

**MINUTES OF THE REGULAR MEETING**

of the  
**NETCONG SCHOOL DISTRICT**  
26 College Road  
Netcong, NJ 07857

April 24, 2012

**CALL TO ORDER:** The meeting was called to order by President Morton at 8:00 PM. The meeting was held in the Netcong Board of Education Office as publicly advertised.

- A. **FLAG SALUTE** – All of those present participated in the salute to the flag.
- B. **OPEN PUBLIC MEETING ACT PROCLAMATION** – The following is made part of the minutes:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

- C. **MISSION STATEMENT** – The following is made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

- D. **ROLL CALL**

The following members were present: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor and Mr. Morton, President.

Absent: None

Also Present: Dr. Dwight Pfennig, Interim Superintendent.  
Christine M. Werner, School Business Administrator/Board Secretary  
There were also nine (9) members of the public present.

President Morton noted that Mr. Vincent Montanino of VM Associates, Inc., (the district's auditor) was here this evening to provide an overview of the 2010-2011 CAFR and other pertinent financial business matters pertaining to same.

Board Trustee Dalesandro moved, seconded by Board Trustee Popelka to suspend the regular order of business at 8:03 p.m. for the 2010-2011 CAFR presentation and discussion with Mr. Vincent Montanino, Auditor and was approved by a unanimous voice vote by all members present

**E. 2010-2011 CAFR PRESENTATION (Audit)**

Mr. Vincent Montanino provided an overview of the 2010-2011 CAFR (annual audit) and noted that the lateness of the annual CAFR presentation is due to many technological difficulties experienced by the district over the last several months which has required that the Business Administrator enter and re-enter the 2010-2011 financial data several times in the last several months. Mr. Montanino stated that the NJ Department of Education Morris County Executive Superintendent and the NJ Department of Education has been/had been notified by Mrs. Werner of the difficulties and presented with documentation of same.

Mr. Vincent Montanino compared and contrasted FY 2010-2011 –vs- FY 2009-2010 per the 2010-11 Audit Review document distributed to all Board Trustees this evening. Discussion ensued regarding GAAP accounting practices and the district's Financial Statements (Board Secretary A-148 and Treasurer Reports A-149), Special Revenue/Grant Funds (Fund 20), Capital Projects (Fund 30), Fixed Assets and Surplus funds (maximum allowable under the law is \$250,000 for Current Expense) and Excess Surplus funds (currently \$126,827.05), as well as, the status of various other financial matters of the district. Mr. Montanino noted that three audit recommendations have been cited pertaining to the 2010-2011 Financial Planning, Accounting and Reporting as follows:

**Recommendatons:**

- Bank reconciliations should be reviewed periodically and old outstanding checks be disposed of properly.
- The District should request reimbursements of federal program expenditures and process the final reports in a timely manner.
- The District should file its claims for T.P.A.F. reimbursements with the Department of Education in a timely manner.

Much discussion ensued. Mrs. Werner then "thanked" Mr. Montanino for his presentation to the Netcong Board of Education this evening. Mr. Montanino left the meeting at 8:28 pm.

**PETITIONS AND REQUESTS OF THE PUBLIC - AGENDA ITEMS ONLY**

Board Trustee Olivo moved, seconded by Board Trustee Dalesandro, to open the public session at 8:29 p.m. and was approved by a unanimous voice vote by all members present. President Morton opened the meeting to the public at 8:29 pm.

Karen Koster (38 Dell Avenue) made several inquiries pertaining to the NPS district's School Choice Application including what impact (advantages and disadvantages) to the district/students/teachers/educational program this might/will be. Discussion ensued. Mrs. Koster expressed concern that School Choice designation will affect NPS's small class size which may negatively impact the educational program of the district for our students whereby additional students may take away from resident children. Board Trustee McQueeney stated that the additional state aid revenue funds (being that state aid funding \$ follows the child) will help to improve the academic program and achievement of all of the school district's children. Board Trustee McQueeney stated that the common theory of the School Choice designation is that the/our district has something better to offer our students/school choice students. Mrs. Koster inquired as to the district's School Choice application and acceptance of Special Education children, and in particular, the special services that must be provided as per a child's IEP and, furthermore, the NPS district's responsibility for providing such services (special services/therapies and fiscal responsibility for same). Board Trustee Popelka stated that NJ Statute states that services that are specific to a child's IEP document are the responsibility of the sending district. Board Trustee McQueeney stated that there are specific instructions/mechanisms within the School Choice application which refers to Special Education children which has been closely reviewed by NPS Administration and the Board of Education.

There being no additional items for discussion at this time, Board Trustee Dalesandro moved, seconded by Board Trustee Popelka to close the public session at 8:34 pm. This was approved by a unanimous voice vote by all members present.

**EXECUTIVE SESSION** None at this time.

**II. PRESIDENT'S COMMENTS**

President Morton noted that Dr. Pfennig will provide an update regarding the NPS Chief School Administrator search this evening. President Morton stated that Dr. Pfennig has done an excellent job in leading the district in its quest to find a new Chief School Administrator.

**III. INTERIM SUPERINTENDENT'S COMMENTS**

Dr. Pfennig reported on the following matters:

**1. Fire Drill and Emergency Drill Report**

	DATE/TIME	EVACUATION TIME
Netcong Public School	04/16/12 - 10:45 a.m. – 10:47 a.m.	2:00 Minutes
Netcong Public School	T.B.D.	

**2. Change in Netcong PTA Bike Rodeo Event** - Dr. Pfennig noted that the Netcong PTA Bike Rodeo event will be held on Friday May 4, 2012.

3. **School Choice Application** – Dr. Pfennig stated that the NPS district will consider approving the submission of the district’s School Choice Application to the NJDOE this evening noting that the Administration and Board of Education has reviewed the criteria/application and regulations pertaining to same carefully, has limited the number of seats it will make available to School Choice applicants, and has taken great care in preparing this application which will be submitted to the NJDOE on or before April 30, 2012 if approved this evening. Dr. Pfennig stated that the intention of the Administration and Board of Education in terms of making application to be a designated School Choice district is to enhance the education of the student, all students. Dr. Pfennig stated that there are advantages in being designated a School Choice district, and specifically in particular to the district’s educational program, which will outweigh any disadvantage that might present itself, as well as to provide for an additional revenue source for the district as we focus on improving our educational program and instruction/curriculum. Dr. Pfennig also stated that neither NPS staff nor resident students will be/should be adversely affected but rather that the district’s program shall be enhanced which will be advantageous for the entire NPS community.
  
4. **CSA Search Update** – Dr. Pfennig stated that the CSA Search Committee interviewed 6 applicants last Friday evening and that this pool of candidates will be narrowed to 2 individuals which will be asked to participate in a Public Forum interview, each candidate shall participate in the Public Forum interview on 2 separate evenings, and then both will interview with the Netcong Board of Education on May 22, 2012. The CSA Search materials will be provided to the Board of Education for review no later than May 8, 2012. Dr. Pfennig stated that the new CSA is expected to be appointed at the Board of Education Meeting scheduled to be held on May 29, 2012. Dr. Pfennig stated that the applicants and search materials and matter remains confidential at this time.

**IV. SBA CONSULTANT'S COMMENTS**

Mrs. Werner reviewed the following:

1. Food Service Management – Solicitation for Proposals for the 2012-2013 School Year documents as presented. Discussion ensued.

Board Trustee Dalesandro inquired as to the status of soliciting proposals for Auditor/Auditing Firms to be appointed for the 2012-2013 school year. Mrs. Werner stated that she would prepare the RFP document at the next opportunity and schedule the solicitation for proposals for this purpose a.s.a.p.

**BOARD CORRESPONDENCE**

Board Trustee Popelka moved the following resolution:

**RESOLVED**, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
Christine M. Werner	RFP – Food Service Management Proposal	Dr. Dwight Pfennig, Interim Superintendent Mr. Todd Morton, Board President Members, Netcong Board of Education

The motion was seconded by Board Trustee Dalesandro and was approved by a unanimous voice vote by all members present.

**V. OLD BUSINESS** – None at this time.

**VI. COMMITTEE REPORTS**

**A. FINANCE/FACILITIES - Robert Olivo, Chairperson**

Motion by Board Trustee Olivo, seconded by Board Trustee Dalesandro, that resolutions numbered 1 – 8 be adopted as presented:

**BE IT RESOLVED** that resolution numbers 1 – 8 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the bills list dated April 24, 2012.  
(Attachment #1)
2. **BE IT RESOLVED** that the Netcong Board of Education pursuant to N.J.A.C.6A:23-2.11 (c) (4) certify that as of April 24, 2012 after the review of the Secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. **BE IT RESOLVED** that the Netcong Board Secretary pursuant to N.J.A.C.6A:23-2.11(c) (3) certifies that as of April 24, 2012 no budgetary line item accounts have been over expended in violation of N.J.A.C. 6A:23-2.11(c) (3).

\_\_\_\_\_  
Business Administrator

4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the Maschio Food Service report for the month of March 2012, which shows a monthly income of \$1,610.21 and a year-to-date income profit of \$2,392.46.  
(Attachment #2)
5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the 2012-2013 Professional Support/Non-Public Services Agreement and Non Public Chapters 192-193 Addendum to provide professional services for the following.

Chapters 192/193  
OT Services  
Non-Public IDEA B

**BE IT FURTHER RESOLVED** that the Board President and School Business Administrator are authorized to execute the agreement on behalf of the Board of Education.

NOTE: This is at no cost to the district.

- 6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, accepts the 2010-2011 Comprehensive Annual Financial (CAFR) – Audit Report as presented.
- 7. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the Corrective Action Plan for the 2010-2011 Comprehensive Annual Financial as written.
- 8. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Interim Superintendent, authorizes the Business Administrator/Board Secretary to solicit proposals for Food Management Services for the 2012-2013 school year in accordance with Regulations.

VOTE: FINANCE/FACILITIES AGENDA ITEMS #1 –#8 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Ms. Suflay, Mr. Tranor, and Mr. Morton, President

NAYES: None

ABSTENTIONS: None

**B. PERSONNEL - Frank Tranor, Chairperson**

Motion by Board Trustee Tranor, seconded by Board Trustee Dalesandro that resolution number 1 – 1 be adopted as presented:

**BE IT RESOLVED** that resolution numbers 1 - 1 be adopted as presented:

- 1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following individual as substitute teachers pending final County approval  
(As noted, county approval refers to the fingerprinting process required by law for all state employees.)
  - a. Kimberly Kranz

Discussion: A brief discussion ensued regarding staff renewal/non-renewal processes and procedures as is done annually on/before April 30, 20xx each year in accordance NJ Statutes. Dr. Pfennig stated that NPS non-tenured personnel have been/had been provided "rice" notices informing them of Board of Education/Administration discussion and review of personnel under the law. Discussion ensued regarding non-tenured staff and the Superintendent's recommendation(s) for the renewal of non-tenured personnel for the 2012-2013 school year.

Board Trustee Tranor moved, seconded by Board Trustee Popelka that resolution #2 be added at this time:

- 2. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the non-renewal of the district's maintenance/custodial staff on June 30, 2012.

All in favor.

Discussion: A brief discussion ensued. Board Trustee Tranor stated that this resolution has been presented this evening to afford Dr. Pfennig the opportunity to post all positions (F/T and P/T) of the maintenance/custodial staff, to allow both the current maintenance/custodial staff and potential applicants to apply for these positions and to fill the position(s) with excellent individuals, especially being that the district has spent \$2.8 million dollars to renovate the NPS building and, we (the BOE) want to maintain the building "in excellence" and with as much effort and care as the Board exemplified when it (the building) was renovated last Summer.

VOTE: PERSONNEL AGENDA ITEM #1 - #2 AS ADDENDED AND AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo,  
Mrs. Popelka, Ms. Suflay, Mr. Tranor, and Mr. Morton, President

NAYES: Mr. Olivo – Resolution #2

ABSTENTIONS: None

C. EDUCATION - Patrick McQueeney, Chairperson

Motion by Board Trustee McQueeney, seconded by Board Trustee Dalesandro that resolutions numbered 1 – 6 be adopted as presented:

**BE IT RESOLVED** that resolutions numbered 1 - 6 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the submission of the "Interdistrict Public School Choice Program" application to the New Jersey Department of Education as presented.

Discussion: A brief discussion ensued. President Morton stated "Thank You" to Board Trustee McQueeney for all of his efforts and hard work involved in the completion of the district's School Choice application. Board Trustee Dalesandro stated that a lot of thought has gone into the process and completed application and she also "thanked" Board Trustee McQueeney for his efforts. Board Trustee Callahan expressed concern regarding the district's effort in being designated as a School Choice district saying she was afraid we are "opening a can of worms", that she could not support creating bigger class sizes, and had concerns regarding special education services that could potentially become "our" responsibility which will be more of a burden on our Child Study Team in the future. Board Trustee Coladarci stated that he could support and would vote in favor of submitting the application (only) at the present time because he was not certain as to what burden/concerns the School Choice designation would bring to the district. Board Trustee McQueeney stated that the School Choice designation cannot bring an "undue" financial burden to the district, that while the district cannot and will not discriminate, any child may make application but the district reserves the right to review applications and accept students as appropriate for "open seats". In terms of Special Education, Board Trustee Popelka stated that the financial obligation to provide special services associated with a student's IEP is the responsibility of a student's home district. A brief discussion ensued. Board Trustee Tranor stated that he felt the School Choice application has been done well. Board Trustee Dalesandro stated that the School Choice designation allows the district to access an additional revenue source to enable the district to provide better programs and additional student support. This is an advantage to our district. Administration will keep the Board of Education informed as to the status of the approval of our School Choice application as will be made known and subsequent actions/consideration thereafter.

2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following 2012 Extended School Year Programs at the rate of \$35.00 per hour for instruction:
  - a. K4 PSD Program and Elementary Grade ESY Program (2)  
180 hours @ \$35.00/hour = \$6,300.00  
Speech Services  
P/T Services  
O/T Services
3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the contract with The Children's Health and Movement Center, LLC to provide Physical Therapy Services for the 2012 Extended School Year Program per the following fee schedule as noted in the professional services contract:

June 25, 2012 – July 30, 2012

<u>Fee Schedule</u>	<u>Rate</u>
- Hourly (In-School)	\$ 120.00/hour
- Hourly (Home Visit)	\$ 120.00/hour

4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the workshops/conferences for the months of May/June 2012 as listed:

<u>Date</u>	<u>Teacher</u>	<u>Subject</u>	<u>Estimated Cost</u>
05/22/12	Mrs. Dzurny	NJ Consortium for G/T Programs "Identification of the Gifted" Morris County Library Whippany, NJ	\$0 Mileage (Current Exp.)
06/12/12	Mrs. Evans Mrs. DiRenzo	Explosive Challenging & Resistant Kids Parsippany, NJ	\$79.99/N.C.L.B Title II \$79.99/N.C.L.B Title II Mileage (Current Exp.)

5. **BE IT RESOLVED**, by the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following Field Trips as listed:

(Transportation will be provided as noted and funded as listed.)

<u>Date</u>	<u>Grade</u>	<u>Field Trip</u>
05/24/12	S.A.A.D. "Drug Awareness Day"	Somerset Patriots School Day Program TD Bank Ballpark Bridgewater, NJ (Transportation Expense – District) (Ticket Expense – Parent/Student)

Discussion: Board Trustee Popelka inquired if the Board of Education might pick up the expense for the tickets for this group/event. A brief discussion ensued.

Board Trustee Dalesandro moved, seconded by Board Trustee Popelka that resolution #5 be amended as follows:

5. **BE IT RESOLVED**, by the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following Field Trips as listed:

(Transportation will be provided as noted and funded as listed.)

<u>Date</u>	<u>Grade</u>	<u>Field Trip</u>
05/24/12	S.A.A.D. "Drug Awareness Day"	Somerset Patriots School Day Program TD Bank Ballpark Bridgewater, NJ (Transportation Expense – District) (Ticket Expense – District)

Discussion: Board Trustee Sufly expressed concern that this might be problematic with other groups/clubs in the future in terms of their extracurricular events expenses. Board Trustee Dalesandro stated that the SADD group has a substantial impact on the school/students, volunteer throughout the year and hosts events for the school (i.e. Nutrition Fair, planting bulbs, etc.) that are important to the NPS community. She stated that this is merely a gesture of appreciation for all that they do. A brief discussion ensued.

All in favor.



6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, that student #3222923 be placed on Home Instruction 5 hours/week effective April 19, 2012 to June 20, 2012\* as required by law.

Note: Home Instruction Services to be provided by Ms. Phyllis Konyak @ \$35.00/hour compensation as provided by the NTA Agreement. \* Last Day of School or sooner.

Discussion: Board Trustee Coladarci inquired if the School Choice application might be submitted on behalf of the middle school grade levels rather than all of the grade levels at this time. Dr. Pfennig stated "yes" and noted that the resolution placed on the agenda this evening for consideration and approval was merely to submit the application to the NJDOE. It was noted that the application can be "tweaked" after it has been submitted to the NJDOE. A brief discussion ensued. President Morton stated that the application can be reviewed/adjusted as deemed necessary.

VOTE: EDUCATION AGENDA ITEMS #1 - #4, #5 AS AMENDED, AND #6 AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor and Mr. Morton, President.

NAYS: Mrs. Callahan - Resolution #1

ABSTENTIONS: None

#### VII. NEW BUSINESS

Board Trustee Dalesandro stated "Thank You" to Dr. Pfennig for providing an overview of the Chief School Administrator's search to the public at the community forum meeting held last week. Board Trustee Tranor stated that the presentation was well done.

President Morton noted that Fine Wall has been sent notification that it must get rid of the garbage /stuff (associated with the construction) that remains on the school property next to the Board Office/Annex Building and secure the area near and around the Annex Building on or before May 1, 2012.

An inquiry was made as to when Fine Wall is scheduled to come and fix the annex building (roof and blocking, et al). President Morton stated "not yet."

#### VIII. MISCELLANEOUS

Board Trustee Olivo reminded everyone that the Borough of Netcong will be providing sweeping services to the district's parking lots on May 4, 2012, weather permitting. A brief discussion ensued. Board Trustee Robert Olivo inquired if Dr. Pfennig had provided letters regarding same to the school's neighbors. Dr. Pfennig stated every effort would be made to provide ample notice to our neighbors so that they can make an alternate plan to park their cars in another area while the school parking lots are swept clean. Dr. Pfennig stated he would advise the custodial staff of the upcoming sweeping/cleaning of the district's parking lots as well especially being that Mr. Colicchio was not in our employ last year and would not be familiar with this (service).

Board Trustee Popelka referenced graduation noting that the normal procedure is to hold the 8<sup>th</sup> grade graduation outside, however, she noted that in the event that there is inclement weather conditions, graduation is held indoors in the NPS multipurpose room/gym. Board Trustee Popelka stated that in the past when graduation has been held indoors, she must express concern with regard to the steps going up to the stage area as the handrail is only on one side of the "slip". She respectfully requested that the handrails be placed on both sides of the slip.

**PETITIONS AND REQUESTS OF THE PUBLIC**

Board Trustee Dalesandro moved, seconded by Board Trustee McQueeney, to open the public session at 8:54 p.m. and was approved by a unanimous voice vote by all members present. President Morton opened the meeting to the public at 8:54 p.m.

There being no items for discussion at this time, Board Trustee Popelka moved, seconded by Board Trustee McQueeney to close the public session at 8:54 pm. This was approved by a unanimous voice vote by all members present.

**IX. EXECUTIVE SESSION**

Motion by Board Trustee Dalesandro, seconded by Board Trustee Popelka, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding pending or anticipated litigation, contract negotiation, personnel, and/or matters pertaining to attorney/client privilege. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 8:55 pm and was approved by a unanimous voice vote by all members present.

**X. EXECUTIVE SESSION** – A motion is requested to come out of executive session.

Motion by Board Trustee Dalesandro, seconded by Board Trustee Olivo, to close executive session at 9:59 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 9:59 pm with the following members present:

resent: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Ms. Sufly, Mr. Tranor and Mr. Morton, Preside

**XI. POSSIBLE MOTIONS FOLLOWING EXECUTIVE SESSION**

B. PERSONNEL - Frank Tranor, Chairperson

Motion by Board Trustee Tranor seconded by Board Trustee Popelka that resolution number 3 be addended and adopted as presented:

BE IT RESOLVED that resolution number 3 be adopted as presented:

3. RESOLVED, the Netcong Board of Education, upon the recommendation of the Interim Superintendent, authorizes the Interim Superintendent to utilize Spectrum Staffing to provide temporary secretarial assistance in the Business Office effective May 1, 2012 through June 30, 2012 at an hourly rate to be negotiated.

VOTE: PERSONNEL AGENDA ITEM #3 AS ADDENDED AND AS PRESENTED.

AYES: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. Olivo, Mr. McQueeney, Mrs. Popelka,  
Ms. Sufly, Mr. Tranor and Mr. Morton, President.

NAYS: None

ABSTENTIONS: None

XII. ADJOURNMENT – There being no further business to come before the board, Board Trustee Popelka made a motion, seconded by Board Trustee Dalesandro and carried by Unanimous Voice Vote to adjourn the April 24, 2012 Regular Meeting of the Netcong Board of Education at 10:03 PM.

Respectfully Submitted,

*Christine M. Werner*

Christine M. Werner  
School Business Administrator/Board Secretary

NETCONG BOARD OF EDUCATION

Netcong, New Jersey

MINUTES – April 24, 2012

Executive Session II

Personnel/Contracts

Legal/Contracts

CALL TO ORDER

Board Trustee Dalesandro moved, seconded by Board Trustee Popelka to open Executive Session II at 8:55 pm and was approved by a unanimous voice vote by all members present.

ROLL CALL

Present: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo,  
Mrs. Popelka, Ms. Sufly, Mr. Tranor and Mr. Morton, President  
Also Present: Dr. Dwight Pfennig, Interim Superintendent  
Christine M. Werner, Business Administrator/Board Secretary

Personnel/Contracts and Legal/Contracts:

Non-Certificated Staff – Maintenance and Custodian Personnel: Discussed ensued regarding maintenance/custodial personnel for the 2012-2013 school year and staffing considerations/options for the ensuing school year. i.e. Posting of vacancy(ies), advertisement of vacancy(ies), interview/selection of personnel, etc.

P/T Business Office Secretary Vacancy/Position: will be posted on district website/NJHIRE. Dr. Pfennig will call Temp Agency to bring in assistance to the Business Office a.s.a.p. Resolution authorizing Dr. Pfennig engage with a Temp Agency for this purpose will be presented this evening.

Chief School Administrator Search Update: Dr. Pfennig provided an update regarding the CSA search and the process/procedures pertaining to the next interview session for the three (3) top candidates as have been selected by the CSA Search Committee following interviews that were held on April 20, 2012.

Motion by Board Trustee Dalesandro, seconded by Board Trustee Olivo to close Executive Session at 9:59 pm. The motion was approved by a unanimous roll call vote by all members present.

Respectfully submitted,

Christine M. Werner  
Board Secretary

**NETCONG BOARD OF EDUCATION**

Netcong, New Jersey

**MINUTES – April 24, 2012**

Executive Session I

Personnel/Contracts

Legal/Contracts

**CALL TO ORDER**

Board Trustee Dalesandro moved, seconded by Board Trustee McQueeney to open Executive Session at 6:00 pm and was approved by a unanimous voice vote by all members present.

**ROLL CALL**

Present: Mrs. Callahan, Mr. Coladarci, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo,  
Mrs. Popelka, Ms. Suflay, Mr. Tranor and Mr. Morton, President

Also Present: Dr. Dwight Pfennig, Interim Superintendent  
Christine M. Werner, Business Administrator/Board Secretary

**Personnel/Contracts:**

**Non-Tenure Teachers' Renewal Recommendations and Non-Certificated Staff Renewal**

**Recommendations for the 2012-2013 SY:** Dr. Pfennig reviewed/discussed personnel and shared personnel files/evaluations as deemed necessary with regard to the 2012-2013 Non-Tenure Teachers' employment contract renewals and Non-Certificated Non-Tenured Staff appointments. All Non-Tenured, Certificated Staff and Non-Tenure, Non-Certificated Staff have received "rice" notices as appropriate. Much discussion ensued.

**P/T Business Office Secretary Vacancy/Position:** will be posted on district website/NJHIRE. Dr. Pfennig will call Temp Agency to bring in assistance to the Business Office a.s.a.p.

**Chief School Administrator Search Update:** Dr. Pfennig provided an update regarding the CSA search and the process/procedures for proceeding with the next interview session for the three (3) top candidates selected by the CSA Search Committee on April 20, 2012.

**Legal/Contracts**

**Food Service Management RFP** – RFP was reviewed and the NJ Directory of Registered FSMC vendors that have an approved prototype contract and addendum on file with the NJ Department of Agriculture, Division of Food and Nutrition listing was also reviewed.

Motion by Board Trustee Olivo, seconded by Board Trustee McQueeney to close Executive Session at 7:59 pm. The motion was approved by a unanimous roll call vote by all members present.

Respectfully submitted,

Christine M. Werner  
Board Secretary