



**Netcong School District  
26 College Road  
Netcong, New Jersey 07857**

**REGULAR MEETING MINUTES**

**May 21, 2019  
7:00 P.M.**

**I. CALL TO ORDER**

The meeting was called to order by President Dalesandro at 7:00 p.m.

**II. FLAG SALUTE**

**A. FLAG SALUTE-** All of those present participated in the salute to the flag.

**B. OPEN PUBLIC MEETING ACT PROCLAMATION**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification and filed with the municipal clerk of the Borough of Netcong.

**C. MISSION STATEMENT-** The following is made part of the minutes:

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

**D. BOARD GOALS:**

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

a. Finance - better monthly forecasting and information.

b. Policy

To commit to an increase in Board operations and performance.

Successfully communicate information for the successful passage of a ballot question.

**E. DISTRICT GOALS:**

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report and NJSBA's Security Task Force Report.

To integrate Social and Emotional Learning into the curriculum.

To increase community relations.

Explore strategies to improve student achievement.

**III. ROLL CALL**

**The following members were present:** Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana, Mrs. Witt, and Mrs. Dalesandro

**Not Present:** None

**Also present:** Mrs. Kathleen Walsh, Acting Superintendent/Principal  
Ms. Jennifer Kerr, Board Secretary  
Mr. Paul Stabile, Business Administrator  
3 members of the public

**IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES**

Approval of Board Minutes

**Mr. Morton moved and Ms. Santalucia seconded that the Netcong Board of Education approve the minutes of the following meetings as submitted:**

May 14, 2019	Work Session Meeting Minutes
May 14, 2019	Executive Work Session Meeting Minutes

**Roll Call Vote:**

**Yes:** Mr. Morton, Ms. Santalucia, Mrs. Santana, Mrs. Witt, Mrs. Dalesandro

**No:** None

**Abstain:** Mr. Costanzo, Mr. Domick, Mr. Kranz

**V. PRESIDENT’S COMMENTS**

President Dalesandro thanks Mrs. Walsh for a great concert on Thursday night. She also thanked everyone involved with the concert.

The 2<sup>nd</sup> annual play is Thursday. The kids are using the new body microphones that the NEF has purchased.

The next board meeting will be on May 29 to accept bids for the security vestibule and garage and to interview the Board of Education candidates.

**VI. ACTING SUPERINTENDENT/PRINCIPAL’S COMMENTS**

- a. Fire/Security Drill Report: *A Fire Drill was conducted on May 2, 2019 at 2:00 p.m. with a duration of 7 minutes. A Bus Evacuation Drill was held on May 8, 2019 at 9:15 a.m. with a duration of 3 minutes.*
- b. HIB 2018-2019: #10, #11, #12, #13, #14, #15

- The talent show is the 1<sup>st</sup> Friday in June
- Keith Hawkins was here today for character development. There was a 1 hour assembly for all 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade students. Then there were leadership workshops the rest of the day. We are looking forward to tomorrow.

**VII. BUSINESS ADMINISTRATOR COMMENTS**

- The bid openings are next Wednesday at 10:30 and 11:00.
- There are 5 contractors interested in the roof and 4 contractors for the vestibule
- Today was the walk through with the new cleaning company. They will start on Thursday.

**VIII. QUESTIONS/COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY**

**Motion: Mr. Kranz                      Second: Mr. Morton                      Time: 7:07 pm**

*Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.*

**There being no further comments from the public, a motion was made to close.**

**Motion: Mr. Morton                      Second: Mr. Costanzo                      Time: 7:07 p.m.**

**IX. OLD BUSINESS**

Mrs. Santana mentioned that in the past there was a chart for HIB incidents which listed the grade and whether it was code of conduct or HIB. It might make it easier for everyone to understand.

Mrs. Santana asked Mrs. Walsh if there was follow up on the vending machines. Mrs. Walsh responded that she will do that soon.

Mr. Costanzo asked who the HIB coordinator is. Mrs. Walsh responded that she is the coordinator and Mr. Fasciana is the specialist.

**X. COMMITTEE REPORTS**

**A. Governance/Policy/Finance (B. Dalesandro, Chair)**

**Board Trustee Todd Morton moved and Board Trustee David Costanzo seconded, that the Netcong Board of Education approve resolutions #1-9 as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the May 15, 2019 payroll in the amount of \$154,082.05.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the bills list for May 1, 2019 through May 21, 2019 in the amount of \$439,651.47.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the 2018-2019 previously approved contracts listed below, pursuant to PL 2015, Chapter 47. The Netcong Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR, Part 200.317 et. seq.:

1	Adam, Gutierrez & Lattiboudere, LLC	33	Maschio's Food Service
2	AERO Environmental Services Inc.	34	Matheny Educational Center
3	Alarm & Communication Technologies	35	Mathusek
4	Applied Behavioral Consulting	36	Moby Max
5	Automatic Temperature Control	37	Morris County Elevator Inc.
6	Atlantic Tomorrow's Office	38	Mountain Lakes Board of Education
7	Bayada Nursing Services	39	Morris County Improvement Authority
8	Borough of Netcong – Shared Services	40	Morris School District
9	Butler Engineering Associates, Inc.	41	Networks & More
10	Byram Township BOE	42	Nick Restoration
11	Byram Township BOE - Joint Transportation	43	Nisivoccia, LLP
12	Calais School	44	NJSIG
13	CC Productions	45	NW Financial Group, LLC
14	CDK Systems	46	Parette Somjen Architects, LLC
15	Cintas Corporation	47	Partnerships in Education, Inc.
16	Cloud-com, LLC	48	Phonak, LLC
17	Delsea	49	Pitney Bowes
18	Department of Children & Families, Office of Ed	50	Promedia, Inc.
19	Devil's Playground LLC	51	PSA Healthcare
20	Duff & Phelps, LLC	52	R&L Payroll
21	Educational Services of Morris County	53	Reading & Language Arts Center
22	Epic Health Services	54	Reading Streets Series
23	Frontline Education	55	Rubicon International (Atlas Curriculum)
24	FP Mailing Solutions	56	School Wires, Inc.
25	Genesis Educational Services	57	StarFall Education Foundation
26	Handwriting without Tears	58	Strauss Esmay
27	Hewitt Electric	59	Stronge and Associates
28	Honeywell Instant Alerts	60	Sussex County Educational Services Commission
29	J & B Therapy, LLC	61	Sussex County Regional Co-op
30	Joseph Casella	62	T.A. Mountford
31	Kim Lappe	63	Treadstone Risk Management
32	Louis T. Roselle, Inc.		

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the recommendation of the renewal of the FSMC year contract with Maschio's Food Service, Inc., for the 2019-2020 school year; and

To include the guarantee no cost/breakeven as indicated in Article 1 B.2) for the management fee of an amount not to exceed \$7,555 for the period of July 1, 2019 through June 20, 2020.

5. Be it resolved that the Netcong Board of Education hereby appoints the Superintendent as claims auditor for the 2019-2020 school year to approve the Business Administrator to process additional invoices for payment and make emergency account transfers for the current fiscal year with Board confirmation at the next regular meeting. Such checks will appear on the bills list and transfers will be confirmed by the Board at the next regular meeting.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Drama Club fundraising event for our play titled "Macbeth(Without Murder)", on Thursday, May 23, 2019 at 7:00 p.m. Candy-Grams, concession stand, and 50/50 fundraiser proceeds, from this event, will help support Drama Club activities during the 2019-2020 school year.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the agreement for the Temperature Controlled Delivery Services at Netcong (LEA) by Maschio's Trucking, LLC, for USDA Commodities for the 2019-2020 school year to be included in the monthly billing statements.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Business Administrator to submit the 2019 New Jersey School Insurance Group Safety Grant Application in the amount of \$2,300 which will be used for Security Window/Door Film and Security Bollards.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves submission of the Comprehensive Equity Plan for School Years 2019-20 through 2021-22.

**Roll Call Vote:**

**Yes:** Mr. Costanzo (all except #3 items 1 and 16), Mr. Domick. Mr. Kranz, Mr. Morton, Ms. Santalucia (all except #4 and #7), Mrs. Santana, Mrs. Witt, Mrs. Dalesandro

**No:** Mr. Costanzo (#3 item 16)

**Abstain:** Mr. Costanzo (#3 item 1), Ms. Santalucia (#4 and #7)

**B. Facilities/Operations (C. Kranz, Chair)**

No update at this time.

**C. Curriculum/Instruction** (J. Santana, Chair)

**Board Trustee Jennifer Santana moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-2 as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Professional Development for the 2018-2019 school year:

<i>Date</i>	<i>Name</i>	<i>Workshop/Conference</i>	<i>Location</i>	<i>Cost</i>
5/30/19	P. Stabile J. Kerr	<i>Preparing for the 2019 Audit;</i> Nisivoccia LLP	Meadow Wood Manor Randolph, NJ	Workshop – No Cost Mileage @ \$0.31 per mile
5/31/19	P. Stabile	<i>NJ School Insurance Group Annual Training;</i> NJ School Insurance Group	Basking Ridge Country Club Basking Ridge, NJ	Workshop – No Cost Mileage @ \$0.31 per mile
6/3/19	T. Ferris	<i>June Literacy Conference;</i> Centenary University Graduate Reading Program, Education Dept.	Centenary University Hackettstown, NJ	Workshop – No Cost Mileage @ \$0.31 per mile
6/3/19	F. Torsiello	<i>How to Cultivate Curiosity;</i> NJ Consortium for Gifted and Talented Programs	Morris County Library Whippany, NJ	Workshop – No Cost Mileage @ \$0.31 per mile

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Professional Development for the 2019-2020 school year:

<i>Date</i>	<i>Name</i>	<i>Workshop/Conference</i>	<i>Location</i>	<i>Cost</i>
9/24/19	H. Vicedomini C. DiRenzo S. DeKleine	<i>Sunday System Training – Focus on Level 1 Orton-Gillingham Methodology</i>	Morris Plains School District Morris Plains, NJ	Workshop – \$250 Mileage @ \$0.31 per mile

**Roll Call Vote:**

**Yes:** Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana, Mrs. Witt, Mrs. Dalesandro

**No:** None

**Abstain:** None

President Dalesandro told Mrs. Walsh that when a teacher goes to Professional Development it would be helpful to know more about the program they are attending.

Ms. Santalucia asked about the status of the PreK program. There are a lot of rumors and she wanted to know if it was full day or half day. President Dalesandro responded that we need to advertise the program as half day. In August we will know if we receive the grant. Once we receive the grant we will start sending letters to parents informing them PreK is now full day. Discussion ensued.

**D. PERSONNEL** (*K. Santalucia, Chair*)

**Board Trustee Kerri Santalucia moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education refer #2 item #20 back to committee. Approved by unanimous voice vote.**

**Board Trustee Kerri Santalucia moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-6 as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following staff for the 2019-2020 Extended Year Program from July 1, 2019 – August 1, 2019 a total of 20 days or 60 hours, running Monday-Thursday from 9:00 a.m. – 12:00 p.m.:

Preschool(PK), K, 1 Teacher	Cie DiRenzo	\$35/hour, max. 60 hours
Grades 2, 3, 4 Teacher	April Kirkland	\$35/hour, max. 60 hours
Grades 5, 6, 7, 8 Teacher	Phyllis Konyak	\$35/hour, max. 60 hours
Instructional Aide	Laura Kiely	\$11.53/hour, max. 60 hours
Instructional Aide	Melissa Sylvester	\$12.00/hour, max. 60 hours
Instructional Aide	Linda Tuorinsky	\$12.51/hour, max. 60 hours
Instructional Aide	Diana Yaeger	\$12.24/hour, max. 60 hours
Substitute Aide	Kristen Agens	\$11.30/hour
Nurse	TBD	\$35/hour
LDTC/Supplemental Support Teacher	Amy Henry	\$35/hour, max. 45 hours
School Psychologist/Behavior Support	Jamie Anastasio	\$35/hour, max. 45 hours
Substitute Nurse	TBD	\$35/hour
Substitute Teacher	Linda Tuorinsky	\$35/hour
Substitute Teacher	Melissa Ninni	\$35/hour
Substitute Teacher	Amy Henry	\$35/hour
Occupational Therapist	Amy DelTurco	\$85/hour, max. 15 hours
Physical Therapist	Kim Lappe	\$85/hour, max. 15 hours
Speech Therapist	Danielle Painter	\$35/hour, max. 45 hours

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following staff and amounts for the 2019-2020 Stipend Positions, \*pending the outcome of contract negotiations with the NTA:

<b>Stipend Position</b>	<b>Name</b>	<b>Amount *</b>	<b>Term</b>
After School Help 6-8	<i>Tana Ferris</i>	\$26.15	Daily Rate Sept. – June
After School Help 6-8	<i>Tana Ferris</i>	\$26.15	Daily Rate Sept. - June
After School Help 6-8	<i>Darrell Sandrue</i>	\$26.15	Daily Rate Sept. - June
Band and Chorus Director	<i>Caitlyn Scrimo</i>	\$1,634	Sept. - June
Basketball Coach – Boys	<i>TBD</i>	\$2,601	Nov. – Feb.
Basketball Coach – Girls	<i>TBD</i>	\$1,858	Nov. – Feb.
Breakfast Supervisor	<i>TBD</i>	\$1,667	Sept-June, 180days, 30 mins/day
Inclement Weather Monitor	<i>Phyllis Konyak</i>	\$6.97	Sept–June, 180 days, 20 mins/day
Inclement Weather Monitor	<i>TBD</i>	\$6.97	Sept-June, 180days, 20 mins/day
Inclement Weather Monitor	<i>TBD</i>	\$6.97	Sept-June, 180 days, 20 mins/day

Inclement Weather Monitor	<i>TBD</i>	\$6.97	Sept-June, 180 days, 20 mins/day
Lunch Room Supervisor	<i>TBD</i>	\$2,614.19	Sept.-June, 180days, \$14.52/day
Lunch Room Supervisor	<i>TBD</i>	\$2614.19	Sept.-June, 180 days, \$14.52/day
Lunch Room Supervisor	<i>TBD</i>	\$2,614.19	Sept.-June, 180days, \$14.52/day
Lunch Room Supervisor	<i>TBD</i>	\$2,614.19	Sept.-June, 180days, \$14.52/day
S.A.D.D. Supervisor	<i>Jane Morin</i>	\$1045.68	Sept.-June
S.A.D.D. Supervisor	<i>Nicole E. Dobbs</i>	\$1045.68	Sept.-June
Student Council Advisor	<i>TBD</i>	\$1,858	Sept.-June
Yearbook	<i>TBD</i>	\$1634	Nov.-May
CST Coordinator	<i>Amy Henry</i>	\$10,000	Sept.-June
8 <sup>th</sup> Grade D.C Trip	<i>Kate Walsh</i>	N/A	April 2020
8 <sup>th</sup> Grade D.C Trip	<i>Darrell Sandrue</i>	\$400	April 2020
8 <sup>th</sup> Grade D.C Trip	<i>Amy Henry</i>	\$400	April 2020
8 <sup>th</sup> Grade D.C Trip	<i>Tom Salerno</i>	\$400	April 2020
7 <sup>th</sup> Grade Field Trip	<i>Shawn Cryan</i>	\$400	May 2020
7 <sup>th</sup> Grade Field Trip	<i>Gina Szarejko</i>	\$400	May 2020
7 <sup>th</sup> Grade Field Trip	<i>Darrell Sandrue</i>	\$400	May 2020
7 <sup>th</sup> Grade Field Trip Alternate	<i>Nicole E. Dobbs</i>	\$400	May 2020
Drama Club Advisor	<i>Tom Salerno</i>	\$1634	Sept-June

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Part-time Summer Help for a fixed term beginning June 19, 2019 through August 23, 2019 only, 5 hours per day for 41 days, 5 days a week, at a rate to be determined.

Name
Alex Golden
Brendan Abiskaroon
Craig Kathé, if needed
Carol Vanderhoof, if needed

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Danielle Painter, Speech/Language Pathologist, to advance to tenured status effective January 5, 2020.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Samantha Lisk to do a nutrition lesson, with Bonnie Lisk, Lauren Sebring, and Dina O'Hagan's 4<sup>th</sup> grade classes, on May 22, 2019 as part of her Dietetic Internship Post-Grad Program with the Sodexo Company.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following non-tenured Administrative Staff member, salary, and contract, for the position of Principal, for a fixed one-year term effective July 1, 2019 through June 30, 2020:

<i>Non-Tenured Administration</i>				
	First	Last	Status	Salary
1	Mark	Fasciana	FTE	\$92,000



**Roll Call Vote:**

**Yes:** Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana, Mrs. Witt, Mrs. Dalesandro

**No:** Mr. Kranz (Does not agree with moving #2 item 20 back to committee)

**Abstain:** None

**XI. LIAISON REPORTS**

**a. Netcong Educational Foundation**

Mrs. Witt gave her report as follows:

- The NEF raised approximately \$700 at this year's spring concert by selling candy grams, 50/50s and collecting donations.
- The NEF held an open house today to showcase the summer camp program. Enrollment continues to rise and slots are filling up quickly.
- The talent show auditions will be held on May 29 from, 3:00-5:00 and practices will be held on June 3<sup>rd</sup> and June 5<sup>th</sup> from 3:00-5:00.
- The next NEF meeting will be held on June 10<sup>th</sup> at 6:30 in the annex building.

**b. Netcong PTA-**

Ms. Santalucia gave her report as follows:

- The PTA held a contest for Teacher Appreciation week. Volunteers came and decorated the teachers' doors.
- The PTA just wrapped up Labelpalooza.
- The book fair will be on May 30, May 32, and June 3. Volunteers are needed.
- None of the PTA officers will be renewing their positions All positions are open for next year.

Mrs. Santana informed the board that some parents decorated multiple doors for teacher appreciation. The parents used their own money for the supplies.

**c. Town Council**

President Dalesandro, Mrs. Walsh, and Mr. Stabile presented the budget to the town council. They received compliments on their presentation.

The town passed their budget last night.

**d. Recreation Commission & Planning Board**

Mr. Morton gave his report as follows:

- June 1 is the restaurant showcase
- June 8 is Kids' Day at the Park
- June 28 is the 1<sup>st</sup> concert in the park
- The planning board met last night and approved the Crown Walk Development ( the old pocketbook factory)

## **XII. MISCELLANEOUS**

Mrs. Witt shared the recent meetings and trainings she attended:

- ESC meeting on May 7
- Special Education Symposium on May 13 – She received a wealth of information on social emotional learning that she already shared with Mrs. Walsh
- Delegate Assembly on May 18 – NJSBA has a new partnership with Rutgers University and they are working on an online University

President Dalesandro and Mrs. Witt attended the CPS weekend the 1<sup>st</sup> weekend in May. This was another program where they received a wealth of information.

## **XIII. COMMENTS FROM THE PUBLIC – ANY ISSUE/TOPIC**

**Motion: Mr. Kranz                      Second: Mr. Costanzo                      Time: 7:34 p.m.**

*The Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.*

**There being no further comments from the public, a motion was made to close.**

**Motion: Mr. Morton                      Second: Mr. Kranz                      Time: 7:34 p.m.**

## **XIV. EXECUTIVE SESSION**

**Motion: Mr. Morton                      Second: Mr. Costanzo                      Time: 7:34 p.m.**

*RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.*

**President Dalesandro advised the public that it is estimated that the Board will be in executive session for approximately 30 minutes discussing personnel matters. No action will be taken.**

**Mrs. Walsh, Mrs. Kerr, Mr. Stabile, and Mr. Costanzo exited the room at 7:35 for the remainder of the meeting.**

**XV. RECONVENE**

A motion was made and approved to come back from the Board's Executive Session.

Moved: Mr. Morton

Second: Mr. Kranz

Time: 8:05

The Board reconvened in open session with most members in attendance and no members of the public.

**XVI. ADJOURNMENT**

With no further Business before the Board, a motion was made and approved to adjourn.

Moved: Mr. Morton

Second: Mr. Kranz

Time: 8:05

Respectfully submitted,

Jennifer Kerr  
Board Secretary