



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING

June 21, 2016

7:00pm

Mr. David Costanzo, President
Mr. Todd Morton, Vice President

Mrs. Marianne Callahan
Mr. Charles Kranz

Mrs. Bernadette Dalesandro
Ms. Kerri Santalucia

Mr. Timothy Domick
Mrs. Jennifer Santana

Curriculum/Instruction

*Timothy Domick
Jennifer Santana
David Costanzo

Facilities/Operations

Todd Morton *
Bernadette Dalesandro
Charles Kranz
David Costanzo

Governance/Policy/Finance

David Costanzo *
Marianne Callahan
Todd Morton

Personnel

Marianne Callahan *
Timothy Domick
Kerri Santalucia
David Costanzo

Board Liaisons

NEF = Bernadette Dalesandro
PTA = Kerri Santalucia
Town Council = David Costanzo
Recreation Commission = Todd Morton
Planning Board = Todd Morton

Negotiations

Todd Morton
Marianne Callahan

** Denotes Committee Chair*

2015-16
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

1. Successfully communicate the information to all stakeholders regarding the public vote for the November 2015 Ballot Question.
2. Improve the Board of Education relationships among the community and staff.
3. Monitor and verify a secure financial status in the District.

District Goals

Implement the action plans identified in the Netcong School District Strategic Plan with the 2015-16 timeline under the goal areas of: (a) student achievement and technology, (b) school and community, and (c) finance and facilities.

1. Call to Order

2. Flag Salute

3. Roll Call

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mr. Costanzo	_____

4. Board Correspondence & Approval of Minutes

Approval of Board Minutes

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

May 17, 2016	Work Session Minutes
May 17, 2016	Executive Session Minutes
May 24, 2016	Regular Minutes
May 24, 2016	Executive Session Minutes
June 7, 2016	Special Meeting Minutes
June 7, 2016	Executive Session Minutes

Moved by:	_____	Seconded by:	_____
Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mr. Costanzo	_____

5. President’s Comments

6. Chief School Administrator’s Comments

- A. Thank you to Mrs. Cinotti & Ms. Threlkeld for the beautiful 2015-16 Netcong School Yearbook
- B. 2016-17 Yearbook – no staff volunteered, so parents will be coordinating it
- C. 2014-15 Special Education Annual Public Reporting of Local District Performance
- D. HIB Monthly Report

E. Fire/Security Drill Report

Drill	Date/Time
Fire	6/9/16, 2:05 p.m., 2 min.
Security	5/24/16, 8:50 a.m., 2 min.
Security	6/8/16, 11:32 a.m., 10 min.

F. Suspensions

7. Business Administrator’s Comments

- Cost savings with Morris County Education Services

<u>Open</u>	_____	<u>Closed</u>	_____
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

8. Questions/Comments from Public – Agenda Items Only

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

9. Old Business

10. Information/Reports/Actions

A. Finance (D. Costanzo, Chair)

Be it resolved that resolution numbers

1-26 be adopted as presented:

Moved by: _____	Seconded by: _____
-----------------	--------------------

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the May 30, 2016 payroll in the amount of \$140,732.09.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the June 15, 2016 payroll in the amount of \$180,420.71.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the June 16, 2016 payroll in the amount of \$102,934.00.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for May 25, 2016 to June 21, 2016 in the amount of \$542,183.41.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the transfers of the attached list for May 2016.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following May 2016 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of May 31, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of May 31, 2016 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the proposal with Reiner Group, Inc. to install HVAC in the server room at a cost of \$7,295. This is a referendum project which was previously not completed and will be funded through the Referendum.
8. Be it resolved that the Netcong Board of Education, hereby appoints the CSA as claims auditor for the 2016-2017 school year to approve the Business Administrator to process additional invoices for payment and make emergency account transfers for the current fiscal year with Board confirmation at the next regular meeting. Such checks will appear on the bills list and transfers will be confirmed by the Board at the next regular meeting.

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the authorization to transfer funds to Capital Reserve:

Whereas, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

Whereas, the Netcong Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

Whereas, the Netcong Board of Education has determined that (an amount not to exceed) \$200,000 is available for such purpose of transfer;

Now therefore be it resolved by the Netcong Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the authorization to transfer funds to Maintenance Reserve:

Whereas, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

Whereas, the Netcong Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

Whereas, the Netcong Board of Education has determined that (an amount not to exceed) \$200,000 is available for such purpose of transfer;

Now therefore be it resolved by the Netcong Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves that the Netcong School District, in the County of Morris, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the Interior Renovations at Netcong Elementary School to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan; and

Be it further resolved, this project shall be an “Other Capital” project and the Board of Education is NOT seeking State funding but will fund the Project through the District’s Capital Reserve Account. This resolution is required by our architectural firm/NJDOE previously approved renovations.

12. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the waiver if the NCLB Title III Grant in the amount of \$2,911.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the following grants for the 2016-2017 school year:

Name of Grant	Amount
NCLB Title I Part A	\$71,696
NCLB Title II A	\$10,210

14. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Dr. Gina Cinotti, as a grant funded administrator for the 2016-2017 school year to the NCLB Title I Part A Grant at amount not to exceed 5% of the grant for an amount of \$3,585.
15. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the amount of tax monies required for school purposes for the 2016-2017 school year is \$3,407,746.00 for General Fund and \$153,390.00 for Debt Service and that the Netcong Borough is hereby requested to pay the Treasurer of School Monies the below listed amounts:

Due Date	Amount
July 15, 2016	\$283,979
August 15, 2016	\$283,979
September 15, 2016	\$283,979
October 15, 2016	\$283,979
November 1, 2016	\$34,195
November 15, 2016	\$283,979
December 15, 2016	\$283,979

Due Date	Amount
January 15, 2017	\$283,979
February 15, 2017	\$283,979
March 15, 2017	\$283,979
April 15, 2017	\$283,979
May 1, 2017	\$119,195
May 15, 2017	\$283,979
June 15, 2017	\$283,979

16. Be it resolved that the Netcong Board of Education, upon recommendation of the CSA, hereby appoints Nicole Sylvester as District Purchasing Agent- QPA.

Whereas, 18A:18A-2 provides that a board of education may assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons which shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

Whereas, 18A:18A-2 defines purchasing agent as the secretary, business administrator or the business manager of the board of education, but if there be no secretary, business administrator or business manager, such officer, committees or employees who such power has been delegated by the board of education, and

Whereas, 18A:18A-3 provides that contracts awarded by the purchasing agent that do not exceed tin the aggregate in a contract year the bid threshold may be awarded by the

purchasing agent without advertising for bids when so authorized by board resolution; and

Whereas, 18A:18A-37 provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations of so authorized by board resolution, and now therefore,

Be it resolved that the Netcong Board of Education pursuant to the statues cited above hereby appoints Nicole Sylvester, Business Administrator, as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Netcong Board of Education, and

Be it further resolved that Nicole Sylvester, School Business Administrator, is hereby authorized to award contracts on behalf of the Netcong Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations; and

Be it further resolved that Nicole Sylvester, School Business Administrator, is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold but less than the bid threshold per statute set at \$29,000.

Note: Quotation threshold per statue to be set at \$4,350.00 per 18A:18A-4.

17. Be it resolved that the Netcong Board of Education, upon recommendation of the CSA, hereby designates the School Business Administrator to:
 - a. Invest board funds at the most advantageous rate in compliance with all state laws and regulations effective on or about July 1, 2016 to June 30, 2017.
 - b. Make telephone wire or electric transaction of the Board's financial accounts of deposit effective on or about July 1, 2016 to June 30, 2017.
 - c. Advertise for and receive bids for supplies, equipment and services when required and in accordance with Public School Contract Law.
 - d. Audit and approve any account and demand for payment prior to presentation to the Board as per N.J.S.A. 18A:19-4.1.
 - e. Be bonded as per NJ State Law requirements.
 - f. To authorize, in consultation and agreement with the CSA, to process line item changes in compliance with required law between board meetings effective on or about July 1, 2016 to June 30, 2017.
18. Be it resolved that the Netcong Board of Education, upon recommendation of the CSA, hereby appoints Dr. Gina Cinotti, Chief School Administrator, as custodian of records for personnel records, and Nicole Sylvester, Business Administrator, as custodian of records for business and financial records.

19. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the 2016-2017 school year contracts as follows:

	Vendor	Category	Cost
1.	Adams, Gutierrez, & Lattiboudere	Board Attorney	\$145/hr Attorney, \$95/hr. Paralegal
2.	Alarm & Communication Technologies	Fire Alarm	\$2,860
3.	Duff & Phelps (American Appraisal)	Fixed Asset Records	\$1,050
4.	Bayada In School Nursing Services	Nursing Services for Substitute Nurse	\$60/hour
5.	Bayada	OOD Student #32321335	\$54.50/hr RN, \$44.50/hr LPN
6.	Butler Water Corrections	Boiler Water Treatment Service	\$1,600
7.	Calais School	OOD tuition Student #32421138	\$60,478.20
8.	Casella, Joseph	School Physician	\$2,500
9.	Educational Service Commission of MC	Professional Support	Misc. See attached
10.	Educational Service Commission of MC	Bid Purchasing Contract	\$840
11.	Educational Service Commission of MC	Health & Safety Fees	\$2,088
12.	Inclusive Learning Academy	OOD Tuition for Student #32421039	\$59,070.60
13.	Lappe, Kim	Physical Therapist	\$85/hr
14.	Mashio's Food Service	Cafeteria Food Services	\$7,197
15.	Mountain Lakes Board of Education	Itinerant Hearing Svcs Student #3232889	\$3,000
16.	Mountain Lakes Board of Education	Itinerant Hearing Svcs Student #3232888	\$11,400
17.	Nisivoccia	Auditors	\$25,000
18.	NW Financial Group	Disclosure Compliance Services	\$1,500
19.	Roselle Garbage Company	Waste Removal Services	\$5,562

20. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves AERO Environmental Services, Inc. as the district's licensed asbestos management planner for the 2016-17 school year.

21. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the 2016-2017 Purchasing Manual.

22. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves NJ Schools Insurance Group appointing a broker/risk management consultant,

Whereas, the Netcong Board of Education ("Educational Facility") had previously resolved to join the New Jersey Schools Insurance Group ("NJSIG") following detailed analysis for a three year term July 1st, 2014-2017 subject to a previously executed board resolution; and

Whereas, The Bylaws of NJSIG requires that each entity designate a Broker/Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

Whereas, the Bylaws indicate that NJSIG shall pay each Broker/Risk Management Consultant a fee to be established annually by the fund;

Now therefore, be it resolved that the Netcong Board of Education, does hereby re-appoint CBIZ Insurance Services, Inc. dba CBIZ Centric of New Providence as its Broker/Risk Management Consultant in accordance with the Fund's Bylaws for the 2016-2017 fiscal year.

23. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby appoints a broker/risk management consultant for student accident and,

Whereas, the Netcong Board of Education has purchased student accident insurance and other property & casualty lines of coverage not included in the NJSIG program; and

Whereas, the insurers for these lines of coverage and other property & casualty insurance coverage carried by Netcong Board of Education not included in the coverage provided through NJSIG allow for re-appointment of the Broker of Record at the direction of the insured; and

Whereas, Netcong Board of Education desires to seek proposals from other insurers and seeks claim resolution assistance for its Property & Casualty & Student Accident lines of coverage.

Now therefore, be it resolved that the Netcong Board of Education, does hereby appoint CBIZ Insurance Services, Inc. dba CBIZ Centric of New Providence as its Broker/Risk Management Consultant for 2016-2017 fiscal year.

24. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with NJ Siding & Windows, Inc. to install a new window in the faculty room at a cost not to exceed \$1,575.

25. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Trasente Electric, Inc. to install electric in the new shed at a cost of \$1,550.

26. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves to approve the following tuition rates for the 2016-2017 school year:

Regular Education	Tuition Rate
Pre-School/Kindergarten	\$11,000
Grades 1-5	\$12,000
Grade 6-8	\$13,000
Netcong Resident Preschool (paid for by parent)	\$1,000
Non-Resident Preschool Tuition (paid for by parent)	\$2,000

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mr. Costanzo	_____

B. Policy (D. Costanzo, Chair)

Moved by: _____ Seconded by: _____

Be it resolved that resolution numbers
1-2 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **SECOND READING** of following Policy and Regulation Revisions:

Policy/Reg	Number	Title	Type
Policy	2422	Health and Physical Education	Revised
Policy	2425	Physical Education	Abolished
Policy	2431	Athletic Competition (M)	Revised
Regulation	2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M)	Revised
P&R	5111	Eligibility of Resident/Nonresident Students (M)	Revised
P&R	5310	Health Services (M)	Revised
P&R	8642	Reporting Potentially Missing or Abused Children (M)	Revised
Policy	8550	Outstanding Food Service Charges	Revised

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **SECOND READING** of following Policy and Regulation Revisions. These policy and Regulation revisions were not completed from previous updates in June 2014, September 2014, and February 2015.

Policy/Reg	Number	Title	Type
Policy	1522	School-Level Planning (M)	Abolished
Policy	3283	Electronic Communications Between Teaching Staff Members and Students (M)	New
Policy	4283	Electronic Communications Between Support Staff Members and Students (M)	New
Policy	5305	Health Services Personnel	Revised
P&R	5306	Health Services to Nonpublic Schools (M)	Revised
P&R	5308	Student health Records (M)	Revised
P&R	5530	Substance Abuse (M)	Revised
P&R	5600	Student Discipline/Code of Conduct (M)	Revised
Policy	8630	Bus Driver/Bus Aide Responsibility (M)	Revised
Regulation	8630	Emergency School Bus Procedures (M)	Revised

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mr. Costanzo	_____

C. Facilities (T. Morton, Chair)

None at this time

D. Curriculum (TBD, Chair)

Be it resolved that resolution numbers

1-5 be adopted as presented:

Moved by: _____	Seconded by: _____
-----------------	--------------------

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the submission of the HIB School Self-Assessment for Determining Grades for the 2015-16 school year. This is an annual state report submitted to the NJDOE.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the submission of the Electronic Violence and Vandalism Reporting Systems (EVVRS) Data Verification and HIB – Investigations, Trainings and Programs (HIB-ITP) Data Certification Report for the 2015-2016 school year. This is an annual state report submitted to the NJDOE.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following field trips for the 2016-17 school year and additional information can be provided at a later date. All trips will be at no cost to the district.

Grade	Date	Trip
Kindergarten	May 2017	The Growing Stage
1 st Grade	May 2017	Crayola Factory
2 nd Grade	May 2017	DaVinci Science Center
3 rd Grade	May 2017	Bronx Zoo
4 th Grade	May 2017	Liberty Science Center
5 th Grade	May 2017	The Metropolitan Museum of Art
6 th Grade	May 2017	Philadelphia, PA
7 th Grade	May 2017	Stokes State Forest (3 days)
8 th Grade	March-May 2017	Washington, DC (3 days)
8 th Grade	January 2017	LVR 8 th Grade Orientation
8 th Grade	May 2017	LVR 8 th Grade Shadow Day
Band	Columbus Day	Fire House Inspection for Band to Perform
Band	February 2017	All Schools Chorus with Regional School Districts
Multi-Grade	Various	Local Business Visits for Career Exploration
Multi-Grade	October 2017	Middle School Leadership Summit: Sussex County Technical School
Multi-Grade	December 2017	Band/Chorus to Perform at Shop Rite
Multi-Grade	May 2017	NEFCA Talent Show
Multi-Grade	June 2017	Montclair University – Teacher In-Training Program
Multi-Grade	Various	S.A.D.D. Events

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

Date	Name	Workshop/Conference	Location	Cost
6/17/16	Kate Walsh	Building the Curricular Framework	Parsippany, NJ	Round Trip mileage 35.8 @ \$0.31/mile = \$11.10
9/21/16	Amy Hnery	Handle With Care – Instructor Recertification	Clarksburg, NJ	\$450 fee plus round trip mileage 130.4 @ \$0.31/mile = \$40.42 Total Cost \$490.42
9/22/16	Dr. Cinotti	Data Analysis That Improves Schools	New Providence, NJ	\$145 plus round trip mileage 82 @ \$0.31/mile = \$25.42 Total Cost \$170.42

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves graduate course, Assessment in Art Education, for reimbursement of \$750.00 for Britt Huss at Morningside College for the summer session.

Mrs. Callahan _____	Mr. Morton _____
Mrs. Dalesandro _____	Ms. Santalucia _____
Mr. Domick _____	Mrs. Santana _____
Mr. Kranz _____	Mr. Costanzo _____

E. Personnel (M. Callahan, Chair)

Be it resolved that resolution number

1-18 be adopted as presented:

Moved by: _____	Seconded by: _____
-----------------	--------------------

1. Be it resolved that the Netcong Board of Education of the Netcong School District authorizes the Chief School Administrator to offer contracts to prospective employees during the months of July and August pending the Board's final approval.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Laurie Glennon as an Instructional Aide for a fixed one-year term for the 2016-2017 school year at a rate of \$11.53 per hour. Criminal history background check on file.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Christine Miller, as the Leave Replacement Elementary Teacher for Grade 3, effective from September 1, 2016 through November 4, 2016 at a rate of \$100 per day pending Criminal History Background Check.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the maternity leave request for Mrs. Nicole Sylvester from September 1, 2016 through November 30, 2016. Leave details are as follows: September 1, - October 14 will be unpaid through family leave; October 17 - November 3, Mrs. Sylvester will utilize 14 sick days; November 4 - November 30, Mrs. Sylvester will utilize 17 vacation days.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Christopher Dimitriou as a Substitute Teacher for a fixed period for the remainder of the 2015-2016 school year at a rate of \$70/day for the first 10 days and \$80/day thereafter. Criminal history background check and fingerprinting are on file.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the following staff for the 2016-2017 Stipend Positions. The stipend rate reflects the 2015-2016 contract and may be revised pending the outcome of negotiations with the NTA.

Stipend Position	Name	Stipend Amount	Term
After School Help	Tana Ferris	\$26.15	Daily Rate Sept.-June
Cafeteria Aide	Susan Falleni	\$14.52	1 Period/Day, Sept.-June
Cafeteria Aide	Donna Nesser	\$14.52	1 Period/Day, Sept.-June
Cafeteria Aide	Linda Tuorinsky	\$14.52	1 Period/Day, Sept.-June
Inclement Weather	Laurie Glennon	\$6.97	Sept-June, 180 days, 20 mins/day
S.A.D.D. Supervisor	Danielle Painter	\$1045.68	Sept-June

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Kate Walsh as the following for the 2016-17 school year:
 - Anti-Bullying Coordinator & School Safety Team Coordinator
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Nick DiDonato as the following for the 2016-17 school year:
 - Anti-Bullying Specialist

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Nicole Sylvester as the following for the 2016-2017 school year:
 - Affirmative Action Officer
 - Asbestos Hazard Emergency Response Act (AHERA)
 - Facilities Manager
 - Indoor Air Quality Officer
 - Integrated Pest Management Officer
 - Right to Know Coordinator
 - Public Agency Compliance Officer (P.A.C.O.)
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Gina Szarejko as Teacher-in-Charge in the absence of all certified school administration.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Assistant Principal, Kate Walsh as the School Attendance Officer for the 2016-2017 school year.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of CSA, hereby approves the Chief School Administrator, Assistant Principal, Nurse, CST Coordinator and Teacher-in-Charge to hereby be designated to transport pupils in an emergency for the 2016-2017 school year.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Hayley Vicedomini, as the Kindergarten Teacher effective July 1, 2016 for a fixed one-year term, on Step A, on the BA guide at the salary of \$50,070. Salary is based on the 2015-2016 NTA salary guide and may be revised pending the outcome of negotiations with the NTA.
14. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Cynthia Collins as an Instructional Aide effective July 1, 2016 for a fixed one-year term, at a rate of \$11.30 per hour. Pending fingerprinting and Criminal History Background Check.
15. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Cynthia Collins as an Substitute Teacher effective July 1, 2016 for a fixed one-year term, at a rate of \$70/day for the first 10 days and \$80/day thereafter. Pending fingerprinting and Criminal History Background Check.
16. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Samantha Newton as an Instructional Aide effective July 1, 2016 for a fixed one-year term, at a rate of \$11.30 per hour. Pending fingerprinting and Criminal History Background Check.
17. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Samantha Newton as an Substitute Teacher effective July 1, 2016 for a fixed one-year term, at a rate of \$70/day for the first 10 days and \$80/day thereafter. Pending fingerprinting and Criminal History Background Check.
18. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the request of maternity leave extension for Christina Sadel for the 2016-2017 school year as allowed by the NTA contract. Mrs. Sadel's anticipated return date will be the first day of the 2017-2018 school year. This leave will be unpaid.

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mr. Costanzo	_____

11. Miscellaneous

<u>Open</u>	<u>Closed</u>
Moved by _____	Moved by _____
Seconded by _____	Seconded by _____
Time _____	Time _____

12. Comments from the Public – Any Issue/Topic

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

<u>Open</u>	<u>Closed</u>
Moved by _____	Moved by _____
Seconded by _____	Seconded by _____
Time _____	Time _____

13. Executive Session

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

14. Adjournment

Moved by _____	Seconded by _____	Time _____
----------------	-------------------	------------



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING

June 21, 2016

7:00pm

Mr. David Costanzo, President
Mr. Todd Morton, Vice President

Mrs. Marianne Callahan
Mr. Charles Kranz

Mrs. Bernadette Dalesandro
Ms. Kerri Santalucia

Mr. Timothy Domick
Mrs. Jennifer Santana

Curriculum/Instruction

*Timothy Domick
Jennifer Santana
David Costanzo

Facilities/Operations

Todd Morton *
Bernadette Dalesandro
Charles Kranz
David Costanzo

Governance/Policy/Finance

David Costanzo *
Marianne Callahan
Todd Morton

Personnel

Marianne Callahan *
Timothy Domick
Kerri Santalucia
David Costanzo

Board Liaisons

NEF = Bernadette Dalesandro
PTA = Kerri Santalucia
Town Council = David Costanzo
Recreation Commission = Todd Morton
Planning Board = Todd Morton

Negotiations

Todd Morton
Marianne Callahan

** Denotes Committee Chair*

2015-16
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

1. Successfully communicate the information to all stakeholders regarding the public vote for the November 2015 Ballot Question.
2. Improve the Board of Education relationships among the community and staff.
3. Monitor and verify a secure financial status in the District.

District Goals

Implement the action plans identified in the Netcong School District Strategic Plan with the 2015-16 timeline under the goal areas of: (a) student achievement and technology, (b) school and community, and (c) finance and facilities.

1. Call to Order

2. Flag Salute

3. Roll Call

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mr. Costanzo	_____

4. Board Correspondence & Approval of Minutes

Approval of Board Minutes

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

May 17, 2016	Work Session Minutes
May 17, 2016	Executive Session Minutes
May 24, 2016	Regular Minutes
May 24, 2016	Executive Session Minutes
June 7, 2016	Special Meeting Minutes
June 7, 2016	Executive Session Minutes

Moved by:	_____	Seconded by:	_____
Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mr. Costanzo	_____

5. President’s Comments

6. Chief School Administrator’s Comments

- A. Thank you to Mrs. Cinotti & Ms. Threlkeld for the beautiful 2015-16 Netcong School Yearbook
- B. 2016-17 Yearbook – no staff volunteered, so parents will be coordinating it
- C. 2014-15 Special Education Annual Public Reporting of Local District Performance
- D. HIB Monthly Report

E. Fire/Security Drill Report

Drill	Date/Time
Fire	6/9/16, 2:05 p.m., 2 min.
Security	5/24/16, 8:50 a.m., 2 min.
Security	6/8/16, 11:32 a.m., 10 min.

F. Suspensions

7. Business Administrator’s Comments

- Cost savings with Morris County Education Services

<u>Open</u>	_____	<u>Closed</u>	_____
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

8. Questions/Comments from Public – Agenda Items Only

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

9. Old Business

10. Information/Reports/Actions

A. Finance (D. Costanzo, Chair)

Be it resolved that resolution numbers

1-26 be adopted as presented:

Moved by: _____	Seconded by: _____
-----------------	--------------------

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the May 30, 2016 payroll in the amount of \$140,732.09.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the June 15, 2016 payroll in the amount of \$180,420.71.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the June 16, 2016 payroll in the amount of \$102,934.00.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for May 25, 2016 to June 21, 2016 in the amount of \$542,183.41.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the transfers of the attached list for May 2016.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following May 2016 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of May 31, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of May 31, 2016 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the proposal with Reiner Group, Inc. to install HVAC in the server room at a cost of \$7,295. This is a referendum project which was previously not completed and will be funded through the Referendum.
8. Be it resolved that the Netcong Board of Education, hereby appoints the CSA as claims auditor for the 2016-2017 school year to approve the Business Administrator to process additional invoices for payment and make emergency account transfers for the current fiscal year with Board confirmation at the next regular meeting. Such checks will appear on the bills list and transfers will be confirmed by the Board at the next regular meeting.

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the authorization to transfer funds to Capital Reserve:

Whereas, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

Whereas, the Netcong Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

Whereas, the Netcong Board of Education has determined that (an amount not to exceed) \$200,000 is available for such purpose of transfer;

Now therefore be it resolved by the Netcong Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the authorization to transfer funds to Maintenance Reserve:

Whereas, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

Whereas, the Netcong Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

Whereas, the Netcong Board of Education has determined that (an amount not to exceed) \$200,000 is available for such purpose of transfer;

Now therefore be it resolved by the Netcong Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves that the Netcong School District, in the County of Morris, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the Interior Renovations at Netcong Elementary School to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan; and

Be it further resolved, this project shall be an “Other Capital” project and the Board of Education is NOT seeking State funding but will fund the Project through the District’s Capital Reserve Account. This resolution is required by our architectural firm/NJDOE previously approved renovations.

12. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the waiver if the NCLB Title III Grant in the amount of \$2,911.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the following grants for the 2016-2017 school year:

Name of Grant	Amount
NCLB Title I Part A	\$71,696
NCLB Title II A	\$10,210

14. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Dr. Gina Cinotti, as a grant funded administrator for the 2016-2017 school year to the NCLB Title I Part A Grant at amount not to exceed 5% of the grant for an amount of \$3,585.
15. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the amount of tax monies required for school purposes for the 2016-2017 school year is \$3,407,746.00 for General Fund and \$153,390.00 for Debt Service and that the Netcong Borough is hereby requested to pay the Treasurer of School Monies the below listed amounts:

Due Date	Amount
July 15, 2016	\$283,979
August 15, 2016	\$283,979
September 15, 2016	\$283,979
October 15, 2016	\$283,979
November 1, 2016	\$34,195
November 15, 2016	\$283,979
December 15, 2016	\$283,979

Due Date	Amount
January 15, 2017	\$283,979
February 15, 2017	\$283,979
March 15, 2017	\$283,979
April 15, 2017	\$283,979
May 1, 2017	\$119,195
May 15, 2017	\$283,979
June 15, 2017	\$283,979

16. Be it resolved that the Netcong Board of Education, upon recommendation of the CSA, hereby appoints Nicole Sylvester as District Purchasing Agent- QPA.

Whereas, 18A:18A-2 provides that a board of education may assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons which shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

Whereas, 18A:18A-2 defines purchasing agent as the secretary, business administrator or the business manager of the board of education, but if there be no secretary, business administrator or business manager, such officer, committees or employees who such power has been delegated by the board of education, and

Whereas, 18A:18A-3 provides that contracts awarded by the purchasing agent that do not exceed tin the aggregate in a contract year the bid threshold may be awarded by the

purchasing agent without advertising for bids when so authorized by board resolution; and

Whereas, 18A:18A-37 provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations of so authorized by board resolution, and now therefore,

Be it resolved that the Netcong Board of Education pursuant to the statues cited above hereby appoints Nicole Sylvester, Business Administrator, as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Netcong Board of Education, and

Be it further resolved that Nicole Sylvester, School Business Administrator, is hereby authorized to award contracts on behalf of the Netcong Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations; and

Be it further resolved that Nicole Sylvester, School Business Administrator, is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold but less than the bid threshold per statute set at \$29,000.

Note: Quotation threshold per statue to be set at \$4,350.00 per 18A:18A-4.

17. Be it resolved that the Netcong Board of Education, upon recommendation of the CSA, hereby designates the School Business Administrator to:
 - a. Invest board funds at the most advantageous rate in compliance with all state laws and regulations effective on or about July 1, 2016 to June 30, 2017.
 - b. Make telephone wire or electric transaction of the Board's financial accounts of deposit effective on or about July 1, 2016 to June 30, 2017.
 - c. Advertise for and receive bids for supplies, equipment and services when required and in accordance with Public School Contract Law.
 - d. Audit and approve any account and demand for payment prior to presentation to the Board as per N.J.S.A. 18A:19-4.1.
 - e. Be bonded as per NJ State Law requirements.
 - f. To authorize, in consultation and agreement with the CSA, to process line item changes in compliance with required law between board meetings effective on or about July 1, 2016 to June 30, 2017.

18. Be it resolved that the Netcong Board of Education, upon recommendation of the CSA, hereby appoints Dr. Gina Cinotti, Chief School Administrator, as custodian of records for personnel records, and Nicole Sylvester, Business Administrator, as custodian of records for business and financial records.

19. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the 2016-2017 school year contracts as follows:

	Vendor	Category	Cost
1.	Adams, Gutierrez, & Lattiboudere	Board Attorney	\$145/hr Attorney, \$95/hr. Paralegal
2.	Alarm & Communication Technologies	Fire Alarm	\$2,860
3.	Duff & Phelps (American Appraisal)	Fixed Asset Records	\$1,050
4.	Bayada In School Nursing Services	Nursing Services for Substitute Nurse	\$60/hour
5.	Bayada	OOD Student #32321335	\$54.50/hr RN, \$44.50/hr LPN
6.	Butler Water Corrections	Boiler Water Treatment Service	\$1,600
7.	Calais School	OOD tuition Student #32421138	\$60,478.20
8.	Casella, Joseph	School Physician	\$2,500
9.	Educational Service Commission of MC	Professional Support	Misc. See attached
10.	Educational Service Commission of MC	Bid Purchasing Contract	\$840
11.	Educational Service Commission of MC	Health & Safety Fees	\$2,088
12.	Inclusive Learning Academy	OOD Tuition for Student #32421039	\$59,070.60
13.	Lappe, Kim	Physical Therapist	\$85/hr
14.	Mashio's Food Service	Cafeteria Food Services	\$7,197
15.	Mountain Lakes Board of Education	Itinerant Hearing Svcs Student #3232889	\$3,000
16.	Mountain Lakes Board of Education	Itinerant Hearing Svcs Student #3232888	\$11,400
17.	Nisivoccia	Auditors	\$25,000
18.	NW Financial Group	Disclosure Compliance Services	\$1,500
19.	Roselle Garbage Company	Waste Removal Services	\$5,562

20. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves AERO Environmental Services, Inc. as the district's licensed asbestos management planner for the 2016-17 school year.

21. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the 2016-2017 Purchasing Manual.

22. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves NJ Schools Insurance Group appointing a broker/risk management consultant,

Whereas, the Netcong Board of Education ("Educational Facility") had previously resolved to join the New Jersey Schools Insurance Group ("NJSIG") following detailed analysis for a three year term July 1st, 2014-2017 subject to a previously executed board resolution; and

Whereas, The Bylaws of NJSIG requires that each entity designate a Broker/Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

Whereas, the Bylaws indicate that NJSIG shall pay each Broker/Risk Management Consultant a fee to be established annually by the fund;

Now therefore, be it resolved that the Netcong Board of Education, does hereby re-appoint CBIZ Insurance Services, Inc. dba CBIZ Centric of New Providence as its Broker/Risk Management Consultant in accordance with the Fund’s Bylaws for the 2016-2017 fiscal year.

23. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby appoints a broker/risk management consultant for student accident and,

Whereas, the Netcong Board of Education has purchased student accident insurance and other property & casualty lines of coverage not included in the NJSIG program; and

Whereas, the insurers for these lines of coverage and other property & casualty insurance coverage carried by Netcong Board of Education not included in the coverage provided through NJSIG allow for re-appointment of the Broker of Record at the direction of the insured; and

Whereas, Netcong Board of Education desires to seek proposals from other insurers and seeks claim resolution assistance for its Property & Casualty & Student Accident lines of coverage.

Now therefore, be it resolved that the Netcong Board of Education, does hereby appoint CBIZ Insurance Services, Inc. dba CBIZ Centric of New Providence as its Broker/Risk Management Consultant for 2016-2017 fiscal year.

24. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with NJ Siding & Windows, Inc. to install a new window in the faculty room at a cost not to exceed \$1,575.

25. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Trasente Electric, Inc. to install electric in the new shed at a cost of \$1,550.

26. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves to approve the following tuition rates for the 2016-2017 school year:

Regular Education	Tuition Rate
Pre-School/Kindergarten	\$11,000
Grades 1-5	\$12,000
Grade 6-8	\$13,000
Netcong Resident Preschool (paid for by parent)	\$1,000
Non-Resident Preschool Tuition (paid for by parent)	\$2,000

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mr. Costanzo	_____

B. Policy (D. Costanzo, Chair)

Moved by: _____ Seconded by: _____

Be it resolved that resolution numbers 1-2 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **SECOND READING** of following Policy and Regulation Revisions:

Policy/Reg	Number	Title	Type
Policy	2422	Health and Physical Education	Revised
Policy	2425	Physical Education	Abolished
Policy	2431	Athletic Competition (M)	Revised
Regulation	2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M)	Revised
P&R	5111	Eligibility of Resident/Nonresident Students (M)	Revised
P&R	5310	Health Services (M)	Revised
P&R	8642	Reporting Potentially Missing or Abused Children (M)	Revised
Policy	8550	Outstanding Food Service Charges	Revised

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **SECOND READING** of following Policy and Regulation Revisions. These policy and Regulation revisions were not completed from previous updates in June 2014, September 2014, and February 2015.

Policy/Reg	Number	Title	Type
Policy	1522	School-Level Planning (M)	Abolished
Policy	3283	Electronic Communications Between Teaching Staff Members and Students (M)	New
Policy	4283	Electronic Communications Between Support Staff Members and Students (M)	New
Policy	5305	Health Services Personnel	Revised
P&R	5306	Health Services to Nonpublic Schools (M)	Revised
P&R	5308	Student health Records (M)	Revised
P&R	5530	Substance Abuse (M)	Revised
P&R	5600	Student Discipline/Code of Conduct (M)	Revised
Policy	8630	Bus Driver/Bus Aide Responsibility (M)	Revised
Regulation	8630	Emergency School Bus Procedures (M)	Revised

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mr. Costanzo	_____

C. Facilities (T. Morton, Chair)

None at this time

D. Curriculum (TBD, Chair)

Be it resolved that resolution numbers

1-5 be adopted as presented:

Moved by: _____	Seconded by: _____
-----------------	--------------------

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the submission of the HIB School Self-Assessment for Determining Grades for the 2015-16 school year. This is an annual state report submitted to the NJDOE.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the submission of the Electronic Violence and Vandalism Reporting Systems (EVVRS) Data Verification and HIB – Investigations, Trainings and Programs (HIB-ITP) Data Certification Report for the 2015-2016 school year. This is an annual state report submitted to the NJDOE.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following field trips for the 2016-17 school year and additional information can be provided at a later date. All trips will be at no cost to the district.

Grade	Date	Trip
Kindergarten	May 2017	The Growing Stage
1 st Grade	May 2017	Crayola Factory
2 nd Grade	May 2017	DaVinci Science Center
3 rd Grade	May 2017	Bronx Zoo
4 th Grade	May 2017	Liberty Science Center
5 th Grade	May 2017	The Metropolitan Museum of Art
6 th Grade	May 2017	Philadelphia, PA
7 th Grade	May 2017	Stokes State Forest (3 days)
8 th Grade	March-May 2017	Washington, DC (3 days)
8 th Grade	January 2017	LVR 8 th Grade Orientation
8 th Grade	May 2017	LVR 8 th Grade Shadow Day
Band	Columbus Day	Fire House Inspection for Band to Perform
Band	February 2017	All Schools Chorus with Regional School Districts
Multi-Grade	Various	Local Business Visits for Career Exploration
Multi-Grade	October 2017	Middle School Leadership Summit: Sussex County Technical School
Multi-Grade	December 2017	Band/Chorus to Perform at Shop Rite
Multi-Grade	May 2017	NEFCA Talent Show
Multi-Grade	June 2017	Montclair University – Teacher In-Training Program
Multi-Grade	Various	S.A.D.D. Events

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

Date	Name	Workshop/Conference	Location	Cost
6/17/16	Kate Walsh	Building the Curricular Framework	Parsippany, NJ	Round Trip mileage 35.8 @ \$0.31/mile = \$11.10
9/21/16	Amy Hnery	Handle With Care – Instructor Recertification	Clarksburg, NJ	\$450 fee plus round trip mileage 130.4 @ \$0.31/mile = \$40.42 Total Cost \$490.42
9/22/16	Dr. Cinotti	Data Analysis That Improves Schools	New Providence, NJ	\$145 plus round trip mileage 82 @ \$0.31/mile = \$25.42 Total Cost \$170.42

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves graduate course, Assessment in Art Education, for reimbursement of \$750.00 for Britt Huss at Morningside College for the summer session.

Mrs. Callahan _____	Mr. Morton _____
Mrs. Dalesandro _____	Ms. Santalucia _____
Mr. Domick _____	Mrs. Santana _____
Mr. Kranz _____	Mr. Costanzo _____

E. Personnel (M. Callahan, Chair)

Be it resolved that resolution number

1-18 be adopted as presented:

Moved by: _____	Seconded by: _____
-----------------	--------------------

1. Be it resolved that the Netcong Board of Education of the Netcong School District authorizes the Chief School Administrator to offer contracts to prospective employees during the months of July and August pending the Board's final approval.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Laurie Glennon as an Instructional Aide for a fixed one-year term for the 2016-2017 school year at a rate of \$11.53 per hour. Criminal history background check on file.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Christine Miller, as the Leave Replacement Elementary Teacher for Grade 3, effective from September 1, 2016 through November 4, 2016 at a rate of \$100 per day pending Criminal History Background Check.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the maternity leave request for Mrs. Nicole Sylvester from September 1, 2016 through November 30, 2016. Leave details are as follows: September 1, - October 14 will be unpaid through family leave; October 17 - November 3, Mrs. Sylvester will utilize 14 sick days; November 4 - November 30, Mrs. Sylvester will utilize 17 vacation days.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Christopher Dimitriou as a Substitute Teacher for a fixed period for the remainder of the 2015-2016 school year at a rate of \$70/day for the first 10 days and \$80/day thereafter. Criminal history background check and fingerprinting are on file.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the following staff for the 2016-2017 Stipend Positions. The stipend rate reflects the 2015-2016 contract and may be revised pending the outcome of negotiations with the NTA.

Stipend Position	Name	Stipend Amount	Term
After School Help	Tana Ferris	\$26.15	Daily Rate Sept.-June
Cafeteria Aide	Susan Falleni	\$14.52	1 Period/Day, Sept.-June
Cafeteria Aide	Donna Nesser	\$14.52	1 Period/Day, Sept.-June
Cafeteria Aide	Linda Tuorinsky	\$14.52	1 Period/Day, Sept.-June
Inclement Weather	Laurie Glennon	\$6.97	Sept-June, 180 days, 20 mins/day
S.A.D.D. Supervisor	Danielle Painter	\$1045.68	Sept-June

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Kate Walsh as the following for the 2016-17 school year:
 - Anti-Bullying Coordinator & School Safety Team Coordinator
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Nick DiDonato as the following for the 2016-17 school year:
 - Anti-Bullying Specialist

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Nicole Sylvester as the following for the 2016-2017 school year:
 - Affirmative Action Officer
 - Asbestos Hazard Emergency Response Act (AHERA)
 - Facilities Manager
 - Indoor Air Quality Officer
 - Integrated Pest Management Officer
 - Right to Know Coordinator
 - Public Agency Compliance Officer (P.A.C.O.)
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Gina Szarejko as Teacher-in-Charge in the absence of all certified school administration.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Assistant Principal, Kate Walsh as the School Attendance Officer for the 2016-2017 school year.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of CSA, hereby approves the Chief School Administrator, Assistant Principal, Nurse, CST Coordinator and Teacher-in-Charge to hereby be designated to transport pupils in an emergency for the 2016-2017 school year.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Hayley Vicedomini, as the Kindergarten Teacher effective July 1, 2016 for a fixed one-year term, on Step A, on the BA guide at the salary of \$50,070. Salary is based on the 2015-2016 NTA salary guide and may be revised pending the outcome of negotiations with the NTA.
14. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Cynthia Collins as an Instructional Aide effective July 1, 2016 for a fixed one-year term, at a rate of \$11.30 per hour. Pending fingerprinting and Criminal History Background Check.
15. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Cynthia Collins as an Substitute Teacher effective July 1, 2016 for a fixed one-year term, at a rate of \$70/day for the first 10 days and \$80/day thereafter. Pending fingerprinting and Criminal History Background Check.
16. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Samantha Newton as an Instructional Aide effective July 1, 2016 for a fixed one-year term, at a rate of \$11.30 per hour. Pending fingerprinting and Criminal History Background Check.
17. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Samantha Newton as an Substitute Teacher effective July 1, 2016 for a fixed one-year term, at a rate of \$70/day for the first 10 days and \$80/day thereafter. Pending fingerprinting and Criminal History Background Check.
18. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the request of maternity leave extension for Christina Sadel for the 2016-2017 school year as allowed by the NTA contract. Mrs. Sadel's anticipated return date will be the first day of the 2017-2018 school year. This leave will be unpaid.

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mr. Costanzo	_____

11. Miscellaneous

<u>Open</u>		<u>Closed</u>	
Moved by	_____	Moved by	_____
Seconded by	_____	Seconded by	_____
Time	_____	Time	_____

12. Comments from the Public – Any Issue/Topic

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

<u>Open</u>		<u>Closed</u>	
Moved by	_____	Moved by	_____
Seconded by	_____	Seconded by	_____
Time	_____	Time	_____

13. Executive Session

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

14. Adjournment

Moved by _____	Seconded by _____	Time _____
----------------	-------------------	------------