



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING

April 26, 2016

7:00pm

Mr. David Costanzo, President
Mr. Todd Morton, Vice President

Mrs. Marianne Callahan
Mr. Charles Kranz
Mrs. Kelly Stephens

Mrs. Bernadette Dalesandro
Ms. Kerri Santalucia

Mr. Timothy Domick
Mrs. Jennifer Santana

Curriculum/Instruction

Kelly Stephens*
Timothy Domick
Jennifer Santana
David Costanzo

Facilities/Operations

Todd Morton *
Bernadette Dalesandro
Charles Kranz
David Costanzo

Governance/Policy/Finance

David Costanzo *
Marianne Callahan
Todd Morton
Kelly Stephens

Personnel

Marianne Callahan *
Timothy Domick
Kerri Santalucia
David Costanzo

Board Liaisons

NEF = Bernadette Dalesandro
PTA = Kerri Santalucia
Town Council = David Costanzo
Recreation Commission = Todd Morton
Planning Board = Todd Morton

Negotiations

Todd Morton
Marianne Callahan
Kelly Stephens

** Denotes Committee Chair*

2015-16
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

1. Successfully communicate the information to all stakeholders regarding the public vote for the November 2015 Ballot Question.
2. Improve the Board of Education relationships among the community and staff.
3. Monitor and verify a secure financial status in the District.

District Goals

Implement the action plans identified in the Netcong School District Strategic Plan with the 2015-16 timeline under the goal areas of: (a) student achievement and technology, (b) school and community, and (c) finance and facilities.

1. Call to Order

2. Flag Salute

3. Roll Call

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mrs. Stephens	_____
		Mr. Costanzo	_____

4. Board Correspondence & Approval of Minutes

Approval of Board Minutes

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

March 15, 2016	Work Session Minutes
March 15, 2016	Executive Session Minutes
March 22, 2016	Regular Minutes
March 22, 2016	Executive Session Minutes

Moved by:	_____	Seconded by:	_____
Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mrs. Stephens	_____
		Mr. Costanzo	_____

5. President’s Comments

6. Chief School Administrator’s Comments

A. Curriculum Corner – Mr. Sandrue & Google Classroom

B. 2014-15 Teacher mSGPs

C. Water Testing in Schools – guidance from Morris County DOE

D. Update on April 5 Security Workshop with Chief Blesson

E. Thank you to Mr. Joe Stracco for donating previous Netcong School yearbooks

F. Thank you to Mrs. Huss, Mrs. Walsh & G&T Students for handwritten thank you notes to all who helped with the St. Patrick’s Day Fundraiser.

G. HIB Monthly Report

H. Fire/Security Drill Report

Drill	Date/Time
Fire	4/19/16, 1:32p.m., 2min.

I. Suspensions - none

7. Business Administrator’s Comments

- Public Discussion of 2015-16 Budget

<u>Open</u>	_____	<u>Closed</u>	_____
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

8. Questions/Comments from Public – Agenda Items Only

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

9. Old Business

10. Information/Reports/Actions

A. Finance (D. Costanzo, Chair)

Be it resolved that resolution numbers 1-11 be adopted as presented:

Moved by: _____	Seconded by: _____
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1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the March 30, 2016 payroll in the amount of \$ 138,319.57.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the April 15, 2016 payroll in the amount of \$145,001.31.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for March 23, 2016 to April 26, 2016 in the amount of \$461,553.93.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the transfers of the attached list for March 2016.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following March 2016 Financial Reports. The Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of March 31, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of March 31, 2016 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the **final budget** for the 2016-2017 School Year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service (Referendum)	Total
2016-17 Total Expenditures	\$4,643,428	\$225,813	\$153,390	\$5,022,631
Less: Anticipated Revenues	\$1,235,682	\$225,813	\$0	\$1,461,495
Taxes to be Raised (Tax levy)	\$3,407,746	\$0	\$153,390	<u>\$3,561,136</u>

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby re-approves the November ballot question to be submitted with the **final budget** to the Executive County Superintendent as follows:

In addition to the regular advertised budget, the Netcong Board of Education will seek approval from the district's legal voters to raise an additional \$320,000 for General Funds in the same school year (2016-17). These taxes will be used exclusively for the hiring of two elementary teachers for the purpose of reducing class size and to increase Art, Music, World Language, and the School Psychologist to full-time. Approval of these taxes will result in a permanent increase in the district's tax level. The proposed additional expenditures are in addition to those necessary for thorough and efficient (T&E).

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the submission of the NJSIG grant in the amount of \$1,200 to repair playground equipment.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the 2016/17 Joint Transportation Agreement with Sussex County Regional Transportation Cooperative. This allows the district to secure transportation as required.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the 2016/17 Joint Transportation Agreement with Educational Services Commission of Morris County. This allows the district to secure transportation as required.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the Interlocal Service Agreement regarding grass cutting between Netcong Borough and the Netcong School District at no cost.

B. Policy (D. Costanzo, Chair)

Be it resolved that resolution numbers
1-2 be adopted as presented:

Moved by: _____ Seconded by: _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **FIRST READING** of following Policy and Regulation Revisions:

Policy/Reg	Number	Title	Type
Policy	5514	Pupil Use of Vehicles	Revised

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **FIRST READING** of following Policy and Regulation Revisions. These Policy and Regulation revisions were not completed from previous updates in August 2013, October 2013, and April 2014.

Policy/Reg	Number	Title	Type
Policy	0141	Board Member Number and Term	Revised 4/2014
Policy	0143	Board Member Election and Appointment	Revised 4/2014
Policy	1581	Victim of Domestic or Sexual Violence Leave (M)	New 4/2014
Policy	3125	Employment of Teaching Staff Members (M)	Revised 4/2014
P&R	3142	Nonrenewal of Nontenured Teaching Staff Member	Revised 10/2013
P&R	3144	Certification of Tenure Charges	Revised 10/2013
Policy	3144.12	Certification of Tenure Charges-Inefficiency (M)	New 8/2013
Policy	3144.3	Suspension Upon Certification of Tenure Charge	New 8/2013
Policy	3230	Outside Activities	Revised 4/2014
Policy	3372	Teaching Staff Member Tenure Acquisition	New 8/2013
Policy	3373	Tenure Upon Transfer or Promotion	New 8/2013
Policy	4124	Employment Contract	Revised 8/2013
Policy	4125	Employment of Support Staff Members (M)	Revised 4/2014
P&R	4146	Nonrenewal of Nontenured Support Staff Members	Revised 10/2013
Policy	4230	Outside Activities	Revised 4/2014
Policy	6511	Direct Deposit	New 4/2014

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mrs. Stephens	_____
		Mr. Costanzo	_____

C. Facilities (T. Morton, Chair)

Be it resolved that resolution number
1 be adopted as presented:

Moved by: _____ Seconded by: _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the Application for Change of Use of Educational Space for the 2016-2017 school year to change the use of the third floor Faculty Room to a Small Group Instruction Room. This addition will increase our instructional space.

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mrs. Stephens	_____
		Mr. Costanzo	_____

D. Curriculum (K. Stephens, Chair)

Be it resolved that resolution numbers

1-7 be adopted as presented:

Moved by: _____ Seconded by: _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves home instruction for Student #32221340 beginning effective April 6, 2016 through the last day of school. Home instruction for April 6, 2016 and April 7, 2016 will be at a rate of \$52.53 per hour. From April 18, 2016 through April 20, 2016 instruction will be provided at a rate of \$60.00 per hour, 5 hours per week. From April 25, 2016 through the last day of school home instruction be at a rate of \$35 per hour as per the contracted rate.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves home instruction for Student # 32421039, 10 hours per week, beginning on May 2, 2016 until the last day of school, June 16, 2016, as per the contracted rate of \$35 per hour.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves home instruction for Student # 32021135, 10 hours per week, beginning on April 25, 2016 until the last day of school, June 16, 2016, as per the contracted rate of \$35 per hour.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Field Trip:

Date	Name	Trip	Cost
4/29/16	Ann Marie Evans Phyllis Konyak	Netcong Police Department Trip	No cost to district
6/2/16	Diana Blakely	NEF Cultural Arts Initiative Rehearsal – The Growing Stage	No cost to district
6/3/16	Diana Blakely	NEF Cultural Arts Initiative Presentation – The Growing Stage	No cost to district

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Field Trip Chaperones:

Date	Name	Trip	Cost
5/3/16	Amy Henry	8 th Grade Shadow Day – Lenape Valley Regional High School	No cost to district
6/3/16	Phyllis Konyak	5 th Grade Class Trip – Metropolitan Museum of Art	No Cost to district

6. Be it resolves that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

Date	Name	Workshop/Conference	Location	Cost
5/20/16	Tana Ferris	Instructional Practices for the Deaf & Hard of Hearing Students	Trenton, NJ	\$50 Registration fee plus round trip mileage of 113.1 @ \$0.31/mile, \$35.00. Total = \$85.00
5/20/16	Nicole Sylvester	ERIC West Insurance Meeting	Basking Ridge, NJ	Round trip mileage of 61.2 @ \$0.31/mile, \$18.97
6/10/16	Dr. Gina Cinotti Liz Juliano	Strauss Esmay Annual School Law & Policy Seminar	Lincroft, NJ	Round Trip Mileage of 121.4 at \$.031 mile total \$37.63

7. Be it resolves that the Netcong Board of Education, upon the recommendation of the CSA, approves the participation of Netcong School in the Sustainable NJ Schools Program as a part of the application for the Coordinated School Heath Grant. The purpose of the grant is to assist with the school culture and climate initiative.

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mrs. Stephens	_____
		Mr. Costanzo	_____

E. Personnel (M. Callahan, Chair)

Be it resolved that resolution number 1-3 be adopted as presented:

Moved by: _____	Seconded by: _____
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1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the following staff for the 2016-2017 school year:

Certified Staff/Tenured

- | | |
|---------------------------|------------------------|
| a. Kimberly Arbolino | m. Tana Ferris |
| b. Marlene Baccaro | n. Amy Henry |
| c. Linda Cannon | o. Mary Frances Koch |
| d. Robert Chiappelli | p. Phyllis Konyak |
| e. Jacqueline Cinotti | q. Christine Longo |
| f. Robert DeKleine | r. Jane Morin |
| g. Suzanne DeKleine | s. Melissa Ninni |
| h. Catherine DeVito | t. Dina O'Hagan |
| i. Nicholas DiDonato (.8) | u. Julio Picallo (.75) |
| j. Ciewen DiRenzo | v. Darrell Sandrue |
| k. Barbara Dzurny | w. Gina Szarejko |
| l. Ann Marie Evans | x. Katherine Threlkeld |

Certified Staff/Non-Tenured

- a. Shawn Cryan
- b. Diana Blakely (.75)
- c. Britt Huss (.75)
- d. Danielle Painter
- e. Christina Sadel
- f. Meganne Secola (.6)

Support Staff

- a. MaryAnne Collins
- b. Elizabeth Juliano
- c. Sandra Mangrella

Administration/Non-Tenured

- a. Nicole Sylvester
- b. Kathleen Walsh

Groundskeepers

- a. Todd LeBlanc
- b. Todd Ruggieri

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the maternity leave request of Meganne Secola, (.6) Basic Skills Teacher, beginning August 30, 2016 with an anticipated return on the first day of the second marking period. Should her delivery be delayed Mrs. Secola's anticipated return will be at the beginning of the third marking period. This leave will be unpaid.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the leave request of Jacqueline Cinotti beginning effective August 30, 2016 through December 7, 2016 or the first day of the second marking period, whichever date comes first. Mrs. Cinotti will utilize 10 sick days from August 30, 2016 through September 13, 2016. From September 14, 2016 through the remainder of her leave she will enact the New Jersey Family Leave Act, which will be unpaid.

Mrs. Callahan	_____	Mr. Morton	_____
Mrs. Dalesandro	_____	Ms. Santalucia	_____
Mr. Domick	_____	Mrs. Santana	_____
Mr. Kranz	_____	Mrs. Stephens	_____
		Mr. Costanzo	_____

11. Miscellaneous

<u>Open</u>		<u>Closed</u>	
Moved by	_____	Moved by	_____
Seconded by	_____	Seconded by	_____
Time	_____	Time	_____

12. Comments from the Public – Any Issue/Topic

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.

<u>Open</u>		<u>Closed</u>	
Moved by	_____	Moved by	_____
Seconded by	_____	Seconded by	_____
Time	_____	Time	_____

13. Executive Session

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

14. Adjournment

Moved by _____	Seconded by _____	Time _____
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