

**MINUTES OF THE ANNUAL ORGANIZATION MEETING**  
**of the**  
**NETCONG SCHOOL DISTRICT**  
**26 College Road**  
**Netcong, NJ 07857**

**May 3, 2011**

The annual reorganization meeting of the Netcong Board of Education was held on Tuesday, May 3, 2011, at 7:00 p.m. in the Annex Building of Netcong School. Mrs. Christine M. Werner, School Business Administrator/Board Secretary Consultant, temporarily chaired the meeting until a Board President was elected.

**I. CALL TO ORDER:** The meeting was called to order by Mrs. Werner at 7:00 PM.

**A. FLAG SALUTE** - All of those present participated in the salute to the flag.

**B. OPEN PUBLIC MEET ACT PROCLAMATION** – was read by Mrs. Werner and is made part of the minutes:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education of the Netcong School in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed/faxed to the Daily Record, New Jersey Herald and those persons or entities requesting notification, and filed with the Municipal Clerk of the Borough of Netcong.

**C. MISSION STATEMENT** – The following is made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Content Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

**D. ROLL CALL**

The following members were present: Mr. Arbolino, Mrs. Callahan, Mr. Morton, Mr. Olivo and Mr. Tranor

Also Present:

Mrs. Melissa Flach-Bammer, Acting Superintendent/Principal/CST Coordinator  
Christine M. Werner, School Business Administrator/Board Secretary Consultant  
Twenty-Three (23) members of the public

**II. ORGANIZATION OF THE BOARD**

Mrs. Werner reported the following results of the Annual School Election held on April 27, 2011.

**A. REPORT OF ELECTION RESULTS (by the Board Secretary Consultant)**

1. For (3) three year full term memberships on the Board of Education:

<b>3 THREE YEAR TERM</b>	<b>POLLS</b>	<b>ABSENTEE</b>	<b>TOTAL</b>
<b>Bernadette T. Dalesandro</b>	<b>207</b>	<b>17</b>	<b>224</b>
<b>Patrick McQueeney</b>	<b>185</b>	<b>8</b>	<b>193</b>
<b>James Still</b>	<b>184</b>	<b>9</b>	<b>193</b>
<b>Maria Patamia</b>	<b>170</b>	<b>3</b>	<b>173</b>
<b>David M. Angell</b>	<b>116</b>	<b>4</b>	<b>120</b>

2. Items of Appropriations – 2011-2012 Local Tax Levy Budget:  
A General Fund Budget with **\$ 2,718,432.00** to be raised by local taxes:

	<b>POLLS</b>	<b>ABSENTEE</b>	<b>TOTAL</b>
<b>YES</b>	<b>204</b>	<b>3</b>	<b>207</b>
<b>NO</b>	<b>148</b>	<b>17</b>	<b>165</b>

**B. INDUCTION AND ADMINISTRATION OF THE OATH OF OFFICE TO THE NEW AND RE-ELECTED BOARD MEMBERS.** Administered by Christine M. Werner, Business Administrator/Board Secretary Consultant per (N.J.S.A. 18A:12-2.1, R.S.41:1-3)

Mrs. Werner administered the Oath of Office to the newly elected Board Trustees:  
Mrs. Bernadette T. Dalesandro, Mr. Patrick McQueeney and Mr. James Still.

Mrs. Werner “**CONGRATULATED**” the newly elected Board Trustees.

**C. ROLL CALL**

The following members of the Board of Education were present: Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Morton, Mr. Olivo, Mrs. Popelka, Mr. Still and Mr. Tranor.

Also Present: Mrs. Melissa Flach-Bammer, Acting Superintendent/Principal/CST Coordinator  
Christine M. Werner, School Business Administrator/Board Secretary Consultant  
Twenty-Three (23) members of the public

**D. BOARD OFFICERS AND APPOINTMENTS**

**1. Election of President of the Board:**

Mrs. Werner then stated the meeting was now open for nominations for President of the Board:

Motion by Mrs. Popelka, seconded by Mr. Tranor to nominate Mr. Morton for President.

Motion by Mrs. Callahan, seconded by Mr. Arbolino to nominate Mrs. Dalesandro for President.

There being no other nominations for President, a motion that nominations be closed was made by Mrs. Dalesandro, seconded by Mr. Still and was approved by a unanimous voice vote by all members present.

**At this time, Mrs. Dalesandro stated that she declined the nomination adding that perception is reality and that a split vote would make the Board appear “divided”. A brief discussion ensued.**

**Vote for President:**

	<b>Mr. Morton</b>	
Mr. Arbolino	X	
Mrs. Callahan	X	
Mrs. Dalesandro	X	
Mr. McQueeney	X	
Mr. Morton	X	
Mr. Olivo	Abstain	
Mrs. Popelka	X	
Mr. Still	X	
Mr. Tranor	X	

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**RESOLVED, that in accordance with N.J.S.A. 18A:15-1 and Policy 0152 the Netcong School District Board of Education, in the County of Morris, New Jersey, elects Mr. Todd Morton as President of the Board of Education effective immediately until the next organization meeting as prescribed by law.**

The meeting was then turned over to the newly elected Board President, Mr. Todd Morton. Mrs. Werner then “Congratulated” Mr. Morton.

At this time, Mr. Morton “thanked” the members of the board for their support.

**2. Election of Vice President of the Board:**

President Morton then stated the meeting was open for nominations for Vice President of the Board:

Motion by Mrs. Popelka, seconded by Mr. Tranor to nominate Mr. Still for Vice President.

Motion by Mr. Arbolino, seconded by Mr. McQueeney to nominate Mr. Olivo for Vice President.

There being no other nominations for Vice President, nominations were closed on the motion by Mrs. Dalesandro, seconded by Mr. Tranor and approved by a unanimous voice vote by all members present.

**Vote for Vice President:**

	<b>Mr. Still</b>	<b>Mr. Olivo</b>
Mr. Arbolino		X
Mrs. Callahan		X
Mrs. Dalesandro		X
Mr. McQueeney		X
Mr. Morton		Abstain
Mr. Olivo		X
Mrs. Popelka		X
Mr. Still		X
Mr. Tranor		X
	<b>0</b>	<b>8</b>

**RESOLVED, that in accordance with N.J.S.A. 18A:15-1 and Policy 0152 the Netcong School District Board of Education, in the County of Morris, New Jersey, elects Mr. Robert Olivo as Vice President of the Board of Education effective immediately until the next organization meeting as prescribed by law.**

President Morton “Congratulated” Mr. Olivo.

**3. Appointments and Delegates**

Appointment, by President Morton, of Delegate and Alternates to the New Jersey School Boards Association and the Morris County School Boards Association are as follows:

Delegate                Mrs. Dalesandro  
 State Alternate        Mr. Morton  
 County Alternate      Mrs. Dalesandro

Appointment, by President Morton, of a Member and Alternate to the Morris County Educational Services Commission Board of Directors:

Member                Mr. Olivo  
 Alternate              Mr. Still

**4. Appointment of Committees**

**A. Finance and Facilities**

Chairperson        Mr. Olivo  
 Member              Mrs. Dalesandro  
 Member              Mr. McQueeney  
 Member              Mr. Morton

**4. Appointment of Committees (continued)**

**B. Personnel**

Chairperson	Mr. Still
Member	Mrs. Callahan
Member	Mrs. Popelka
Member	Mr. Morton

**C. Education**

Chairperson	Mr. Tranor
Member	Mr. Arbolino
Member	Mr. Olivo
Member	Mr. Morton

**READING OF SCHOOL BOARD CODE OF ETHICS - BOARD PRESIDENT**

**In accordance with Bylaw 9271 “Code of Ethics,” the Board of Education shall discuss the Board Member Code of Ethics annually at a regularly scheduled public meeting. Each member shall sign documentation that he/she has received a copy of it and has read and understood it.**

I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

I will confine my board action to policymaking, planning and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer schools, but together with my fellow board members, to see that they are well run.

I will recognize that authority rests with the board of education and will make no personal promises nor take any private action, which may compromise the board.

I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals, or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.

I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.

I will support and protect school personnel in proper performance of their duties.

I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Adopted May 10, 1975 Delegate Assembly, New Jersey School Boards Association.

**FINANCE AND FACILITIES (Robert Olivo, Chairperson)**

Motion by Mr. Tranor, seconded by Mr. McQueeney that resolutions numbered 1-18 be adopted as presented:

**A brief discussion ensued. Board Trustee Olivo requested a few minutes to look over the Agenda. Board Trustee Dalesandro requested that President Morton ensure that the Board members get agendas in a timely manner. President Morton noted that he agreed and stated it would be his goal going forward. Upon review of the Agenda as presented. Board Trustee Dalesandro requested consideration to table resolution #7, #11 and #18 at this time.**

Motion by Mrs. Dalesandro, seconded by Mr. Olivo to table resolution # 7, resolution #11 and resolution #18.

**All in favor.**

**1. 2010-2011 Meeting Schedule**

**BE IT RESOLVED** by the Board of Education of Netcong, in the County of Morris, New Jersey that the Regular Board Meetings shall be held the fourth Tuesday of the month at 7:00 PM, unless otherwise noted.

<i>Committee Meeting</i>	<i>Regular Business Meeting</i>
<b>May 19, 2011 *</b> (Thursday) <small>(* Due to School Activities/Events.)</small>	May 31, 2011* (represents fifth Tuesday)
June 14, 2011	June 28, 2011
No Meeting July	
August 9, 2011	August 23, 2011
September 13, 2011	September 27, 2011
October 11, 2011	October 18, 2011* (represents third Tuesday)
November 8, 2011	November 29, 2011* (represents fifth Tuesday)
December 13, 2011	December 20, 2011* (represents third Tuesday)
January 10, 2012	January 24, 2012
February 14, 2012	February 28, 2012
March 13, 2012	March 27, 2012
April 10, 2012	April 24, 2012

In the event that said schedule is hereafter revised, the Board Secretary Consultant is hereby directed to post and direct notice to the Daily Record and The Netcong News at least 48 hours before the revised meeting date; to file such notice with the Municipal Clerk of Netcong and mail said notice to those persons requesting the same.

**2. Continuing Action**

**BE IT RESOLVED** by the Board of Education of Netcong, to accept, ratify and adopt all of the rules, Policies, By-laws, contracts and actions heretofore made, adopted and entered into by the preceeding Boards of Education of the Netcong Public School.

**BE IT FURTHER RESOLVED** that the Board of Education of Netcong to the extent consistent with State Law, Policies and By-Laws of the Board will be guided by “Robert’s Rules of Order” as per board policy 0164.

**3. Designation of Newspaper**

**BE IT RESOLVED** by the Board of Education of Netcong, in the County of Morris New Jersey, that the Daily Record and The Netcong News are hereby designated as the official newspapers of the Board, effective May 3, 2011 until the next annual Reorganization Meeting of this Board.

**4. Bank Accounts and Signature Resolution**

**BE IT RESOLVED** by the Board of Education of Netcong, in the County of Morris New Jersey, that the following be and are hereby designated as the official depositories of the Board, effective May 3, 2011 until the next Reorganization Meeting of this Board.

***Valley National and Wachovia***

(facsimile stamps can be used with advance permission)

a.	General Account	Minimum of three Signatures required	Board President Treasurer of School Monies Bus. Administrator/Bd. Sec’y Cons. Acting Superintendent
b.	Payroll Agency	One signature required.	Board President Treasurer of School Monies Bus. Administrator/Bd. Sec’y Cons. Acting Superintendent
c.	Payroll	One signature required.	Board President Treasurer of School Monies Bus. Administrator/Bd. Sec’y Cons. Acting Superintendent
d.	Food Service	One signature required.	Bus. Administrator/Bd. Sec’y Cons. Treasurer of School Monies Board President
e.	Student Activities	Two signatures required.	Board President Treasurer of School Monies Bus. Administrator/Bd. Sec’y Cons. Acting Superintendent Principal Principal’s Secretary
	[This is the only account active at Wachovia]*		

***MUNICIPAL INVESTORS SERVICE CORPORATION***

a.	MBIA Class Account	Board action required.	This account uses electronic transfers, not checks
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**BE IT FURTHER RESOLVED** that all funds on deposit in the general checking account, payroll agency account, payroll, and food service account at Valley National be withdrawn only on School Warrant of said Board of Education as per signature cards which are approved by the Board of Education.

**BE IT FURTHER RESOLVED** that all funds on deposit in the student activities account be withdrawn only on School Warrant of said Board of Education as per signature cards which are approved by the Board of Education.

**5. Petty Cash for the 2011-2012 School Year**

**BE IT RESOLVED** by the Board of Education of Netcong, in the County of Morris New Jersey that the Petty Cash Fund be approved at a monthly amount of \$500 with the person responsible to be the Acting Superintendent and Business Administrator/Board Secretary Consultant with the maximum expenditure for one purpose to be \$175.00.

**6. Investment of District Funds/Transfers**

**BE IT RESOLVED** that the Board Secretary Consultant be permitted to invest Board funds at the most advantageous rate in compliance with all state laws and regulations.

**BE IT FURTHER RESOLVED** that the Board of Education authorizes the Business Administrator/Board Secretary Consultant to make telephone and/or electronic transfers by and between school accounts, and to facilitate electronic transactions by and between the Board's agency accounts.

**BE IT RESOLVED** by the Board of Education that the Business Administrator/Board Secretary Consultant, in consultation and agreement from the Acting Superintendent, is hereby designated as the individual to authorize line item changes between Board meetings, effective May 3, 2011 until the next annual Reorganization Meeting of this Board.

**Resolution #7 has been tabled at this time.**

**7. Appointment of Auditor**

**WHEREAS**, there exists a need for the appointment of auditors to perform the annual audit of the financial books and records of the Netcong School District Board of Education, in the County of Morris, New Jersey, for the school year 2011-2012; and

**WHEREAS**, funds are available in the annual budget for this purpose, and

**WHEREAS**, the Public School Contracts Law defines auditing and accounting services as Professional services not subject to competitive bidding;

**RESOLVED**, that the Netcong School District Board of Education, in the County of Morris, New Jersey, appoints VM Associates, Inc. as public school accountant, in accordance with N.J.S.A. 18A:23-1 and Policy 6830, for the 2011-2012 school year at a fee of \$12,500 and for additional services as may be necessary for accounting/auditing purposes in accordance with the following fee schedule:



<u>Fee Schedule:</u>	<u>Rate</u>
- Partner	\$125.00/hour
- Manager	\$100.00/hour
- Senior	\$ 80.00/hour
- Staff	\$ 70.00/hour
- Admin.	\$ 40.00/hour

**8. Appointment of Insurance Brokers**

**BE IT RESOLVED** by the Board of Education of Netcong, in the County of Morris New Jersey, appoint the following Insurance Brokers of Record:

- a. Brown & Brown Insurance - Worker’s Compensation  
Property & Casualty  
Bonding  
Student Accident
- b. Brown & Brown Benefit Advisors - Dental Insurance

and is hereby appointed insurance agent(s) for this Board of Education, effective May 3, 2011 until the next annual Reorganization Meeting of this Board.

**9. Authorization of 403 B Agent**

**BE IT RESOLVED** by the Board of Education of Netcong, in the County of Morris, New Jersey, that the following 403 B plans be hereby approved for the 2011-2012 school year:

- AXA Equitable Life Insurance Company (formerly Equitable)
- Lincoln Investment Company

**10. Appointment of Medical Examiner**

**BE IT RESOLVED**, that the Netcong School District Board of Education, in the County of Morris, New Jersey appoints Dr. Joseph Casella as its medical examiner to provide school physician services in accordance with N.J.S.A. 18A:40-1, for the 2011-2012 school year at an annual fee of \$2,500 effective May 3, 2011 until the next annual Reorganization Meeting of this Board.

**Resolution #11 has been tabled at this time.**

**11. Award Contract for Legal Services for the 2011-2012 School Year**

**RESOLVED**, that the Netcong School District Board of Education, in the County of Morris, New Jersey, appoints the firm of Schwartz, Simon, Edelstein, & Celso, LLC with Andrew B. Brown as primary counsel for the 2011-2012 school year; and

**BE IT FURTHER RESOLVED**, that the Netcong School District Board of Education, in the County of Morris, authorizes the Acting Superintendent Melissa Flach-Bammer to execute a contract with Schwartz, Simon, Edelstein, & Celso, LLC for an hourly rate of \$150.00 for general legal work, work by paralegals and by law clerks shall be billed at the hourly rate of \$110.00 per the terms as outlined in the agreement to commence July 1, 2011 through June 30, 2012 as outlined in the proposal of April 22, 2011.

**BE IT FURTHER RESOLVED**, that the Netcong School District Board of Education in the County of Morris, new Jersey shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service, and amount of the contract and available public inspection in the office of the Board of Education.

**12. Appointment of Board Secretary Consultant**

**BE IT RESOLVED** by the Netcong Board of Education to appoint the School Business Administrator Consultant to serve as the Board Secretary Consultant, effective May 3, 2011 until the next Reorganization Meeting of this Board.

**13. Appointment of Acting Board Secretary**

**BE IT RESOLVED** by the Board of Education of Netcong, in the County of Morris, New Jersey, that the Board President or designee act as Board Secretary in the absence of the Board Secretary Consultant for this Board of Education effective May 3, 2011 until the next annual Reorganization Meeting of this Board.

**14. Appointment of Liaison for Affirmative Action on Public Contracts**

**BE IT RESOLVED** by the Board of Education of Netcong, in the County of Morris, New Jersey appoints the Board Secretary Consultant to be the liaison for affirmative action on Public Contracts.

**15. Appointment of District Purchasing Agent - QPA**

**WHEREAS**, 18A:18A-2 provides that a board of education may assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

**WHEREAS**, 18A:18A-2 defines purchasing agent as the secretary, business administrator or the business manager of the board of education, but if there be no secretary, business administrator or business manager, such officer, committees or employees who such power has been delegated by the board of education, and

**WHEREAS**, 18A:18A-3 provides that contracts awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

**WHEREAS**, 18A:18A-37 provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution, and now therefore

**BE IT RESOLVED**, that the Netcong Board of Education pursuant to the statutes cited above hereby appoints Christine M. Werner, Business Administrator/Board Secretary Consultant, as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Netcong Board of Education, and

**BE IT FURTHER RESOLVED**, that Christine M. Werner, Business Administrator/Board Secretary Consultant, is hereby authorized to award contracts on behalf of the Netcong Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations; and

**BE IT FURTHER RESOLVED**, that Christine M. Werner, Business Administrator/Board Secretary Consultant, is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold but less than the bid threshold per statute set at \$36,000.00.

**Note: Quotation threshold per statute to be set at \$5,400.00 per 18A:18A-4.**

**16. Authorization to Implement 2011-2012 Budget**

**BE IT RESOLVED** by the Board of Education of Netcong, in the County of Morris, New Jersey, authorizes the Acting Superintendent and Business Administrator Consultant to Implement the 2011-2012 budget pursuant to applicable local and state policies and regulations.

**Adoption of 2011-2012 Budget**

**BE IT RESOLVED**, that the Netcong Board of Education hereby authorizes the Acting Superintendent and the Business Administrator/Board Secretary Consultant to implement the school budget pursuant to policies and regulations of the state board and local board in the amounts that follow:

Current Expense	\$3,984,462.00	
Special Revenue	263,000.00	
Debt Service	<u>165,000.00</u>	
<b>TOTAL BUDGET</b>	<b>\$4,412,462.00</b>	and,

**BE IT FURTHER RESOLVED**, that the following General Fund Tax levy schedule also be approved to support the 2011-2012 budget:

<u>Date Due</u>	<u>Amount</u>	<u>Date Due</u>	<u>Amount</u>
July 15, 2011	\$226,536.00	January 15, 2012	\$226,536.00
August 15, 2011	\$226,536.00	February 15, 2012	\$226,536.00
September 15, 2011	\$226,536.00	March 15, 2012	\$226,536.00
October 15, 2011	\$226,536.00	April 15, 2012	\$226,536.00
November 15, 2011	\$226,536.00	May 15, 2012	\$226,536.00
December 15, 2011	\$226,536.00	June 15, 2012	\$226,536.00

**School District Tax for the 2011-2012 School Year is \$2,718,432.00**

**17. Approves Chart of Accounts**

**BE IT RESOLVED** by the Board of Education of Netcong, in the County of Morris, New Jersey designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district; and

**BE IT FURTHER RESOLVED**, that the business office is authorized to add additional sub account designation (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator Consultant may deem necessary; and

**BE IT FURTHER RESOLVED**, that the Business Administrator Consultant is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

**Resolution #18 has been tabled at this time.**

**18. Appointment of Treasurer of School Monies**

**BE IT RESOLVED** by the Board of Education of Netcong, in the County of Morris, New Jersey, that Jason Gabloffbe hereby appointed Treasurer of School Monies for this Board of Education, effective May 3, 2011 until the next annual Reorganization Meeting of this Board at an annual salary T.B.D.

**A brief discussion ensued. Board Trustee Callahan inquired if the resolution to appoint an Architect of Record (AOR) was taken off this evening's Agenda. Mrs. Werner stated yes.**

**VOTE: FINANCE AND FACILITIES RESOLUTIONS #1 – #6, #8 - #10 and #12 - #17 AS PRESENTED.**

**AYES:** Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Mr. Still, Mr. Tranor and Mr. Olivo, President.

**NAYS:** None

**ABSTENTIONS:** None

**PERSONNEL (James Still, Chairperson)**

Motion by Mr. Still, seconded by Mrs. Dalesandro that resolutions numbered 1-12 be adopted as presented:

1. **BE IT RESOLVED** by the Netcong Board of Education to approve Mrs. Melissa Flach-Bammer as Affirmative Action Officer, Section 504 Compliance Officer and Title IX Coordinator, effective May 3, 2011 until the next Reorganization Meeting of this Board.
2. **BE IT RESOLVED** by the Netcong Board of Education to approve the School Nurse, Mrs. Jane Morin, as the School Attendance Officer effective May 3, 2011 until the next Reorganization Meeting of this Board.
3. **BE IT RESOLVED** by the Netcong Board of Education to appoint Mrs. Melissa Flach-Bammer, Acting Superintendent of Schools, as custodian of records for personnel records, and Mrs. Christine M. Werner, Business Administrator/Board Secretary Consultant, as custodian of records for business and financial records.
4. **BE IT RESOLVED** by the Netcong Board of Education to authorize Mrs. Melissa Flach-Bammer, Acting Superintendent of Schools, to collect and maintain the following types of pupil records as required by N.J.A.C. 6:3-6:1 et seq and Board of Education Policy 5125 "Pupil Records":
  - Personal data identifying each pupil enrolled in the district including pupil's name, address, date of birth, name of parent(s)/guardian(s), citizenship and gender;
  - Recording religious or political affiliation of pupil or parent is prohibitive unless requested by the parent;

- Daily attendance;
- Description of pupil progress, including grade level, according to evaluation system used by the district;
- History and status of physical health per state regulations;
- Special education records pursuant to relevant rules and laws;
- All other records required by the New Jersey State Board of Education.

**A brief discussion ensued. Board Trustee Olivo inquired if this resolution was the same as has been presented for approval in the past? Acting Superintendent Flach-Bammer stated “yes”. Board Trustee Olivo inquired as to who has access to these records and Acting Superintendent Flach-Bammer stated “me and the office staff.”**

5. **BE IT RESOLVED** by the Netcong Board of Education to approve Mrs. Regina Szarejko as the Teacher in Charge when the Acting Superintendent/Principal and Vice Principal are out of the building at the same time.
6. **BE IT RESOLVED** by the Netcong Board of Education to approve the Acting Superintendent, Principal, School Nurse, and any other member designated by the Acting Superintendent, to hereby be designated to transport pupils in an emergency, effective May 3, 2011 until the next annual Reorganization Meeting of this Board.
7. **BE IT RESOLVED** by the Netcong Board of Education to approve the use of the nurse from Byram and Stanhope when our school nurse is unavailable, absent, or an emergency arises or medication is to be given. Further the Netcong School Nurse will reciprocate and cover other schools if said emergencies arise.
8. **BE IT RESOLVED** by the Netcong Board of Education to approve the substitute teacher(s) and substitute nurse(s)\* as listed:

William Bevich	Lori Brauer	Jhonna Charette*
Al Cook	Melissa Cook	Annette Conciatori
Jennifer DeRosa	Kelly Dilley	Douglas Early*
Marie Farmer*	Dina Hernandez-O’Hagen	Laura Kiely
Angela Kunkel	Stephen Landfill	Robert Martone
Lisa Macrae	Noreen McGeary*	Rewaida Muheisen
<del>Melissa Ninni</del>	Amy O’Campo*	Valerie Puco
Casey Rich	Doreen Serpico	Stacey Spica
Brigid Walsh	Molly Walsh	

**A brief discussion ensued. Board Trustee Dalesandro stated that more attention to detail should be taken in regard to the Substitutes as listed being that Ms. Ninni is currently serving as the district’s K4 teacher.**

9. **BE IT RESOLVED** by the Netcong Board of Education to appoint Mrs. Christine M. Werner, Business Administrator Consultant as the Right-To-Know contact person for the 2011-2012 school year. The Board appoints AERO Environmental Services Inc. as the district’s Right-To-Know Consultant for the 2011-2012 school year.
10. **BE IT RESOLVED** by the Netcong Board of Education to appoint Mrs. Christine M. Werner, Business Administrator Consultant as the Asbestos Hazard Emergency Response Act (AHERA) designated person for the 2011-2012 school year. The Board appointed AERO Environmental Services Inc., as the district’s licensed asbestos management planner for the 2011-2012 school year.

11. **BE IT RESOLVED** by the Netcong Board of Education to appoint Mrs. Christine M. Werner as the district’s designated Pest Management Officer, who is responsible for the implementation of the school integrated pest management program.
12. **BE IT RESOLVED** by the Netcong Board of Education appoint Mrs. Christine M. Werner, Business Administrator Consultant as Public Agency Compliance Officer (P.A.C.O.), for the 2011-2012 school year for the State of New Jersey Division of Contract Compliance and Equal Opportunity in Public Contracts.

**VOTE: PERSONNEL RESOLUTIONS # 1 - #12 AS PRESENTED.**

**AYES:** Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Mr. Still, Mr. Tranor and Mr. Morton, President.  
**NAYS:** None  
**ABSTENTIONS:** Resolution #8 – Mrs. Popelka

**G. EDUCATION (Frank Tranor, Chairperson)**

Motion by Mrs. Dalesandro, seconded by Mrs. Popelka that resolutions numbered 1- 2 be adopted as presented:

1. **BE IT RESOLVED** by the Netcong Board of Education to approve existing curriculum, courses of study, course guides, instructional materials, handbooks, and textbooks, as available through the Acting Superintendent’s office, currently being used immediately prior to this Reorganization Meeting, and are hereby continued in force as if the Board Year had not changed.

<u>SUBJECT/ COURSE OF STUDY</u>	<u>DATE OF APPROVAL</u>
Science.....	April 2007*
Library.....	June 2004
Computer Literacy.....	June 2004
ESL.....	April 2005
Health/Family Life.....	June 2006
Mathematics.....	January 2011
Physical Education.....	June 2006
Social Studies.....	June 2008
Spanish.....	June 2008
Lang. Arts/Literacy.....	October 2005*
Enrichment/Gifted & Talented.....	June 2007
Four & Five Year Old Kindergarten.....	June 2007
Fine & Performing Arts.....	June 2006
Music.....	June 2006
Career Education and Consumer, Family and Life Skills.....	April 2008

\* currently under revision.

A brief discussion ensued. Board Trustee McQueeney inquired if the Curriculum was on a review cycle schedule - 5 year cycle? Acting Superintendent Flach-Bammer stated “yes”. Board Trustee Callahan noted Ms. Barnhill was working on both the Lang. Arts/Literacy and Science now, what has happened with the Mathematics curriculum that was completed and approved? Acting Superintendent Flach-Bammer stated that BOE approved the curriculum in January and that the Teachers have began some implementation of it now with full implementation expected in September 2011. Textbooks and supplies/materials are currently being ordered for all grade levels.

- 2. **BE IT RESOLVED** by the Netcong Board of Education to approve all policies, rules, regulations, handbooks, and other legislative or regulatory action of this Board, in force immediately prior to this reorganization meeting, are hereby continued in force, as if the Board Year had not changed.

**VOTE: EDUCATION RESOLUTIONS # 1 - # 2 AS PRESENTED.**

**AYES:** Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Mr. Still, Mr. Tranor and Mr. Morton, President.

**NAYS:** None

**ABSTENTIONS:** None

**[End Of Annual Organization Meeting Business]**

**PETITIONS AND REQUESTS OF THE PUBLIC ~ AGENDA ITEMS ONLY**

Mr. Still moved, seconded by Mrs. Dalesandro to open the public session at 7:28 p.m. and was approved by a unanimous voice vote by all members present. President Morton opened the meeting to the public at 7:28 pm.

Board Trustee Dalesandro requested that a 10 minute break be afforded to the Board of Education to review the Regular Business Meeting Agenda prior to moving into that portion of this evening’s meeting.

President Morton called for a 10 minute recess at this time.

At 7:38 pm President Morton opened the meeting to the public for Agenda Items Only.

Mr. David Angell (5 Koclas Drive) inquired if there is any conflict/ethics consideration with Mr. Morton serving as President and Mr. Olivo serving as Vice President being that they are related to the other by marriage. Mrs. Werner stated “no”. Mrs. Popelka also stated “no” and added that being that there is no financial gain to be had by either individual in their positions, therefore there is no ethics concern pertaining to their being elected President and Vice President this evening.

There being no additional items for discussion at this time, Mrs. Popelka moved, seconded by Mr. McQueeney to close the public session at 7:41 pm. This was approved by a unanimous voice vote by all members present.

**EXECUTIVE SESSION – None at this time.**

**BOARD MINUTES AND CORRESPONDENCE**

Mr. Still moved the following resolution:

**BE IT RESOLVED**, that the minutes of the following meeting(s) be approved as submitted:

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

Date	Meeting
March 1, 2011	Special Meeting
	Executive Session
March 8, 2011	Special Meeting
	Executive Session
March 15, 2011	Special Meeting
	Executive Session

The motion was seconded by Mrs. Dalesandro and was approved by a majority voice vote of the members present. Mr. McQueeney abstained from the motion to approve the minutes due to his recent election as a Board of Education trustee.

Mr. Still moved the following resolution:

**RESOLVED**, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
New Jersey School Boards Association Insurance Group Mr. Keith Skeba	NJSBAIG Safety Grant Approval	Christine M. Werner, Business Administrator Board Secretary Consultant Melissa Flach-Bammer, Acting Superintendent/Principal Members, Netcong Board of Education

**A brief discussion ensued. Mrs. Werner noted that the district received a grant award in the amount of \$2,800 from NJSBAIG and that the grant funds will be utilized to purchase a surveillance camera, a cafeteria table and funds to purchase supplies/materials to implement a Safety Patrol group for students in grades 5 – 8. President Morton thanked Mrs. Werner for her efforts in securing these grant funds.**

The motion was seconded by Mrs. Popelka and was approved by a unanimous voice vote by all members present.

**I. PRESIDENT’S COMMENTS**

1. **Discussion Board Committee Assignments** - President Morton requested that all Board Members return the Board Committee Assignment preference sheet as has been distributed so that he may assign Board Members to the standing committees – Finance and Facilities, Personnel and Education. President Morton noted that the committee assignments will be assigned to all BOE members by the end of the week.



**II. ACTING SUPERINTENDENT’S COMMENTS**

Acting Superintendent Flach-Bammer reported on the following matters:

1. **Fire Drill and Emergency Drill Report (as noted):**

	<b>DATE/TIME</b>	<b>EVACUATION TIME</b>
Netcong Public School	April 14, 2011 9:04 a.m. – 9:06 a.m.	2:00 Minutes
Netcong Public School	April 27, 2011	

2. **Congratulations to Elected BOE Members:** Mrs. Flach-Bammer “CONGRATULATED” the newly elected Board Members.
3. **2011-2012 NJSBAIG Grant Application Award:** Mrs. Flach-Bammer stated she was very happy to be a grant award recipient of \$2,800 which will provide for the security of the district through the purchase of an additional surveillance camera, a new cafeteria table, as well as, to provide for the implementation of a safety patrol program for students. Mrs. Flach-Bammer thanked Mrs. Werner for her efforts.

**III. SCHOOL BUSINESS ADMINISTRATOR CONSULTANT’S COMMENTS**

1. **Board Member Directory** – Mrs. Werner requested that all Board Members provide updated address and telephone#/contact information as requested in the Board package. This information will be distributed internally and provided to the Morris County Executive Superintendent and NJSBA as required by law.
2. **Board Member Training Requirements** – Mrs. Werner noted that all new Board of Education Trustees are required to attend NJSBA’s Board Member Orientation workshop. Mrs. Werner noted she would keep the new Board Trustees informed as to the scheduled dates/times for the orientation workshops. Mrs. Werner also noted that all newly elected Board of Education Trustees must also complete Ethics Forms under the law and that she would be providing these forms to affected trustees as required shortly.

**IV. OLD BUSINESS - There were no items to be discussed.**

**V. COMMITTEE REPORTS**

**A. FINANCE/FACILITIES - Robert Olivo, Chairperson**

Motion by Mr. Tranor, seconded by Mrs. Dalesandro that resolutions numbered 1 – 3 be adopted as presented:

1. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, to approve the bill list dated April 27, 2010. (Attachment #1)

**Discussion:** Board Trustee Dalesandro stated that she had not had ample time to review the bills list as presented this evening. Mrs. Werner noted that the Board of Education had authorized her to pay bills during the month of April and approve the bills list this evening, after the fact, however, Mrs. Werner noted that no accounts payable checks would be released until a member of the Finance and Facilities Committee has had an opportunity to review the them and sign off on the payments, as has been the protocol per the District’s SOP – Standard Operations Procedures manual.

Motion by Mrs. Dalesandro, seconded by Mr. Still to table resolution # 1 pending further review of the Board of Education later this evening.

**All in favor.**

- 2. **BE IT RESOLVED** that the Netcong Board of Education pursuant to N.J.A.C.6A:23-2.11 (c) (4) certifies that as of March 31, 2011 after the review of the Secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 3. **BE IT RESOLVED** that the Netcong Board Secretary pursuant to N.J.A.C.6A:23-2.11(c) (3) certifies that as of March 31, 2011 no budgetary line item accounts have been over expended in violation of N.J.A.C. 6A:23-2.11(c) (3).

\_\_\_\_\_  
Business Administrator

**VOTE:** FINANCE/FACILITIES AGENDA ITEMS #2– 3 AS PRESENTED.

**AYES:** Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Mr. Still, Mr. Tranor and Mr. Morton, President.

**NAYS:** None

**ABSTENTIONS:** None

**B. PERSONNEL** - James Still, Chairperson

Motion by Mr. Still, seconded by Mrs. Dalesandro that resolutions numbered 1 – 9 and #10 as addended be adopted as presented:

- 1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent to approve the attached Job Description for Occupational Therapist.

**Discussion:** Board Trustee Dalesandro inquired as to the necessity of this resolution. Acting Superintendent Flach-Bammer noted that the district is going to share services with the Byram School district for this purpose and will provide a recommendation, in conjunction with Dr. Strauss, regarding hiring same. This job description provides the required credentials necessary to hold the position and the states the duties to be performed by the employee for evaluation purposes.

- 2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent to approve Ms. Melissa Ninni as a K4 and PSD teacher, at the BA Guide, Step 0 at a salary T.B.A. effective September 1, 2011 through June 30, 2012.

**Discussion:** Acting Superintendent Flach-Bammer noted that Ms. Ninni will not be tenured during the 2011-2012 school year.

- BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent to approve Mrs. Rachele Simons as a part time Speech teacher (.7), at the MA Guide, Step 7 at a salary T.B.A. (70% of MA Step 7 - benefits are not applicable) effective September 1, 2011 through June 30, 2012.

**Discussion:** Acting Superintendent Flach-Bammer noted that Mrs. Simons will not be tenured during the 2011-2012 school year.

- BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent to approve Ms. Rosanne Liriano as a part time ESL teacher (.5), at the BA Guide, Step 3 at a salary T.B.A. (50% of BA Step 3 - benefits are not applicable) effective September 1, 2011 through December 31, 2011 pro-rata.

**Discussion:** Acting Superintendent Flach-Bammer noted that Ms. Liriano will not be tenured until January 15, 2012 or thereabout.

- BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, appoints the following certificated tenured personnel at their appropriate salary grades and at the salary rates:

Name	Salary/Grade	Base	Longevity	Salary
Arbolino, Kimberly	BA-16	- TBD -	- TBD -	- TBD -
Baccaro, Marlene	BA-7*	- TBD -	0	- TBD -
Becker, Valarie	BA-16	- TBD -	- TBD -	- TBD -
Cannon, Linda	BA-16	- TBD -	- TBD -	- TBD -
Chiappelli, Robert	BA+30-16	- TBD -	- TBD -	- TBD -
Cook, Eileen	BA-16	- TBD -	- TBD -	- TBD -
DeKleine, Robert	MA-4*	- TBD -	0	- TBD -
DeKleine, Suzanne	BA+30-9*	- TBD -	0	- TBD -
DeVito, Catherine	MA+30-16	- TBD -	- TBD -	- TBD -
Di Renzo, Cie	BA-10*	- TBD -	0	- TBD -
Dzurny, Barbara	MA+30-16	- TBD -	- TBD -	- TBD -
Earl, Kevin	MA-6*	- TBD -	0	- TBD -
Evans, Ann Marie	MA-6*	- TBD -	0	- TBD -
Ferris, Tana	BA-9*	- TBD -	0	- TBD -
Flaherty, Diane	BA-16	- TBD -	- TBD -	- TBD -
Henry, Amy	MA+30-16	- TBD -	0	- TBD -
Jensen, Sandy	BA+30-16	- TBD -	- TBD -	- TBD -
Koch, Mary Frances	BA-16	- TBD -	- TBD -	- TBD -
Konyak, Phyllis	BA+15-16	- TBD -	- TBD -	- TBD -
Longo, Christine	MA-12*	- TBD -	0	- TBD -
Morin, Jane	MA+15-10*	- TBD -	0	- TBD -
Pavics, Katherine	MA-3*	- TBD -	0	- TBD -
Picallo, Julio	BA - 8*	- TBD -	0	- TBD -
Rich, Jacqueline	MA+30-16	- TBD -	- TBD -	- TBD -
Sandrue, Darrell	MA+30-16	- TBD -	- TBD -	- TBD -
Szarejko, Regina	MA+30-13*	- TBD -	0	- TBD -

\* Advanced increment step may be adjusted.

**Discussion:** Acting Superintendent Flach-Bammer noted that all staff members listed above are tenured. Board Trustee Olivo made an inquiry regarding Mrs. Longo – “What does Mrs. Longo teach?” Acting Superintendent Flach-Bammer noted that Mrs. Longo is a Special Education teacher.

- BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, appoints Nicholas DiDonato as School Psychologist at a salary to be determined for the 2011-2012 school year.

7. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the Interlocal Agreement with Stanhope Board of Education pertaining to Nicholas DiDonato, School Psychologist for the 2011-2012 school year.

(This agreement represents the following with 4/5 or 80% of Mr. DiDonato’s Salary to be the responsibility of Netcong and 1/5 or 20% to be the responsibility of Stanhope)

**Discussion:** Board Trustee Dalesandro inquired if this shared services relationship with Stanhope will continue under the new Superintendent that has been hired in Stanhope. Acting Superintendent Flach-Bammer stated “yes” – there has been no changes pertaining to this shared service agreement at the present time.

8. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, to rehire the following custodial/maintenance staff members for the 2011-2012 school year:

Name	Effective Date	Salary
Feti, Ali	July 1, 2011 – June 30, 2012	- TBD -
Dickerson, Henry	July 1, 2011 – June 30, 2012	- TBD - *
Peterson, Steve	September 1, 2011 – June 30, 2012	- TBD - (P/T)*

- In accordance with the NTA Contract

**Discussion:** A brief discussion ensued. Board Trustee McQueeney noted that all custodial/maintenance evaluations must be completed by April 30 as per regulations being that custodians and maintenance staff are non-tenured personnel.

9. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, employs the following secretarial and clerical staff as indicated for the 2011-2012 school year at salary rates as listed:

Name	Position	Effective Date	Salary
Hajtovik, Diane	Secretary	July 1, 2010 – June 30, 2011	- TBD -
Juliano, Elizabeth	Secretary *	July 1, 2010 – June 30, 2011	- TBD -

\* Position is P/T – Per Diem

**Discussion:** Acting Superintendent noted a typographical error pertaining to the effective date of resolution #9 and asked that the resolution be amended accordingly.

Motion by Mr. Still, seconded by Mrs. Dalesandro that resolution number 9 be amended as follows:

9. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, employs the following secretarial and clerical staff as indicated for the 2011-2012 school year at salary rates as listed:

Name	Position	Effective Date	Salary
Hajtovik, Diane	Secretary	<b>July 1, 2011 – June 30, 2012**</b>	- TBD -
Juliano, Elizabeth	Secretary *	<b>July 1, 2011 – June 30, 2012**</b>	- TBD -

\* Position is P/T – Per Diem

\*\* Effective Date amended.

**All in favor.**

Motion by Mr. Still, seconded by Mrs. Dalesandro that resolution number 10 be added as follows:

10. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves Mr. Marc Marinoff as a Long Term Substitute Teacher (replacement teacher for Ms. Jacqueline Rich), at the BA Guide, Step 0 at a salary T.B.A. effective May 9-10, 2011 for observation purposes and May 11, 2011 through June 20, 2011 pending final county approval. (As noted final county approval refers to the fingerprinting process required by law for all state employees.)

**All in favor.**

**Discussion:** Acting Superintendent noted that in accordance with the law, long term substitute teachers are paid 1/200<sup>th</sup> of the first step of the BA guide. The 2010-2011 NTA Salary Guide has not yet been ratified, but when that is completed, Mr. Marinoff would receive any additional remuneration as may be adjusted based on the NTA 2010-2011 salary guide.

Motion by Mrs. Dalesandro, seconded by Mr. Still to table resolutions numbered 1 -10 pending further discussion in executive session.

**All in favor.**

**C. EDUCATION - Frank Tranor, Chairperson**

Motion by Mrs. Dalesandro, seconded by Mr. Still that resolutions numbered 1 – 1 be adopted as presented:

1. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, to approve the contract with Anne-Marie Massey, as the Physical Therapist for the Netcong School District for the 2011-2012 School Year (including Summer Program) per the following fee schedule as noted in the professional services contract:

**July 1, 2011 – June 30, 2012**

<u>Fee Schedule</u>	<u>Rate</u>
- Hourly (In-School)	\$ 85.00/hour
- Hourly (Home Visit)	\$ 85.00/hour
- Evaluation	\$300.00 (Flat Fee)

**Discussion:** Board Trustee Dalesandro inquired if the fees presented this evening for Physical Therapy services are the same as the fees Ms. Massey charged last year. Acting Superintendent Flach-Bammer stated “yes”.

**VOTE: EDUCATION RESOLUTIONS # 1 - # 2 AS PRESENTED.**

**AYES:** Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Mr. Still, Mr. Tranor and Mr. Morton, President.

**NAYS:** None

**ABSTENTIONS:** None

**VI. MISCELLANEOUS**

Board Trustee Olivo noted that now that construction pertaining to the Referendum projects begins, now is the time to review the district’s options for “housing” the school bell. Board Trustee Olivo noted that the Netcong PTA spent a lot of money to get it refurbished and the BOE should give its placement consideration. Board Trustee Dalesandro stated that both the Netcong BOE and the Netcong PTA spent the money to have the bell refurbished. Board Trustee Popelka stated that Parette, Somjen Architects had noted that it is not feasible to put the bell in a tower on the roof but that it may be feasible to have it hung in the gym. Board Trustee Olivo stated that hanging it in the gym would be fine and that then it could be rung at special events. Board Trustee Dalesandro stated that as the BOE Vice President, Mr. Olivo can take the project on yourself and, in so doing, call the Architect (PSA) and speak to him with regard to the placement of the school bell. A brief discussion ensued.

**VII. NEW BUSINESS - There were no items to be discussed.**

**PETITIONS AND REQUESTS OF THE PUBLIC**

Mrs. Popelka moved, seconded by Mr. Still to open the public session at 7:52 p.m. and was approved by a unanimous voice vote by all members present. President Morton opened the meeting to the public at 7:52 pm.

There being no items for discussion at this time, Mrs. Popelka moved, seconded by Mrs. Dalesandro to close the public session at 7:53 pm. This was approved by a unanimous voice vote by all members present.

**VIII. EXECUTIVE SESSION**

Motion by Mr. Still, seconded by Mrs. Dalesandro, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding pending or anticipated litigation, contract negotiation, personnel, and/or matters pertaining to attorney/client privilege. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 8:54 pm and was approved by a unanimous voice vote by all members present.

**Board Trustee Still left the meeting at 10:05 p.m.**

**IX. EXECUTIVE SESSION – A motion is requested to come out of executive session.**

Motion by Mrs. Popelka, seconded by Mr. McQueeney to close executive session at 10:10 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 10:10 pm with the following members present:

**Present: Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Mr. Tranor and Mr. Morton, President.**

**X. POSSIBLE MOTIONS FOLLOWING EXECUTIVE SESSION****REORGANIZATION****FINANCE AND FACILITIES (Robert Olivo, Chairperson)**

Motion by Mrs. Dalesandro, seconded by Mrs. Popelka that resolutions numbered 7, 11 and 18 be adopted as **amended** and presented:

**7. Continuance of Auditing Services through June 30, 2011**

**WHEREAS**, there exists a need for the appointment of auditors to perform the annual audit of the financial books and records of the Netcong School District Board of Education, in the County of Morris, New Jersey; and

**WHEREAS**, funds are available in the annual budget for this purpose, and  
**WHEREAS**, the Public School Contracts Law defines auditing and accounting services as Professional services not subject to competitive bidding;

**RESOLVED**, that the Netcong School District Board of Education, in the County of Morris, New Jersey, appoints VM Associates, Inc. as public school accountant, in accordance with N.J.S.A. 18A:23-1 and Policy 6830, **through June 30, 2011** and for additional services as may be necessary for accounting/auditing purposes in accordance with the following fee schedule:

<u>Fee Schedule:</u>	<u>Rate</u>
- Partner	\$125.00/hour
- Manager	\$100.00/hour
- Senior	\$ 80.00/hour
- Staff	\$ 70.00/hour
- Admin.	\$ 40.00/hour

**11. Continuance of Legal Services through June 30, 2011**

**RESOLVED**, that the Netcong School District Board of Education, in the County of Morris, New Jersey, appoints the firm of Schwartz, Simon, Edelstein, & Celso, LLC with Andrew B. Brown as primary counsel **for the remainder of the 2010-2011 school year**; and

**BE IT FURTHER RESOLVED**, that the Netcong School District Board of Education, in the County of Morris, authorizes the Acting Superintendent Melissa Flach-Bammer to execute a contract with Schwartz, Simon, Edelstein, & Celso, LLC for an hourly rate of \$150.00 for general legal work, work by paralegals and by law clerks shall be billed at the hourly rate of \$110.00 per the terms as outlined in the agreement that commenced **July 1, 2010 through June 30, 2011** as outlined in the proposal of April 8, 2010.

**BE IT FURTHER RESOLVED**, that the Netcong School District Board of Education in the County of Morris, New Jersey shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service, and amount of the contract and available public inspection in the office of the Board of Education.

**18 Continuance of Treasurer of School Monies through June 30, 2011**

**BE IT RESOLVED** by the Board of Education of Netcong, in the County of Morris, New Jersey, that Jason Gabloff be hereby appointed Treasurer of School Monies for this Board of Education, effective **May 3, 2011 through June 30, 2011** at an annual salary \$3,520.00 pro-rata (2 months).

**VOTE: FINANCE AND FACILITIES RESOLUTIONS #7, #11 and #18 AS PRESENTED.**

**AYES:** Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Mr. Tranor and Mr. Morton, President.

**NAYS:** None

**ABSTENTIONS:** None

**B. PERSONNEL - James Still, Chairperson**

Motion by Mrs. Dalesandro, seconded by Mrs. Popelka that resolutions numbered 1 - 10 and 11 be addended and adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent to approve the attached Job Description for Occupational Therapist.
2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent to approve Ms. Melissa Ninni as a K4 and PSD teacher, at the BA Guide, Step 0 at a salary T.B.A. effective September 1, 2011 through June 30, 2012.
3. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent to approve Mrs. Rachelle Simons as a part time Speech teacher (.7), at the MA Guide, Step 7 at a salary T.B.A. (70% of MA Step 7 - benefits are not applicable) effective September 1, 2011 through June 30, 2012.
4. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent to approve Ms. Rosanne Liriano as a part time ESL teacher (.5), at the BA Guide, Step 3 at a salary T.B.A. (50% of BA Step 3 – benefits are not applicable) effective September 1, 2011 through December 31, 2011 pro-rata.
5. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, appoints the following certificated tenured personnel at their appropriate salary grades and at the salary rates:

Name	Salary/Grade	Base	Longevity	Salary
Arbolino, Kimberly	BA-16	- TBD -	- TBD -	- TBD -
Baccaro, Marlene	BA-7*	- TBD -	0	- TBD -
Becker, Valarie	BA-16	- TBD -	- TBD -	- TBD -
Cannon, Linda	BA-16	- TBD -	- TBD -	- TBD -
Chiappelli, Robert	BA+30-16	- TBD -	- TBD -	- TBD -
Cook, Eileen	BA-16	- TBD -	- TBD -	- TBD -
DeKleine, Robert	MA-4*	- TBD -	0	- TBD -



Name	Salary/Grade	Base	Longevity	Salary
DeKleine, Suzanne	BA+30-9*	- TBD -	0	- TBD -
DeVito, Catherine	MA+30-16	- TBD -	- TBD -	- TBD -
Di Renzo, Cie	BA-10*	- TBD -	0	- TBD -
Dzurny, Barbara	MA+30-16	- TBD -	- TBD -	- TBD -
Earl, Kevin	MA-6*	- TBD -	0	- TBD -
Evans, Ann Marie	MA-6*	- TBD -	0	- TBD -
Ferris, Tana	BA-9*	- TBD -	0	- TBD -
Flaherty, Diane	BA-16	- TBD -	- TBD -	- TBD -
Henry, Amy	MA+30-16	- TBD -	0	- TBD -
Jensen, Sandy	BA+30-16	- TBD -	- TBD -	- TBD -
Koch, Mary Frances	BA-16	- TBD -	- TBD -	- TBD -
Konyak, Phyllis	BA+15-16	- TBD -	- TBD -	- TBD -
Longo, Christine	MA-12*	- TBD -	0	- TBD -
Morin, Jane	MA+15-10*	- TBD -	0	- TBD -
Pavics, Katherine	MA-3*	- TBD -	0	- TBD -
Picallo, Julio	BA - 8*	- TBD -	0	- TBD -
Rich, Jacqueline	MA+30-16	- TBD -	- TBD -	- TBD -
Sandruue, Darrell	MA+30-16	- TBD -	- TBD -	- TBD -
Szarejko, Regina	MA+30-13*	- TBD -	0	- TBD -

\* Advanced increment step may be adjusted.

- BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, appoints Nicholas DiDonato as School Psychologist at a salary to be determined for the 2011-2012 school year.
- BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the Interlocal Agreement with Stanhope Board of Education pertaining to Nicholas DiDonato, School Psychologist for the 2011-2012 school year.  
(This agreement represents the following with 4/5 or 80% of Mr. DiDonato's Salary to be the responsibility of Netcong and 1/5 or 20% to be the responsibility of Stanhope)
- BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, to rehire the following custodial/maintenance staff members for the 2011-2012 school year:

Name	Effective Date	Salary
Feti, Ali	July 1, 2011 – June 30, 2012	- TBD -
Dickerson, Henry	July 1, 2011 – June 30, 2012	- TBD - *
Peterson, Steve	September 1, 2011 – June 30, 2012	- TBD - (P/T)*

\* In accordance with the NTA Contract pertaining to Mr. Dickerson and Mr. Peterson.

**Discussion:** Board Trustee Dalesandro stated that she has reservations with resolution #8.

- BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, employs the following secretarial and clerical staff as indicated for the 2011-2012 school year at salary rates as listed:

Name	Position	Effective Date	Salary
Hajtovik, Diane	Secretary	July 1, 2011 – June 30, 2012	- TBD -
Juliano, Elizabeth	Secretary *	July 1, 2011 – June 30, 2012	- TBD -

\* Position is P/T – Per Diem

- BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves Mr. Marc Marinoff as a Long Term Substitute Teacher (replacement teacher

for Ms. Jacqueline Rich), at the BA Guide, Step 0 at a salary T.B.A. effective May 9-10, 2011 for observation purposes and May 11, 2011 through June 20, 2011 pending final county approval. (As noted final county approval refers to the fingerprinting process required by law for all state employees.)

- 11. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves Mrs. Christine M. Werner as School Business Administrator/Board Secretary, effective July 1, 2011 through June 30, 2012 at an annual salary of \$80,000 with the terms and conditions of her employment contract to be negotiated.

**VOTE: PERSONNEL RESOLUTIONS # 1 – #10 AND #11 AS ADDENDED AND AS PRESENTED.**

**AYES:** Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Mr. Tranor and Mr. Morton, President.  
**NAYS:** None  
**ABSTENTIONS:** Mr. Arbolino – Resolution #5

**FINANCE AND FACILITIES (Robert Olivo, Chairperson)**

Motion by Mrs. Dalesandro, seconded by Mr. McQueeney that resolution number 1 be adopted as presented:

- 1. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, to approve the bill list dated April 27, 2010. (Attachment #1)

**VOTE: FINANCE AND FACILITIES RESOLUTION #1 AS PRESENTED.**

**AYES:** Mr. Arbolino, Mrs. Callahan, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Mr. Tranor and Mr. Morton, President.  
**NAYS:** None  
**ABSTENTIONS:** Mrs. Dalesandro

**XI. ADJOURNMENT** – There being no further business to come before the board, Mr. Arbolino made a motion, seconded by Mrs. Popelka and carried by Unanimous Voice Vote to adjourn the May 3, 2011 Reorganization and Regular Business Meeting of the Netcong Board of Education at 10:15 PM.

Respectfully Submitted,

Christine M. Werner  
School Business Administrator/Board Secretary  
Consultant