

Netcong School District
26 College Road
Netcong, NJ 07857

Work Session Meeting Minutes
March 19, 2019

I. CALL TO ORDER

The work session of March 19, 2019 was called to order by President Dalesandro at 7:00 pm.

A. Flag Salute

B. Open Public Meeting Act Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification and filed with the municipal clerk of the Borough of Netcong.

C. Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. Board Goals 2018-2019

- Continue Professional Development for Board members with emphasis on training requirements and opportunities.
 - a. Finance – better monthly forecasting and information.
 - b. Policy
- To commit to an increase in Board operations and performance.
- Successfully communicate information for the successful passage of a ballot question.

E. District Goals 2018-2019

- To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report and NJSBA's Security Task Force Report.
- To integrate Social and Emotional Learning into the curriculum.
- To increase community relations.
- Explore strategies to improve student achievement.

II. ROLL CALL

The following members were present: Ms. Corliss, Mr. Costanzo, Mr. Domick (7:03), Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana, Mrs. Witt, Mrs. Dalesandro

Not Present: None

Also Present: Mrs. Kathleen Walsh, Acting Chief School Administrator
Mr. Paul Stabile, Business Administrator
Mrs. Jennifer Kerr, Board Secretary
5 members of the public and staff

III. BOARD CORRESPONDENCE & MINUTES

President Dalesandro shared a thank you card received from the DiRenzo/Albensi family thanking the board for the sympathy plant that was sent.

Approval of Board Minutes

Mr. Morton moved and Mr. Costanzo seconded that the Netcong Board of Education table the minutes of the following meetings until next the next board meeting. Approved by unanimous voice vote.

February 19, 2019	Work Session Meeting Minutes
February 19, 2019	Executive Work Session Meeting Minutes
February 26, 2019	Regular Meeting Minutes
February 26, 2019	Executive Regular Meeting Minutes

IV. PRESIDENT’S COMMENTS

President Dalesandro read the following statement:

“Tomorrow, March 20th the Morris County School Board Association will hold its meeting at Parsippany High School. There will be a panel discussion on differing perspectives on assessments. The panel includes NJDOE assistant Commissioner, NJSBA educator in residence, and our own star, Superintendent/Principal Kate Walsh. As vice president of the County Association, I am honored to have Kate represent Netcong. If you’re not registered for the meeting you should be. I am hoping most of us can attend and support Kate as she represents us. Good Luck tomorrow Kate I will be cheering you on!

Just a reminder that the NEF’s fourth annual St. Patrick’s Day Italian style fundraising dinner is this Saturday. I hope all of you are able to support the event in some way or another. All monies raised go towards programs and technology upgrades and initiatives.”

V. ACTING CHIEF SCHOOL ADMINISTRATOR REPORT

Mrs. Walsh shared that a parent nominated Mrs. Evans as teacher of the month for Max 106.3 radio in Blairstown, and she won! She will be honored by the radio station and will receive a gift card.

Mr. Domick entered the room at 7:03

VI. SCHOOL BUSINESS ADMINISTRATOR REPORT

Mr. Stabile informed the board that the budget is due tomorrow in the county office.

VII. PETITIONS & REQUESTS OF THE PUBLIC FOR AGENDA ITEMS ONLY

Open to the Public

Moved by: Mr. Morton

Seconded by: Mr. Costanzo

Time: 7:04 p.m.

Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of

interest or concern, the matter would be referred to the Acting Chief School Administrator or the Board of Education, either by telephone or letter.

As there were no petitions or requests from the public, a motion was made to close.

Close to the Public

Moved by: Mr. Morton

Seconded by: Mr. Costanzo

Time: 7:04 p.m.

VIII. OLD/NEW BUSINESS

None at this time.

IX. COMMITTEE REPORTS

A. **Governance/Policy/Finance - B. Dalesandro, (Chair)**

President Dalesandro commented that she is not comfortable with approving the budget without having enough time to review it. She will be abstaining from the budget vote because she does not want to put herself in the same position that the board was in a few years ago. A few years ago the board did not have the opportunity to review the budget and they ended up needing to make staff and program cuts halfway through the year. President Dalesandro does not want to do that to the students, the staff, the district, and the taxpayers again. Discussion ensued.

Board Trustee Todd Morton moved and Board Trustee Charlie Kranz seconded, to amend resolution #2, Debt Service (Referendum) from “\$154,534” to “\$155,534”. The motion was approved by a Voice Vote of all members present.

Board Trustee Dave Costanzo moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolution #1-5 as presented

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the FIRST READING of the following Policy and/or Regulation:

Policy/Regulations	#	Title	Type
Policy	0164	Conduct of Board Meeting	Revised

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the tentative budget be approved for the 2019-2020 school year using the 2019-2020 state aid figures and the Secretary to the Board of Education of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service (Referendum)	Total
2019-2020 Total Expenditures	\$5,618,409	\$142,737	\$155,534	\$5,916,680
Less: Anticipated Revenues	\$1,810,525	\$142,737	\$0	\$1,953,262
Taxes to be Raised (Tax levy)	\$3,807,884	\$0	\$155,534	\$3,963,418

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

Be it further resolved, that a public hearing be held at 26 College Road, Netcong, New Jersey in the library, on April 30, 2019 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2019-2020 school year; and

Be it further resolved, that the Netcong Board of Education authorizes the Business Administrator to modify the proposed FY 2019-2020 school budget, if changes are required at the conclusion of the review of the proposed FY 2019-2020 school budget by the Executive County Superintendent and the Board acknowledges that in the FY 2019-2020 tentative budget, the Board is applying for various tax levy adjustments that could be utilized in future budgets; and

Be it further resolved that the 2019-2020 budget includes the withdrawal of \$163,000 from the district's capital reserve account for the following capital projects and furthermore the projects are part of the district's Long Range Facility Plan (LRFP).

Project #	Project	Amount
PSA 7927	Security Vestibule	\$ 110,000.00
PSA 7957	Annex Garage Roof	\$ 30,000.00
FY 2020-1	Security Window/Door Film	\$ 12,000.00
FY 2020-2	Security Bollards	\$ 11,000.00

3. Be it resolved that in accordance with N.J.S.A. 18A:7F-38, that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves, in the proposed budget, the adjustment for increase in health care cost in the amount of \$26,478.

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the professional services maximum costs for the 2019-2020 school year:

Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and;

Whereas, the Netcong Board of Education has established the following maximum dollar limits as required, and;

Whereas, if these professional services exceed the maximum amount listed, the Netcong Board of Education will consider another motion to increase amounts listed:

Architects	\$50,000	Attorneys	\$50,000
Auditors	\$40,000	School Physician	\$2,500

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves, as per NJAC 6A:23B-1.2(b), that the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The

2019-2020 tentative budget includes a maximum travel appropriation of \$15,000. The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded. Included in the 2019-2020 proposed budget is a maximum regular business travel amount of \$1,500 per employee.

Roll Call Vote:

Yes: Ms. Corliss, Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia, Mrs. Santana, Mrs. Witt, Mrs. Dalesandro (Items #1 and #5)

No: None

Abstain: Mrs. Dalesandro (Items #2, #3, #4)

B. Facilities/Operations- C. Kranz (Chair)

Mr. Kranz reported on the facilities meeting held this afternoon.

- Security vestibule – plans are being developed, looking for approval next week
- Window film – waiting on one last price
- 3rd floor wall – waiting for information from the insurance company.
- Drains in the back – working to get them cleared out
- Bollards – summer project, ready to start moving forward

C. Curriculum- J. Santana (Chair)

Mrs. Santana gave her curriculum report as follows:

- April 2-10 the Climate and Culture survey will be available. The students and adults in the school have already taken the survey.
- “One Judge, One School” – local judges come to the school to work with middle school students. Mrs. Walsh will be meeting with a representative from the program in April.
- TREPS – March 27 from 3-7. This is a program for 8th graders and there are a lot of cute business ideas. The NEF is the investor for the program.

Board Trustee Jenn Santana moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-3 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the following Professional Development for the 2018-2019 school year:

<i>Date</i>	<i>Name</i>	<i>Workshop/Conference</i>	<i>Location</i>	<i>Cost</i>
3/20/19	B. Dalesandro, A. Witt, K. Santalucia, K. Walsh	MCSBA Meeting	Parsippany High School Parsippany, NJ	Workshop – No cost Mileage @ \$0.31 per mile

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent hereby approves the 2018-2019 Special Education Tuition Contract Agreement between the Netcong Board of Education and Celebrate the Children to provide OOD services for Student #32721330 effective March 19, 2019 through the last day of school in June 2019.

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves to transportation contract with FYFA, LLC, through the Sussex County Regional Cooperative, to transport Student #32721330 effective March 19, 2019 through the last day of school in June 2019 in the amount of \$86.67 per day, 63 billable days.

Roll Call Vote:

Yes: Ms. Corliss, Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia (items #2, #3), Mrs. Santana, Mrs. Witt (items #2, #3), Mrs. Dalesandro (items #2, #3)

No: None

Abstain: Item #1 - Ms. Santalucia, Mrs. Witt and Mrs. Dalesandro

D. Personnel- K. Santalucia (Chair)

Board Trustee Kerri Santalucia moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-2 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Taylor Stewart, BSN student, to observe Mrs. Jane Morin, School Nurse, as part of the requirements of the *NURS 485/486: Pubic Health and Disaster Management* class at Felician University of New Jersey.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves Dr. Sanjeevani Jain, Psychiatrist with Highland Psychiatric Associates, as one of the physicians authorized to perform evaluations for Netcong Elementary School students at a cost of \$750 per evaluation.

Roll Call Vote:

Yes: Ms. Corliss, Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Ms. Santalucia (items #2, #3), Mrs. Santana, Mrs. Witt, Mrs. Dalesandro

No: None

Abstain: None

X. MISCELLANEOUS

President Dalesandro said that since the bottom line budget was passed she highly suggests that the board members have committee meetings next week.

XI. PETITIONS AND REQUESTS OF THE PUBLIC

A. Open to the Public: Moved by: Mr. Morton Seconded by: Mr. Costanzo Time: 7:22 p.m.

Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without

