



Our Children, Our School, Our Future

Netcong Board of Education  
26 College Road  
Netcong, NJ 07857

**REGULAR BOARD MEETING**

**March 21, 2017**

**7:00pm**

Mrs. Bernadette Dalesandro, President  
Ms. Kerri Santalucia, Vice President

Mrs. Marianne Callahan  
Mr. Timothy Domick  
Mrs. Jennifer Santana

Mr. Michael Callahan  
Mr. Charles Kranz

Mr. David Costanzo  
Mr. Todd Morton

Curriculum/Instruction

Jennifer Santana \*  
Timothy Domick  
Todd Morton  
Bernadette Dalesandro

Facilities/Operations

Todd Morton \*  
Michael Callahan  
Kerri Santalucia  
Bernadette Dalesandro

Governance/Policy/Finance

Bernadette Dalesandro \*  
Marianne Callahan  
Todd Morton  
Jennifer Santana

Personnel

Marianne Callahan \*  
Charles Kranz  
Kerri Santalucia  
Bernadette Dalesandro

Policy

Bernadette Dalesandro \*  
Marianne Callahan  
David Costanzo

Negotiations

Todd Morton  
Marianne Callahan  
Bernadette Dalesandro

Board Liaisons

NEF = Bernadette Dalesandro  
PTA = David Costanzo  
Town Council = Rotating Members  
Recreation Commission = Todd Morton  
Planning Board = Todd Morton

Ad Hoc

Bernadette Dalesandro  
Marianne Callahan  
Todd Morton  
Kerri Santalucia  
Jennifer Santana

*\* Denotes Committee Chair*

**2016-17**  
**Netcong Board of Education**

**Open Public Meeting Proclamation**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**Mission Statement**

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

**Board Goals**

1. Successfully communicate information for a successful passage of the ballot question.
2. Continue and increase professional development for board members.
3. Create an in-house new board member orientation.

**District Goals**

1. To continue to improve student achievement.
2. To continue to be financially disciplined in the areas of spending while continuing to maintain improvements to facilities.
3. Explore/Strategize ways to restore programs if the Ballot Question passes or fails.
4. To continue to schedule/complete Referendum projects.

**1. Call to Order**

Mrs. Callahan	_____	Mr. Morton	_____
Mr. Callahan	_____	Ms. Santalucia	_____
Mr. Costanzo	_____	Mrs. Santana	_____
Mr. Domick	_____	Mrs. Dalesandro	_____
Mr. Kranz	_____		

**2. Flag Salute**

**3. Roll Call**

**4. Board Correspondence & Approval of Minutes**

Correspondence - None

**Approval of Board Minutes**

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

February 21, 2017	Executive Session Minutes
February 21, 2017	Work Session Minutes
February 28, 2017	Regular Minutes
February 28, 2017	Executive Session Minutes

Mrs. Callahan	_____	Mr. Morton	_____
Mr. Callahan	_____	Ms. Santalucia	_____
Mr. Costanzo	_____	Mrs. Santana	_____
Mr. Domick	_____	Mrs. Dalesandro	_____
Mr. Kranz	_____		

**5. President’s Comments**

**6. Liaisons Report**

- a. Netcong Educational Foundation – *B. Dalesandro*
- b. Netcong PTA – *D. Costanzo*
- c. Town Council – *Rotating*
- d. Recreation Commission & Planning Board – *T. Morton*

**7. Chief School Administrator’s Comments**

- a. Student Presentation – no volunteers at this time.
- b. 16-17 District Goal Update
- c. HIB Monthly Report
- d. Fire/Security Drill Report
- e. Suspensions

**8. Business Administrator’s Comments**

*None at this time.*

**9. Questions/Comments from Public – Agenda Items Only**

*Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.*

<u>Open</u>		<u>Closed</u>	
Moved	_____	Moved	_____
Seconded	_____	Seconded	_____
Time		Time	

**10. Old Business**

## 11. Information/Reports/Actions

**A. Finance** (B. Dalesandro, Chair) *Be it resolved that resolution numbers 1-12 be adopted as presented:*

Moved by: _____	Seconded by: _____
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1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the February 28, 2017 payroll in the amount of \$135,758.22.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the March 15, 2017 payroll in the amount of \$142,456.92.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the bills list for March 1, 2017 through March 21, 2017 in the amount of \$404,870.82
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby accepts the following February 2017 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of February 28, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of February 28, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the Transfers Reports for the months of February 2017.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the tentative budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service (Referendum)	Total
2017-18 Total Expenditures	\$5,033,640*	\$159,657	\$151,053	\$5,344,350*
Less: Anticipated Revenues	\$1,520,630*	\$159,657	\$0	\$1,680,287*
Taxes to be Raised	\$3,513,010 (Tax levy)	\$0	\$151,053	\$3,664,063

*\*Figures were revised from previously posted agenda per state budget guidelines.*

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

Be it further resolved, that a public hearing be held at 26 College Road, Netcong, New Jersey in the library, on April 25, 2017 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year.

Be it further resolved, that the Netcong Board of Education authorizes the Business Administrator to modify the proposed FY 2017-2018 school budget, if changes are required at the conclusion of the review of the proposed FY 2017-2018 school budget by the Executive County Superintendent and the Board acknowledges that in the FY 2017-2018 tentative budget, the Board is applying for various tax levy adjustments that could be utilized in future budgets.

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves in the proposed budget the adjustment for enrollment in the amount of \$37,109.00.
8. Be it resolved that the Netcong Board of Education, hereby approves the November ballot question to be advertised and submitted to the Executive County Superintendent as follows:

In addition to the regular advertised budget, the Netcong Board of Education will seek approval from the district's legal voters to raise an additional \$85,000 for General Funds in the same school year (2017-18). These taxes will be used exclusively for the hiring of one elementary teacher for the purpose of reducing class size. Approval of these taxes will result in a permanent increase in the district's tax levy. The proposed additional expenditures are in addition to those necessary a thorough and efficient (T&E) education.

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves the professional services maximum costs for the 2017-2018 school year. Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees and; Whereas, the Netcong Board of Education has established the following maximum dollar limits as required. Whereas, if these professional services exceed the maximum amount listed, the Netcong Board of Education will consider another motion to increase amounts listed.

Architects	\$30,000	Attorneys	\$30,000
Auditors	\$40,000	School Physician	\$2,500

*Note: This resolution is required when the annual budget is submitted to the state. It should be noted that the proposed budgeted has less money in the specific line items, yet it is a best practice to have an overall estimate in these areas, so that another resolution is not required.*

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves as per NJAC 6A:23B-1.2(b), that the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2017-2018 tentative budget includes a maximum travel appropriation of \$15,000. The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded. Included in the 2017-2018 proposed budget is a maximum regular business travel amount of \$1,500 per employee.

*Note: This resolution is required when the annual budget is submitted to the state.*

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Agra Environmental and Laboratory Services to conduct water lead testing at a cost of \$810.00

*Note: This testing is mandated by NJDOE and must be completed by July 2017.*

12. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, hereby approves Alarm and Communication Technologies to complete mandated upgrades to the alarm system at a cost of \$2,286.00.

*Note: These updates are mandatory to bring the system up to code as per the fire inspection report.*

Mrs. Callahan	_____	Mr. Morton	_____
Mr. Callahan	_____	Ms. Santalucia	_____
Mr. Costanzo	_____	Mrs. Santana	_____
Mr. Domick	_____	Mrs. Dalesandro	_____
Mr. Kranz	_____		

**B. Policy** (B. Dalesandro, Chair) *Be it resolved that resolution number 1-2 be adopted as presented:*

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **FIRST READING** of following Policy and Regulation Revisions:

Policy/Reg	#	Title	Type
Policy	4434	Holidays	Revised

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the **SECOND READING** of following Policy and Regulation Revisions:

Policy/Reg	#	Title	Type
Policy	7510	Facilities Usage	Revised

Mrs. Callahan	_____	Mr. Morton	_____
Mr. Callahan	_____	Ms. Santalucia	_____
Mr. Costanzo	_____	Mrs. Santana	_____
Mr. Domick	_____	Mrs. Dalesandro	_____
Mr. Kranz	_____		

**B. Facilities** (T. Morton, Chair)

*\*None at this time*

**C. Curriculum** (J. Santana, Chair) *Be it resolved that resolution numbers 1 – 3 be adopted as presented:*

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Professional Development:

Date	Name	Workshop	Location	Cost
4/27/17	Danielle Painter	2017 NJSHA Convention	Long Branch, NJ	\$150 Registration Fee Roundtrip miles 142 @ \$0.31/mi = \$44.02 Total: \$194.02

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the following Field Trip:

Date	Name	Location	Grade Level	Cost
5/17/17	Ann Marie Evans Phyllis Konyak	Gateway Natural Park Sandy Hook, NJ	Special Education 3-8	\$425.00 to be paid from Student Activities

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves the revised 2017-2018 District Calendar.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves home instruction, as medically necessary, for Student # 32221099 effective March 1, 2017

*Note: The CSA emailed this to the board on March 7, 2017, to alert them a back date was unavoidable due to the mandate of continuing instruction.*

Mrs. Callahan	_____	Mr. Morton	_____
Mr. Callahan	_____	Ms. Santalucia	_____
Mr. Costanzo	_____	Mrs. Santana	_____
Mr. Domick	_____	Mrs. Dalesandro	_____
Mr. Kranz	_____		

**D. Personnel** (*Marianne Callahan, Chair*) *Be it resolved that resolution numbers 1 be adopted as presented:*

Moved by: _____	Seconded by: _____
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1. Be it resolved that the Netcong Board of Education, upon the recommendation of the CSA, approves Thomas Salerno as the Middle School Social Studies Teacher, for a fixed one-year term effective August 30, 2017 through June 30, 2018, on Step A, of the MA Guide, at a salary of \$54,070, pending Criminal History Background Check.

*Note: Salary is based on the 2015-2016 NTA salary guide and may be revised pending the outcome of negotiations with the NTA.*

Mrs. Callahan _____	Mr. Morton _____
Mr. Callahan _____	Ms. Santalucia _____
Mr. Costanzo _____	Mrs. Santana _____
Mr. Domick _____	Mrs. Dalesandro _____
Mr. Kranz _____	

**12. Miscellaneous**

<u>Open</u>	<u>Closed</u>
Moved by _____	Moved by _____
Seconded by _____	Seconded by _____
Time _____	Time _____

**13. Comments from the Public – Any Issue/Topic**

*The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Chief School Administrator or the Board of Education, either by telephone or letter.*

<u>Open</u>	<u>Closed</u>
Moved by _____	Moved by _____
Seconded by _____	Seconded by _____
Time _____	Time _____

**14. Executive Session**

*RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.*

**15. Adjournment**

Moved by _____	Seconded by _____	Time _____
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