



**Netcong School District  
26 College Road  
Netcong, New Jersey 07857**

**REGULAR MEETING MINUTES**

**July 24, 2018  
7:00 P.M.**

**I. CALL TO ORDER**

The meeting was called to order to President Dalesandro at 7:00 p.m.

**II. FLAG SALUTE**

**A. FLAG SALUTE-** All of those present participated in the salute to the flag.

**B. OPEN PUBLIC MEETING ACT PROCLAMATION**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**C. MISSION STATEMENT-** The following is made part of the minutes:

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

**D. BOARD GOALS- TBD**

**E. DISTRICT GOALS- TBD**

**III. ROLL CALL**

The following members were present: Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Morton, Mr. Quan and Mrs. Santana

Not Present: Mr. Domick, Mr. Kranz and Ms. Santalucia

Also present: Mrs. Kathleen Walsh, Acting Superintendent/Principal  
Mrs. Nicole Sylvester, Business Administrator/Board Secretary  
Mrs. Charlene Peterson, NJSBA Representative  
1 member of the public

**IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES**

Approval of Board Minutes

**Mr. Morton moved and Mr. Costanzo seconded that the Netcong Board of Education approve the minutes of the following meeting as submitted:**

June 19, 2018	Regular Meeting Minutes
June 19, 2018	Executive Session Minutes

**Roll Call Vote:**

**Yes:** Mr. Costanzo, Mrs. Dalesandro, Mr. Morton, Mr. Quan, Mrs. Santana

**No:** None

**Abstain:** Mr. Bates

**V. PRESIDENT’S COMMENTS**

President Dalesandro introduced Mrs. Charlene Peterson from New Jersey School Boards Association to present the 2018 Board Self Evaluation.

Mrs. Walsh then gave her 2017-18 updates on all District Goals.

The Board then compiled and completed the 2018-19 District and Board Goals.

**VI. LIAISON REPORTS**

**a. Netcong Educational Foundation**

Mr. Quan gave his report as follows:

- The last meeting was held on Monday July 9<sup>th</sup>
- They are working on fall fundraisers
- The volleyball fundraiser for next year is moving forward
- The Aftercare program is now opening to Byram and Stanhope students
- The next meeting will be held on August 13<sup>th</sup>

**b. Netcong PTA- None at this time.**

**c. Town Council**

All regular business was held, they also swore in a new police officer.

**d. Recreation Commission & Planning Board**

Mr. Morton reported that the recreation committee is still holding the concerts in the park at 7 pm. They are also having a San Gennaro bus trip on Sept. 15<sup>th</sup> from 10:30-5.

Mr. Morton stated the planning board met and there was no new business and there is continued training for members.



5. Be it resolved that the Netcong Board of Education, upon the recommendation of Acting Superintendent, hereby approves the bills list for July 18, 2018 through July 24, 2018 in the amount of \$160,908.02.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts the following June 2018 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of June 30, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of June 30, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the Transfers Reports for the month of June 2018.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves ServPro in the amount of \$3,000, to do remediation in the Annex building, and to be paid out of capital reserve funds.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Drama Club fundraising events, all proceeds to benefit the Netcong Elementary School Drama Club:
  - Fall 2018: t-shirt and sweatshirt sale;
  - Spring 2019 Annual Performance: t-shirt sale, Candy Grams, Concession and Snack Stand, and ticket sales.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following 2018-2019 school year contracts:

	<b>Vendor</b>	<b>Category</b>	<b>Cost</b>
1	Calais School	OOD Student #32321335	\$73,720.50
2	Educational Services Commission of MC	Bidding/Purchasing Program	\$850

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the additional state aid funding in the amount of \$167,268 to increase the original 2018-2019 budget through an appropriation to the following line items:
  - 11-120-100-101-000-000 (Grades 1-5 Salary);
  - 11-000-262-420-000-000 (Custodial Cleaning, Repairs, & Maintenance Services);
  - 11-000-291-270-000-000 (Employee Health Benefits); and
  - 11-190-100-610-000-000 (Undistributed General Supplies)

- Be it resolved that the Netcong Board of Education, of the Netcong School District, authorizes the Acting Superintendent to offer contracts to prospective employees during the months of July and August, pending the Board's final approval.

**Roll Call Vote:**

**Yes:** Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Morton, Mr. Quan and Mrs. Santana

**No:** Mr. Bates on resolution #8

**Abstain:** None

**B. POLICY (COW, Chair)**

**Board Trustee Jenn Santana moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-2 as presented:**

- Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the SECOND READING of the following Policy and/or Regulation revision:

<b>Policy/Regulations</b>	<b>#</b>	<b>Title</b>	<b>Type</b>
Policy	1331	Evaluation of the Board Secretary	Revised

- Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the FIRST READING of the following Policy and/or Regulation:

<b>Policy/Regulations</b>	<b>#</b>	<b>Title</b>	<b>Type</b>
Policy & Regulation	1613	Disclosure and Review of Applicant's Employment History (M)	New
Policy	7230	Gifts, Grants, and Donations	Revised

**Roll Call Vote:**

**Yes:** Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Morton, Mr. Quan and Mrs. Santana

**No:** None

**Abstain:** None

**C. FACILITIES (C. Kranz, Chair)**

**Board Trustee Todd Morton moved and Board Trustee David Costanzo seconded, that the Netcong Board of Education approve resolutions #1-4 as presented:**

- Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the increased cost to the original bid for the Annex project of \$6,963.63 to be paid out of capital reserve funds.

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following change orders for the Annex bid as follows:

Description	Not to Exceed
200 Amp System	\$2,734
Supply Piping	\$5,100
Baseboard Piping	\$2,600
Painting	\$4,500
Windows	\$7,029.63

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the increased cost to the original bid for the Graduation Stairs project of \$1,100 to be paid out of capital reserve funds.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following change orders for the graduation stairs bid as follows:

Description	Not to Exceed
Front Entrance Step	\$800
Gym Exterior Stairs	\$2,800
Interior Landing	\$2,500

**Roll Call Vote:**

**Yes:** Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Morton, Mr. Quan and Mrs. Santana

**No:** Mr. Bates on resolution #1 & #2

**Abstain:** None

**D. CURRICULUM** (*J. Santana, Chair*)

**Board Trustee Jenn Santana moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolution #1 as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Professional Development for the 2018-2019 school year:

Date	Name	Workshop/Conference	Location	Cost
8/7/18	T. Salerno	Make Social Studies Come Alive with Inquiry & STEM!	Stevens Institute Hoboken, NJ	Workshop - \$169 Mileage @ \$0.31 per mile
8/14/18	N. Sylvester N. Serignese	Northern Region Facilities Training	Morris Knolls H.S. Rockaway, NJ	Workshop – No Cost Mileage @ \$0.31 per mile
8/17/18	N. Serignese	Asbestos O&M Refresher (Rescheduled)	Lew Corporation Mine Hill, NJ	Workshop – \$135 Mileage @ \$0.31 per mile
10/22/18	T. Salerno	NJCSS Annual Conference for K-12 Social Studies Teachers	Rutgers University Piscataway, NJ	Workshop - \$55 Mileage @ \$0.31 per mile

**Roll Call Vote:**

**Yes:** Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Morton, Mr. Quan and Mrs. Santana

**No:** None

**Abstain:** None

**E. PERSONNEL** (K. Santalucia, Chair)

**Board Trustee Jenn Santana moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-14 as presented:**

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the hiring of Marilyn Garcia, General Education Teacher, effective July 1, 2018 through June 30, 2019 at a salary of \$52,042, Step A BA, for a fixed one-year term.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Substitute Custodians for the 2018-2019 school year, at a rate of \$15/hour, as needed:
  - Brendan Abiskaroon
  - Shawn Kretschmer
  - Carol Vanderhoof
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Genine Laurie, Paraprofessional, to be paid from the Federal IDEA Pre-School grant, for the 2018-2019 school year, at 44% for a total of \$4,929 in salary and \$377 in benefits.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts, with regret, the letter of resignation from Nicole Sylvester, Business Administrator. Mrs. Sylvester’s last day, with the Netcong School district, will be August 25, 2018.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts, with regret, the letter of resignation from Nick DiDonato, School Psychologist, for the purpose of retirement. Mr. DiDonato’s last day with the Netcong School district will be July 31, 2018.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves to rescind the following staff member approved for the 2018-2019 Stipend position noted below on the June 19, 2018 agenda, under Personnel, Resolution #4:

<i>Stipend Position</i>	<i>Name</i>	<i>Amount</i>	<i>Term</i>
<i>Lunch Room Supervisor</i>	<i>Marilynn Garcia</i>	<i>\$2614.19</i>	<i>Sept.-June, 180 days, \$14.52/day</i>

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following staff member for the 2018-2019 Stipend position noted below:

Stipend Position	Name	Amount	Term
Lunch Room Supervisor	Laurie Glennon	\$2614.19	Sept.-June, 180 days, \$14.52/day

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts, with regret, the letter of resignation from Margret Reilly, Paraprofessional. Ms. Reilly's last day with the Netcong School district will be July 26, 2018.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby accepts, with regret, the letter of resignation from Jessica Mucerino, Middle School Science Teacher. Ms. Mucerino's last day with the Netcong School district will be September 10, 2018. If a suitable replacement is found before September 10, 2018 the district may consider releasing Ms. Mucerino prior to the required 60-day notification period.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent and as per Policy #1620 Administrative Employment Contracts, hereby approves the Vacation time pay-out for Nicole Sylvester at an amount not to exceed \$5,467.28.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves April Kirkland to the non-tenure track Maternity Leave Replacement for Melissa Patten, Mandated Programs Teacher, effective on or about October 19, 2018 until the permanent teacher returns, but no later than June 30, 2019 on Step A, MA, at a pro-rated salary of \$56,042 and pending a Criminal History Background Check approval.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Nicole Esposito as the Middle School Science Teacher for a fixed one-year term effective August 29, 2018 through June 30, 2019 on Step A, BA, at a salary of \$52,042 and pending a Criminal History Background Check approval.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Jamie Schleifer as the School Psychologist for a fixed one-year term effective August 29, 2018 through June 30, 2019 on Step A, MA + 30, at a salary of \$62,042 and pending a Criminal History Background Check approval.
14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Lauren Davis as an Instructional Aide for a fixed one-year term, during the 2018-2019 school year, effective August 29, 2018 at a salary of \$11.30 per hour and pending a Criminal History Background Check approval.

**Roll Call Vote:**

**Yes:** Mr. Bates, Mr. Costanzo, Mrs. Dalesandro, Mr. Morton, Mr. Quan and Mrs. Santana

**No:** None

**Abstain:** None

**XII. MISCELLANEOUS**

None at this time.



**XIII. COMMENTS FROM THE PUBLIC – ANY ISSUE/TOPIC**

**Motion: Mrs. Santana      Second: Mr. Morton      Time: 7:57 p.m.**

*The Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.*

**There being no further comments from the public, a motion was made to close.**

**Motion: Mr. Costanzo      Second: Mr. Morton      Time: 7:57 p.m.**

**XIV. EXECUTIVE SESSION**

None at this time.

**XV. ADJOURNMENT**

With no further Business before the Board, a motion was made and approved to adjourn.

Moved: Mr. Morton      Second: Mr. Costanzo      Time: 7:57 pm

Respectfully submitted,

Nicole Sylvester  
Business Administrator/Board Secretary