



Our Children
Our School
Our Future

**Netcong School District
26 College Road
Netcong, New Jersey 07857**

**REGULAR BOARD MEETING
June 16, 2015
7:00 PM**

AGENDA

I. CALL TO ORDER

A. FLAG SALUTE

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. BOARD GOALS for 2014-2015

- Comprehensive review and update of the district policy manual.
- Continue to monitor and approve curriculum updates and systems of assessment.
- Review Board operations to improve Board performance.

E. DISTRICT GOAL for 2014-2015

- Implement the action plans identified in the Netcong School District's Strategic Plan with a 2014/15 timeline under the goal areas of Student Achievement & Technology, School and Community, and Finance and Facilities.

II. ROLL CALL

Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Coladarci	_____	Mr. Stevens	_____
Mr. McQueeney	_____	Ms. Sufly	_____
Mr. Morton	_____	Mrs. Dalesandro	_____
Mrs. Popelka	_____		

III. BOARD CORRESPONDENCE AND MINUTES

Correspondence

None at this time.

Approval of Board Minutes

Moved by: _____ Seconded by: _____

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

May 19, 2015	Regular Minutes
May 19, 2015	Executive Session #1
May 19, 2015	Executive Session #2

IV. PRESIDENT’S COMMENTS

V. INTERIM SUPERINTENDENT’S COMMENTS

1. Fire Drill/Security Report:

	DRILL	DATE/TIME	DURATION
Netcong Public School	Lockdown	5/27/15 8:35 pm	5 minutes
	Fire Drill	6/2/15 10:35 pm	2 minutes
	Lockdown	6/9/15 10:30 pm	5 minutes

2. Suspensions- NONE

3. HIB – NONE

VI. SCHOOL BUSINESS ADMINISTRATOR’S COMMENTS

- Cash Flow Analysis Complete

VII. PETITIONS AND REQUESTS OF THE PUBLIC FOR AGENDA ITEMS ONLY

Open to the Public: Time: _____

Moved by: _____

Seconded by: _____

Voice Vote Ayes: _____

Nays: _____

Abstentions: _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

Close to the Public: Time: _____
Moved by: _____ Seconded by: _____
Voice Vote Ayes: _____ Nays: _____ Abstentions: _____

VIII. OLD BUSINESS

IX. COMMITTEE REPORTS

- A. GOVERNANCE/POLICY/FINANCE - Bernadette Dalesandro, Chairperson
Marianne Callahan, Member
Jennifer Santana, Member
Colleen Suflay, Member**

Moved by: _____ Seconded by: _____

BE IT RESOLVED that resolution numbers 1-30 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the May 30, 2015 payroll in the amount of \$145,284.63.
2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the June 11, 2015 payroll in the amount of \$111,246.57.
3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the June 15, 2015 payroll in the amount of \$158,603.35.
4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the bills list for May 14, 2015 to June 10, 2015 in the amount of \$735,434.38.
5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the transfers of the attached list for May 2015.
6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby accepts the following May 2015 Financial Reports:

The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of May 31, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of May 31, 2015 and upon consultation with the appropriate district officials, to the best of our knowledge, no major

account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the contract for the 2015-2016 school year with Devil's Playground, LLC for the migration from e-mail migration to Gmail at a cost not to exceed \$500.
8. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the contract with Butler Water Corrections, for an amount not to exceed \$1,600 for the 2015-2016 school year.
9. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the 2015-2016 school year Nursing Services Plan.
10. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the contract with Educational Services Commission of Morris County for the Joint Transportation Agreement, for the 2015-2016 school year.
11. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the contract with Educational Services Commission of Morris County for the Bid Purchasing, for an amount not to exceed \$830, for the 2015-2016 school year.
12. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the contract with Educational Services Commission of Morris County for the Professional Support/Non-Public Services Agreement and 192-193 Addendum-Supporting Documents, for the 2015-2016 school year.
13. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the contract with Nisivoccia, LLP for auditing services, for an amount not to exceed \$22,500 for the 2015-2016 school year.
14. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the contract with Applied Behavioral Consulting (ABC), LLC, for an amount not to exceed \$750 per month for the 2015-2016 school year.
15. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the contract with Atlas Curriculum Management System, for an amount not to exceed \$1,000 for the 2015-2016 school year.
16. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the monetary donation to the 8th grade dance from Mr. Carlos Quan in the amount of \$200.
17. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the stipend positions as follows:

	Stipend Name	Applicant	2015-16
1	After School Help	Tana Ferris	\$26.15/session
2	Inclement Weather Monitor	Phyllis Konyak	\$6.97/day
3	Basketball Coach – Boys	Kim Arbolino	\$1,858

18. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the list below pursuant to PL 2015, Chapter 47 the Netcong Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

- CBIZ Insurance Services, Inc.
d/b/a, CBIZ Centric
- Mainstream Support Program with Mt. Lakes BOE
- Morris County Improvement Authority
- Reading Street Series by Pearson Publishing
- Maschio's Food Service
- Educational Services of Morris County
- Phonak, LLC
- Partnerships in Education, Inc.
Inclusive Learning Academy
- AERO Environmental Services Inc.
- NW Financial Group, LLC
- Alarm & Communication Technologies
- Nisivoccia, LLP
- Joel Tree Service
- Hewitt Electric
- Butler Engineering Associates, Inc.
- St. Claire's Hospital
- Morris County Elevator Inc.
- Honeywell Instant Alerts
- Tiny Tots Therapy
- Joseph Casella
- Nick Restoration
- Harty Bros. Carpet & Vinyl
- Delsea
- Automatic Temperature Control
- Schwartz, Simon, Edelstein & Celso, LLC
- Able Security
- Centris Group
- Delahanty Construction
- Schneck, Price, Smith & King, LLP
- Sussex County Regional Co-op
- Reading & Language Arts Centers
- Lake Drive School Program
- Applied Behavioral Consulting
- Butler Engineering
- Jefferson Twp. BOE
- Mountain Lakes BOE
- NSIG
- Strauss Esmay
- Supreme Consultants
- Byram Township BOE
- Kim Lappe

19. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the District Improvement Plan (DIP) for QSAC to be submitted to the county office.

20. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the amount of tax monies required for school purposes for the 2015-2016 school year is \$3,340,928.00 for General Fund and \$150,290.00 for Debt Service and that the Netcong Borough is hereby requested to pay the Treasurer of School Monies the below listed amounts:

Due Date	Amount
July 15, 2015	\$278,411.00
August 15, 2015	\$278,411.00
September 15, 2015	\$278,411.00
October 15, 2015	\$278,411.00
November 1, 2015	\$35,145.00

Due Date	Amount
January 15, 2016	\$278,411.00
February 15, 2016	\$278,411.00
March 15, 2016	\$278,410.00
April 15, 2016	\$278,410.00
May 1, 2016	\$115,145.00

November 15, 2015	\$278,411.00
December 15, 2015	\$278,411.00

May 15, 2016	\$278,410.00
June 15, 2016	\$278,410.00

21. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby authorizes the School Business Administrator to appropriate, (should a shortfall arise) prior to June 30, 2015, funds not to exceed \$30,000 from the unbudgeted fund balance to general fund this resolution expires June 30, 2015.
22. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the following grants for the 2015-2016 school year:

Name of Grant	Amount
NCLB Title I Part A	\$73,028
NCLB Title II A	\$10,894
IDEA- Basic	\$102,022
IDEA- Preschool	\$5,397

23. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the waiver if the NCLB Title III Grant in the amount of \$3,078.
24. **BE IT RESOLVED** that the Netcong Board of Education, upon recommendation of the Interim Superintendent, hereby appoints Nicole Sylvester as District Purchasing Agent- QPA.

WHEREAS, 18A:18A-2 provides that a board of education may assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons which shall have the power to prepare advertisements, to advertise for and receive bids and to award contract as permitted by this chapter, and

WHEREAS, 18A:18A-2 defines purchasing agent as the secretary, business administrator or the business manager of the board of education, but if there be no secretary, business administrator or business manager, such officer, committees or employees who such power has been delegated by the board of education, and

WHEREAS, 18A:18A-3 provides that contracts awarded by the purchasing agent that do not exceed tin the aggregate in a contract year the bid threshold may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, 18A:18A-37 provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations of so authorized by board resolution, and now therefore

BE IT RESOLVED, that the Netcong Board of Education pursuant to the statues cited above hereby appoints Nicole Sylvester, Business Administrator, as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Netcong Board of Education, and

BE IT FURTHER RESOLVED, that Nicole Sylvester, School Business Administrator, is hereby authorized to award contracts on behalf of the Netcong Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that Nicole Sylvester, School Business Administrator, is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold but less than the bid threshold per statute set at \$26,000.

Note: Quotation threshold per statue to be set at \$3,900.00 per 18A:18A-4.

25. **BE IT RESOLVED** that the Netcong Board of Education, upon recommendation of the Interim Superintendent, hereby designates the School Business Administrator to:
- Invest board funds at the most advantageous rate in compliance with all state laws and regulations effective on or about July 1, 2015 to June 30, 2016.
 - Make telephone wire or electric transaction of the Board's financial accounts of deposit effective on or about July 1, 2015 to June 30, 2016.
 - Advertise for and receive bids for supplies, equipment and services when required and in accordance with Public School Contract Law.
 - Audit and approve any account and demand for payment prior to presentation to the Board as per N.J.S.A. 18A:19-4.1.
 - Be bonded as per NJ State Law requirements.
 - To authorize, in consultation and agreement with the Interim Superintendent, to process line item changes in compliance with required law between board meetings effective on or about July 1, 2015 to June 30, 2016.
26. **BE IT RESOLVED** that the Netcong Board of Education, upon recommendation of the Interim Superintendent, hereby appoints AERO Environmental Services Inc. as the district's licensed asbestos management planner for the 2015-2016 school year.
27. **BE IT RESOLVED** that the Netcong Board of Education, upon recommendation of the Interim Superintendent, hereby appoints Gina Cinotti, Chief School Administrator, as custodian of records for personnel records, and Nicole Sylvester, Business Administrator, as custodian of records for business and financial records.
28. **BE IT RESOLVED** that the Netcong Board of Education, upon recommendation of the Interim Superintendent, hereby authorizes the district's School Business Administrator to make transfers not to exceed \$247,921.43 per the 2013-2014 audit, to the referendum account (Fund 30) retroactive to May 12, 2015; consistent with all applicable laws and regulations.
29. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves to reinstate Policy #3421.10, Health Insurance Waiver For State Health Benefits Plan as of July 1, 2015.
30. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Kim Lappe as the Physical Therapist for the 2015-2016 school year at a rate of \$85/hour.

Roll Call:

Mrs. Callahan	Mr. Coladarci	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mrs. Santana	Mr. Stevens	Ms. Sufay	Mrs. Dalesandro

B. PERSONNEL- **Marianne Callahan, Chairperson**
 Bill Stevens, Member
 Jennifer Santana, Member
 Bernadette Dalesandro, Member

Moved by: _____ **Seconded by:** _____

BE IT RESOLVED that resolution numbers 1-19 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Melissa Slahor as a part-time aide at a rate of \$11.30/hour pending fingerprinting and background check for the 2015-2016 school year.
2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Terri Bird as a part-time aide at a rate of \$11.30/hour pending fingerprinting and background check for the 2015-2016 school year.
3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby appoints and approves the contract with Nicole Sylvester, School Business Administrator from July 1, 2015 through June 30, 2016 for a one year period at a salary of \$80,000. The contract has been previously approved by the Executive County Superintendent.
4. **BE IT RESOLVED** that the Netcong Board of Education, hereby approves a five-year contract (July 1, 2015 through June 30th 2020), with Dr. Gina M. Cinotti, Chief School Administrator, with a salary of \$130,000 for the first year of the contract, July 1, 2015 through June 30, 2016. The contract has been previously approved by the Executive County Superintendent.
5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the job description of the Assistant Principal.
6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby appoints and approves the contract with Kathleen Walsh, Assistant Principal from July 1, 2015 through June 30, 2016 for a one year period at a salary of \$80,000.
7. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby appoints and approves the contract with Rene Solar, as Treasurer of School Monies in accordance with N.J.S.A 18A:17-31 for an amount not to exceed \$3,000 for the 2015-2016 school year.
8. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the voluntary transfer of MaryAnne Collins from Assistant to the Business Administrator to School Secretary for the 2015-2016 school year.
9. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby appoints and approves the contract with Michele Rachel as Assistant to the School Business Administrator for a period of one year from July 6, 2015 to June 30, 2016 at a pro-rated salary of \$40,000 pending fingerprinting and background check.
10. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the 2015-2016 Purchasing Manual.
11. **BE IT RESOLVED** that the Netcong Board of Education, accepts the Superintendent's evaluation for the 2014-2015 school year.
12. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Gina Szarejko as the Technology Coordinator for a stipend salary not to exceed \$8,750 for the period of July 1, 2015 through August 31, 2015.
13. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Kate Walsh as the following for the 2014-2015 school year:
 - District Safety Coordinator
 - HIB Coordinator

14. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Nicole Sylvester as the following for the 2014-2015 school year:
- Right to Know Coordinator
 - Asbestos Hazard Emergency Response Act (AHERA)
 - Public Agency Compliance Officer (P.A.C.O.)
 - Affirmative Action Officer
 - Facilities Manager
 - Indoor Air Quality Officer
 - Integrated Pest Management Officer
15. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Gina Szarejko as Teacher in Charge in the absence of all certified school administration.
16. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Dr. Casella as its medical examiner to provide school physician services in accordance with N.J.S.A. 18A:40-1, for the 2015-2016 school year at an annual fee of \$2,500.
17. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves Assistant Principal, Kate Walsh as the School Attendance Officer for the 2015-2016 school year.
18. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby approves the Chief School Administrator, Assistant Principal, Nurse, CST Coordinator and Teacher in Charge to hereby be designated to transport pupils in an emergency for the 2015-2016 school year.
19. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, following Professional Development:

NAME	COURSE	LOCATION	DATE(S)	COST
Kate Walsh	Curriculum Aligned to the Common Core	Bedminster, NJ	July 8, 2015	\$149 fee \$36.15 (mileage)

Roll Call:

Mrs. Callahan	Mr. Coladarci	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mrs. Santana	Mr. Stevens	Ms. Suflay	Mrs. Dalesandro

C. FACILITIES/OPERATIONS -

Todd Morton, Chairperson
Lynn Popelka, Member
Patrick McQueeney, Member
Bernadette Dalesandro, Member

None at this time.

**D. CURRICULUM/INSTRUCTION- Colleen Suflay, Chairperson
Joe Coladarci, Member
Patrick McQueeney, Member
Bernadette Dalesandro, Member**

Moved by: _____ Seconded by: _____

BE IT RESOLVED that resolution number 1 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, hereby adopts the curriculum for K-6 Math curriculum which is aligned to the Common Core State Standards.

Roll Call:

Mrs. Callahan	Mr. Coladarci	Mr. McQueeney	Mr. Morton	Mrs. Popelka	Mrs. Santana	Mr. Stevens	Ms. Suflay	Mrs. Dalesandro

X. MISCELLANEOUS

XI. PETITIONS AND REQUESTS OF THE PUBLIC

Open to the Public: Time: _____
 Moved by: _____ Seconded by: _____
 Voice Vote Ayes: _____ Nays: _____ Abstentions: _____

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

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Close to the Public: Time: _____
 Moved by: _____ Seconded by: _____
 Voice Vote Ayes: _____ Nays: _____ Abstentions: _____

XII. EXECUTIVE SESSION

Motion by: _____ Seconded by: _____ Time: _____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel

issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by: _____ Seconded by: _____ Time: _____

XIII. ADJOURNMENT – A motion is requested to adjourn

Motion by: _____ Seconded by: _____ Time: _____