



**Netcong Board of Education
26 College Road
Netcong, New Jersey 07857**

REGULAR MEETING MINUTES

March 17, 2020

CALL TO ORDER

The meeting was called to order by President Dalesandro at 7:00 pm

FLAG SALUTE

OPEN PUBLIC MEETING ACT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification and filed with the municipal clerk of the Borough of Netcong.

MISSION STATEMENT

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

BOARD GOALS 2019-2020

1. Continue Professional Development for Board members with emphasis on training requirements and opportunities.
 - a. Committee structure
 - b. Policy
2. To increase Board recognition of the accomplishments of staff and students.
3. To support the development of a successor strategic plan that includes stakeholder input.

DISTRICT GOALS 2019-2020

1. Expand the district focus on Social-Emotional Learning and its infusion into the curriculum.
2. To instill a culture of school community pride in our school that promotes engagement.
3. Develop and implement strategies to improve student achievement.
4. Successful development of a successor strategic plan that includes stakeholder input.

ROLL CALL

Present: Mr. Costanzo, Mr. Kranz, Mr. Morton, Mrs. Santalucia, Mrs. Santana arrived at 7:03pm, Mr. Stevens, Mrs. Witt and Mrs. Dalesandro

Absent:

Also present: Mrs. Walsh, Superintendent
Mr. Stabile, Business Administrator
One member from the public in attendance

CORRESPONDENCE & APPROVAL OF MINUTES

On a motion by Mr. Morton and seconded by Mr. Costanzo, that the following minutes be approved as presented

February 25, 2020	Regular Meeting Minutes
February 25, 2020	Executive Session Minutes

Roll Call:

Mr. Costanzo – Yes; Mr. Kranz – Yes; Mr. Morton –Yes; Mrs. Santalucia – Yes; Mrs. Santana – Absent; Mr. Stevens – Yes; Mrs. Witt – Abstain; Mrs. Dalesandro - Yes

PRESENTATION - NONE

PRESIDENT’S COMMENTS

Thanked the administration for the work they have done during the current health crisis

Mrs. Santana arrived at 7:03pm

SUPERINTENDENT’S COMMENTS

Fire/Security/Lockdown Drill Reports: A Fire Drill was conducted on March 3, 2020 at 11:00 a.m. with a duration of 6 minutes. A Lockdown Drill was conducted on March 13, 2020 at 3:34 p.m. with a duration of 5 minutes.

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY COMMENTS

Referred to the items on tonight’s agenda

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

On a motion by Mr. Morton, seconded by Mr. Costanzo to open the hearing of citizens on agenda items only.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Superintendent or the Board of Education, either by telephone or letter.

No comments from the public

On a motion by Mr. Morton, seconded by Mr. Stevens to close the hearing of citizens on agenda items only

OLD BUSINESS

None

COMMITTEE REPORTS

➤ **Curriculum/Instruction**

Mrs. Walsh reviewed the topics discussed at the last meeting.

On a motion by Mrs. Santana, seconded by Mr. Morton, that resolutions #1-4 be approved as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following Professional Development for the 2019-2020 school year:

Date	Name	Workshop/Conference	Location	Cost
a. 3/12/20	P. Stabile	<i>Budget Planning Preschool Children w/Disabilities</i> ; NJDOE CANCELLED – Online Webinar	East Orange, NJ	Workshop – No Cost Mileage @ \$0.35 per mile
b. 4/27/20	K. Walsh	<i>School Campus Preparedness, Response, & Recovery to Active Shooter Incidents(MGT-324C)</i> ; NJOHSP/NJDOE	Bergen County Paramus, NJ	Workshop – No Cost Mileage @ \$0.35 per mile
c. 4/30/20	A.M. Evans	<i>Improve Social and Emotional Learning & Productivity in the Classroom</i> ; PESI	Embassy Suites Parsippany, NJ	Workshop – \$219.99 Mileage @ \$0.35 per mile

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following Professional Development for the 2020-2021 school year:

Date	Name	Workshop/Conference	Location	Cost
a. 7/22/20	K. Ceresnak M. Fiedorczyk K. Walsh	<i>Regional IRR/Recertification Training Session</i> ; Stronge and Associates Educational Consulting, LLC	ESC of NJ Media Center Piscataway, NJ	Workshop – 3 @ \$195 ea. = \$585 Mileage @ \$0.35 per mile

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following graduate course tuition reimbursement, upon successful completion of course work, as per contract:

Name	Course	Location	Semester	Reimbursement
a. L. Fersch	<i>GED 642 – Case Studies in Supervision</i>	Centenary University Hackettstown, NJ	5/1/20 to 6/22/20	3 credits @ \$608.33 per credit = \$1,824.99

4. Be it resolved that the Netcong Board of Education hereby affirms the Superintendent’s findings of school year 2019-2020 HIB #06 and 07.

Roll Call

Mr. Costanzo – Yes to all, Abstain to #1b, 2a (KW only); Mr. Kranz – Yes; Mr. Morton – Yes;

Mrs. Santalucia – Yes; Mrs. Santana – Yes; Mr. Stevens – Yes; Mrs. Witt – Yes to all, Abstain to #4;

Mrs. Dalesandro – Yes

➤ **Personnel/Policy**

Mrs. Walsh reviewed the topics discussed at the last meeting.

On a motion by Mrs. Santalucia, seconded by Mr. Morton, that resolutions #1-6 be approved as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the SECOND READING of the following Policies and/or Regulations:

Policy/Regulations	#	Title	Type
a. Policy & Regulation	1642	Earned Sick Leave Law (M)	New
b. Policy	5111	Eligibility of Resident/Non-Resident Pupils (M)	Revised

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the FIRST READING of the following Policies and/or Regulations:

Policy/Regulations	#	Title	Type
a. Regulation	8451	Control of Communicable Disease	New

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following job position descriptions, effective July 1, 2020:

Head Custodian
Foreman

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the creation of the following job positions, effective July 1, 2020:

Head Custodian
Foreman

5. Be it resolved that the Netcong Board of Education, upon recommendation of the Superintendent, hereby approves Marilynn Garcia to move on the salary guide to BA+15, following the successful completion of her graduate credits, effective March 18, 2020. (*Salary is based on the 2016-2019 NTA Salary Guide and may be revised pending the outcome of negotiations with the NTA.*)
6. Be it resolved that the Netcong Board of Education hereby resolves that due to the COVID-19 emergency as referenced in Executive Order 103 and pursuant to Bylaw 131, the Board hereby suspends its policies relating to in-person Board meetings and authorizes virtual Board meetings to occur during this period of emergency.

<https://www.nj.gov/govconnect/news/general/#1>

Roll Call

**Mr. Costanzo – Yes; Mr. Kranz – Yes; Mr. Morton – Yes; Mrs. Santalucia – Yes; Mrs. Santana – Yes;
Mr. Stevens – Yes; Mrs. Witt – Yes; Mrs. Dalesandro – Yes to all, Abstain to #5**

➤ **Finance/Facilities**

Mr. Kranz reviewed the topics discussed at the last meeting. Mr. Stabile discussed the tentative budget.

On a motion by Mr. Kranz, seconded by Mr. Morton, that resolutions #1-12 be approved as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the February 28, 2020 payroll in the amount of \$159,715.28
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the March 13, 2020 payroll in the amount of \$165,726.09
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the bills list for February 26, 2020 through March 17, 2020 in the amount of \$528,135.17
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the 6th through 8th Grade Graduation Dance on Friday, June 12, 2020, from 6:00 – 9:00 p.m., at the Jefferson House in Lake Hopatcong, New Jersey. The dance will be funded using Student Activities funds.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Music Department fundraiser beginning March 18, 2020 through April 13, 2020. Students and families may purchase t-shirts and sweatshirts online with a student-designed Netcong music logo to promote school spirit and pride. Proceeds will benefit the Netcong music program.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the tentative budget be approved for the 2020-2021 school year using the 2020-2021 state aid figures and the Secretary to the Board of Education of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service	Total
2020-2021 Budget	\$6,081,892	\$477,893	\$157,565	\$6,717,350
Tax Levy	\$3,884,042	\$0	\$157,564	\$4,041,606

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

Be it further resolved, that a public hearing be held at 26 College Road, Netcong, New Jersey in the library, on April 28, 2020 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2020-2021 school year; and

Be it further resolved, that the Netcong Board of Education authorizes the Business Administrator to modify the proposed FY 2020-2021 school budget, if changes are required at the conclusion of the review of the proposed FY 2020-2021 school budget by the Executive County Superintendent and the Board acknowledges that in the FY 2020-2021 tentative budget, the Board does not qualify for various tax levy adjustments that could be utilized in future budgets; and

Be it further resolved that the 2020-2021 budget includes the withdrawal of \$375,000 from the district's capital reserve account for the following capital projects and furthermore the projects are part of the district's Long-Range Facility Plan (LRFP).

Project #	Project	Amount
3520-060-19-1000	Annex Renovation Phase 2	\$ 275,000.00
2021 - 1	Rear Parking Lot Drains	\$ 15,000.00
2021 - 2	Playground Landscaping	\$ 35,000.00
2021 - 3	West Entrance Exterior Stairs	\$ 50,000.00

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent hereby approves the professional services maximum costs for the 2020-2021 school year:

Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and;

Whereas, the Netcong Board of Education has established the following maximum dollar limits as required, and;

Whereas, if these professional services exceed the maximum amount listed, the Netcong Board of Education will consider another motion to increase amounts listed:

Architects	\$50,000	Attorneys	\$50,000
Auditors	\$40,000	School Physician	\$2,500

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves, as per NJAC 6A:23B-1.2(b), that the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2020-2021 tentative budget includes a maximum travel appropriation of \$15,000. The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded. Included in the 2020-2021 proposed budget is a maximum regular business travel amount of \$1,500 per employee.
9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent hereby approves the Student Device Loan Agreement, Student Device Use Policy, and the Anti-Big Brother Act Compliance Notice in both English and Spanish versions.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Special Education Week staff fundraiser beginning March 18, 2020 through April 3, 2020. Staff members may purchase custom logo t-shirts. All proceeds will benefit the Say Hi Foundation which is a charity that supports children and young adults with special needs and in honor of Joseph Anthony Cinotti.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves hourly employees to be paid for their normal work hours while school is not in session during the COVID-19 crisis. Work will be assigned for employees to complete.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent,

hereby approves the following resolution:

WHEREAS, the Netcong Board of Education (“Board”) publicly advertised for bids for Annex Improvements at Netcong Elementary School (“Project”) pursuant to N.J.S.A. 18A:18A-4; and

WHEREAS, the Board received and publicly opened two bid responses at the public bid opening on March 11, 2020; and

WHEREAS, the Board desires to award the Base Bid and Alternate Number 2 (Aluminum Handrail); and

WHEREAS, it has been determined that Catcord Construction Company, Inc. (“Catcord”) is the lowest responsible bidder in accordance to N.J.S.A. 18A:18A-4; and

THEREFORE, BE IT RESOLVED, that the Board hereby awards a contract (which will be subject to attorney review) for the Project to Catcord in the amount of \$274,300.00.

Roll Call

Mr. Costanzo – Yes to all, No to #12; Mr. Kranz – Yes to all, No to #12; Mr. Morton – Yes;

Mrs. Santalucia – Yes to all, No to #12; Mrs. Santana – Yes to all, No to #12; Mr. Stevens – Yes to all, No to #12; Mrs. Witt – Yes to all, No to #12; Mrs. Dalesandro – Yes to all, Abstain to #12

LIAISONS REPORT

- a. Netcong Educational Foundation
Dinner cancelled, new date forthcoming, 50/50 will take place
- b. Netcong PTA
Gertude Hawk pickup Thursday
Everything else cancelled
- c. Town Council
Approved pilot program for the Pocketbook Factory project
Approved permit for the NEF
- d. Recreation Commission & Planning Board
Everything cancelled

MISCELLANEOUS

Mr. Stevens asked about maintaining the ID's on the chromebooks. Mrs. Walsh acknowledge that Mr. Erwin was handling that. Also, about closing the playground. Notice will be sent.

Mrs. Santana stated that she felt that the Superintendent and BA need to work side by side in one location. Also how are the teachers being evaluated during this process and keeping the students engaged. Mrs. Walsh responded.

HEARING OF CITIZENS

On a motion by Mr. Costanzo, seconded by Mr. Stevens to open the hearing of citizens

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Superintendent or the Board of Education, either by telephone or letter.

Mr. Barbero mentioned options to obtain internet access.

On a motion by Mr. Costanzo, seconded by Mr. Stevens to close the hearing of citizens

Mrs. Witt left at 8:10pm

EXECUTIVE SESSION

**On a motion by Mr. Morton, seconded by Mr. Morton to adjourn into executive session at 8:10pm
All in Favor**

*RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding **legal matters** . It is expected that the discussion undertaken in this closed session can be made public at the time official action will not be taken.*

**On a motion by Mr. Stevens and seconded by Mrs. Santana to close the executive session at 8:32pm
All in Favor**

ANY ACTION ARISING FROM EXECUTIVE SESSION

NONE

ADJOURNMENT

On a motion by Mr. Morton, seconded by Mr. Kranz to adjourn the meeting at 8:32pm.

Respectfully Submitted,

P Stabile

Paul Stabile

Business Administrator/Board Secretary