



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING

October 20, 2015

7:00pm

Mrs. Bernadette Dalesandro, President
Mrs. Marianne Callahan, Vice President

Mr. David Costanzo
Mrs. Kelly Stephens

Mr. Todd Morton
Mr. Bill Stevens

Mrs. Jennifer Santana
Mrs. Lynn Popelka

Mr. Charles Kranz

Curriculum/Instruction

Lynn Popelka*
Bernadette Dalesandro

Facilities/Operations

Todd Morton *
Lynn Popelka
Kelly Stephens
Bernadette Dalesandro

Governance/Policy/Finance

Bernadette Dalesandro *
Marianne Callahan
Jennifer Santana

Personnel

Marianne Callahan *
Bill Stevens
Jennifer Santana
Bernadette Dalesandro

** Denotes Committee Chair*

2015-16
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

1. Successfully communicate the information to all stakeholders regarding the public vote for the November 2015 Ballot Question.
2. Improve the Board of Education relationships among the community and staff.
3. Monitor and verify a secure financial status in the District.

District Goals

Implement the action plans identified in the Netcong School District Strategic Plan with the 2015-16 timeline under the goal areas of: (a) student achievement and technology, (b) school and community, and (c) finance and facilities.

1. Call to Order

2. Flag Salute

3. Roll Call

Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

4. Board Correspondence & Approval of Minutes

Correspondence

Moved _____	Seconded _____
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Approval of Board Minutes

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

September 22, 2015	Regular Minutes
September 22, 2015	Executive Session #1

Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

5. President’s Comments

6. Chief School Administrator’s Comments

- A. Student Presentations
- B. Memorandum of Agreement for the 2015-2016 school year
- C. PARCC Updates – from 9/24/15 Meeting
- D. Week of Respect Activities, October 5 – October 9, 2015
- E. School Violence Awareness Week, October 19 – 23, 2015
- F. Red Ribbon Week, October 26 – 30, 2015
- G. Halloween Parade October 30, 2015, afternoon
- H. CAP Bullying Prevention Program
- I. Thank you to the Netcong Educational Cultural Arts Foundation for purchasing 21 Ukuleles and a drying rack for the Art Room.
- J. Thank you to the Netcong Educational Foundation for purchasing 17 additional Chromebooks for our students.
- K. Fire/Security Drill Report

DRILL	DATE/TIME
Fire Security	10/15/15, 9:45 a.m., 2 min.

L. Suspensions - none

GRADE	INFRACTION	ISS	OSS

7. Business Administrator’s Comments

A. 403b Plan Document

8. Questions/Comments from Public – Agenda Items Only

Open _____	Closed _____
Moved _____	Moved _____
Seconded _____	Seconded _____
Time _____	Time _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

9. Old Business

10. Executive Session

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

11. Information/Reports/Actions

A. Finance

(B. Dalesandro, Chair)

Moved By: _____	Seconded By: _____
Mrs. Callahan _____	Mrs. Santana _____
Mr. Costanzo _____	Mrs. Stephens _____
Mr. Kranz _____	Mr. Stevens _____
Mr. Morton _____	Mrs. Popelka _____
	Mrs. Dalesandro _____

Be it resolved that resolution numbers 1 -17 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the September 30, 2015 payroll in the amount of \$ 144,942.86.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the October 15, 2015 payroll in the amount of \$144,073.56.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for September 23, 2015 to October 20, 2015 in the amount of \$428,953.82.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the transfers of the attached list for September 2015.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following September 2015 Financial Reports:

The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of September 30, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of September 30, 2015 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Lincoln Investments as an approved provider for mutual funds.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with Kaleidoscope Family Solutions, Inc., to provide speech, occupational therapy and physical therapy services on an as needed basis, as per contracted hourly rate per service.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the 2015-16 Non-Public Security Aid in the amount of \$3,025. The money is to be allocated to the non-public school, Saint Michael's. Upon completion of consultation with the Saint Michael's, supplies and services can be purchased/rendered through the public school. No money will be directly paid to Saint Michael's School.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the approved 2014-15 Final Report for IDEA fund carryover of \$4,307 to the 2015-16 school year.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves submission of the 2015-16 amendment of the IDEA Grant to include carryover from the 2014-15 school year.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the tuition contract, retroactive to September 3, 2015 through June 22, 2016, with Morris School District for student # 32521268 for tuition at a per diem rate of \$83.31.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the tuition contract, retroactive to October 14, 2015 through June 30, 2016, with Andover Regional Board of Education for student #32521334 for tuition at a per diem rate of \$129.60. All additional services; speech, occupational therapy and physical therapy, etc., are to be billed on an as needed basis.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with Automatic Temperature Control Services, Inc., to provide boiler services at a rate of \$4,320 for the period of January 1, 2016 through December 31, 2016.
14. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the use of Race To The Top grant funds in the amount of \$2,476 for the Stronge Evaluation model.
15. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the contract with All County Contracting to install a drop ceiling in the kitchen storage room per the Health Inspector at a cost of \$2,650.
16. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the donation from the Netcong Educational Foundation in the amount of \$1,495.74 for an art drying rack and Ukuleles for music.
17. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the Polite Plumber to unclog the boiler room pipes retroactive to October 15, 2015 at a cost of \$205.

B. Policy

(B. Dalesandro, Chair)

Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

Be it resolved that resolution number 1 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the **SECOND reading** of the following Policy and Regulation Revisions:

Policy or Reg	Number	Title	Type
Policy	1110	Organizational Chart	Revised
Policy	3322	Staff Member’s Use of Personal Cellular Telephones/Other Communications Devices	Revised
Policy	4322	Staff Member’s use of Personal Cellular Telephones/Other Communications Devices	Revised
P&R	5330	Administration of Medication	Mandatory, Revised
Policy	5339	Screening for Dyslexia	Mandatory, Revised
Policy	5619	Suspected Gang Activity	Revised
Policy	5756	Transgender Students	Revised
Policy	8540	School Nutrition Programs	Revised
Regulation	8540	Free and Reduced Rate Meals	Abolished
Policy	8550	Outstanding Food Service Charges	New
Policy	8820	Opening Exercises/Ceremonies	Revised

C. Facilities

(T. Morton, Chair)

Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

Be it resolved that resolution numbers 1 -3 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the M-1 Annual Maintenance Budget Worksheet (attachment).

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the submission of Comprehensive maintenance plan:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Netcong Board of Education are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Netcong Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Netcong Board of Education in compliance with Department of Education requirements. (attachment).

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves that the following faculty members have had the proper CPR training and training on the AED System:

1. Shawn Cryan
2. Todd LeBlanc
3. Regina Szarejko
4. Kathleen Walsh
5. Jane Morin

D. Curriculum/Instruction

(L. Popelka, Chair)

Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

Be it resolved that resolution numbers 1-6 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

Date	Name	Workshop Conference	Location	Cost
10/22/15	Gina Cinotti	NJ Superintendents' Study Council Seminar Topic: Legal Issues and Successes from the New Tenure Law	Seton Hall University, South Orange, NJ	\$19.90 Mileage
11/10/15	Gina Cinotti Nicole Sylvester	Title 1 Schoolwide Program Workshop	NJ Forensic Technology Center Auditorium 1200 Negron Drive - Horizon Center Hamilton, NJ 08691	\$40.61 Mileage
12/10/15	Liz Juliano	NJPSA – Legal One – Substitute Teacher Issues	FEA Monroe, NJ	\$75 fee + mileage of \$31.12
12/14- 12/18/15	Melissa Ninni	Orton-Gillingham Comprehensive Training	Secaucus, NJ	\$975 + mileage To be paid through Title II Part A Grant
12/14- 12/18/15	Meganne Secola	Orton-Gillingham Comprehensive Training	Secaucus, NJ	\$975 + mileage To be paid through Title II Part A Grant
12/14- 12/18/15	Phyllis Konyak	Orton-Gillingham Comprehensive Training	Secaucus, NJ	\$975 + mileage To be paid through Title II Part A Grant
12/14- 12/18/15	Christine Longo	Orton-Gillingham Comprehensive Training	Secaucus, NJ	\$975 + mileage To be paid through Title II Part A Grant
11/14/15	Dave Costanzo Kelly Stephens Charlie Kranz Jen Santana	Governance I Board Training	Mountain Lakes, NJ	Mileage
11/18/15	B. Dalesandro	Harassment, Intimidation & Bullying	Mountain Lakes, NJ	Mileage

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Field Trips:

Date	Name	Field Trip	Location	Cost
10/14/15	Diana Blakely	Sussex County Junior High Honors Band and Chorus auditions 4:30 p.m.	Franklin School Franklin, NJ	No Cost to District
10/21/15	Diana Blakely	Sussex County Junior High Honors Band and Chorus Rehearsals 6:00 p.m. – 8:30 p.m.	Long Pond School Andover, NJ	No Cost to District
10/27 11/9 11/17 11/19	Diana Blakely	Sussex County Junior High Honors Band and Chorus Rehearsals 6:00 p.m. – 8:30 p.m.	Franklin School Franklin, NJ	No Cost to District
10/26/15	Ann Marie Evans Phyllis Konyak	Classroom Trip to bank	Fulton Bank, Netcong, NJ	No Cost to District
11/18/15	Diana Blakely	Sussex County Junior High Honors Band and Chorus rehearsal	Franklin School Franklin, NJ	Up to \$388.00 Transportation Cost will be taken from Student Activities. Potentially sharing cost with Byram School District.
1/6/16	Kate Walsh	8 th Grade – Lenape Valley High School Orientation	Lenape Valley HS Stanhope, NJ	No Cost to District
3/11/16	Jacqueline Cinotti	Shop Rite Young Consumer Program	Flanders, NJ	No Cost to District
5/3/16	Kate Walsh	8 th Grade Shadow Day – Lenape Valley HS	Lenape Valley HS Stanhope, NJ	\$160.00 Transportation cost will be taken from Student Activities
5/11- 5/13/16	Gina Szarejko Darrell Sandrue Shawn Cryan	7 th Grade Class Trip – NJ School of Conservation	Stokes State Forest Frankford, NJ	No Cost to District
5/20/16	Suzanne DeKleine Katie McQueeney	Kindergarten Class Trip – “How I Became A Pirate”	The Growing Stage Theater Netcong, NJ	No Cost to District
5/23/16	Robert DeKleine Marlene Baccaro	1 st Grade Class Trip	Crayola Factory Easton, PA	No Cost to District
6/3/16	Julio Picallo Linda Cannon Tana Ferris	5 th Grade Class Trip	Metropolitan Museum of Art New York, NY	No Cost to District

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves, as a part of best practices, the Specific Learning Disability Determination.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the adoption of the Stronge Evaluation model for the 2016-2017 school year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the home instruction for Student #32221304, 5 hours per week, beginning October 21, 2015 through approximately December 21, 2015 as per the contracted rate of \$35 per hour.

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the home instruction for Student #3202808, 5 hours per week, beginning October 21, 2015 through approximately November 25, 15 at the contracted rate of \$35 per hour.

E. Personnel

(M. Callahan, Chair)

Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

Be it resolved that resolution numbers 1 – 6 be adopted as presented:

1. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, hereby approves Catherine DeVito for the S.A.D.D. Advisor stipend position, at a stipend of \$1,045.68, for the 2015-2016 school year.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Hayley Vicedomini, as a district substitute for the term of October 20, 2015 through June 30, 2016 at the rate of \$70/day for the first 10 days worked and \$80/day there after pending fingerprinting and background check.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Donna Nesser, as a district substitute for the term of September 1, 2015 through June 30, 2016 at the rate of \$70/day for the first 10 days worked and \$80/day thereafter.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Melissa Slahor, as a district substitute for the term of September 1, 2015 through June 30, 2016 at the rate of \$70/day for the first 10 days worked and \$80/day thereafter.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Tonia Nardone, as a district part-time aide retroactively for the term of October 13, 2015 through June 30, 2016 at rate of \$11.30 per hour, pending fingerprinting and background check.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves with regret, the resignation of Michele Rachel as the Assistant to the Business Administrator effective November 14, 2015.

12. Miscellaneous

13. Comments from the Public – Any Issue/Topic

<u>Open</u>		<u>Closed</u>	
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

14. Executive Session

<u>Open</u>		<u>Closed</u>	
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

15. Adjournment

Moved _____	Seconded _____	Time _____
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