



Our Children  
Our School  
Our Future

## MINUTES OF THE REGULAR MEETING

of the  
**NETCONG SCHOOL DISTRICT**  
26 College Road  
Netcong, New Jersey 07857

November 18, 2014  
7:00 PM

**I. CALL TO ORDER:** The meeting was called to order by President Dalesandro at 7:00 p.m.

**A. FLAG SALUTE**

**B. OPEN PUBLIC MEETING ACT PROCLAMATION**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**C. MISSION STATEMENT**

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

**D. BOARD GOALS for 2014-2015**

- Comprehensive review and update of the district policy manual.
- Continue to monitor and approve curriculum updates and systems of assessment.
- Review Board operations to improve Board performance.

**E. DISTRICT GOALS for 2014-2015**

- Implement the action plans identified in the Netcong School District's Strategic Plan with a 2014/15 timeline under the goal areas of Student Achievement & Technology, School and Community, and Finance and Facilities.

**II. ROLL CALL**

**The following members were present:** Mrs. Callahan, Mr. Coladarci, Mr. Morton, Mrs. Santana, Ms. Sufly and Mrs. Dalesandro, President.

**Not Present:** Mr. McQueeney- Work Commitment  
Mrs. Popelka  
Mr. Stevens- Work Commitment

**Also Present:** Mr. Pio Pennisi, Interim Superintendent  
Mrs. Nicole Sylvester, Assistant Business Administrator/Board Secretary  
Ms. Gina Cinotti, Principal  
Four (4) Members of the public present

### III. BOARD CORRESPONDENCE AND MINUTES

#### Correspondence

Board Trustee Todd Morton moved the following resolution:

**BE IT RESOLVED**, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
Sallyann McCarty- Treasurer of School Monies	Resignation	Netcong Board of Education Bernadette Dalesandro, Board President

The motion was seconded by Board Trustee Joe Coladarci and was approved by Unanimous Voice Vote by all members present.

#### Approval of Board Minutes

Board Trustee Todd Morton moved the following resolution:

**BE IT RESOLVED**, that the minutes of the following meeting(s) be approved as submitted:

November 11, 2014	Work Session Minutes
November 11, 2014	Executive Session Minutes

The motion was seconded by Board Trustee Joe Coladarci and was approved by Unanimous Voice Vote of the members present.

Board Trustee Lynn Popelka entered the room at 7:02.

### IV. PRESIDENT'S COMMENTS

President Dalesandro thanked Ms. Cinotti and Mr. Pio Pennisi for following up and having student art work displayed in the Board room. She stated it looked great and requested that student's names accompany the art work.

President Dalesandro reminded everyone that there is only one Board meeting scheduled for next month on December 9<sup>th</sup>.

President Dalesandro wished everyone a Happy Thanksgiving.

### V. INTERIM SUPERINTENDENT'S COMMENTS

#### **1. Fire Drill/Security Report:**

	DRILL	DATE/TIME	EVACUATION/ DURATION
Netcong Public School	Lock-down Drill	10/27/14 / 1:30 pm.	2 Minutes
	Evacuation Drill	11/14/14 / 12:30 pm	35 Minutes

**2. Suspensions:**

	GRADE	INFRACTION	ISS	OSS
Netcong Public School	6	Threat		1 day
	5	HIB Incident		1 day

**3. HIB-** Mr. Pennisi explained that there was one HIB incident, which resulted in the student writing an apology letter and being suspended from the student council for two weeks.

Mr. Pennisi explained that Ms. Cinotti will be giving a presentation on the 2014-2015 Progress Targets Action Plan which will later be Board approved and then sent to the county office. Ms. Cinotti, Principal presented the 2014-2015 Progress Targets Action Plan as shown below. Discussion ensued.

Action Steps	
1	Basic Skills Instructional Program – Push In
2	Leveled Readers/Homogenous Grouping
3	PARCC Workshops Offered for all teachers
4	Writing Workshop for all staff
5	Implementation of Reading Street Common Core Literacy Series for K-5.
6	Benchmark Assessments – 3x per year to identify specific weaknesses & track college and career readiness
7	Administration to enforce attendance policy and address student absenteeism.
8	Revising, realigning, mapping, etc. curriculum by Regional Curriculum Director for Byram, Netcong, Stanhope, & Lenape. Weekly academic coaching. Vertical and horizontal articulation.
9	Analyze 2013-14 NJ ASK scores to inform areas of weakness for SGOs.
10	Common Planning time is established for the first time in grades 2 - 5
11	Teachers’ PDP to include PARCC-like questions monthly to prepare for new assessment.
12	2015-16 Instructional Improvement Plan including after school tutoring for PARCC, ELA, & Math, as well as homework assistance, PD on differentiation strategies, PLC focus on formative assessments related to Depth of Knowledge Chart
13	2014 Annual Progress Target Results will be presented to all staff. The ESEA Flexibility Waiver Requirements will also be shared. All staff will complete an intake form on what steps they can take now to address and improve subgroup performance.

## **VI. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS**

None at this time.

## **VII. PETITIONS AND REQUESTS OF THE PUBLIC**

Board Trustee Todd Morton moved, seconded by Board Trustee Joe Coladarci, to open the public session at 7:27 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 7:27 p.m.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Colleen Suflay, to close the public session at 7:28 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 7:28 p.m.

## **VIII. OLD BUSINESS**

President Dalesandro reported on our progress toward upgrading school security. She stated the three recommendations the state report suggested were, ballistic film, new hardware on inside classroom doors and entry way reconfiguration. She informed the Board that we have obtained one quote to date for ballistic film and are expected to have two more quotes by our December 9<sup>th</sup> meeting. President Dalesandro then asked Board Trustee Lynn Popelka if she had contacted the Educational Foundation to see if they were in favor of supporting our recommend upgrades. Board Trustee Lynn Popelka stated she had spoken with the Foundation and they had interest and would like to be invited to the presentation on the merits of the ballistic film.

Mr. Pio Pennisi stated that Ms. Cinotti surveyed the staff requesting their thoughts on security upgrades. The surveys recommendations are as follows:

1. Upgrade lighting outside
2. Entrance way reconfiguration
3. Two way intercom at entrance way for main office personnel
4. Swipe cards for entrance ways

## **IX. COMMITTEE REPORTS**

**A. GOVERNANCE/POLICY/FINANCE -** Bernadette Dalesandro, Chairperson  
Joe Coladarci, Member  
Patrick McQueeney, Member  
Colleen Suflay, Member

Board Trustee Colleen Suflay, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:

**BE IT RESOLVED** that resolution numbers 1-10 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the October 30, 2014 payroll in the amount of \$152,866.68.
2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the November 15, 2014 payroll in the amount of \$153,720.70.
3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the bills list for October 17, 2014 to November 11, 2014 in the amount of \$437,067.57.
4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the transfers of the attached list for October 2014.
5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby accepts the following October 2014 Financial Reports:

The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of October 31, 2014 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of October 31, 2014 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves to retroactively accept tuition student #9784098239 for the 2014-2015 school year at the previously approved tuition rate of \$20,000 and related services cost.
7. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves to retroactively accept tuition student #9784098239 for the 2014 ESY program at the previously approved tuition rate of \$600 and related services cost.
8. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves to retroactively accept the Nursing Services Plan for the 2014-2015 school year.
9. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the 2014-2015 Purchasing Manual.
10. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the contract with Honeywell Instant Alerts at an annual rate of \$645 for three consecutive years starting with the 2014-2015 school year.

**VOTE: GOVERNANCE/POLICY/FINANCE RESOLUTIONS #1 – #10 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mr. Coladarci, Mr. Morton, Mrs. Popelka, Mrs. Santana, Ms. Suflay and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** Mrs. Callahan from resolution #3, Check #9990  
Mr. Coladarci from resolution #3, Check #9986  
Mrs. Dalesandro from resolution #3, Check #9987

**B. PERSONNEL- Colleen Suflay, Chairperson**  
**Bill Stevens, Member**  
**Marianne Callahan, Member**  
**Bernadette Dalesandro, Member**

**Board Trustee Colleen Suflay, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:**

**BE IT RESOLVED** that resolution numbers 1-2 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Lawrence Bliss as a substitute custodian effective November 19, 2014 at \$10 per hour pending fingerprinting and background check for the 2014-2015 school year.
2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Kimberly La Marco as the Speech Language Pathologist effective January 19, 2015 or sooner at (0.9) MA Step 11, at a pro-rated salary of \$50,549 with benefits pending fingerprinting and background check.

President Dalesandro explained there is a small difference in salary between Mrs. La Marco and our current Speech Language Pathologist who was at Step 11, MA/30.

**VOTE: PERSONNEL RESOLUTION #1 – #2 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mr. Coladarci, Mr. Morton, Mrs. Popelka, Mrs. Santana, Ms. Suflay and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

**C. FACILITIES/OPERATIONS -** **Joe Coladarci, Chairperson**  
**Lynn Popelka, Member**  
**Jennifer Santana, Member**  
**Bernadette Dalesandro, Member**

None at this time.

**D. CURRICULUM/INSTRUCTION-** **Patrick McQueeney, Chairperson**  
**Marianne Callahan, Member**  
**Todd Morton, Member**  
**Bernadette Dalesandro, Member**

**Board Trustee Todd Morton, seconded by Board Trustee Joe Coladarci moved the following resolutions to be approved as submitted:**

**BE IT RESOLVED** that resolution numbers 1-2 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the 2014-2015 Progress Targets Action Plan Assurances.
2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the following trips:

TEACHER	GRADE	LOCATION	DATE	COST
Staff	8	Great Adventure	June 1, 2015	\$0
Gina Cinotti		Jackson, NJ	June 2, 2015 (rain date)	Sponsored by PTA
Kate Walsh				

Board Trustee Lynn Popelka made a motion to table Curriculum/Instruction Resolution #2. The motion was seconded by Board Trustee Joe Coladarci and was approved by Unanimous Voice Vote of the members present.

**VOTE: CURRICULUM/INSTRUCTION RESOLUTION #1 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mr. Coladarci, Mr. Morton, Mrs. Popelka, Mrs. Santana, Ms. Suflay and Mrs. Dalesandro, President.

**NAYES:** None

**ABSENTATIONS:** None

## **X. MISCELLANEOUS**

Mr. Pennisi provided follow up on the following items:

1. New dyslexia requirements, our CST Coordinator will be attending a workshop in January.
2. There will be a parent meeting for PARC.
3. Student sexual assault awareness was part of the Child Assault Protection Program (CAP) that we currently have in place.
4. He is still working on the Veteran's Day policy.
5. He will have a rough draft of the Fundraising policy for our next Board meeting.
6. The main office transition to generating the agenda by January

Board Trustee Joe Coladarci stated that the CAP Program at his school was very age appropriate and helpful to students.

Board Trustee Joe Coladarci inquired about how the minutes are prepared and corrected. Discussion ensued. He also stated he would like the Board consider videotaping the minutes.

## **XI. PETITIONS AND REQUESTS OF THE PUBLIC**

Board Trustee Todd Morton moved, seconded by Board Trustee Joe Coladarci, to open the public session at 8:02 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro opened the meeting at 8:02 p.m.

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

**There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Lynn Popelka, to close the public session at 8:03 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 8:03 p.m.**

## **XII. EXECUTIVE SESSION**

Motion by Board Trustee Joe Coladarci, seconded by Board Trustee Colleen Suflay that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding contract negotiation issues, legal matters and personnel. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 8:03 p.m. and was approved by a Unanimous Voice Vote by all members present. President Dalesandro closed the meeting to the public at 8:03 p.m. President Dalesandro stated that action will not be taken after executive session and it is anticipated the board will be in executive session for approximately 60-90 (sixty to ninety) minutes.

Board Trustee Jennifer Santana left the meeting at 9:06 pm.

Board Trustee Lynn Popelka left the meeting at 9:08 pm.

Nicole Sylvester left the meeting at 9:42 pm.

## **EXECUTIVE SESSION ADJOURNMENT**

Board Trustee Joe Coladarci made a motion to come out of executive session. It was seconded by Board Trustee Todd Morton and carried by Unanimous Voice Vote by all members present at 10:03 p.m.

**XIII. ADJOURNMENT** There being no further business to come before the board, Board Trustee Todd Morton made a motion, seconded by Board Trustee Colleen Suflay and carried by Unanimous Voice Vote to adjourn the November 18, 2014 Regular Meeting of the Netcong Board of Education at 10:03 p.m.

Respectfully Submitted,



**Nicole Sylvester**  
**Assistant Business Administrator/Board Secretary**