT	Netcong Public School

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. Morton	Mr. Olivo	Mr. Still	Mr. Tranor	Mrs. Popelka

VII. <u>NEW BUSINESS</u>

VIII. MISCELLANEOUS

Moved by:

Seconded by:

1. <u>**BE IT RESOLVED**</u> by the Netcong Board of Education, to approve the <u>second reading</u> and adoption of the following Bylaw, Policy and Regulation Revisions:

BYLAW, POLICY AND REGULATION – revisions:

Number	PolicyTitle
0142.1	Nepotism
0174	Legal Services
0177	Professional Services
1570	Internal Controls
1620	Administrative Employment Contracts
3351	Healthy Workplace Environment (Teaching Staff Members)
4351	Healthy Workplace Environment (Support Staff Members)
5338	Diabetes Management
5533	Pupil Smoking
6111	Special Education Medicaid Initiative (SEMI) Program
6360	Political Contributions
6471	School District Travel
6660	Student Activity Fund
7434	Smoking on School Grounds
8461	Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse
9700	Special Interest Groups

Number	Regulation Title
R 1570	Internal Controls
R 5338	Diabetes Management
R 5533	Pupil Smoking
R 6111	Special Education Medicaid Initiative (SEMI) Program
R 6471	School District Travel Procedures

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. Morton	Mr. Olivo	Mr. Still	Mr. Tranor	Mrs. Popelka

PETITIONS AND REQUESTS OF THE PUBLIC

Open to the Public	<u>2:</u>	<u>Time:</u>	
Moved by:		Second	ed by:
Voice Vote:	Ayes:	Nays:	Abstentions:

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

Close to the Public	c:	<u>Time:</u>	Time:		
Moved by:		Seconde	ed by:		
Voice Vote:	Aves:	Navs:	Abstentions:		

IX. <u>EXECUTIVE SESSION</u> - A motion is requested to go into executive session for pending or anticipated litigation, contract negotiation, personnel, and/or matters of attorney/client privilege. FURTHER RESOLVED, the minutes of this closed session shall be made public when the need for confidentiality no longer exists.

	Motion by:	Seconded by:
X.	EXECUTIVE SESSION – A motion is requ	lested to come out of executive session.
	Motion by:	Seconded by:
XI.	POSSIBLE MOTIONS FOLLOWING E	XECUTIVE SESSION
	Motion by:	Seconded by:
XII.	ADJOURNMENT – A motion is requested to	o adjourn. Time:
	Motion by:	Seconded by: