



**MINUTES OF THE SPECIAL MEETING**  
**of the**  
**NETCONG SCHOOL DISTRICT**  
**26 College Road**  
**Netcong, New Jersey 07857**

**August 20, 2013**

**I. CALL TO ORDER:** The meeting was called to order by President Dalesandro at 7:30 p.m.

**A. FLAG SALUTE - All of those present participated in the salute to the flag.**

**B. OPEN PUBLIC MEETING ACT PROCLAMATION**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**C. MISSION STATEMENT-** The following was made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

**D. BOARD GOALS for 2013-2014**

- Successfully complete a 5 year strategic plan in all areas of instruction and programming, personnel, fiscal management, operations and governance as a means to advance student achievement and promote public confidence in our schools.
- Communications- Continue to improve communications to all stakeholders as a means to advance student advocacy and public awareness of our district.
- School Climate and Culture- Support district initiatives regarding a student centered school climate and culture that affords every student to opportunity to develop intellectually, ethically and personally to the fullest extent of his/her abilities.
- Explore alternate sources of revenue to improve and expand district programs.

**E. DISTRICT GOALS for 2013-2014**

- Student Achievement- Continue to improve student achievement as measured by the NCLB progress targets for the district, our schools and all subgroups to reach 100% proficiency by 2017.
- Successful implementation of Achieve NJ (teacher and principal evaluation).
- School Climate and Culture-Develop a student-centered school climate and culture that afford every student the opportunity to develop intellectually, ethically and personally to the fullest extend of his or her abilities.

**F. ROLL CALL**

**The following members were present:** Mrs. Callahan, Mr. Morton , Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Sufly, Mr. McQueeney and Mrs. Dalesandro, President.

**Not Present:** Mr. Coladarci

**Also Present:** Mr. Kevin Carroll, Chief School Administrator  
Lorraine Frega, Interim Business Administrator/Board Secretary

**II. PETITIONS AND REQUESTS OF THE PUBLIC**

**Board Trustee Morton moved, seconded by Board Trustee Popelka, to open the public session at 7:31 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:31 p.m.**

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

**There being no further items for discussion, Board Trustee Popelka moved, seconded by Board Trustee Sufly, to close the public session at 7:32 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:32 p.m.**

**III. PRESIDENT'S COMMENTS**

President Dalesandro informed the public that the Board of Education's 2013-2014 Board Goals included successful completion of a 5 year Strategic Plan. President Dalesandro then explained the Strategic Planning Process as a process that bridges the gap between long term vision and day to day tactics. The Board will use this document to plan and budget. This process will answer three questions:

1. Where are we today?
2. Where do we want to be in the future?
3. What should we be focused on today in order to make it more likely we will be where we want to be in the future?

The document will produce a forward thinking working document developed with the help from our staff and members of the community. The process has already been budgeted for and training will begin in September.

President Dalesandro then stated that “budget season” will begin in November to create the 2014-2015 budget.

President Dalesandro enthusiastically informed the public that the Google Chrome books that were budgeted for have been ordered.

#### **IV. CHIEF SCHOOL ADMINISTRATOR’S COMMENTS**

1. School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act (ABR) (N.J.S.A. 18A:17-46)
2. Anti-Bullying Bill of Rights Self-Assessment Hearing  
**BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby authorizes the submission of Netcong Elementary School’s Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act to the New Jersey Department of Education. An open public hearing was held on August 20, 2013, and there were no comments from the public.

**Board Trustee Patrick McQueeney, seconded by Board Trustee Todd Morton to approve the above motion. Motion passed by Unanimous Voice Vote by all members present.**

#### **V. SCHOOL BUSINESS ADMINISTRATOR’S COMMENTS**

None at this time.

#### **VI. BOARD CORRESPONDENCE AND MINUTES**

None at this time.

#### **VII. OLD BUSINESS**

None at this time.

#### **VIII. COMMITTEE REPORTS**

- A. GOVERNANCE/POLICY/FINANCE - Bernadette Dalesandro, Chairperson  
Joe Coladarci, Member  
Patrick McQueeney, Member  
Colleen Sufly, Member**

**Board Trustee Patrick McQueeney, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:**

**BE IT RESOLVED** that resolution numbers 1-4 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the district professional development travel and expense reimbursement for

the 2013 Annual NJSBA Workshop "Student Achievement-Share the Vision" in Atlantic City, New Jersey on October 22-24, 2013, in accordance with the Netcong Board of Education travel policies and A-5. Lodging fees not to exceed \$96.00 plus occupancy fees/ per night/per person Conference registration is \$150.00 fee per person, and food & miscellaneous reimbursement not to exceed the federal per diem rate for Meals & Incidental Expenses\* (\$66.00 per day and \$49.50 per half day per person). Mileage reimbursement will be paid at the rate of \$0.31 per mile.

\*September, 2013 rates used. October rates have not been issued as of this date.

The following district personnel and board members are approved for convention expenditures:

- a. Bernadette Dalesandro
- b. Marianne Callahan
- c. Lynn Popelka
- d. Kevin Carroll
- e. Lorraine Frega
- f. Joe Coladarci
- g. Bill Stevens

2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approve retroactively the appropriation of \$42,084.00 in 2012-2013 NCLB funds to Instructional Salaries as follows:

Month	Amount
July, 2012	\$3,045.00
August, 2012	\$-0-
September, 2012	\$3,450.76
October, 2012	\$4,093.05
November, 2012	\$4,093.05
December, 2012	\$4,093.05
January, 2013	\$4,093.05
February, 2013	\$4,093.05
March, 2013	\$4,093.05
April, 2013	\$4,093.05
May, 2013	\$4,093.05
June, 2013	\$2,843.84

3. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, to abolish the current position of Business Administrator/Board Secretary and create the new position of Business Administrator.
4. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, create and establish the position of Assistant Business Administrator/Board Secretary.

**VOTE: GOVERNANCE/POLICY/FINANCE RESOLUTIONS #1- #4 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mr. Morton , Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Sufly, Mr. McQueeney and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

**B. FACILITIES/OPERATIONS - Joe Coladarci, Chairperson  
Todd Morton, Member  
Lynn Popelka, Member  
Bernadette Dalesandro, Member**

None at this time.

**C. PERSONNEL- Colleen Sufly, Chairperson  
Bill Stevens, Member  
Marianne Callahan, Member  
Bernadette Dalesandro, Member**

**Board Trustee Colleen Sufly, seconded by Board Trustee Marianne Callahan moved the following resolution to be approved as submitted:**

**BE IT RESOLVED** that resolution numbers 1-11 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Professional Development:

NAME	EVENT	LOCATION	DATES	COST
Kevin Carroll	Commissioner's Convocation 2013	Jackson, NJ	September 19, 2013	Mileage
Eileen Cook	AENJ Fall Conference	New Brunswick, NJ	October 3, 2013	\$185.00 + Mileage
Kate Walsh	NJAMHAA/AIR Suicide Prevention	Trenton, NJ	September 10, 2013	Mileage

2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby accepts the resignation of Dawn McPeck, District Secretary, effective August 15, 2013.
3. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Maryanne Collins as the District Secretary for the prorated salary of \$40,000, with benefits, for the contract period of August 27, 2013 until June 30, 2014 pending fingerprinting and criminal background check.
4. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Nicole Sylvester as the Assistant Business Administrator/Board Secretary for the prorated salary of \$40,000, with benefits, for the contract period of September 3, 2013 until June 30, 2014 pending fingerprinting and criminal background check.

5. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Mary Lou DeCaprio as the Middle School Science Teacher for the salary of \$48,787 at Step 1 BA+15, with benefits, for the contract period of August 21, 2013 until June 30, 2014 pending fingerprinting and criminal background check.
6. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Shawn Cryan as the Health/Physical Education Teacher for the salary of \$50,737 at Step 1 MA, with benefits, for the contract period of August 21, 2013 until June 30, 2014 pending fingerprinting and criminal background check.
7. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves Cori DiRupo as the Permanent Substitute Teacher for the salary of \$18,000 for the contract period of September 3, 2013 until June 30, 2014 pending fingerprinting and criminal background check.
8. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves retroactively the following Summer Custodians pending fingerprinting and criminal background check:

NAME	EFFECTIVE DATE	SALARY
Stuart Bidgood	7/26-9/2/13	\$12 per hour
Jason Wecht	8/5-9/2/13	\$12 per hour
Stephen Boylan	8/15-9/2/13	\$10 per hour
Thomas Chudley	8/16-9/2/13	\$12 per hour
Daniel Gorman	8/19-9/2/13	\$12 per hour
Thomas Davies	8/19-9/2/13	\$12 per hour

9. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the renewal of the following Instructional Aides for the 2013-2014 School Year:

NAME	EFFECTIVE DATE	SALARY
Johnna Charette	8/28/13-6/30/14	\$27,270 plus benefits
Laura Kiely	8/28/13-6/30/14	\$11.97 per hour
Kelley Dilley	8/28/13-6/30/14	\$11.45 per hour
Diane Yaeger	8/28/13-6/30/14	\$13.79 per hour
Linda Tuorinsky	8/28/13-6/30/14	\$11.45 per hour

10. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, hereby approves the following Instructional Aides for the 2013-2014 School Year pending fingerprinting and criminal background check:

NAME	EFFECTIVE DATE	SALARY
Elizabeth Ettinger	8/28/13-6/30/14	\$11.30 per hour
Michele Fulmer	8/28/13-6/30/14	\$11.30 per hour

11. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School Administrator, to approve the following stipend positions for the 2013-2014 school year.

<u>Activity</u>	<u>Advisor</u>
After School Extra Help	Darrell Sandrue Tana Ferris Cathy DeVito
Band Director	Sandy Jensen
Basketball Coach – Boys	Kim Arbolino
Basketball Coach – Girls	Shawn Cryan
Intramural	Shawn Cryan
Computer Club	Gina Szarejko
Inclement Weather	Linda Cannon Phyllis Konyak Kim Arbolino Katherine Threlkeld
Lunch Room Supervisor S.A.D.D.	Shawn Cryan Amy Henry Jane Morin
Newspaper	Tana Ferris
Student Council Advisor	Kim Arbolino

**VOTE:** PERSONNEL RESOLUTION #1-#11 AS PRESENTED.

**AYES:** Mrs. Callahan, Mr. Morton , Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Suflay, Mr. McQueeney and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

**D. CURRICULUM/INSTRUCTION-** Patrick McQueeney, Chairperson  
Jen Santana, Member  
Bernadette Dalesandro, Member

None at this time.

**IX. NEW BUSINESS**

Motion by Board Trustee Patrick McQueeney, seconded by Board Trustee Popelka that the following resolution be approved as presented.

**BE IT RESOLVED** that resolution number 1 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Chief School

Administrator, create and establish the position of yearbook advisor.

**VOTE: NEW BUSINESS RESOLUTION #1 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mr. Morton , Mrs. Popelka, Mrs. Santana, Mr. Stevens, Ms. Suflay, Mr. McQueeney and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

**X. MISCELLANEOUS**

None at this time.

**XI. PETITIONS AND REQUESTS OF THE PUBLIC**

**Board Trustee Morton moved, seconded by Board Trustee Suflay, to open the public session at 8:10 p.m. and was approved by a unanimous vote by all members present. President Dalesandro opened the meeting to the public at 8:10 p.m.**

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

**There being no further items for discussion, Board Trustee Morton moved, seconded by Board Trustee Popelka, to close the public session at 8:11 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 8:11 p.m.**

**XIII. EXECUTIVE SESSION**

Motion by Board Trustee Suflay, seconded by Board Trustee Popelka, that RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding the following matters: negotiations and personnel. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. It is expected that no action will be taken after executive session.

The motion was made at 8:12 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 8:12 p.m.

**EXECUTIVE SESSION ADJOURNMENT**

Board Trustee Todd Morton made a motion to come out of executive session. It was seconded by Board Trustee Patrick McQueeney and carried by Unanimous Voice Vote by all members present at 8:45 p.m.



**XIV. ADJOURNMENT**- There being no further business to come before the board, Board Trustee Morton made a motion, seconded by Board Trustee McQueeney and carried by Unanimous Voice Vote to adjourn the August 20, 2013 Special Meeting of the Netcong Board of Education at 8:45 p.m.

Respectfully Submitted



**Kevin Carroll**  
**Chief School Administrator**