MINUTES OF THE SPECIAL MEETING

of the NETCONG SCHOOL DISTRICT 26 College Road Netcong, NJ 07857

July 25, 2011

- **I.** <u>CALL TO ORDER</u>: The meeting was called to order by President Morton at 6:32 PM. The meeting was held in the Netcong Public School Library as publicly advertised.
 - **A. FLAG SALUTE** All of those present participated in the salute to the flag.
 - **B. OPEN PUBLIC MEETING ACT PROCLAMATION** The following is made part of the minutes:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT – The following is made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. ROLL CALL

The following members were present: Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mr. Tranor, and Mr. Morton, President.

Absent: Mr. Arbolino (arrived at 7:14 p.m.), Mrs. Callahan, Mrs. Popelka and Mr. Still

Also Present: Mrs. Melissa Flach-Bammer, Acting Superintendent/Principal/CST Coordinator

Christine M. Werner, School Business Administrator/Board Secretary

There were also five (5) members of the public present.

PETITIONS AND REQUESTS OF THE PUBLIC ~ AGENDA ITEMS ONLY

Mrs. Dalesandro moved, seconded by Mr. McQueeney to open the public session at 6:35 p.m. and was approved by a unanimous voice vote by all members present. President Morton opened the meeting to the public at 6:35 p.m.

There being no items for discussion at this time, Mrs. Dalesandro moved, seconded by Mr. McQueeney to close the public session at 6:36 pm. This was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION

Motion by Mrs. Dalesandro, seconded by Mr. McQueeney, that <u>RESOLVED</u>, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding Pending or anticipated litigation, contract negotiation, personnel, and/or matters of attorney/client Privilege Personnel matters. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 6:37 pm and was approved by a unanimous voice vote by all members present.

Mr. Arbolino entered the meeting at 7:14 p.m.

Mr. Arbolino left the meeting at 7:38 p.m.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Mr. McQueeney, seconded by Mr. Tranor to close executive session at 7:58 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 7:59 pm with the following members present:

Mr. Arbolino re-entered the meeting at 7:59 p.m.

Present: Mr. Arbolino, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mr. Tranor, and Mr. Morton, President.

II. PRESIDENT'S COMMENTS

President Morton stated that the construction is moving along. President Morton stated that he will be taking more pictures and placing them on the website very soon.

III. ACTING SUPERINTENDENT'S COMMENTS

Acting Superintendent Flach-Bammer had no comment at this time.

IV. SCHOOL BUSINESS ADMINISTRATOR CONSULTANT'S COMMENTS

Mrs. Werner had no comment at this time.

BOARD CORRESPONDENCE

Correspondence

Mrs. Delasandro moved the following resolution:

RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
Joseph Pjura	Netcong Referendum Projects	Mr. Todd Morton, Board President
Parette Somjen Architects	Change Order Proposal(s)	Mrs. Melissa Flach-Bammer, Acting Superintendent
	Change Order Log	Mrs. Christine M. Werner, Business Administrator

The motion was seconded by Mr. McQueeney and was approved by a unanimous voice vote by all members present.

V. <u>NEW BUSINESS</u> - There were no New Business items to be discussed at this time.

VI. <u>COMMITTEE REPORTS</u> A. <u>FINANCE/FACILITIES</u> - Robert Olivo, Chairperson

Motion by Mr. Olivo, seconded by Mrs. Dalesandro that resolutions numbered 1 - 8 be amended and adopted as presented:

BE IT RESOLVED that resolution numbers 1 - 8 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to New Branch Circuit Wiring - # **NET4740-1E**:

Change Oder Consideration	Quotation /Proposal
NET4740	
Proposal 1E – New Branch Circuit Wiring	Price for Proposal as
Disconnect and remove existing branch circuit wiring	provided on 07/25/11
feeding the lighting and replace with new in rooms 38, 39,	
40, 41, 42, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 59	
and room 60. Includes new lighting feeds, outlets and 120	
volt, 20 amp fee to fan coil units. New receptacles will be	
installed using wire mold where wall cannot be snaked.	Not to Exceed:
Total:	\$41,026.00

CHANGE ORDER #	DESCRIPTION	COST
NET4740-1E	Proposal 1E – New Branch Circuit Wiring	
		\$ 41,026.00
	Total – Change Order NET4740-1E:	\$ 41,026.00

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to New Electrical Service – # **NET4740-2E**:

Change Oder Consideration	Quotation /Proposal
NET4740	
Proposal 2E – New Electrical Service	Price for Proposal as
Upgrade existing 400 amp service to 800 amp, three	provided on 07/25/11
phase, 208 volt. Includes new main distribution panel,	
demolition of existing service and all new sub-feed	
breakers.	Not to Exceed
Total:	\$53,021.00

<u>BE IT RESOLVED</u>, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, the Business Administrator, Parette Somjen Architects and Gianforcaro AEP approves the following change order:

CHANGE ORDER #	DESCRIPTION	COST
NET4740-2E	Proposal 2E – New Electrical Service	\$ T.B.N.
		\$53,021.00
	Total – Change Order NET4740-2E:	\$53,021.00

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to New Electrical Panels - # **NET4740-3E**:

Change Oder Consideration	Quotation /Proposal
NET4740 Proposal 3E –New Electrical Panels Remove two existing panels located in corridor. Panel one located by Room 46 and Panel two located by Room 34. Install two (2) new 225A rated, 42 circuit, 208 volt, three phase panels with breakers. Feeds to be aluminum.	Price for Proposal as provided on 07/25/11
Add Alt: Alternate adder to change aluminum feeder to copper. Total:	Not to Exceed \$40,234.00

CHANGE ORDER #	DESCRIPTION	COST
NET4740-3E	Proposal 3E – New Electrical Panels	\$ T.B.N.
	_	\$40,234.00
	Total – Change Order NET4740-3E:	\$40,234.00

4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to New Fan Coil Unit for Media Center – # **NET4740-1M**:

Change Oder Consideration	Quotation /Proposal
NET4740	
Proposal 1M – New Fan Coil Unit – Media Center	Price for Proposal as
 Replace the line starter and heater set 	provided on 07/25/11
Replace the damaged whip between the line	
starter and the fan motor	
• Replace the condensing unit 40 amp circuit	Not to Exceed
breaker with the same.	
Total:	\$ 1,942.00

<u>BE IT RESOLVED</u>, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, the Business Administrator, Parette Somjen Architects and Gianforcaro AEP approves the following change order:

CHANGE ORDER #	DESCRIPTION	COST
NET4740-1M	Proposal 1M – New Fan Coil Unit for Media Center	\$ T.B.N.
	_	\$ 1,942.00
	Total – Change Order NET4740-1M:	\$ 1,942.00

5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to New Compressor for Media Center – # **NET4740-2M**:

Change Oder Consideration	Quotation /Proposal
NET4740	
Proposal 2M – New Compressor – Media Center	
 Recover the refrigerant charge from the system. 	
 Replace the compressor (Trane part# com8288) 	Price for Proposal as
 Replace the liquid line drier and compressor contactor. 	provided on 07/25/11
 Install a suction drier to keep contamination from the 	
new compressor.	
 Check the new work for leaks. 	
 Charge the system as per manufacturer's 	
recommendations.	
 Replace the suction filter core after several days of 	
operations.	
 Replaces the filters and bolts on the fan coil system. 	Not to Exceed
Clean the condenser coils.	Not to Exceed
Total:	\$ 7,088.00

CHANGE ORDER #	DESCRIPTION	COST
NET4740-2M	Proposal 2M – New Compressor – Media Center	\$ T.B.N.
	-	\$7,088.00
	Total – Change Order NET4740-2M:	\$7,088.00

6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to Computer Room Ductwork – # **NET4740-3M**:

Change Oder Consideration	Quotation /Proposal
NET4740	
Proposal 3M – Computer Room Ductwork	Price for Proposal as
Cost to remove and replace fiberboard ductwork in	provided on 07/25/11
Classroom 37 with sheet metal ductwork and new air	
outlets. ECC proposes to fabricate and install 3 duct crops	
with liner from the roof curbs. ECC will then tap off these	
boxes and run flex to diffusers.	Not to Exceed
Total:	\$ 5,789.00

<u>BE IT RESOLVED</u>, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, the Business Administrator, Parette Somjen Architects and Gianforcaro AEP approves the following change order:

CHANGE ORDER #	DESCRIPTION	COST
NET4740-3M	Proposal 3M – Computer Room Ductwork	\$ T.B.N.
		\$ 5,789.00
	Total – Change Order NET4740-3M:	\$ 5,789.00

7. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to New Convector Covers – # **NET4740-4M**:

Change Oder Consideration	Quotation /Proposal
NET4740	Price for Proposal as
Proposal 4M – New Convector Covers	provided on 07/25/11
Furnish and install 8 new covers for existing convectors	
on the ground floor.	
	Not to Exceed
Total:	\$ 7,025.00

<u>BE IT RESOLVED</u>, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, the Business Administrator, Parette Somjen Architects and Gianforcaro AEP approves the following change order:

CHANGE ORDER #	DESCRIPTION	COST
NET4740-4M	Proposal 4M – Convector Covers	\$ T.B.N.
	_	\$ 7,025.00
	Total – Change Order NET4740-4M:	\$ 7,025.00

8. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to Media Center Ductwork – # **NET4740-5M**:

Change Oder Consideration	Quotation /Proposal
NET4740	Price for Proposal as
Proposal 5M – Media Center Ductwork	provided on 07/25/11
Furnish and install collars in existing ductwork in Media	
Center 001 and run flex ductwork to new ceiling diffusers.	Not to Exceed
Total:	\$ 3,908.00

<u>BE IT RESOLVED</u>, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, the Business Administrator, Parette Somjen Architects and Gianforcaro AEP approves the following change order:

CHANGE ORDER #	DESCRIPTION	COST
NET4740-5M	Proposal 5M – Media Center Ductwork	\$ T.B.N.
		\$ 3,908.00
	Total – Change Order NET4740-5M:	\$ 3,908.00

Discussion: Board President Morton stated that all Change Orders as proposed are estimated pending additional contract negotiations between the General Contractor and Parette Somjen Architects and Gianforcaro AEP. Discussion ensued.

Motion by Mr. Olivo, seconded by Mrs. Dalesandro that resolutions numbered 1, 2, 7 and 8 be tabled at this time:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to New Branch Circuit Wiring - # **NET4740-1E**:

Change Oder Consideration	Quotation /Proposal
NET4740	
Proposal 1E – New Branch Circuit Wiring	Price for Proposal as
Disconnect and remove existing branch circuit wiring	provided on 07/25/11
feeding the lighting and replace with new in rooms 38, 39,	
40, 41, 42, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 59	
and room 60. Includes new lighting feeds, outlets and 120	
volt, 20 amp fee to fan coil units. New receptacles will be	
installed using wire mold where wall cannot be snaked.	Not to Exceed:
Total:	\$41,026.00

CHANGE ORDER #	DESCRIPTION	COST
NET4740-1E	Proposal 1E – New Branch Circuit Wiring	
		\$ 41,026.00
	Total – Change Order NET4740-1E:	\$ 41,026.00

2. <u>BE IT RESOLVED</u> that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to New Electrical Service – # NET4740-2E:

Change Oder Consideration	Quotation /Proposal
NET4740	
Proposal 2E – New Electrical Service	Price for Proposal as
Upgrade existing 400 amp service to 800 amp, three	provided on 07/25/11
phase, 208 volt. Includes new main distribution panel,	
demolition of existing service and all new sub-feed	
breakers.	Not to Exceed
Total:	\$53,021.00

<u>BE IT RESOLVED</u>, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, the Business Administrator, Parette Somjen Architects and Gianforcaro AEP approves the following change order:

CHANGE ORDER #	DESCRIPTION	COST
NET4740-2E	Proposal 2E – New Electrical Service	\$ T.B.N.
	_	\$53,021.00
	Total – Change Order NET4740-2E:	\$53,021.00

7. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to New Convector Covers – # **NET4740-4M**:

Change Oder Consideration	Quotation /Proposal
NET4740	Price for Proposal as
Proposal 4M – New Convector Covers	provided on 07/25/11
Furnish and install 8 new covers for existing convectors on the ground floor.	
	Not to Exceed
Total:	\$ 7,025.00

<u>BE IT RESOLVED</u>, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, the Business Administrator, Parette Somjen Architects and Gianforcaro AEP approves the following change order:

CHANGE ORDER #	DESCRIPTION	COST
NET4740-4M	Proposal 4M – Convector Covers	\$ T.B.N.
	_	\$ 7,025.00
	Total – Change Order NET4740-4M:	\$ 7,025.00

8. **<u>BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to Media Center Ductwork – # **NET4740-5M**:

Change Oder Consideration	Quotation /Proposal
NET4740	Price for Proposal as
Proposal 5M – Media Center Ductwork	provided on 07/25/11
Furnish and install collars in existing ductwork in Media Center 001 and run flex ductwork to new ceiling diffusers.	Not to Exceed
Total:	\$ 3,908.00

<u>BE IT RESOLVED</u>, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, the Business Administrator, Parette Somjen Architects and Gianforcaro AEP approves the following change order:

CHANGE ORDER #	DESCRIPTION	COST	
NET4740-5M	Proposal 5M – Media Center Ductwork	\$ T.B.N.	
	_	\$ 3,908.00	
	Total – Change Order NET4740-5M:	\$ 3,908.00	

All in favor.

Discussion: Board President Morton stated that the Change Orders as proposed are still pending and are recommended for consideration and approval by Parette Somjen Architects and Gianforcaro AEP. Discussion ensued. President Morton stated that since time is of the essence regarding these items, that a meeting be called for Thursday, July 28, 2011 for additional review/consideration.

Motion by Mrs. Dalesandro, seconded by Mr. Olivo that the resolution #9 be addended and adopted as presented:

9. **BE IT RESOLVED** that the Netcong Board of Education, authorizes the Business Administrator/Board Secretary to advertise and post a Special Meeting for the purpose of addressing business matters and construction project matters on Thursday, July 28, 2011 at 7:30 pm.— Action May Be Taken.

VOTE: FINANCE AND FACILITIES AGENDA ITEMS 3 - 6 AND 9 AS ADDENDED AND

AS PRESENTED.

AYES: Mr. Arbolino, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mr. Tranor,

and Mr. Morton, President.

NAYES: None ABSTENTIONS: None

Minutes Special Meeting July 25, 2011

B. PERSONNEL

James Still, Chairperson

Motion by Mrs. Dalesandro, seconded by Mr. Olivo that resolution numbered 1-1 and adopted as presented:

BE IT RESOLVED that resolution number 1 - 1 be adopted as presented:

1. **RESOLVED**, the Netcong Board of Education approves the appointment of Dr. Dwight R. Pfennig as an educational consultant to serve as Interim Superintendent two (2) days per week according to a schedule mutually agreed upon between Dr. Pfennig and the Netcong Board of Education for the period beginning September 1, 2011 through June 30, 2012 or until further action of this board at the rate of \$519.00 per diem.

Discussion: Board Trustee Dalesandro stated that we are bound by NJDOE regulations in terms of the rate of pay per diem.

VOTE: PERSONNEL AGENDA ITEM 1 AS PRESENTED.

AYES: Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mr. Tranor and Mr. Morton, President.

NAYES: None

ABSTENTIONS: Mr. Arbolino

C. EDUCATION

Frank Tranor, Chairperson

There were no items pertaining to Education to be discussed at this time.

VII. OLD BUSINESS

Board Trustee Olivo inquired if the ESY (Extended School Year Program) is still continuing during construction. Acting Superintendent Flach-Bammer stated "yes", ESY will continue until August 5, 2011.

Board Trustee Olivo stated that the playground areas are in need of mulch and further noted that the Borough was not able to purchase any this year but will provide Mrs. Werner with the contact name and number of the company that the Borough has used in the past. Mrs. Werner stated that she would call the company and request a quotation for this purpose.

VIII. MISCELLANEOUS- There were no Miscellaneous Business items to be discussed at this time.

PETITIONS AND REQUESTS OF THE PUBLIC

Mrs. Dalesandro moved, seconded by Mr. McQueeney to open the public session at 8:07 p.m. and was approved by a unanimous voice vote by all members present. President Morton opened the meeting to the public at 8:07 pm.

Karen Koster (38 Dell Avenue) stated that the district has used Dependable Mulch in the past when purchasing mulch for the playground area(s) noting that the representative's name and contact phone # is on file in the main office. Mrs. Koster also inquired if the Morris County Executive Superintendent had been contacted regarding the hiring of the new Interim Superintendent and, in particular, as to the number of days per week the new Interim Superintendent may/should be in the district. Acting Superintendent Flach-Bammer stated that she had emailed Dr. Serafino and that she said it would be ok for the new Interim Superintendent to work 2 days or 3 days or more.

There being no further items for discussion at this time, Mrs. Dalesandro moved, seconded by Mr. McQueeney to close the public session at 8:08 pm. This was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION

Motion by Mrs. Dalesandro, seconded by Mr. Olivo, that <u>RESOLVED</u>, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding Pending or anticipated litigation, contract negotiation, personnel, and/or matters of attorney/client Privilege Personnel matters. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 8:09 pm and was approved by a unanimous voice vote by all members present.

Mr. Arbolino left the meeting at 8:10 p.m.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Mrs. Dalesandro, seconded by Mr. McQueeney to close executive session at 8:46 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 8:46 pm with the following members present:

Present: Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mr. Tranor, and Mr. Morton, President.

IX. POSSIBLE MOTIONS FOLLOWING EXECUTIVE SESSION

A. FINANCE/FACILITIES - Robert Olivo, Chairperson

Motion by Mrs. Dalesandro, seconded by Mr. McQueeney that resolution #9 be addended and adopted as presented:

Group	Purpose	Date	Time	Fee (if applicable)
Lenape Valley Jr. Wrestling	Practice	Monday(s) - Friday(s) November 7, 2011 through March 30, 2012	6:00 pm – 8:00 pm	Multi-Use Fee
Netcong Fire Department – Company #1	Tricky Tray	Saturday – 10/16/11	1:00 pm – 10:00 pm	Reimbursement Custodial Charge

^{*} All dates/times are subject to cancellation in the event of inclement weather by the Interim Superintendent in consult with the Board President or Vice President and the Finance & Facilities Committee Chairperson.

<u>Discussion:</u> Acting Superintendent Flach-Bammer will confer with the LV Jr. Wrestling Organization to discuss dates of which will not be available due to school events and school closings.

VOTE: FINANCE/FACILITIES AGENDA ITEM #9 AS PRESENTED.

AYES: Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo and Mr. Tranor and Mr. Morton, President.

NAYS: None

ABSTENTIONS: Mr. Morton regarding LV Jr. Wrestling.

B. PERSONNEL James Still, Chairperson

Motion by Mrs. Dalesandro, seconded by Mr. McQueeney that resolution number 2 be adopted as presented:

BE IT RESOLVED that resolution number 2 be adopted as presented:

2. **RESOLVED**, the Netcong Board of Education approves the appointment of Dr. Leonard Goduto as an educational consultant to serve as Interim Principal two (2) – three (3) days per week according to a schedule mutually agreed upon between Dr. Goduto and the Netcong Board of Education for the period beginning September 19, 2011 through March 31, 2012 at the rate of \$350.00 per diem.

Discussion: Board Trustee Dalesandro stated that this will be the first time that Netcong Elementary School has had two (2) Administrators on-board both possessing a Ph.D. President Morton stated he was glad that a familiar face (Dr. Goduto) would be onboard in the district while Mrs. Flach-Bammer is on leave.

VOTE: PERSONNEL AGENDA ITEM 2 AS PRESENTED.

AYES: Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mr. Tranor and Mr. Morton, President.

NAYES: None ABSTENTIONS: None

X. <u>ADJOURNMENT</u> – There being no further business to come before the board, Mrs. Dalesandro made a motion, seconded by Mr. McQueeney and carried by Unanimous Voice Vote to adjourn the July 25, 2011 Special Meeting of the Netcong Board of Education at 8:52 PM.

Respectfully Submitted,

Christine M. Werner School Business Administrator/Board Secretary