# Netcong School District 26 College Road Netcong, New Jersey 07857

#### REGULAR BOARD MEETING

May 31, 2011 7:00 PM

### **AGENDA**

### I. CALL TO ORDER

#### A. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

#### B. FLAG SALUTE

#### C. MISSION STATEMENT

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

#### D. ROLL CALL

Mr. Arbolino	
Mrs. Callahan	
Mrs. Dalesandro	
Mr. McQueeney	
Mr. Olivo	
Mrs. Popelka	
Mr. Still	
Mr. Tranor	
Mr. Morton	

#### E. LANGUAGE ARTS LITERACY CURRICULUM PRESENTATION

# PETITIONS AND REQUESTS OF THE PUBLIC ~ AGENDA ITEMS ONLY

Open to the Public	<u>c:</u>	<u>Time</u>	<b>:</b>	<u>—</u>
Moved by:		Second	ed by:	<u> </u>
Voice Vote:	Ayes:	Nays:	Abstentions:	_
that the in Chair. The Boar principle matters.	ndividual address the E e public portion shall of d wishes to remind all of keeping the public of If a matter concerning	Board, giving name and adbe limited to thirty minut attendees at its meeting to completely informed, by the staff of the Netcong limited.	tions, comments or concerns. Independent of a sks that all remarkes with a five-minute time limit that while it subscribes without policy it cannot allow public depublic School is of interest or coard of Education, either by te	ks be directed to the it on each participant.  t reservation to the liscussion of personnel concern, the matter
Close to the Publi	c:	<u>Time</u>	o:	_
Moved by:		Second	ed by:	
Voice Vote:	Ayes:	Nays:	Abstentions:	
EXECUTIVE S	SESSION		Time:	_
Motion by	y:	Seconded	l by:	_

<u>RESOLVED</u>, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

## II. PRESIDENT'S COMMENTS

Expression of Appreciation regarding NPS Spring Concert, NPS Art/Science Fair and NPS Senior Tea.

### III. ACTING SUPERINTENDENT'S COMMENTS

1. Fire Drill and Emergency Drill Report

	DATE/TIME	EVACUATION TIME
Netcong Public School	05/25/11 1:20 p.m. – 1:22 p.m.	2:00 Minutes
Netcong Public School	05/26/11	

- 2. June 2011 Calendar
- 3. K4 Class
- 4. Graduation

**Approval of Board Minutes** 

## IV. SBA CONSULTANT'S COMMENTS

- 1. Report on Sale of Bonds Netcong Referendum Projects
- 2. McCabe Environmental Proposal Limited Inspection for Asbestos-Containing Materials for Netcong Elementary School Bathroom Renovations

Seconded by:

## BOARD MINUTES AND CORRESPONDENCE

Moved by:

Date	Meeting
March 23, 2011	Regular Business Meeting
	Executive Session
March 29, 2011	Public Hearing Meeting & Special Meeting
	Executive Session

Voice Vote: Ayes: Nays: Abstentions:

Moved by:

Correspondence			
Moved by:		Second	ded by:
RESOLVED, the commun	ications mentioned b	be listed in the m	ninutes and action be taken as noted.
Sender	Subje	ot	Referred to
Beth Barnhill	Resignation		Mr. Todd Morton, Board President Members, Netcong Board of Education Mrs. Melissa Flach-Bammer, Acting Superintendent
Voice Vote:  V. OLD BUSINESS	Ayes:	Nays:	Abstentions:
VI. <u>COMMITTEE F</u> A. FINANCE/FACILI	ITIES - Rober Berna Patric	t Olivo, Chairp dette Dalesandı k McQueeney, Morton, Memb	ro, Member Member

**BE IT RESOLVED** that resolution numbers 1 - 10 be adopted as presented:

1. **BE IT RESOLVED** by the Board of Education of Netcong, upon the recommendation of the Acting Superintendent, concurs with the action of the Business Administrator Consultant to open and operate the Netcong Elementary School Referendum Projects account and in so doing now is hereby designated as an official depository of the Board, effective May 23, 2011 until the next Reorganization meeting of the Board:

Seconded by:

### **Valley National Bank**

(facsimile stamps can be used with advance permission)

a. NES Referendum Projects Account

Minimum of three Signatures required **Board President** 

Treasurer of School Monies

Bus. Administrator/Bd. Sec'y Cons.

Acting Superintendent

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the bills list dated May 31, 2011.

(Attachment #1)

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, to approve the list of transfers and the monthly transfer report as of May 1, 2011.

Transfer:	From:	To:
11-190-100-106-000-000	\$ 18,775.00	
Undistributed Aides Salary		
11-000-217-320-002-000		\$ 18,775.00
Extraord Svcs Nursing		
11-000-216-320-000-000	\$ 12,000.00	
Purchased Prof Services		
11-000-217-320-001-000		\$ 12,000.00
Extraord Svcs Phys Therapy		
11-000-219-104-000-000	\$ 19,000.00	
CST Salary Prof Staff		
11-000-217-320-000-000		\$ 19,000.00
Extraord Svcs Occ Therapy		
TOTAL:	\$53,225.00	\$53,225.00

4.	<b>BE IT RESOLVED</b> that the Netcong Board Secretary pursuant to N.J.A.C.6A:23-2.11(c) (3)
	certifies that as of May 31, 2011 no budgetary line item accounts have been over expended in
	violation of N.J.A.C. 6A:23-2.11(c) (3).

Business Administrator

- 5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the Maschio Food Service report for the month of April 2011, which shows a monthly income of (\$608.81) and a year-to-date income of (\$402.49). (Attachment #2)
- 6. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, accepts one (1) out of district special education pupil, for the 2011-2012 school year. The sending district is responsible for tuition, Occupational Therapy services, Speech Therapy services, Counseling services\* and transportation costs.

Student	Effective Date	Sending District	Program	<b>Tuition Cost</b>
JW 201112	September 1, 2011	Mine Hill	LLD	\$12,971.00/annual
	- June 30, 2012			\$72.42/Per Diem

\* NPS will provide tuition student with Therapy Services as deemed necessary by the sending district and will be billed in accordance with the hourly rate as follows:

Occupational Therapy Services.\$85.00/hourSpeech Therapy Services.\$ T.B.D.Counseling Services.\$ T.B.D.

7. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, authorizes the renewal of the Student Voluntary Accident Insurance Policy underwritten by the QBE Insurance Corporation to be effective July 1, 2011 – June 30, 2012.

(This plan is voluntary. Premiums are the responsibility of a parent.) (This premium is a \$0.00 increase over the 2009-2010 rates.)

**School Time Rate(s):** 

24-H	our	Rate(s):	:

Plan 3:	Plan 4:	Plan 3:	Plan 4:	Dental:
\$16.00	\$8.00	\$54.00	\$30.00	\$8.00

- 8. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent and the School Business Administrator Consultant, in concert with the district's Environmental Consultant, accepts the proposal from McCabe Environmental Services, L.L.C. for limited Inspection for Asbestos-Containing Materials pertaining to the Netcong Elementary School Bathroom renovations project. Compensation to McCabe Environmental shall be \$6,370.00 in accordance with the proposal submitted herewith.
- 9. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, to approve the Contract with American Appraisal Associates to provide Property Outsourcing Services for Accounting and Insurance Purposes for the 2011-2012 school year in the amount of \$1,100.00.
- 10. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the ESY (Extended School Year) Program for Student WD to attend the Byram Township Board of Education Summer Program from July 5, 2011 through August 1, 2011 (20 days) at a cost of \$5,510.20.

#### **Roll Call:**

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Mr. Still	Mr. Tranor	Mr. Morton

B. PERSONNEL

James Still, Chairperson Marianne Callahan, Member Lynn Popelka, Member Todd Morton, Member

Moved by:	Seconded by:

**BE IT RESOLVED** that resolution numbers 1 - 10 be adopted as presented:

- 1. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the negotiated agreement between the Netcong Board of Education and the Netcong Teachers' Association for the period July 1, 2010 through June 30, 2013.
- 2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, accepts, with regret, the resignation of Beth Barnhill-DeSantis effective June 30, 2011.
- 3. **BE IT RESOLVED,** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent to approve Mrs. Jacqueline Cinotti as a part time BSI teacher (.5), at the BA Guide, Step 8 at a salary to be determined (T.B.D.) Mrs. Cinotti's salary will be calculated at 50% of BA Step 8 benefits are not applicable) effective September 1, 2011 through June 30, 2012.
- 4. **BE IT RESOLVED,** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, appoints Ms. Amy Stoner as Occupational Therapist, effective September 1, 2011 through June 30, 2012, on the Byram Teacher's Association salary guide BA Step 13 at a salary of \$66,875.00. (Byram will act as the LEA district and will invoice Netcong for 50% of the salary and benefits as noted.)
- 5. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the Interlocal Agreement with Byram Board of Education pertaining to Ms. Amy Stoner, Occupational Therapist for the 2011-2012 school year.

(This interlocal agreement represents a 50-50 shared service with 1/2 or 50% of Ms. Stoner's salary/benefits to be the responsibility of Netcong and 1/2 or 50% of Ms. Stoner's salary/benefits to be the responsibility of Byram. Byram School District will act as the LEA district.)

6. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the following 2011 Extended School Year Program personnel appointments:

	Max. Hours	Dates of ESY	Hourly	Funding
Teacher	Per Week	Employment	Rate	Source(s)
Cie DiRenzo	15	06/21/11 - 07/20/11	\$35.00	Current Expense
Phyllis Konyak	15	06/21/11 - 07/27/11	\$35.00	Current Expense

Instructional Aide	Max. Hours Per Week	Step on Guide	Hourly Rate	Funding Source(s)
Laura Keily	15	Col. 2 – Step 2	\$11.50	Current Expense
Melissa Ninni	15	Col. 2 – Step 9	\$13.75*	Current Expense

7. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves a stipend for Mrs. Gina Szarejko as Technology Coordinator at a rate of \$35.00/hour during the 2011 summer up to a maximum of 250 hours.

- 8. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the hiring of an assistant to the Technology Coordinator for the period of August 1, 2011\* through September 1, 2011\* at a salary not to exceed \$10.00 per hour.

  (\* T.B.A. in accordance with the Summer work schedule and availability.)
- 9. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves Mrs. Elizabeth Juliano as part time/per diem secretary, as needed, at an hourly rate of \$13.00/hour, up to 7 hours/day, 5 days/week effective July 1, 2011 through August 31, 2011.
- 10. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, to approve the Substitute Teacher rate of pay for the 2011-2012 school year as follows:

1-10 days = \$75.00/day

10 + days = \$85.00/day

Note: The rate of pay for the Substitute School Nurse will remain unchanged at \$150.00/day.

#### **Roll Call:**

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Mr. Still	Mr. Tranor	Mr. Morton

C. EDUCATION

Frank Tranor, Chairperson John Arbolino, Member Robert Olivo, Member Todd Morton, Member

Moved by:	Seconded by:	
vioved by:	Seconded by	

**BE IT RESOLVED** that resolution numbers 1-3 be adopted as presented:

- 1. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, to approve the following 2011 Extended School Programs:
  - a. K-4 PSD Program (Mrs.DiRenzo) 60 hours @ \$35.00/hour = \$2,100.00
  - b. Multiple Disabilities Program (Ms. Konyak) 60 hours @ \$35.00/hour = \$2,100.00

2. **<u>BE IT RESOLVED</u>** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, to approve the following workshop/conferences for the month of June as listed.

Date	Teacher	Subject	<b>Estimated Cost</b>
06/03/11	Mrs. Bammer	Professional Learning	No Charge
		Communities	Mileage (Current Exp.)
		Parsippany, NJ	
06/10/11	Mrs. Szarejko	Strauss Esmay Associates	No Charge
	Mrs. Juliano	Educational Policy & School	Mileage (Current Exp.)
		Law Seminar	
		Brookdale Community College	
		Lincroft, NJ	
06/16/11	Mrs. Bammer	The Open Public Meetings	No Charge
		Act – OPRA: The	Mileage (Current Exp.)
		Changing Landscape	
		Schwartz, Simon, Edelstein	
		& Celso, LLC	
		Morristown, NJ	
06/30/11	Mrs. Szarejko	Lunch Certification	No Charge
	Mrs. Hajtovik	Parsippany-Troy Hills BOE	Mileage (Current Exp.)
	3	Parsippany, NJ	

3. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, to approve the contract with J & B Therapy, LLC, to provide Occupational Therapy and Speech Therapy for the Netcong School District during the extend school year program to be held June 21, 2011 to July 27, 2011 per the following fee schedule as noted in the professional services contract:

<u>Fee Schedule</u>: <u>Rate</u>

- Hourly (In-School) \$ 94.00/hour

#### **Roll Call:**

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Mr. Still	Mr. Tranor	Mr. Morton

# VII. NEW BUSINESS

# VIII. MISCELLANEOUS

Moved by: Seconded by:			
	Moved by:	Seconded by:	

1. **BE IT RESOLVED** by the Netcong Board of Education, to approve the **first reading** and adoption of the following Bylaw, Policy and Regulation Revisions:

# **BYLAW, POLICY AND REGULATION – revisions:**

Number	Policy Title
0144	Board member Orientation and Training
2440	Summer Session
3125.2	Employment of Substitute Teachers
5350	Pupil Suicide Prevention
5512	Harassment, Intimidation and Bullying
5600	Pupil Discipline/Code of Conduct
8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and
	Other Drug Abuse

Number	Regulation Title
R 2440	Summer Session
R 5512	Harassment, Intimidation and Bullying Investigation Procedure
R 5600	Pupil Discipline/Code of Conduct
R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse

Note: Policies were distributed on May 19, 2011.

## **Roll Call:**

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. Morton	Mr. Olivo	Mr. Still	Ms. Suflay	Mr. Tranor	Mrs. Popelka

# PETITIONS AND REQUESTS OF THE PUBLIC

o the Public:		<u>11me</u>	··	<del>_</del>
by:		Seco	onded by:	
Vote:	Ayes:	Nays:	Abstentions:	
that the indiving Chair. The put.  The Board with principle of key matters. If a new character of the charac	dual address the E blic portion shall which shes to remind all eeping the public of matter concerning	Board, giving name and be limited to thirty min attendees at its meetin completely informed, the staff of the Netcon	d address, and asks that all rem nutes with a five-minute time li- ng that while it subscribes with by policy it cannot allow public ng Public School is of interest of	arks be directed to the imit on each participant.  out reservation to the c discussion of personnel or concern, the matter
o the Public:		Time	e:	<u> </u>
by:		Seco	onded by:	
Vote:	Ayes:	Nays:	Abstentions:	
litigation, cor FURTHER R	ntract negotiation, RESOLVED, the n	personnel, and/or mat ninutes of this closed s	ters of attorney/client privilege	).
Motion by:		Seco	onded by:	
EXECUTIV	<u>'E SESSION</u> – A	A motion is requested	to come out of executive session	on.
Motion by:		Seco	onded by:	
POSSIBLE	MOTIONS FO	LLOWING EXEC	UTIVE SESSION	
Motion by:		Seco	onded by:	
ADJOURN	MENT – A motic	on is requested to adjo	urn. Time:	
Motion by:		Seco	onded by:	
1	The Public is that the indiving Chair. The purpose of the Public:  So the Publ	The Public is invited to address that the individual address the E Chair. The public portion shall in the Board wishes to remind all principle of keeping the public of matters. If a matter concerning should be referred to the Acting to the Public:    by:	The Public is invited to address the Board with any quantitat the individual address the Board, giving name and Chair. The public portion shall be limited to thirty mit. The Board wishes to remind all attendees at its meeting principle of keeping the public completely informed, matters. If a matter concerning the staff of the Netconshould be referred to the Acting Superintendent or the othe Public:  Time  The Board wishes to remind all attendees at its meeting principle of keeping the public completely informed, matters. If a matter concerning the staff of the Netconshould be referred to the Acting Superintendent or the other Public:  Time  Type:  Seconstructive:  EXECUTIVE SESSION - A motion is requested to go a litigation, contract negotiation, personnel, and/or material staff of the secons of the public confidentiality no longer exists.  Motion by:  Seconstructive:  EXECUTIVE SESSION - A motion is requested to adjoin the public confidentiality no longer exists.  Motion by:  Seconstructive:  Seconstructive:  ADJOURNMENT - A motion is requested to adjoin the public completely informed and contract negotiation, personnel, and/or material staff of the Netcons should be referred to the Netcons should be referred	Note: Ayes: Nays: Abstentions:  The Public is invited to address the Board with any questions, comments or concerning that the individual address the Board, giving name and address, and asks that all rem Chair. The public portion shall be limited to thirty minutes with a five-minute time I The Board wishes to remind all attendees at its meeting that while it subscribes with principle of keeping the public completely informed, by policy it cannot allow public matters. If a matter concerning the staff of the Netcong Public School is of interest should be referred to the Acting Superintendent or the Board of Education, either by the Public:  Time:  The Board wishes to remind all attendees at its meeting that while it subscribes with principle of keeping the public completely informed, by policy it cannot allow public matters. If a matter concerning the staff of the Netcong Public School is of interest should be referred to the Acting Superintendent or the Board of Education, either by the Public:  Time:  Seconded by:  EXECUTIVE SESSION  A motion is requested to go into executive session for performed public with a five minutes of this closed session shall be made public with a five minutes of this closed session shall be made public with a five minutes of this closed session shall be made public with a five minutes of this closed session shall be made public with a five minutes of this closed session shall be made public with a five minutes of this closed session shall be made public with a five minute s