



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING (VIRTUAL)
October 27, 2020
7:00pm

Mrs. Bernadette Dalesandro, President
Ms. Kerri Santalucia, Vice President

Mr. David Costanzo
Mrs. Karen Lapsley

Mrs. Catherine Gervasio
Mr. Todd Morton
Mr. Bryan Stevens

Mr. Charles Kranz
Mrs. Jennifer Santana

Curriculum/Instruction

Jennifer Santana *
Bernadette Dalesandro
Catherine Gervasio
Karen Lapsley

Personnel/Policy

Kerri Santalucia*
Bernadette Dalesandro
Charles Kranz
Bryan Stevens

Finance/Facilities

Charles Kranz*
Bernadette Dalesandro
David Costanzo
Todd Morton

Negotiations

Bernadette Dalesandro*
Todd Morton
Kerri Santalucia

Board Liaisons

NEF – Bernadette Dalesandro
PTA – Kerri Santalucia
Town Council – Rotating Members
Recreation Commission – Todd Morton
Planning Board – Todd Morton

** Denotes Committee Chair*

2020-2021

Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

1. Continue Professional Development for Board members with emphasis on training requirements and opportunities.
 - a. Financial Reports
 - b. Policy
2. To increase Board recognition of the accomplishments of staff and students in a virtual environment.
3. To support the development of a successor strategic plan that includes stakeholder input.
4. To increase committee communication/minutes to be more efficient, effective, and informative

District Goals

1. Continue to expand the district focus on Social-Emotional Learning and its infusion into the curriculum.
2. Continue to instill a culture of school community pride in our school that promotes engagement.
3. Develop and implement innovative strategies in both virtual and hybrid environments to improve student achievement.
4. Successful development of a successor strategic plan that includes stakeholder input.

1. Call to Order

2. Flag Salute

3. Roll Call

Costanzo___ Gervasio ___ Kranz___ Lapsley ___ Morton___ Santalucia___ Santana___ Stevens ___ Dalesandro ___

4. Approval of Minutes

Moved By:_____ **Seconded By:**_____

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

September 22, 2020	Regular Session Minutes
September 22, 2020	Executive Session Minutes

Costanzo___ Gervasio ___ Kranz___ Lapsley ___ Morton___ Santalucia___ Santana___ Stevens ___ Dalesandro ___

5. President’s Comments

6. Superintendent’s Comments

Fire/Security/Lockdown Drill Reports: A Security Drill was conducted on October 21, 2020 at 12:47 p.m. Fire Drill was conducted on October 23rd, 2020 at 9:30a.m.. with a duration of 2 minutes.

7. School Business Administrator/Board Secretary’s Comments

8. Meeting Open to the Public (Agenda Items Only)

Open: Moved By:_____ **Seconded By:**_____ **Time:**_____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it

cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Superintendent or the Board of Education, either by telephone or letter.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

9. Old Business

10. Committee Reports

A. Curriculum/Instruction (*J. Santana, Chair*) *Be it resolved that resolution number 1-3 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following Professional Development:

Date	Name	Workshop/Conference	Location	Cost
a. 10/27-5/1/21	Erika Brown	Equity in Education Cohort: A Collaborative Learning Experience	Virtual Faria Education Group	Workshop - \$250.00 Mileage - \$0.00
b. 12/3/2020	Kurt Ceresnak	Hot Issues in Special Education law	Virtual NJPSA	Workshop - \$125.00 Mileage - \$0.00
c. 12/10/2020	Kurt Ceresnak	Navigating NJ OPRA, FERPA & the NJ Pupil Records Act	Virtual NJPSA	Workshop - \$100.00 Mileage - \$0.00
d. 10/29/2020	Paul Stabile	Your Rights in the Workplace	NJASBO	Workshop - \$50.00 Mileage - \$0.00
e. 11/10/2020	Paul Stabile	NJDOE - OFDS & OFAC Update and Risk Assessment	NJASBO	Workshop - \$25.00 Mileage - \$0.00

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission of the 2021-2022 Preschool Operational Plan.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the annual NJDOE mandated submission of the HIB School Self-Assessment for Determining Grades for the 2019-2020 school year.

Roll Call

Costanzo ___ Gervasio ___ Kranz ___ Lapsley ___ Morton ___ Santalucia ___ Santana ___ Stevens ___ Dalesandro ___

B. Personnel/Policy (*K. Santalucia, Chair*) *Be it resolved that resolution numbers 1 - 6 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the resignation of Melissa Sylvester, with regret, effective October 29, 2020.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the FIRST READING of the following Policies and/or Regulations:

Policy/Regulations	#	Title	Type
a. Policy	1620	Administrative Employment Contracts	Revised
b. Policy	2431	Athletic Competition	Revised
c. Regulation	2431.1	Emergency Procedures for Sports and Other Athletic Activity	Revised
d. Policy	2451	Adult High School	Revised
e. Policy	2464	Gifted and Talented Students	Revised
f. Policy & Regulation	5330.05	Seizure Action Plan	New
g. Policy	6440	Cooperative Purchasing	Revised
h. Policy & Regulation	6470.01	Electronic Funds Transfer and Claimant Certification	New
i. Policy & Regulation	7440	School District Security	Revised
j. Policy	7450	Property Inventory	Revised
k. Policy & Regulation	7510	Use of School Facilities	Revised
l. Policy	8420	Emergency and Crisis Situations	Revised
m. Policy	8561	Procurement Procedures for School Nutrition Programs	Revised
n. Policy	1648	Restart and Recovery Plan	Revised
o. Policy	1648.02	Remote Learning Options for Families	New
p. Policy	1648.03	Restart and Recovery Plan – Full Time Remote Instruction	New
q. Policy	0179	Board-Staff Communications	New

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the SECOND READING of the following Policies and/or Regulations:

Policy/Regulations	#	Title	Type
a. Policy	9400	Media Relations	Revised

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Diane DeGhetto as a part-time Paraprofessional for a fixed term beginning November 9, 2020 through June 30, 2021 at a rate of \$12.00/hour.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the maternity/disability leave of Melissa Patten effective January 30, 2021 through June 18, 2021. Mrs. Patten will use 12 weeks of NJFLA and FMLA from January 30, 2021 through May 4, 2021. At the conclusion of the NJFLA and FMLA, Mrs. Patten will use 32 accumulated sick days which will establish the date of June 18, 2021 as terminating the maternity leave of absence. She will return to her teaching position at the start of the 2021-2022 school year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves student # 32521111 be permitted to finish eighth grade in the Netcong School District per Board of Education Policy # 5111- Eligibility of Resident/Nonresident Pupils.

Roll Call

Costanzo___ Gervasio___ Kranz___ Lapsley___ Morton___ Santalucia___ Santana___ Stevens___ Dalesandro___

C. Finance/Facilities (C. Kranz, Chair) *Be it resolved that resolution numbers 1–17 be adopted, as presented:*

Moved By:_____ **Seconded By:**_____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the September 30, 2020 payroll in the amount of \$167,512.00
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the October 15, 2020 payroll in the amount of \$169,394.11
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the bills list from September 23, 2020 through October 27, 2020 in the amount of \$720,862.18
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the following August 30, 2020 Financial Reports. The Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of August 30, 2020 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of August 30, 2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the following September 30, 2020 Financial Reports. The Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of September 30, 2020 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of September 30, 2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Transfers Reports for the month of August and September 2020.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the 2020-2021 Special Education Tuition Contract Agreement between the Netcong Board of Education and the Stanhope Board of Education for Student #33221487
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission of a Comprehensive Maintenance Plan and M-1 report:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public-school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Netcong Board of Education are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

Now Therefore Be It Resolved, that the Netcong Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 report for the Netcong Board of Education in compliance with Department of Education requirements.

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission of payment #3 for the Annex Exterior/Garage Roof to Wallkill Group, Inc. in the amount of \$37,147.85.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following Change Order #5, construct an interior fire rated wall within the garage, for the Annex project with the Wallkill Group, Inc. in the amount of 5,465.97.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby authorizes the Business Administrator to advertise a request for proposal for “Evening and Summer Custodial Services” form July1, 2021 through June 30, 2022.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent hereby retroactively approves the submission of the Seamless Summer Option (SSO) program through New Jersey Department of Agriculture to provide meals from September 1, 2020 through September 30, 2020.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent hereby approves the submission of the Seamless Summer Option (SSO) program through New Jersey Department of Agriculture to provide meals from October 1, 2020 through June 30, 2021.
14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the disposal of the following fixed assets as per the attached document.
15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the lease purchase of a copier from United Business Sytems in the amount of \$95.24 per month.
16. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves submission of the 2020-2021 Health and Safety Evaluation of School Buildings Checklist Statement of Assurance.
17. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission of the 2020-2021 School Safety and Security Plan Annual Review Statement of Assurance.

Roll Call

Costanzo___ Gervasio ___ Kranz___ Lapsley ___ Morton___ Santalucia___ Santana___ Stevens ___ Dalesandro ___

12. Liaison Reports

- a. Netcong Educational Foundation – *Bernadette Dalesandro*
- b. Netcong PTA – *K. Santalucia*
- c. Town Council – *Rotating Members*
- d. Recreation Commission & Planning Board – *T. Morton*

13. Miscellaneous

14. Meeting Open to the Public

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

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Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

15. Executive Session

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters that include HIB 20-21 #1, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is may or may not be taken.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

16. Adjournment

Moved By: _____ **Seconded By:** _____ **Time:** _____