



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING

December 15, 2015

7:00pm

Mrs. Bernadette Dalesandro, President
Mrs. Marianne Callahan, Vice President

Mr. David Costanzo
Mrs. Kelly Stephens

Mr. Todd Morton
Mr. Bill Stevens

Mrs. Jennifer Santana
Mrs. Lynn Popelka

Mr. Charles Kranz

Curriculum/Instruction

Lynn Popelka*
Bernadette Dalesandro
Charles Kranz

Facilities/Operations

Todd Morton *
Kelly Stephens
Bernadette Dalesandro
David Costanzo

Governance/Policy/Finance

Bernadette Dalesandro *
Marianne Callahan
Jennifer Santana

Personnel

Marianne Callahan *
Bill Stevens
Jennifer Santana
Bernadette Dalesandro

** Denotes Committee Chair*

2015-16
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

1. Successfully communicate the information to all stakeholders regarding the public vote for the November 2015 Ballot Question.
2. Improve the Board of Education relationships among the community and staff.
3. Monitor and verify a secure financial status in the District.

District Goals

Implement the action plans identified in the Netcong School District Strategic Plan with the 2015-16 timeline under the goal areas of: (a) student achievement and technology, (b) school and community, and (c) finance and facilities.

1. Call to Order

2. Flag Salute

3. Roll Call

Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

4. Board Correspondence & Approval of Minutes

Correspondence

Approval of Board Minutes

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

November 24, 2015	Regular Minutes
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Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

5. President’s Comments

6. Chief School Administrator’s Comments

A. Student Presentations - Members of the chorus will perform a song from the concert

B. Discussion of Alternative Destination for 8th Grade Field Trip

C. Presentation = 2014-2015 PARCC Results Year 1

D. HIB Report – Incident 1516-01

E. Fire/Security Drill Report

DRILL	DATE/TIME
Fire Security	Fire Drill, 12/8/15, 2 min. Lockdown, 11/25/15, 5 min.

F. Suspensions – none

GRADE	INFRACTION	ISS	OSS

7. Business Administrator’s Comments

8. Questions/Comments from Public – Agenda Items Only

<u>Open</u>		<u>Closed</u>	
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

9. Old Business

10. Information/Reports/Actions

A. Finance

(B. Dalesandro, Chair)

Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

Be it resolved that resolution numbers 1 -11 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the November 30, 2015 payroll in the amount of \$144,265.47.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the December 15, 2015 payroll in the amount of \$142,950.24.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for November 25, 2015 to December 15, 2015 in the amount of \$309,615.64.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the transfers of the attached list for November 2015.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following November 2015 Financial Reports:

The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of November 30, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of September 30, 2015 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves JVD Rooter to repair the toilet and pipes in the Faculty Dining Room bathroom on the 3rd floor retroactive to November 24, 2015 at a cost of \$250.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves AERO Environmental to take air quality tests on December 24, 2015 at a cost of \$1,875. This is a referendum project.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Harty Brothers to place VCT tiles in the Kindergarten Room (Empathy Boulevard), Room 101 on the 1st Floor, and Science Room on December 29-30, 2015 at a cost of \$9,850. This is a referendum project.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves ACT to repair the fire alarm system at a cost of \$775, as a result of their annual inspection.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the Shared Services agreement with the Borough of Netcong from January 1, 2016 – December 31, 2017.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, and following a complete review and discussion of the Comprehensive Annual Financial Report and Auditor's Management Report for the fiscal year ended June 30, 2015, including all recommendations and the proposed Corrective Action Plan, hereby approves the Corrective Action Plan as follows for the 2014-2015 school year:

1. Recommendation:

It is recommended that the District reclassify expenditures to the NCLB grant when the final TPAF pension and social security rates are received so that adjustments and budget transfers can be made by year end.

Management's Response:

The District will reclassify expenditures to the NCLB grant when the final TPAF pension rate is received so that adjustments and budget transfers can be made for year end.

2. Recommendation:

It is recommended that the District request a SEMI waiver on an annual basis if the District chooses not to participate in the SEMI program.

Management's Response:

The District has already requested and received a SEMI waiver for the fiscal year ended June 30, 2016.

3. Recommendation:

It is recommended that the receipts for the Food Service Fund are deposited in a timely manner.

Management's Response:

The District has notified the Food Service management company that receipts must be deposited in a timely manner.

B. Policy (B. Dalesandro, Chair)

Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

Be it resolved that resolution number 1-2 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the **FIRST reading** of the following Policy and Regulation Revisions:

*No motions at this time

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the **SECOND reading** of the following Policy and Regulation Revisions:

Policy or Reg	Number	Title	Type
Policy/Regulation	1240	Evaluation of Superintendent (M)	Revised
Policy/Regulation	3221	Evaluation of Teachers (M)	Revised
Policy/Regulation	3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)	Revised
Policy/Regulation	3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)	Revised
Policy/Regulation	3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)	Revised
Policy	3425.1	Modified Duty Early Return to Work Program – Teaching Staff Members	New
Policy	3431.1	Family Leave (M)	Revised
Policy	4425.1	Modified Duty Early Return to Work Program – Support Staff Members	New
Policy	4431.1	Family Leave (M)	Revised
Policy	5337	Service Animals	New
Policy	5516	Use of Electronic Communication and Recording Devices (ECD) (M)	Revised
Policy	8505	Wellness Policy/Nutrient Standards for meals and Other Foods (M)	Revised
Policy	8507	Breakfast Offer Versus Serve	New
Policy	8508	Lunch Offer Versus Serve	New

C. Facilities (T. Morton, Chair)

*No motions at this time

Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

D. Curriculum/Instruction

(L. Popelka, Chair)

Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

Be it resolved that resolution numbers 1-7 be adopted as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

Date	Name	Workshop Conference	Location	Cost
1/12/16	Kate Walsh	NJPSA/FEA – Demystifying PARCC Data Reports	NJPSA/FEA 12 Centre Drive Monroe Twsp, NJ	No Cost for Workshop Mileage of \$36.21
1/19/16- 5/11/16	Julio Picallo	TESL Practicum (Required for ESL Certification)	Montclair State University Montclair, NJ	\$1,363.50
1/19/16- 5/11/16	Julio Picallo	Methodology of Teaching ESL (Required for ESL Certification)	Montclair State University Montclair, NJ	\$1,363.50
1/28/16	Bernadette Dalesandro	NJSBA January Meeting - Effective Boardsmanship	TBD	Mileage TBD at .31/mile

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Field Trips:

Date	Name	Field Trip	Location	Cost
5/24/16	Darrell Sandrue Gina Szarejko Ann Marie Evans	6 th Grade Trip	Philadelphia, PA	No cost to district for transportation/trip cost

3. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, the approval of the 3 year Technology Plan.
4. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, the approval of utilizing August 31, 2016 as the second Teacher In-Service day for the purpose of TEPES teacher training for the Stronge model evaluation system.
5. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, the approval of the extension of home instruction for Student #3202808, 10 hours per week, beginning November 30, 2015 through approximately January 11, 2016 at the contracted rate of \$35 per hour.
6. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, the approval of mileage reimbursement at \$0.31/mile for Dr. Gina Cinotti to attend AchieveNJ Advisory Committee meetings in Trenton, NJ. Dr. Cinotti was asked to be a member of this committee based on her research on Achieve NJ.

7. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, the approval of mileage reimbursement at \$0.31/mile for Dr. Gina Cinotti to attend New Jersey Superintendents' Study Council Seminar programs at Seton Hall University.

E. Personnel

(M. Callahan, Chair)

Moved By:	_____	Seconded By:	_____
Mrs. Callahan	_____	Mrs. Santana	_____
Mr. Costanzo	_____	Mrs. Stephens	_____
Mr. Kranz	_____	Mr. Stevens	_____
Mr. Morton	_____	Mrs. Popelka	_____
		Mrs. Dalesandro	_____

Be it resolved that resolution numbers 1-8 be adopted as presented:

1. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, hereby approves Hayley Vicedomini as the Maternity Leave Kindergarten teacher at a rate of \$80 per day for 57 days beginning effective January 4, 2016 through March 31, 2016. Criminal History background check and fingerprinting are on file.
2. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, hereby approves Lisa DeAngelis as a district substitute for a fixed one-year term effective December 16, 2015 through June 30, 2016 at the rate of \$70/day for the first 10 days and \$80/day there after pending fingerprinting and background check.
3. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, hereby approves the maternity leave request of Christina Sadel, Middle School Science Teacher, beginning on April 4, 2016, which is the first day of Marking Period 4, through June 11, 2016 (or the last day of school), which is approximately 53 days. To date, Mrs. Sadel will utilize her remaining sick and personal days from April 4 – 18. The remainder of her maternity leave will be unpaid. Mrs. Sadel's anticipated return date will be the first teacher in-service day for the 2016-2017 school year as per contract Article VI, 1(b).
4. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, hereby approves William Glennon as a substitute custodian for a fixed one-year term effective December 16, 2015 at the rate of \$15/hour pending fingerprinting and background check.
5. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, hereby approves Joseph Bardi as a substitute custodian for a fixed one-year term effective December 16, 2015 at the rate of \$15/hour pending fingerprinting and background check.

6. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, hereby approves Danielle Painter as the Speech-Language Pathologist, on Step A-MA, for a pro-rated salary of \$54,070 for a fixed one-year term, effective upon the receipt of her emergency certification from the county office and issuance of her permanent certification. Pending criminal history background check and fingerprinting.

7. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, hereby approves, with regret, the resignation of Joelle DeMasi, as an Instructional Aide, effective December 9, 2015. Per the employment contract, Mrs. DeMasi's last day will be January 7, 2016.

8. Be it resolved that Netcong Board of Education, upon the recommendation of the CSA, hereby approves Joelle DeMasi to be a substitute aide effective January 8, 2016, for a one-year fixed term, at the rate \$11.30/hour. Criminal history background check and fingerprinting on file.

11. Miscellaneous

12. Comments from the Public – Any Issue/Topic

<u>Open</u>		<u>Closed</u>	
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

13. Executive Session

<u>Open</u>		<u>Closed</u>	
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time	_____	Time	_____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

14. Adjournment

Moved	_____	Seconded	_____	Time	_____
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