## Netcong School District 26 College Road Netcong, New Jersey 07857

### SPECIAL BOARD MEETING

August 9, 2011 5:00 PM

### **AGENDA**

### I. CALL TO ORDER

#### A. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

### B. FLAG SALUTE

#### C. MISSION STATEMENT

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

#### D. ROLL CALL

Mr. Arbolino	
Mrs. Callahan	
Mrs. Dalesandro	
Mr. McQueeney	
Mr. Olivo	
Mrs. Popelka	
Mr. Still	
Mr. Tranor	
Mr. Morton	

## PETITIONS AND REQUESTS OF THE PUBLIC ~ AGENDA ITEMS ONLY

Open to the Public	<u>:</u>	<u>Tim</u>	2:	_
Moved by:		Second	ed by:	
Voice Vote:	Ayes:	Nays:	Abstentions:	<u> </u>
that the inc Chair. The The Board to the prin discussion interest or	dividual address the Inspublic portion shall divishes to remind aciple of keeping the property of personnel matter.	Board, giving name and a be limited to thirty minus all attendees at its mee be public completely in ers. If a matter concerni	tions, comments or concerns. T ddress, and asks that all remark es with a five-minute time limit ting that while it subscribes v formed, by policy it cannot all ag the staff of the Netcong Publ Acting Superintendent or the Bo	s be directed to the t on each participant. without reservation llow public ic School is of
Close to the Public	:	<u>Tim</u>	e:	_
Moved by:		Second	ed by:	<u> </u>
Voice Vote:	Ayes:	Nays:	Abstentions:	<u> </u>
EXECUTIVE S	ESSION		Time:	_

<u>RESOLVED</u>, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

## II. PRESIDENT'S COMMENTS

III. AG	CTING	SUPER	INTEND	ENT'S	COMMEN	NTS
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# IV. SBA CONSULTANT'S COMMENTS

2011-2012 Board Retreat Workshop – August 30, 2011 at 6:00 PM

## **BOARD CORRESPONDENCE**

Correspondence		
Moved by:	Seconded by:	

RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
State of New Jersey Department of	Netcong School District	Mrs. Melissa Flach-Bammer, Acting Superintendent
Education	Meets Requirements with	
	Regard to Implmentation	
	of Special Education	
	Requirements	
Joseph Pjura	Netcong Referendum	Mr. Todd Morton, Board President
Parette Somjen Architects	Projects	Mrs. Melissa Flach-Bammer, Acting Superintendent
-	Change Order Proposal	Mrs. Christine M. Werner, Business Administrator
	and	
	Additional Contract	
	Proposal via email.	

Voice Vote:	Ayes:	Nays:	Abstentions:	
	·	·		

### V. <u>OLD BUSINESS</u>

Moved by:	Seconded by:
<del></del>	

**BE IT RESOLVED** that resolution numbers 1 - 6 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and the Business Administrator Consultant, authorizes payment of the following:

(Note: These checks were tabled on June 28, 2011 pending clarification and further review.)

Check #	Payee	Amount
7845	Schwartz, Simon, Edelstein, & Celso LLC	\$1,559.45

Resolutions #2 - #5 represent approval of the final/actual cost of the change orders approved on July 25, 2011.

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to New Electrical Panels - # **NET4740-3E**:

Change Oder Consideration	Quotation /Proposal
NET4740 Proposal 3E –New Electrical Panels Remove two existing panels located in corridor. Panel one located by Room 46 and Panel two located by Room 34. Install two (2) new 225A rated, 42 circuit, 208 volt, three phase panels with breakers. Feeds to be aluminum.	
Add Alt: Alternate adder to change aluminum feeder to copper.  Total:	\$38,439.00

**<u>BE IT RESOLVED</u>**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, the Business Administrator, Parette Somjen Architects and Gianforcaro AEP approves the following change order:

CHANGE ORDER #	DESCRIPTION	COST
NET4740-3E	Proposal 3E – New Electrical Panels	\$38,439.00
	Total – Change Order NET4740-3E:	\$38,439.00

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to New Fan Coil Unit for Media Center – # **NET4740-1M**:

Change Oder Consideration	Quotation /Proposal
NET4740	
Proposal 1M – New Fan Coil Unit – Media Center	
Replace the line starter and heater set	
Replace the damaged whip between the line starter and	
the fan motor	
Replace the condensing unit 40 amp circuit breaker	
with the same.	
T	<b>04 740 74</b>
Total:	\$1,748.54

**<u>BE IT RESOLVED</u>**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, the Business Administrator, Parette Somjen Architects and Gianforcaro AEP approves the following change order:

CHANGE ORDER #	DESCRIPTION	COST
NET4740-1M	Proposal 1M – New Fan Coil Unit for Media Center	\$1,748.54
	Total – Change Order NET4740-1M:	\$1,748.54

4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to New Compressor for Media Center – # **NET4740-2M**:

Change Oder Consideration	Quotation /Proposal
NET4740	
Proposal 2M – New Compressor – Media Center	
<ul> <li>Recover the refrigerant charge from the system.</li> </ul>	
Replace the compressor (Trane part# com8288)	
Replace the liquid line drier and compressor contactor.	
Install a suction drier to keep contamination from the	
new compressor.	
Check the new work for leaks.	
Charge the system as per manufacturer's	
recommendations.	
Replace the suction filter core after several days of	
operations.	
<ul> <li>Replaces the filters and bolts on the fan coil system.</li> </ul>	
Clean the condenser coils.	
Total:	\$7,150.61

**<u>BE IT RESOLVED</u>**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, the Business Administrator, Parette Somjen Architects and Gianforcaro AEP approves the following change order:

CHANGE ORDER #	DESCRIPTION	COST
NET4740-2M	Proposal 2M – New Compressor – Media Center	\$7,150.61
	Total – Change Order NET4740-2M:	\$7,150.61

5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to Computer Room Ductwork – # **NET4740-3M**:

Change Oder Consideration	Quotation /Proposal
NET4740	
Proposal 3M – Computer Room Ductwork	
Cost to remove and replace fiberboard ductwork in Classroom	
37 with sheet metal ductwork and new air outlets. ECC	
proposes to fabricate and install 3 duct crops with liner from the	
roof curbs. ECC will then tap off these boxes and run flex to	
diffusers.	
Total:	\$5,787.24

**<u>BE IT RESOLVED</u>**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, the Business Administrator, Parette Somjen Architects and Gianforcaro AEP approves the following change order:

CHANGE ORDER #	DESCRIPTION	COST
NET4740-3M	Proposal 3M – Computer Room Ductwork	\$5,787.24
	Total – Change Order NET4740-3M:	\$5,787.24

Resolution #6 represents that which was tabled on July 25, 2011 pending determination of credit for painting/sanding of the old convector covers – credit will be \$408.

6. <u>BE IT RESOLVED</u> that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to New Convector Covers – # NET4740-4M:

Change Oder Consideration	Quotation /Proposal
NET4740 Proposal 4M – New Convector Covers Furnish and install 8 new covers for existing convectors on the ground floor.	\$7,376.00
Credit for sanding/painting old Convector Covers:	(\$408.00)
Total:	\$6,968.00

**<u>BE IT RESOLVED</u>**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, the Business Administrator, Parette Somjen Architects and Gianforcaro AEP approves the following change order:

CHANGE ORDER #	DESCRIPTION	COST
NET4740-4M	Proposal 4M – Convector Covers	\$6,968.00
	Total – Change Order NET4740-4M:	\$6,968.00

## **Roll Call:**

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Mr. Still	Mr. Tranor	Mr. Morton

### VI. <u>COMMITTEE REPORTS</u>

A. FINANCE/FACILITIES -	Robert Olivo, Chairperson
	Bernadette Dalesandro, Member
	Patrick McQueeney, Member
	Todd Morton, Member

Moved by:	Seconded by:
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**BE IT RESOLVED** that resolution numbers 1-3 be adopted as presented:

- 1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, approves the addendum to the contract with Parette Somjen Architects to provide Architectural services pertaining to the new electrical services to the NPS building in the amount of **\$8,700.00** per the proposal provided by PSA dated August 2, 2011.
- 2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to Extra Work Order # **NET4740-GC-2**:

Change Oder Consideration	Quotation /Proposal
NET4740 Proposal GC-2 – Extra Work Order	
Patch existing hole above ceiling at different locations of class room corridors, per job requirements, using fire proofing materials	
Total:	\$3,604.00

**BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, the Business Administrator, Parette Somjen Architects and Gianforcaro AEP approves the following change order:

CHANGE ORDER #	DESCRIPTION	COST
NET4740-GC-2	Proposal GC-2 – Extra Work Order	\$ 3,604.00
	Total – Change Order NET4740-GC-2:	\$3,604.00

3. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and the Business Administrator Consultant retroactively approves payment to Fine Wall Corporation (Application #4) in the amount of \$982,070.00 for services through July 31, 2011 as per the authorization of Parette Somjen Architects and Gianforcaro AEP.

### **Roll Call:**

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Mr. Still	Mr. Tranor	Mr. Morton

B. PERSONNEL

James Still, Chairperson Marianne Callahan, Member Lynn Popelka, Member Todd Morton, Member

Moved by:	Seconded by:	

**BE IT RESOLVED** that resolution numbers 1 - 2 be adopted as presented:

1. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the appointment of Mrs. Dina O'Hagen, Teacher Grade 1, B.A. Guide – Step 1, at an annual salary of \$46,342 effective September 1, 2011 – June 30, 2012.

Note: Health Benefits have been waived.

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, acknowledges the movement of the following employees' advanced salary guide status, effective September 1, 2011 as follows:

Employee	From	То
Tana Ferris	MA – Step 10	MA + 15 – Step 10
	\$55,336	\$59,251
Valerie Becker	BA – Step 17	BA + 15 – Step 17
	\$78,845	\$80,802

### **Roll Call:**

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Mr. Still	Mr. Tranor	Mr. Morton

C. EDUCATION

Frank Tranor, Chairperson John Arbolino, Member Robert Olivo, Member Todd Morton, Member

## VII. <u>NEW BUSINESS</u>

Move	d by:			Seconded b	oy:			
1.	and adoption	n of the following	Netcong Board of g Bylaw, Policy as	nd Regulatio		<u>first readi</u>	ing	
	Number	OLICY AND RI	EGULATION – 1	revisions:	le			
	5512.01	Harassment, l	ntimidation and Bu					
Call:								
	Mrs. Callahan	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Mr. Still	Mr. Tranor	Mr. M
	Mrs. Callahan	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Mr. Still	Mr. Tranor	Mr. M
Call:	Mrs. Callahan	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Mr. Still	Mr. Tranor	Mr. M
Arbolino			Mr. McQueeney  OF THE PUBL		Mrs. Popelka	Mr. Still	Mr. Tranor	Mr. M
Arbolino PET					Mrs. Popelka	Mr. Still	Mr. Tranor	Mr. M
Arbolino PET	TTIONS AND to the Public:			<u>IC</u>		Mr. Still	Mr. Tranor	Mr. M

individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public

portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the

Close to the Public: <u>Time:</u>	
Moved by: Seconded by:	
Voice Vote: Ayes: Nays: Abstentions:	
IX. EXECUTIVE SESSION  Time:	
Motion by: Seconded by:	
<u>RESOLVED</u> , pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.	
X. <u>EXECUTIVE SESSION</u> – A motion is requested to come out of executive session.	
Motion by: Seconded by:	
XI. POSSIBLE MOTIONS FOLLOWING EXECUTIVE SESSION	
Motion by: Seconded by:	
XII. ADJOURNMENT – A motion is requested to adjourn. Time:	
Motion by: Seconded by:	