

MINUTES OF THE SPECIAL MEETING
of the
NETCONG SCHOOL DISTRICT
26 College Road
Netcong, NJ 07857
November 1, 2011

I. CALL TO ORDER: The meeting was called to order by President Morton at 6:15 PM. The meeting was held in the Netcong Board of Education Office as publicly advertised.

A. FLAG SALUTE – All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION – The following is made part of the minutes:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT – The following is made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. ROLL CALL

The following members were present: Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mr. Tranor, and Mr. Morton, President.

Absent: Mr. Arbolino, Mrs. Popelka and Mr. Still (**entered the meeting at 6:22 pm**)

Also Present: Dr. Dwight Pfennig, Interim Superintendent
Christine M. Werner, Business Administrator/Board Secretary
There were two (2) members of the public present.

II. BOARD SELF EVALUATION WORKSHOP

President Morton noted that this evening's meeting was scheduled to meet with Mrs. Joanne Borin, NJSBA Representative to participate in a Board of Education Self-Evaluation Workshop. However, due to extenuating circumstances, Mrs. Borin could not be in attendance this evening. Therefore, the Board of Education will address pertinent matters of business as was advertised in accordance with the NJ Open Public Meetings Act.

PETITIONS AND REQUESTS OF THE PUBLIC ~ AGENDA ITEMS ONLY

Board Trustee Dalesandro moved, seconded by Board Trustee McQueeney to open the public session at 6:17 p.m. and was approved by a unanimous voice vote by all members present. President Morton opened the meeting to the public at 6:17 p.m.

There being no items for discussion at this time, Board Trustee Dalesandro moved, seconded by Board Trustee Olivo to close the public session at 6:18 pm. This was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION

Motion by Board Trustee Dalesandro, seconded by Board Trustee McQueeney, that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding pending or anticipated litigation, contract negotiation, personnel, and/or matters pertaining to attorney/client privilege. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 6:19 pm and was approved by a unanimous voice vote by all members present.

Board Trustee Still entered the meeting at 6:26 pm.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Board Trustee McQueeney, seconded by Board Trustee Dalesandro to close executive session at 8:14 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 8:14 pm with the following members present:

Present: Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mr. Still, Mr. Tranor and Mr. Morton, President.

III. PRESIDENT'S COMMENTS

President Morton stated that a Construction meeting was held earlier this afternoon.

IV. INTERIM SUPERINTENDENT’S COMMENTS

Dr. Pfennig reported on the following matters:

1. **Halloween Parade Event** – Dr. Pfennig noted that the Halloween Parade event was held earlier today and that the children were terrific.
2. **2011-2012 Draft Superintendent Goals and Action Plan** - Dr. Pfennig distributed and discussed the District/Interim Superintendent Action Plan 2011-2012 in relation to the Superintendent’s Goals set forth on August 30, 2011. Much discussion ensued.
3. **NJ QSAC Update** – Dr. Pfennig noted that Netcong School District is scheduled to undergo NJQSAC monitoring in March 2012.

V. SCHOOL BUSINESS ADMINISTRATOR CONSULTANT’S COMMENTS

Mrs. Werner stated that an addendum Agenda has been distributed to the Board of Education for consideration and action to be taken as appropriate.

Mrs. Werner noted that RFQ for the gym floor repair and refinishing services as follows:

Firm	Base Proposal Gym Floor Repair and Refinishing
Mathusek	\$25,547
Commercial Interiors Direct	\$29,643
North Eastern Hardwood Floors	\$31,180
Hardwood Floors Unlimited	\$17,950

Discussion: Discussion ensued. Mrs. Werner stated that a resolution has been placed on the Addendum Agenda this evening to accept the RFP proposals that have been received and subsequently award a contract for the gym floor repair and refinishing project consideration as presented. Mrs. Werner noted that the proposal received from Hardwood Floors Unlimited represents the lowest responsible bid for this project, however, Administration and Gianforcaro AEP recommend that the bid be awarded to Mathusek. Discussion ensued.

BOARD CORRESPONDENCE AND MINUTES

Correspondence

Board Trustee Dalesandro moved the following resolution:

RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
John Arbolino	Board Trustee Resignation	Mr. Todd Morton, President Netcong Board of Education Members, Netcong Board of Education
Christine M. Hammerschmidt	County Professional Plan Board Review and Approval of District Professional Development Plan	Dr. Dwight Pfennig, Interim Superintendent

The motion was seconded by Board Trustee McQueeney and was approved by a unanimous voice vote by all members present.

Motion by Board Trustee Dalesandro, seconded by Board Trustee Olivo that the following resolution be adopted as presented:

BE IT RESOLVED that the Netcong Board of Education accepts the resignation of Mr. John Arbolino, Board Trustee, **with deep regret**, effective November 1, 2011.

President Morton stated “.....it is with **deep regret** that we will accept the resignation of Board Trustee John Arbolino. Mr. Arbolino has been a very valuable member of the Netcong Board of Education. President Morton stated “Thank you serving the Netcong Board of Education, the children of our district and the NPS community.” Board Trustee Dalesandro stated that she, too, accepts Mr. Arbolino’s letter of resignation this evening with **deep regret**. Board Trustee Dalesandro then stated if Mr. Arbolino’s has the opportunity to return in the future and serve the Netcong Public School community, that she would encourage him to do so and would be very happy to welcome him back as a member of the Board of Education! All Board of Education Trustees present verbally concurred with Mrs. Dalesandro’s comments.

VOTE: ACCEPTANCE OF BOARD TRUSTEE RESIGNATION – JOHN ARBOLINO - AS PRESENTED.

AYES: Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mr. Still, Mr. Tranor and Mr. Morton, President.
NAYS: None
ABSTENTIONS: None

Approval of Board Minutes

Motion by Board Trustee Dalesandro moved the following resolution:

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

Date	Meeting
July 28, 2011	Special Meeting
August 9, 2011	Special Meeting
	Executive Session
August 16, 2011	Special Meeting

The motion was seconded by Board Trustee Olivo and was approved by a majority voice vote of the members present as follows:

AYES: Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mr. Still, Mr. Tranor and Mr. Morton, President.
NAYES: None
ABSTENTIONS: Mrs. Callahan – minutes of August 9 and August 16 due to her absence from the meeting.
 Mr. McQueeney – minutes of July 28 due to his absence from the meeting.
 Mr. Still – minutes of July 28 due to his absence from the meeting.
 Mr. Tranor – minutes of August 9 due to his absence from the meeting.

VI. OLD BUSINESS

Motion by Board Trustee Dalesandro, seconded by Board Trustee McQueeney that Old Business resolution number 1 – 1 be adopted as presented:

BE IT RESOLVED that resolution number 1 – 1 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, Business Administrator and Legal Counsel approves payment to Parette Somjen Architects in the amount of \$38,000 for architectural services through September 30, 2011.

VOTE: OLD BUSINESS AGENDA ITEM 1 – 1 AS PRESENTED.

AYES: Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mr. Still, Mr. Tranor, and Mr. Morton, President.

NAYS: None

ABSTENTIONS: None

Discussion:

Board Trustee Tranor stated that the parking lot was in need of a “seal coat” and expressed concern with the drain overflow that had occurred numerous times since September and following the construction efforts last summer. A brief discussion ensued.

Board Trustee Dalesandro inquired as to the status of Administration’s effort to obtain prices for the purchase of a generator. A brief discussion ensued.

Board Trustee Olivo inquired as to the status of the maintenance efforts with regard to the district’s equipment including but not limited the snow blowers, etc. Mrs. Werner noted that the district’s maintenance equipment has been serviced.

Board President Morton stated that the district’s preliminary punch list (13 pages) had been reviewed and discussed at great length with the General Contractor, Construction Manager and Architect. President Morton stated that a lot of work/punch list items have not been done. Over the next 2 weeks, the General Contractor (FineWall) has been told that a minimum of 1 Supervisor and 2 workers will provide a daily report to the Construction Manager. President Morton stated that the district is not yet ready to prepare a final punch list and that the General Contractor has received authorization from the district for subcontractors to work 3:00 pm – 10:00 pm, Monday – Friday to complete the preliminary punch list items.

Board Trustee Dalesandro stated that she found the General Contractor to be disingenuous and stated that no one should be paid until there are construction workers working in the building and making every effort to complete the items on the preliminary punch list. Board Trustee Dalesandro also expressed concern that there were children in the building while construction work is being done. Dr. Pfennig stated that children will be restricted from going near the construction work areas during the authorized work hours of 3:00 pm to 10:00 pm as noted A brief discussion ensued.

VII. COMMITTEE REPORTS

A. FINANCE/FACILITIES - Robert Olivo, Chairperson

Motion by Board Trustee Olivo, seconded by Board Trustee Dalesandro that resolutions numbered 1 – 2 be adopted as presented:

BE IT RESOLVED that resolutions numbered 1 – 1 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the bills list dated November 1, 2011.

Motion by Board Trustee Dalesandro, seconded by Board Trustee Olivo that resolution number 2 – 2 be addended and adopted as presented:

2. **BE IT RESOLVED** by the Netcong Board of Education, acknowledges the RFP proposals received for Gym Floor Repair and Refinishing Services that were received and reviewed by the Interim Superintendent, Business Administrator and Gianforcaro, AEP as follows:

Firm	Base Proposal Gym Floor Repair and Refinishing
Mathusek	\$25,547
Commercial Interiors Direct	\$29,643
North Eastern Hardwood Floors	\$31,180
Hardwood Floors Unlimited	\$17,950

RESOLVED that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and School Business Administrator, accepts the Base Proposals for the Gym Floor Repair and Refinishing project as received and awards the contract to **Mathusek** in the amount of **\$25,547.00** in accordance with the proposals submitted herewith.

All in favor.

Discussion: Discussion ensued. President Morton stated that Gianforcaro has informed FineWall that the gym floor must be replaced in the areas where damage has occurred. The areas that are damaged are significant and very apparent and that the work is to be completed by a flooring company. Also, while FineWall is recommending that Hardwood Floors Unlimited be approved to do the work, Administration and Gianforcaro will recommend that Mathusek be awarded the bid. Timing is of the essence to complete the gym floor being that the basketball season starts the second week of November with practices for both the Boys’ and Girls’ teams. Discussion ensued.

President Morton also provided an update regarding the NPS building roof’s scuppers and downspouts and the anticipated effects of snow and ice pertaining to the scuppers if they are not put in place prior to the inclement weather season. President Morton stated that the General Contractor and Roofing Subcontractor have guaranteed us that the scuppers and downspouts will be in place prior to the inclement weather season.

President Morton stated that a discussion was held in the construction meeting regarding the different colors/shades of wall tiles representative of being from different manufacturing lots. President Morton stated that the tile manufacturer’s representative has stated that this can be problematic. President Morton also stated that the top row of tiles and red/black pattern is not properly completed. Discussion ensued. Board Trustee Dalesandro stated that oftentimes a contractor will give the district replacement tiles at no cost but then charge exorbitant rates in terms of labor. President Morton stated that this is not acceptable to the Board of Education. A brief discussion ensued. It was the consensus of the Board that the General Contractor (FineWall) be given a directive to re-do the tile work on the NPS’s wall surfaces appropriately and certainly at no cost to the Board of Education . Dr. Pfennig stated that he will instruct Gianforcaro, AEP to give an ultimatum to FineWall for this purpose as directed by the Board of Education.

VOTE: **FINANCE AND FACILITIES AGENDA ITEMS 1 - 2 AS ADDENDED AND AS PRESENTED.**

AYES: Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mr. Still, Mr. Tranor, and Mr. Morton, President.

NAYS: None.

ABSTENTIONS: None

B. PERSONNEL

James Still, Chairperson

Motion by Board Trustee Callahan, seconded by Board Trustee Dalesandro that resolutions numbered 1 – 3 be adopted as presented:

BE IT RESOLVED that resolution numbers 1 – 3 be adopted as presented:

1. **BE IT RESOLVED** by the Netcong Board of Education, to approve the Employment Contract for Mrs. Melissa Flach-Bammer, Principal/CST Coordinator of the Netcong Public School, for the period September 1, 2011 to June 30, 2012 with the terms and conditions of the contract as presented.
(Will be distributed Tuesday evening.)
2. **BE IT RESOLVED** that the Netcong Board of Education approves the Employment Contract for Mr. Richard Eberhardt, Interim Principal/Curriculum and Title I Coordinator of the Netcong Public School, for the period November 7, 2011 to June 30, 2012 with the terms and conditions of the contract as presented.
(Attachment #1)
3. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following individual as substitute teachers pending final County approval
(As noted, county approval refers to the fingerprinting process required by law for all state employees.)
 - a. Christine M. Donatello

VOTE: **PERSONNEL AGENDA ITEMS 2 AND 3 AS PRESENTED.**

AYES: Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mr. Still, Mr. Tranor, and Mr. Morton, President.

NAYS: None

ABSTENTIONS: Mr. McQueeney – Personnel Resolutions #1 and # 2.

C. EDUCATION

Frank Tranor, Chairperson

Motion by Board Trustee Tranor, seconded by Board Trustee Dalesandro that resolutions numbered 1 – 2 be adopted as presented:

BE IT RESOLVED that resolution numbers 1 - 2 be adopted as presented:

1. **BE IT RESOLVED**, by the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following Field Trips as listed:

(Transportation will be provided as noted and funded as listed.)

Date	Grade	Field Trip
05/03/12	Grade K	MAYO Performing Arts Center and Park Morristown, NJ (Current Expense)
05/08/12	Grade 1	New York Aquarium New York, NY (Current Expense)
05/25/12	Grade K4	Turtle Back Zoo West Orange, NJ (Current Expense)
06/04 - 06/12	Grade 7	Stokes State Forest School of Conservation Branchville, NJ (Current Expense)

Discussion: Discussion ensued. Board Trustee Dalesandro stated that she was happy that NPS Administration and staff were planning field trips in advance.

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the 2011-2012 District Nursing Plan as presented.

(Will be distributed Tuesday evening.)

Motion by Board Trustee Tranor, seconded by Board Trustee Dalesandro that resolution number 3 – 3 be addended and adopted as presented:

3. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Interim Superintendent, **rescinds** the approval of the Interlocal Agreement between the Netcong Board of Education and the Stanhope Board of Education regarding the shared services of a School Psychologist with Netcong Board of Education being the Host District for the 2011-2012 School Year.

Discussion: Discussion ensued. Dr. Pfennig stated that he would notify Stanhope School District Administration via letter, email and telephone call to insure that Netcong adheres to the 60-day notification clause to sever/non-renew the agreement as specified in the contract.

VOTE: EDUCATION AGENDA ITEMS 1 - 3 AS ADDED AND AS PRESENTED.

AYES: Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mr. Still, Mr. Tranor, and Mr. Morton, President.

NAYS: None

ABSTENTIONS: None

VIII. NEW BUSINESS

Board Trustee Dalesandro provided an overview of the NJSBA courses that she attended while at the NJSBA convention workshop October 24-26, 2011. Mrs. Dalesandro stated that she will bring her notes to the next Board of Education meeting in an effort to share all of the details provided by the presenters. A brief discussion ensued.

IX. MISCELLANEOUS

Much discussion was held pertaining to the following matters:

Board Trustee Olivo expressed concern for the NPS children's and staff's safety with regard to the metal roof and the likelihood for snow sliding off the roof and hurting students or staff. Board Trustee Olivo suggested that cones, caution tape, notification regarding "sliding snow" be placed on the doors and walls (as appropriate) to notify children and staff of the potential danger pertaining to the falling snow and/or ice. Board Trustee McQueeney stated that the barrel roof was particularly concerning with regard to falling snow and ice, but the regular roof would likely not be a problem. A brief discussion ensued. President Morton stated that he would discuss this with Anthony Gianforaro, Construction Manager.

Board Trustee Olivo discussed NPS classroom "temperature readings" and noted that heating in the classrooms was inconsistent. A brief discussion ensued. Board Trustee Olivo stated that he would provide Mr. Feti with his temperature indicator gun to measure/gauge classroom and hallway temperatures and determine appropriate adjustments in regulating/controlling heating (temperature) throughout the NPS building.

Board Trustee Tranor suggested (recommended) that the Board of Education and Administration consider purchasing a fence to be placed around the NPS's property perimeter. Board Trustee Tranor stated that he was concerned about children being/getting hurt. A brief discussion ensued. Mrs. Werner was asked to solicit a quote/proposal for installing a fence around the perimeter of the NPS property. A brief discussion ensued.

PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Dalesandro moved, seconded by Board Trustee McQueeney to open the public session at 8:49 p.m. and was approved by a unanimous voice vote by all members present. President Morton opened the meeting to the public at 8:49 pm.

Ms. Catherine DeVito (Teacher) made an inquiry regarding the Electrical Box work – when this change order work will occur and how long will the work take to be completed. President Morton stated that this change order is expected to require 5-7 days for completion. President Morton stated that the work cannot be started until the architectural/electrical drawings and specifications for this purpose are completed.

There being no further items for discussion at this time, Board Trustee Still moved, seconded by Board Trustee McQueeney to close the public session at 8:51 pm. This was approved by a unanimous voice vote by all members present.

X. EXECUTIVE SESSION

Motion by Board Trustee Olivo, seconded by Board Trustee McQueeney, that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding pending or anticipated litigation, contract negotiation, personnel, and/or matters pertaining to attorney/client privilege. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 8:52 pm and was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Board Trustee Dalesandro, seconded by Board Trustee McQueeney to close executive session at 9:17 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 9:17 pm with the following members present:

Present: Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mr. Tranor and Mr. Morton, President.

X. MOTIONS FOLLOWING EXECUTIVE SESSION

Correspondence

Board Trustee Dalesandro moved the following resolution:

RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
James Still	Board Trustee Resignation	Mr. Todd Morton, President Netcong Board of Education Members, Netcong Board of Education

The motion was seconded by Board Trustee McQueeney and was approved by a unanimous voice vote by all members present.

Motion by Board Trustee Dalesandro, seconded by Board Trustee McQueeney that the following resolution be adopted as presented:

BE IT RESOLVED that the Netcong Board of Education accepts the resignation of Mr. James Still, Board Trustee, **with deep regret**, effective November 1, 2011.

President Morton stated “.....it is with **deep regret** that we will accept the resignation of Board Trustee James Still. Mr. Still has been a very valuable member of the Netcong Board of Education. President Morton stated “Thank you serving the Netcong Board of Education, the children of our district and the NPS community.” Board Trustee Dalesandro stated that she, too, accepts Mr. Still’s letter of resignation this evening with **deep regret**.

Board Trustee Dalesandro then noted that under regulations, the BOE has 60 days hence forth in which the Board must appoint both Mr. Arbolino’s and Mr. Still’s replacements. Mrs. Werner stated that she would provide the Board of Education with the regulations pertaining to same, as well as, issue a press release, eblast email notification and post the vacancy(ies) on the district website at the next opportunity.

XI. ADJOURNMENT – There being no further business to come before the board, Board Trustee Dalesandro made a motion, seconded by Board Trustee McQueeney and carried by Unanimous Voice Vote to adjourn the November 1, 2011 Special Meeting of the Netcong Board of Education at 9:24 PM.

Respectfully Submitted,

Christine M. Werner
Business Administrator/Board Secretary