



Our Children, Our School, Our Future

Netcong Board of Education  
26 College Road  
Netcong, NJ 07857

**REGULAR BOARD MEETING    July 24, 2018    7:00pm**

Mrs. Bernadette Dalesandro, President  
Ms. Kerri Santalucia, Vice President

Mr. Shawn Bates    Mr. David Costanzo    Mr. Timothy Domick    Mr. Charles Kranz  
Mr. Todd Morton    Mr. Kevin Quan    Mrs. Jennifer Santana

**Curriculum/Instruction**

Jennifer Santana \*  
Kevin Quan  
Todd Morton  
Bernadette Dalesandro

**Facilities/Operations**

Charlie Kranz \*  
Timothy Domick  
David Costanzo  
Bernadette Dalesandro

**Governance**

Kerri Santalucia\*  
Jennifer Santana  
Charles Kranz  
Bernadette Dalesandro

**Policy**

COW

**Personnel**

Kerri Santalucia\*  
Shawn Bates  
Kevin Quan  
Bernadette Dalesandro

**Negotiations**

Kerri Santalucia  
Bernadette Dalesandro

**Budget Committee**

David Costanzo\*  
Charles Kranz  
Kerri Santalucia  
Bernadette Dalesandro

**Finance**

Bernadette Dalesandro\*  
Kerri Santalucia  
Jennifer Santana  
David Costanzo

**Board Liaisons**

NEF = Kevin Quan  
PTA = Kerri Santalucia  
Town Council = Rotating Members  
Recreation Commission = Todd Morton  
Planning Board = Todd Morton

*\* Denotes Committee Chair*

**2018-2019**  
**Netcong Board of Education**

**Open Public Meeting Proclamation**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**Mission Statement**

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

**Board Goals**

To Be Determined

**District Goals**

To Be Determined

1. Call to Order
2. Flag Salute
3. Roll Call

Bates \_\_\_\_\_ Costanzo \_\_\_\_\_ Domick \_\_\_\_\_ Kranz \_\_\_\_\_ Morton \_\_\_\_\_ Quan \_\_\_\_\_ Santalucia \_\_\_\_\_  
 Santana \_\_\_\_\_ Dalesandro \_\_\_\_\_

4. Board Correspondence & Approval of Minutes

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

|               |                           |
|---------------|---------------------------|
| June 19, 2018 | Regular Meeting Minutes   |
| June 19, 2018 | Executive Session Minutes |

Roll Call:

Bates \_\_\_\_\_ Costanzo \_\_\_\_\_ Domick \_\_\_\_\_ Kranz \_\_\_\_\_ Morton \_\_\_\_\_ Quan \_\_\_\_\_ Santalucia \_\_\_\_\_  
 Santana \_\_\_\_\_ Dalesandro \_\_\_\_\_

5. President’s Comments

Charlene Peterson, NJSBA Representative: Board Self Evaluation and Annual Goal Setting.

6. Liaisons Report

- a. Netcong Educational Foundation – K. Quan

**b.** Netcong PTA – *K. Santalucia*

**c.** Town Council – *Rotating Members*

**d.** Recreation Commission & Planning Board – *T. Morton*

**7. Acting Superintendent’s Comments**

a. Fire/Security Drill Report – *TBD*

**8. Business Administrator’s Comments**

**9. Questions/Comments from Public – Agenda Items Only**

**Open: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

*Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.*

**Closed: Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**10. Old Business**

**11. Information/Reports/Actions**

**A. FINANCE** (B. Dalesandro, Chair) *Be it resolved that resolution numbers 1-12 be adopted, as presented:*

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the June 30, 2018 payroll in the amount of \$30,564.40.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the July 15, 2018 payroll in the amount of \$49,108.64.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of Acting Superintendent, hereby approves the bills list for June 20, 2018 through June 30, 2018 in the amount of \$142,045.12.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of Acting Superintendent, hereby approves the bills list for July 1, 2018 through July 17, 2018 in the amount of \$69,505.75.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of Acting Superintendent, hereby approves the bills list for July 18, 2018 through July 24, 2018 in the amount of \$160,908.02.

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts the following June 2018 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of June 30, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of June 30, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Transfers Reports for the month of June 2018.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves ServPro in the amount of \$3,000, to do remediation in the Annex building, and to be paid out of capital reserve funds.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Drama Club fundraising events, all proceeds to benefit the Netcong Elementary School Drama Club:
  - Fall 2018: t-shirt and sweatshirt sale;
  - Spring 2019 Annual Performance: t-shirt sale, Candy Grams, Concession and Snack Stand, and ticket sales.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following 2018-2019 school year contracts:

|   | <b>Vendor</b>                         | <b>Category</b>            | <b>Cost</b> |
|---|---------------------------------------|----------------------------|-------------|
| 1 | Calais School                         | OOD Student #32321335      | \$73,720.50 |
| 2 | Educational Services Commission of MC | Bidding/Purchasing Program | \$850       |

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the additional state aid funding in the amount of \$167,268 to increase the original 2018-2019 budget through an appropriation to the following line items:
  - 11-120-100-101-000-000 (Grades 1-5 Salary);
  - 11-000-262-420-000-000 (Custodial Cleaning, Repairs, & Maintenance Services);
  - 11-000-291-270-000-000 (Employee Health Benefits); and
  - 11-190-100-610-000-000 (Undistributed General Supplies)
12. Be it resolved that the Netcong Board of Education, of the Netcong School District, authorizes the Acting Superintendent to offer contracts to prospective employees during the months of July and August, pending the Board's final approval.

**Roll Call:**

**Bates** \_\_\_\_\_ **Costanzo** \_\_\_\_\_ **Domick** \_\_\_\_\_ **Kranz** \_\_\_\_\_ **Morton** \_\_\_\_\_ **Quan** \_\_\_\_\_ **Santalucia** \_\_\_\_\_  
**Santana** \_\_\_\_\_ **Dalesandro** \_\_\_\_\_

**B. Policy** (COW, Chair) *Be it resolved that resolution numbers 1-2 be adopted, as presented:*

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the SECOND READING of the following Policy and/or Regulation revision:

| Policy/Regulations | #    | Title                             | Type    |
|--------------------|------|-----------------------------------|---------|
| Policy             | 1331 | Evaluation of the Board Secretary | Revised |

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the FIRST READING of the following Policy and/or Regulation:

| Policy/Regulations  | #    | Title   | Type    |
|---------------------|------|---|---------|
| Policy & Regulation | 1613 | Disclosure and Review of Applicant's Employment History (M) | New     |
| Policy              | 7230 | Gifts, Grants, and Donations                                | Revised |

**Roll Call:**

Bates \_\_\_\_\_ Costanzo \_\_\_\_\_ Domick \_\_\_\_\_ Kranz \_\_\_\_\_ Morton \_\_\_\_\_ Quan \_\_\_\_\_ Santalucia \_\_\_\_\_  
 Santana \_\_\_\_\_ Dalesandro \_\_\_\_\_

**C. Facilities** (C. Kranz, Chair) *Be it resolved that resolution numbers 1-4 be adopted, as presented:*

**Moved By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the increased cost to the original bid for the Annex project of \$6,963.63 to be paid out of capital reserve funds.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following change orders for the Annex bid as follows:

| Description      | Not to Exceed |
|------------------|---------------|
| 200 Amp System   | \$2,734       |
| Supply Piping    | \$5,100       |
| Baseboard Piping | \$2,600       |
| Painting         | \$4,500       |
| Windows          | \$7,029.63    |

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the increased cost to the original bid for the Graduation Stairs project of \$1,100 to be paid out of capital reserve funds.

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following change orders for the graduation stairs bid as follows:

| Description         | Not to Exceed |
|---------------------|---------------|
| Front Entrance Step | \$800         |
| Gym Exterior Stairs | \$2,800       |
| Interior Landing    | \$2,500       |

**Roll Call:**

Bates \_\_\_\_\_ Costanzo \_\_\_\_\_ Domick \_\_\_\_\_ Kranz \_\_\_\_\_ Morton \_\_\_\_\_ Quan \_\_\_\_\_ Santalucia \_\_\_\_\_  
 Santana \_\_\_\_\_ Dalesandro \_\_\_\_\_

**D. Curriculum** (*J. Santana, Chair*) Be it resolved that resolution number 1 be adopted, as presented:

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Professional Development for the 2018-2019 school year:

| Date     | Name                         | Workshop/Conference                                      | Location                             | Cost  |
|----------|------------------------------|--|--------------------------------------|---|
| 8/7/18   | T. Salerno                   | Make Social Studies Come Alive with Inquiry & STEM!      | Stevens Institute<br>Hoboken, NJ     | Workshop - \$169<br>Mileage @ \$0.31 per mile   |
| 8/14/18  | N. Sylvester<br>N. Serignese | Northern Region Facilities Training                      | Morris Knolls H.S.<br>Rockaway, NJ   | Workshop – No Cost<br>Mileage @ \$0.31 per mile |
| 8/17/18  | N. Serignese                 | Asbestos O&M Refresher<br>(Rescheduled)                  | Lew Corporation<br>Mine Hill, NJ     | Workshop – \$135<br>Mileage @ \$0.31 per mile   |
| 10/22/18 | T. Salerno                   | NJCSS Annual Conference for K-12 Social Studies Teachers | Rutgers University<br>Piscataway, NJ | Workshop - \$55<br>Mileage @ \$0.31 per mile    |

**Roll Call**

Bates \_\_\_\_\_ Costanzo \_\_\_\_\_ Domick \_\_\_\_\_ Kranz \_\_\_\_\_ Morton \_\_\_\_\_ Quan \_\_\_\_\_ Santalucia \_\_\_\_\_  
 Santana \_\_\_\_\_ Dalesandro \_\_\_\_\_

**E. Personnel** (*K. Santalucia, Chair*) Be it resolved that resolution numbers 1-10 be adopted, as presented:

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the hiring of Marilyn Garcia, General Education Teacher, effective July 1, 2018 through June 30, 2019 at a salary of \$52,042, Step A BA, for a fixed one-year term.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Substitute Custodians for the 2018-2019 school year, at a rate of \$15/hour, as needed:

- Brendan Abiskaroon
- Shawn Kretschmer
- Carol Vanderhoof



3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Genine Laurie, Paraprofessional, to be paid from the Federal IDEA Pre-School grant, for the 2018-2019 school year, at 44% for a total of \$4,929 in salary and \$377 in benefits.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts, with regret, the letter of resignation from Nicole Sylvester, Business Administrator. Mrs. Sylvester's last day, with the Netcong School district, will be August 25, 2018.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts, with regret, the letter of resignation from Nick DiDonato, School Psychologist, for the purpose of retirement. Mr. DiDonato's last day with the Netcong School district will be July 31, 2018.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves to rescind the following staff member approved for the 2018-2019 Stipend position noted below on the June 19, 2018 agenda, under Personnel, Resolution #4:

| <i>Stipend Position</i>      | <i>Name</i>            | <i>Amount</i>    | <i>Term</i>                              |
|------------------------------|------------------------|------------------|--|
| <i>Lunch Room Supervisor</i> | <i>Marilynn Garcia</i> | <i>\$2614.19</i> | <i>Sept.-June, 180 days, \$14.52/day</i> |

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following staff member for the 2018-2019 Stipend position noted below:

| <b>Stipend Position</b> | <b>Name</b>    | <b>Amount</b> | <b>Term</b>                       |
|-------------------------|----------------|---------------|-----------------------------------|
| Lunch Room Supervisor   | Laurie Glennon | \$2614.19     | Sept.-June, 180 days, \$14.52/day |

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts, with regret, the letter of resignation from Margret Reilly, Paraprofessional. Ms. Reilly's last day with the Netcong School district will be July 26, 2018.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts, with regret, the letter of resignation from Jessica Mucerino, Middle School Science Teacher. Ms. Mucerino's last day with the Netcong School district will be September 10, 2018. If a suitable replacement is found before September 10, 2018 the district may consider releasing Ms. Mucerino prior to the required 60-day notification period.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and as per Policy #1620 Administrative Employment Contracts, hereby approves the Vacation time pay-out for Nicole Sylvester at an amount not to exceed \$5,467.28

**Roll Call**

**Bates \_\_\_\_\_ Costanzo \_\_\_\_\_ Domick \_\_\_\_\_ Kranz \_\_\_\_\_ Morton \_\_\_\_\_ Quan \_\_\_\_\_ Santalucia \_\_\_\_\_  
Santana \_\_\_\_\_ Dalesandro \_\_\_\_\_**

## 12. Miscellaneous

## 13. Comments from the Public – Any Issue/Topic

**Open: Moved By:**\_\_\_\_\_ **Seconded By:**\_\_\_\_\_ **Time:**\_\_\_\_\_

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**Closed: Moved By:**\_\_\_\_\_ **Seconded By:**\_\_\_\_\_ **Time:**\_\_\_\_\_

## 14. Executive Session

**Open: Moved By:**\_\_\_\_\_ **Seconded By:**\_\_\_\_\_ **Time:**\_\_\_\_\_

*RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is may or may not be taken.*

**Closed: Moved By:**\_\_\_\_\_ **Seconded By:**\_\_\_\_\_ **Time:**\_\_\_\_\_

## 15. Adjournment

**Moved By:**\_\_\_\_\_ **Seconded By:**\_\_\_\_\_ **Time:**\_\_\_\_\_