



Our Children, Our School, Our Future

Netcong Board of Education  
26 College Road  
Netcong, NJ 07857

**REGULAR BOARD MEETING**

**February 23, 2016**

**7:00pm**

Mr. David Costanzo, President  
Mr. Todd Morton, Vice President

Mrs. Marianne Callahan  
Mr. Charles Kranz  
Mrs. Kelly Stephens

Mrs. Bernadette Dalesandro  
Ms. Kerri Santalucia

Mr. Timothy Domick  
Mrs. Jennifer Santana

Curriculum/Instruction

Kelly Stephens\*  
Timothy Domick  
Jennifer Santana  
David Costanzo

Personnel

Marianne Callahan \*  
Timothy Domick  
Kerri Santalucia  
David Costanzo

Facilities/Operations

Todd Morton \*  
Bernadette Dalesandro  
Charles Kranz  
David Costanzo

Board Liaisons

NEF = Bernadette Dalesandro  
PTA = Kerri Santalucia  
Town Council = David Costanzo  
Recreation Commission = Todd Morton  
Planning Board = Todd Morton

*\* Denotes Committee Chair*

Governance/Policy/Finance

David Costanzo \*  
Marianne Callahan  
Todd Morton  
Kelly Stephens

Negotiations

Todd Morton  
Marianne Callahan  
Kelly Stephens

**2015-16**  
**Netcong Board of Education**

**Open Public Meeting Proclamation**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**Mission Statement**

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

**Board Goals**

1. Successfully communicate the information to all stakeholders regarding the public vote for the November 2015 Ballot Question.
2. Improve the Board of Education relationships among the community and staff.
3. Monitor and verify a secure financial status in the District.

**District Goals**

Implement the action plans identified in the Netcong School District Strategic Plan with the 2015-16 timeline under the goal areas of: (a) student achievement and technology, (b) school and community, and (c) finance and facilities.

**I. CALL TO ORDER:** President Costanzo called the meeting to order at 7:00 p.m.

**II. FLAG SALUTE**

**III. ROLL CALL**

**The following members were present:** Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia and Mr. Costanzo.

**Not Present:** Mrs. Stephens- work commitment (running late)  
Mrs. Santana- school commitment (running late)

**Also Present:** Dr. Gina Cinotti, Chief School Administrator  
Mrs. Nicole Sylvester, Business Administrator/Board Secretary  
Twenty (20) Members of the public, students and staff present

**IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES**

**Correspondence**

None at this time.

**Approval of Board Minutes**

**Board Trustee Todd Morton moved the following resolution, seconded by Board Trustee Bernadette Dalesandro.**

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

|                  |                      |
|------------------|----------------------|
| January 12, 2016 | Work Session Minutes |
| January 12, 2016 | Executive Minutes    |
| January 19, 2016 | Regular Minutes      |
| January 19, 2016 | Executive Minutes    |

**VOTE: BOARD MINUTES AS PRESENTED**

**AYES:** Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia and Mr. Costanzo.

**NAYES:** None

**ABSENTATIONS:** Mrs. Callahan on all the January 19<sup>th</sup> Minutes  
Mr. Kranz on all the January 12<sup>th</sup> Minutes

**V. PRESIDENT’S COMMENTS**

President Costanzo stated that he and Dr. Cinotti had a meeting with the Regional District Superintendents to have open lines of communication and asked them what they are doing today and the struggles they are having. He indicated that there was nothing specific communicated but it was more of creating open lines of communication if the resources were needed between districts. President Costanzo indicated this could be a possible way to leverage shared services and thought overall it was a great meeting.

President Costanzo thanked Mrs. Stephens for being a volunteer on the Board of Education but also volunteering her time on Saturday to attend a negotiations class. President Costanzo also indicated that Mrs. Santana was scheduled to attend her Governance II training in the near future and thanked the whole Board for taking their training seriously.

President Costanzo then referred to Ms. Santalucia to report on PTA updates. Ms. Santalucia stated the last meeting was cancelled. She indicated they were trying to figure out incentives for parents to become involved in the PTA and they are also looking for a treasurer. She stated anyone interested in being the treasurer, could apply via email. She stated the next meeting will be held on March 9<sup>th</sup> at 7:00 pm. President

Costanzo stated Ms. Santalucia had great ideas of additional ways we could fund or drive some additional revenue and is looking forward to seeing them implemented.

**Board Trustee Kelly Stephens entered the room at 7:06 pm.**

Board Trustee Bernadette Dalesandro reported that the NEF met on Thursday February 18, 2016. She stated the highlights of the meeting included the progress towards the March 5<sup>th</sup> St. Patrick's Day fundraiser dinner and beginning February 29<sup>th</sup> the NEF has partnered with the music teacher and they are now offering private music lessons. The cost is \$20 per lesson for a 30 minute lesson and the session will last for five weeks. She stated that so far five kids have signed up and the teacher has the ability to handle nine students and lessons will be done before and after school. Mrs. Dalesandro also stated items discussed included doing a press release announcing our K 4 program that has before and after care available to parents to help increase enrollment. The discussion also included implementation of late fees and giving parents the ability to use card cards for tuition payments. She reported that the next meeting would be held on March 9<sup>th</sup>.

Board Trustee Bernadette Dalesandro reminded everyone that March 5<sup>th</sup> is the St. Patrick's Day Dinner fundraiser.

**VI. CHIEF SCHOOL ADMINISTRATOR'S COMMENTS**

Dr. Cinotti turned the meeting over to Mrs. Walsh who led the student presentations from the Student Safety Team explaining what they have done and learned so far this school year. Dr. Cinotti commended Mrs. Walsh for all her hard work, obtaining a grant and running with this idea. President Costanzo also thanked Mrs. Walsh for her efforts and hard work.

**Board Trustee Jen Santana entered the room at 7:15 pm.**

Dr. Cinotti thanked the Netcong Stanhope Rotary for their donation of \$480 to purchase a handicap swing.

Dr. Cinotti thanked Mr. Anthony Bucco for his donation to the district to purchase an additional Chromebook.

Dr. Cinotti thanked Lincoln Investment, our new 403(b) carrier, for their \$50 donation to the PTA.

Dr. Cinotti thanked Russell Mueller for the \$100 donation to the NEF.

Dr. Cinotti reported on the Security Drills for the month and indicated she had a meeting with the Chief of Police, derived information shared at a Faculty meeting and is attending an upcoming county meeting on security drills.

Dr. Cinotti followed up on the QSAC Interim Report and stated that she has a District Improvement Plan (DIP) in place and is planning to have our curriculum written and realigned by September 2016.

Dr. Cinotti reported on the HIB Monthly Report indicating there was one HIB which was only a code of conduct while another one was deemed HIB between a 6<sup>th</sup> and 8<sup>th</sup> grader.

Fire/Security Drill Report

| Drill            | Date/Time                    |
|------------------|------------------------------|
| Fire             | 1/19/16, 1:43 p.m., 2 min.   |
| Security         | 1/22/16, 2:00 p.m., 5 min.   |
| Fire             | 1/29/16, 11:26 a.m., 19 min. |
| Shelter in Place | 2/11/16, 9:55 a.m., 5 min.   |

No Suspensions to report at this time.

**VII. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS**

None at this time.

**VIII. QUESTIONS/COMMENTS FROM PUBLIC- AGENDA ITEMS ONLY**

**Board Trustee Todd Morton moved, seconded by Board Trustee Bernadette Dalesandro, to open the public session at 7:26 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo opened the meeting at 7:26 p.m.**

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the CSA or the Board of Education, either by telephone or letter.

**Mrs. Bond indicated that the PTA was looking for volunteers for the March 19<sup>th</sup> Easter Egg Hunt. She also indicated she is looking for a volunteer to be the Easter Bunny.**

**Board Trustee Jen Santana asked if we could reinstate the newsletter to have all school and town functions in one spot. Discussion ensued.**

**There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Bernadette Dalesandro, to close the public session at 7:31 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo closed the meeting to the public at 7:31 p.m.**

## **IX. OLD BUSINESS**

None at this time.

## **X. Information/Reports/Actions**

### **A. Finance - (D. Costanzo, Chair)**

**Board Trustee Dave Costanzo, seconded by Board Trustee Bernadette Dalesandro moved the following resolutions to be approved as submitted:**

**Board Trustee Bernadette Dalesandro asked various questions on motion number 3 regarding the bills list.**

**Be it resolved that resolution numbers 1 -10 be adopted as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the January 30, 2015 payroll in the amount of \$140,921.04.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the February 15, 2016 payroll in the amount of \$139,239.72.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for January 20, 2016 to February 23, 2016 in the amount of \$427,408.22.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the transfers of the attached list for January 2016.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following January 2016 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of January 31, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of January 31, 2016 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves ACT (Alarm & Communications Technology) to repair the fire alarm system at a cost of \$294 retro-active to 12/3/15 & 1/4/16, as a result of their annual inspection for an elevator upgrade to the alarm system. This resolution is a mandatory regulation according fire safety laws.

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby authorizes the submission of the 2015-16 NCLB Grant Amendment as approved by the NJ DOE as follows. This amendment is carry-over from the 2014-15 school year, which is permissible by law.

| <b>Grant</b>     | <b>Public</b>  | <b>Non-Public</b> |
|------------------|----------------|-------------------|
| NCLB- Title I    | \$3,582        | \$105             |
| NCLB- Title II A | \$5,554        | \$2,437           |
| <b>Totals</b>    | <b>\$9,136</b> | <b>\$2,452</b>    |

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Harty Bros. retroactive to February 13, 2016 to remove and replace the existing floor in Room 103 at a cost of \$5,250 using referendum funds. This facility issue derived from floor tiles popping up after previous patch work. This causes safety concerns for students and must be rectified.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Dalsco (HVAC) to troubleshoot the gymnasium uninvent blowers and other heating issues at a cost of \$90/hour. Currently, the blowers are not in working condition.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the acceptance of a donation from the Lake Hopatcong Elks Lodge in the amount of \$1,000. Netcong was selected among other Morris County schools. The funds are earmarked for special education supplies.

**VOTE: FINANCE RESOLUTIONS #1 – #10 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Santana, Ms. Santalucia, Mrs. Stephens and Mr. Costanzo.

**NAYES:** None

**ABSENTATIONS:** None

**Board Trustee Charlie Kranz asked that a Thank You be sent to the Lake Hopatcong Elks Club.**

**B. Policy** (D. Costanzo, Chair)

**Board Trustee Dave Costanzo, seconded by Board Trustee Todd Morton moved the following resolution to be approved as submitted:**

**Be it resolved that resolution number 1 be adopted as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **FIRST READING** of following Policy and Regulation Revisions:

**VOTE: POLICY RESOLUTION #1 AS PRESENTED.**

| Policy or Regulation | Number | Title  | Type    |
|----------------------|--------|--|---------|
| Policy               | 0142   | Board Member Qualifications, Prohibited Acts, and Code of Ethics | Revised |

**AYES:** Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Santana, Ms. Santalucia, Mrs. Stephens and Mr. Costanzo.

**NAYES:** None

**ABSENTATIONS:** None

**C. Facilities** (*T. Morton, Chair*)

No motions to be approved at this time.

**Board Trustee Todd Morton indicated the funding for the Donnelly energy project could be out March 1<sup>st</sup>. Mrs. Sylvester indicated she would follow up with Donnelly energy to confirm this.**

**D. Curriculum** (*K. Stephens, Chair*)

**Board Trustee Kelly Stephens, seconded by Board Trustee Todd Morton moved the following resolutions to be approved as submitted:**

**Discussion ensued regarding back dating agenda items.**

**Be it resolved that resolution numbers 1-5 be adopted as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

| Date    | Name                        | Workshop/Conference                       | Location       | Cost   |
|---------|-----------------------------|---|----------------|--|
| 3/9/16  | Kate Walsh<br>Gina Szarejko | PARCC Test & Tech<br>Coordinator Training | Whippany, NJ   | Mileage @ \$0.31/mile<br>Total Mileage \$47.60 |
| 3/10/16 | Liz Juliano                 | NJDOE Certification<br>Workshop           | Morristown, NJ | Mileage @ \$0.31/mile = \$14.88                |
| 3/14/16 | Britt Huss                  | Building Creative<br>Assessments          | Monroe, NJ     | \$149 plus mileage @ \$0.31/mile of \$35.09    |
| 3/21/16 | Kate Walsh                  | NJASK Training                            | Parsippany, NJ | Mileage @ \$0.31/mile of \$11.60               |



|             |                          |                           |                       |   |
|-------------|--------------------------|---------------------------|-----------------------|---|
| 5/9-5/13/16 | Amy Henry<br>Cie DiRenzo | Orton-Gillingham Training | Hasbrouck Heights, NJ | \$975 each, Total = \$1950.00<br>Mileage @ \$0.31/mile, Total = \$49.24 |
|-------------|--------------------------|---------------------------|-----------------------|---|

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following graduate course:

| Date           | Name       | Workshop/Conference                   | Location                             | Cost                                       |
|----------------|------------|---------------------------------------|--------------------------------------|--|
| April-May 2016 | Britt Huss | Designing Your Art Curriculum (5 wks) | Morningside College (online courses) | 3 credits @ \$250 per credit Total = \$750 |

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves extending home instruction for Student #3202694, 10 hours per week, through approximately March 9, 2016 as per the contracted rate of \$35 per hour.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves extending home instruction for Student #3242947, 5 hours per week, through approximately April 4, 2016 as per the contracted rate of \$35 per hour.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the submission of the Bilingual/ESL Three-Year Program Plan for school years 2014-2017 to the New Jersey Department of Education. This plan is a state mandate every three years.

**VOTE: CURRICULUM/INSTRUCTION RESOLUTIONS #1-5 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Santana, Ms. Santalucia, Mrs. Stephens and Mr. Costanzo.

**NAYES:** None

**ABSENTATIONS:** None

**E. PERSONNEL-** (*M. Callahan, Chair*)

**Board Trustee Marianne Callahan, seconded by Board Trustee Bernadette Dalesandro moved the following resolution to be approved as submitted:**

**Be it resolved that resolution numbers 1-4 be adopted as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Michael Moschella as a substitute teacher, for a fixed one year term, beginning February 24, 2016 through the remainder of the 2015-2106 school year at a rate of \$70/day for the first 10 days and \$80/day thereafter. Criminal history background check and fingerprinting on file
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the

CSA, hereby approves, Andrea Woconish, as the Maternity Leave Middle School Science Teacher effective April 4, 2016 through the remainder of the 2015-2016 school year at a rate of \$100/day, pending criminal history background check and fingerprinting.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves any approved substitute or instructional aide to substitute for applicable daily stipends (inclement weather, lunch room supervisor, etc.).
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Kristen Cappello as a district substitute, a fixed one-year term, effective February 24, 2016 throughout the remainder of the 2015-2106 school year at a rate of \$70/day for the first 10 days and \$80/day thereafter. Criminal history background check and fingerprinting on file.

**VOTE: PERSONNEL RESOLUTIONS #1-4 AS PRESENTED.**

**AYES:** Mrs. Callahan, Mrs. Dalesandro, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Santana, Ms. Santalucia, Mrs. Stephens and Mr. Costanzo.

**NAYES:** None

**ABSENTATIONS:** None

**XI. MISCELLANEOUS**

None at this time.

**XII. COMMENTS FROM THE PUBLIC- ANY ISSUE/TOPIC**

**Board Trustee Todd Morton moved, seconded by Board Trustee Bernadette Dalesandro, to open the public session at 7:51 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo opened the meeting at 7:51 p.m.**

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the CSA or the Board of Education, either by telephone or letter.

**There being no further items for discussion, Board Trustee Todd Morton moved, seconded by Board Trustee Jen Santana, to close the public session at 7:51 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo closed the meeting to the public at 7:51 p.m.**

### **XIII. EXECUTIVE SESSION**

Motion by Board Trustee Todd Morton, seconded by Board Trustee Jen Santana that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding legal matters and personnel issues. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken. The motion was made at 7:52 p.m. and was approved by a Unanimous Voice Vote by all members present. President Costanzo closed the meeting to the public at 7:52 p.m. President Costanzo stated that no action will be taken after executive session and it is anticipated the Board will be in executive session for approximately 45 (forty-five) minutes.

### **EXECUTIVE SESSION ADJOURNMENT**

Board Trustee Todd Morton made a motion to come out of executive session. It was seconded by Board Trustee Bernadette Dalesandro and carried by Unanimous Voice Vote by all members present at 8:55 p.m.

**XIV. ADJOURNMENT** There being no further business to come before the board, Board Trustee Todd Morton made a motion, seconded by Board Trustee Bernadette Dalesandro and carried by Unanimous Voice Vote to adjourn the February 24, 2016 Regular Meeting of the Netcong Board of Education at 8:55 p.m.

**Respectfully Submitted,**



**Nicole Sylvester**  
**Business Administrator/Board Secretary**