

**Netcong School District  
26 College Road  
Netcong, New Jersey 07857**

**SPECIAL BOARD MEETING**

**August 9, 2011      5:00 PM**

**AGENDA**

**I. CALL TO ORDER**

**A. OPEN PUBLIC MEETING ACT PROCLAMATION**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**B. FLAG SALUTE**

**C. MISSION STATEMENT**

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

**D. ROLL CALL**

Mr. Arbolino	_____
Mrs. Callahan	_____
Mrs. Dalesandro	_____
Mr. McQueeney	_____
Mr. Olivo	_____
Mrs. Popelka	_____
Mr. Still	_____
Mr. Tranor	_____
Mr. Morton	_____

**PETITIONS AND REQUESTS OF THE PUBLIC ~ AGENDA ITEMS ONLY**

Open to the Public: \_\_\_\_\_ Time: \_\_\_\_\_

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Voice Vote: \_\_\_\_\_ Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstentions: \_\_\_\_\_

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

Close to the Public: \_\_\_\_\_ Time: \_\_\_\_\_

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Voice Vote: \_\_\_\_\_ Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstentions: \_\_\_\_\_

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**EXECUTIVE SESSION**

Time: \_\_\_\_\_

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

**II. PRESIDENT’S COMMENTS**

**III. ACTING SUPERINTENDENT’S COMMENTS**

**IV. SBA CONSULTANT’S COMMENTS**

2011-2012 Board Retreat Workshop – August 30, 2011 at 6:00 PM

**BOARD CORRESPONDENCE**

**Correspondence**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
State of New Jersey Department of Education	Netcong School District Meets Requirements with Regard to Implementation of Special Education Requirements	Mrs. Melissa Flach-Bammer, Acting Superintendent
Joseph Pjura Parette Somjen Architects	Netcong Referendum Projects Change Order Proposal and Additional Contract Proposal via email.	Mr. Todd Morton, Board President Mrs. Melissa Flach-Bammer, Acting Superintendent Mrs. Christine M. Werner, Business Administrator

Voice Vote: \_\_\_\_\_ Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstentions: \_\_\_\_\_

**V. OLD BUSINESS**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**BE IT RESOLVED** that resolution numbers 1 – 6 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and the Business Administrator Consultant, authorizes payment of the following:  
(Note: These checks were tabled on June 28, 2011 pending clarification and further review.)

Check #	Payee	Amount
7845	Schwartz, Simon, Edelstein, & Celso LLC	\$1,559.45

**Resolutions #2 - # 5 represent approval of the final/actual cost of the change orders approved on July 25, 2011.**

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to New Electrical Panels - # **NET4740-3E**:

Change Oder Consideration	Quotation /Proposal
<b>NET4740</b> <b>Proposal 3E –New Electrical Panels</b> Remove two existing panels located in corridor. Panel one located by Room 46 and Panel two located by Room 34. Install two (2) new 225A rated, 42 circuit, 208 volt, three phase panels with breakers. Feeds to be aluminum.  <b>Add Alt:</b> Alternate adder to change aluminum feeder to copper.  <p style="text-align: right;"><b>Total:</b></p>	<b>\$38,439.00</b>

**BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, the Business Administrator, Parette Somjen Architects and Gianforcaro AEP approves the following change order:

CHANGE ORDER #	DESCRIPTION	COST
NET4740-3E	Proposal 3E – New Electrical Panels	\$38,439.00
	<b>Total – Change Order NET4740-3E:</b>	<b>\$38,439.00</b>

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to New Fan Coil Unit for Media Center – # **NET4740-1M**:

Change Oder Consideration	Quotation /Proposal
<b>NET4740</b> <b>Proposal 1M – New Fan Coil Unit – Media Center</b> <ul style="list-style-type: none"> <li>• Replace the line starter and heater set</li> <li>• Replace the damaged whip between the line starter and the fan motor</li> <li>• Replace the condensing unit 40 amp circuit breaker with the same.</li> </ul> <p style="text-align: right;"><b>Total:</b></p>	<b>\$1,748.54</b>

**BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, the Business Administrator, Parette Somjen Architects and Gianforcaro AEP approves the following change order:

CHANGE ORDER #	DESCRIPTION	COST
NET4740-1M	Proposal 1M – New Fan Coil Unit for Media Center	\$1,748.54
	<b>Total – Change Order NET4740-1M:</b>	<b>\$1,748.54</b>

4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to New Compressor for Media Center – # **NET4740-2M**:

Change Oder Consideration	Quotation /Proposal
<p><b>NET4740</b>  <b>Proposal 2M – New Compressor – Media Center</b></p> <ul style="list-style-type: none"> <li>• Recover the refrigerant charge from the system.</li> <li>• Replace the compressor (Trane part# com8288)</li> <li>• Replace the liquid line drier and compressor contactor.</li> <li>• Install a suction drier to keep contamination from the new compressor.</li> <li>• Check the new work for leaks.</li> <li>• Charge the system as per manufacturer’s recommendations.</li> <li>• Replace the suction filter core after several days of operations.</li> <li>• Replaces the filters and bolts on the fan coil system.</li> <li>• Clean the condenser coils.</li> </ul> <p style="text-align: right;"><b>Total:</b></p>	<b>\$7,150.61</b>

**BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, the Business Administrator, Parette Somjen Architects and Gianforcaro AEP approves the following change order:

CHANGE ORDER #	DESCRIPTION	COST
NET4740-2M	Proposal 2M – New Compressor – Media Center	\$7,150.61
	<b>Total – Change Order NET4740-2M:</b>	<b>\$7,150.61</b>

5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and Business Administrator, accepts the following Change Order proposal pertaining to Computer Room Ductwork – # **NET4740-3M**:

Change Oder Consideration	Quotation /Proposal
<p><b>NET4740</b>  <b>Proposal 3M – Computer Room Ductwork</b>                      Cost to remove and replace fiberboard ductwork in Classroom 37 with sheet metal ductwork and new air outlets. ECC proposes to fabricate and install 3 duct crops with liner from the roof curbs. ECC will then tap off these boxes and run flex to diffusers.</p> <p style="text-align: right;"><b>Total:</b></p>	<b>\$5,787.24</b>





**B. PERSONNEL**

**James Still, Chairperson**  
**Marianne Callahan, Member**  
**Lynn Popelka, Member**  
**Todd Morton, Member**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**BE IT RESOLVED** that resolution numbers 1 - 2 be adopted as presented:

1. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the appointment of Mrs. Dina O’Hagen, Teacher Grade 1, B.A. Guide – Step 1, at an annual salary of \$46,342 effective September 1, 2011 – June 30, 2012.

**Note: Health Benefits have been waived.**

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, acknowledges the movement of the following employees’ advanced salary guide status, effective September 1, 2011 as follows:

Employee	From	To
Tana Ferris	MA – Step 10 \$55,336	MA + 15 – Step 10 \$59,251
Valerie Becker	BA – Step 17 \$78,845	BA + 15 – Step 17 \$80,802

**Roll Call:**

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Mr. Still	Mr. Tranor	Mr. Morton

**C. EDUCATION**

**Frank Tranor, Chairperson**  
**John Arbolino, Member**  
**Robert Olivo, Member**  
**Todd Morton, Member**



**VII. NEW BUSINESS**

**VIII. MISCELLANEOUS**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

- 1. **BE IT RESOLVED** by the Netcong Board of Education, to approve the **first reading** and adoption of the following Bylaw, Policy and Regulation Revisions:

**BYLAW, POLICY AND REGULATION – revisions:**

<i>Number</i>	<i>Title</i>
5512.01	Harassment, Intimidation and Bullying

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**Roll Call:**

Mr. Arbolino	Mrs. Callahan	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Mr. Still	Mr. Tranor	Mr. Morton

**PETITIONS AND REQUESTS OF THE PUBLIC**

Open to the Public: \_\_\_\_\_

Time: \_\_\_\_\_

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Voice Vote:** \_\_\_\_\_ **Ayes:** \_\_\_\_\_ **Nays:** \_\_\_\_\_ **Abstentions:** \_\_\_\_\_

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

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Close to the Public: \_\_\_\_\_ Time: \_\_\_\_\_

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Voice Vote:** \_\_\_\_\_ **Ayes:** \_\_\_\_\_ **Nays:** \_\_\_\_\_ **Abstentions:** \_\_\_\_\_

**IX. EXECUTIVE SESSION** \_\_\_\_\_ Time: \_\_\_\_\_

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

**X. EXECUTIVE SESSION** – A motion is requested to come out of executive session.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**XI. POSSIBLE MOTIONS FOLLOWING EXECUTIVE SESSION**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**XII. ADJOURNMENT** – A motion is requested to adjourn. Time: \_\_\_\_\_

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_