

**Netcong School District  
26 College Road  
Netcong, New Jersey 07857**

**SPECIAL BOARD MEETING**

**May 8, 2012 7:00 PM**

**AGENDA**

**I. CALL TO ORDER**

**A. OPEN PUBLIC MEETING ACT PROCLAMATION**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

**B. FLAG SALUTE**

**C. MISSION STATEMENT**

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

**D. ROLL CALL**

Mrs. Callahan \_\_\_\_\_  
Mr. Joe Coladarci \_\_\_\_\_  
Mrs. Dalesandro \_\_\_\_\_  
Mr. McQueeney \_\_\_\_\_  
Mr. Olivo \_\_\_\_\_  
Mrs. Popelka \_\_\_\_\_  
Ms. Sufly \_\_\_\_\_  
Mr. Tranor \_\_\_\_\_  
Mr. Morton \_\_\_\_\_

**PETITIONS AND REQUESTS OF THE PUBLIC**

Open to the Public: \_\_\_\_\_ Time: \_\_\_\_\_

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Voice Vote: \_\_\_\_\_ Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstentions: \_\_\_\_\_

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters.

If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

Close to the Public: \_\_\_\_\_ Time: \_\_\_\_\_

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Voice Vote: \_\_\_\_\_ Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstentions: \_\_\_\_\_

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**II. PRESIDENT'S COMMENTS**

**III. INTERIM SUPERINTENDENT’S COMMENTS**

**IV. SCHOOL BUSINESS ADMINISTRATOR’S COMMENTS**

1. Auditing Services – Solicitation for Proposals for the 2012-2013 School Year.

**BOARD MINUTES AND CORRESPONDENCE**

**Approval of Board Minutes**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**BE IT RESOLVED**, that the minutes of the following meeting(s) be approved as submitted:

<b>Date</b>	<b>Meeting</b>
October 18, 2011	Regular Business Meeting
	Executive Session I
	Executive Session II
November 1, 2011	Special Meeting
	Executive Session I
	Executive Session II
November 29, 2011	Regular Business Meeting
	Executive Session I
	Executive Session II

Voice Vote: \_\_\_\_\_ Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstentions: \_\_\_\_\_



2. **WHEREAS**, the Netcong Board of Education has accepted the 2010-2011 Comprehensive Annual Financial Report of the Borough of Netcong School District for the School Fiscal Year ending June 30, 2011;

**WHEREAS**, the Board of Education desires to address the reconciling items and Outstanding Checks pertaining to the General Fund; Agency Account and Payroll Account;

Now Therefore, **BE IT RESOLVED**, that the Netcong Board of Education directs the Business Administrator/Board Secretary and Treasurer of School Monies to make the appropriate Accounting entries to address the reconciling items; and

Further, **BE IT RESOLVED**, that the Netcong Board of Education directs the Business Administrator/ Board Secretary and Treasurer of School Monies to cancel the following Outstanding Checks with consideration that should any cancelled check as listed be submitted to the Board of Education for payment at a later date, full consideration to pay said warrant will be upheld.

General Fund Account  
Valley National Bank – Account #40823504

12/15/2006 Under-Wired for Taxation	\$	(20.00)
Adj Prior Year Error - Fix CDK	\$	(2.00)
08/30/07 P/R Overage Wire Transfer	\$	0.02
Unknown	\$	(21.79)
P/R Wire Transfer Error.....05/15/09	\$	(1.09)
Incorrect Trans to Agency 8/3/09 Due to GF	\$	1,349.01
Incorrect Trans to Agency 8/3/09 Due to GF	\$	1,440.40
Error Ck #6775 Cashed \$40.00 more	\$	40.00
Error Ck #6779 Cashed \$1.00 less	\$	(1.00)
Debit Correction 11/18/09	\$	0.50
Voided Check Cashed #7045	\$	2,670.50
Payroll Wire Transfer Underwired 11/15/10	\$	(200.00)
Payroll Wire Transfer Overwired 01/15/11	\$	0.03
Ref Acct WT Overwired 02/14/12 - Dr. Pfennig	\$	595.91

Date	Check #		Amount
December 2006	4808		\$43.61
June 2007	5157		\$1,037.00
June 2007	5160		\$4,055.98
April 2008	5701		\$48.15
June 2008	5854		\$658.64
June 2008	5861		\$658.64
February 2009	6307		\$22.00
June 2009	N1235		\$16.50
June 2009	N0630	Aftercare Payroll	\$10,203.03
June 2010	7233		\$27.00
December 2010	7534		\$20.00
February 2011	7632		\$55.00
April 2011	7716		\$7.25
May 2011	7773		\$23.99
May 2011	7796		\$19.99

Agency Account  
Valley National Bank – Account #40823520

Deposit In Transit	\$ 161.80
PENSION PENNY ADJ	\$ 4.99
Shortage PERS Transfer	\$ 50.00
Pension Short due from GF 9/09	\$ 2.98
Employee Refund not appl.	<b>\$ 200.08</b>
<b>Employee DHC due G.F.</b>	<b>\$ -90.50</b>
Due Agency for Pension 12/09	\$ 23.78
Pension Overage 04/10 due Refund	\$ (47.31)
<b>Deposit - Short 3rd Qtr. 2010</b>	<b>\$ 46.00</b>
<b>Pension Adjustment</b>	<b>\$ (404.62)</b>
Unknown	\$ 0.05
Unknown	\$ (17.91)
TAX LIABILITY PER R&L	\$ 150.25
Unknown	\$ 265.04
Net of Misc Ded.	\$ 2,094.01
Deposit In Transit	\$ (11,440.40)
Due to Gen Fund	\$ 1,349.01
	<b>\$ 544.98</b>

Date	Check #	Payee	Amount
<b>Health Benefits</b>			
<b>Emp. Reimbursement</b>			
<b>July 2007</b>			<b>\$78.32</b>
<b>August 2007</b>			<b>\$78.32</b>
<b>June 2008</b>			<b>\$324.30</b>

Payroll Account  
Valley National Bank – Account #40823512

Check #900209	\$363.40
Direct Deposit Error	(\$1,305.02)
Hand Check issued to Employee 89652	\$174.31
Check 5250 - VNB Cash Error	\$2.00
Chk 5291 Cashed Less than Ck	(\$3.00)
Due from Gen Fund – Employee 88226	\$111.64
Ck #900058	\$0.02
Error Handcheck (10/28/11)	\$1.00
Ck. Not Recorded- (11/01/10)	(\$1,090.77)

Date	Check #	Payee	Amount
<b>October 2006</b>	<b>3879</b>		<b>\$1,396.39</b>
<b>March 2007</b>	<b>4156</b>		<b>\$99.46</b>

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**Roll Call:**

Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Ms. Suflay	Mr. Tranor	Mr. Morton

**B. PERSONNEL**

**Frank Tranor, Chairperson**  
**Marianne Callahan, Member**  
**Lynn Popelka, Member**  
**Todd Morton, Member**

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**BE IT RESOLVED** that resolution numbers 1 - 8 be adopted as presented:

1. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Interim Superintendent, accepts the resignation letter of Christine M. Werner, Business Administrator/Board Secretary effective June 30, 2012.
2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, appoints the following certificated tenured personnel at their appropriate salary grades and salary rates:

Name	Salary/Grade	Base	Longevity	Salary
Arbolino, Kimberly	BA-19	\$80,028.00	\$2,597.00	\$85,625.00
Baccaro, Marlene	BA-9	\$49,562.00	0	\$49,562.00
Becker, Valarie	BA+15-19	\$82,014.00	\$2,346.00	\$84,360.00
Cannon, Linda	BA-19	\$80,028.00	\$2,346.00	\$82,374.00
Chiappelli, Robert	MA-19	\$84,001.00	\$2,346.00	\$86,347.00
Cook, Eileen	BA-19	\$80,028.00	\$2,597.00	\$82,625.00
DeKleine, Robert	MA-6	\$51,951.00	0	\$51,951.00
DeKleine, Suzanne	BA+30-10	\$54,476.00	0	\$54,476.00
DeVito, Catherine	MA+30-19	\$89,961.00	\$2,597.00	\$92,558.00
Di Renzo, Cie	BA-12	\$54,482.00	0	\$54,482.00
Dzurny, Barbara	MA+30-19	\$89,961.00	\$2,597.00	\$92,558.00
Earl, Kevin	MA-8	\$52,699.00	0	\$52,699.00
Evans, Ann Marie	MA-8	\$52,699.00	0	\$52,699.00
Ferris, Tana	MA+15-11*	\$60,140.00	0	\$60,140.00
Flaherty, Diane	BA-19	\$80,028.00	\$2,075.00	\$82,103.00
Henry, Amy	MA+30-18	\$85,685.00	\$2,075.00	\$87,760.00
Jensen, Sandy	BA+30-19	\$84,001.00	\$2,597.00	\$86,598.00
Koch, Mary Frances	BA-19	\$80,028.00	\$2,075.00	\$82,103.00
Konyak, Phyllis	BA+15-19	\$82,014.00	\$2,597.00	\$84,611.00
Longo, Christine	MA-14	\$64,708.00	0	\$64,708.00
Morin, Jane	MA+15-12	\$62,430.00	0	\$62,430.00
Picallo, Julio	BA - 10	\$50,502.00	0	\$50,502.00
Rich, Jacqueline	MA+30-19	\$89,961.00	\$2,346.00	\$92,307.00
Sandrué, Darrell	MA+30-19	\$89,961.00	\$2,346.00	\$92,307.00
Szarejko, Regina	MA+30-15	\$74,109.00	0	\$74,109.00
Threlkeld, Katherine	MA-5	\$51,951.00	0	\$51,951.00

\* Advanced lateral step may be adjusted.

3. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, appoints the following certificated non-tenured personnel at their appropriate Salary grades and annual salary rates:

A. Initially employed for/during the 2010-2011 school year:

Name	Salary/Grade	Salary
O'Hagan, Dina	BA-2	\$47,037
Simons, Rachelle	MA-10 P/T (.8 FTE)	\$43,581

B. Initially employed for/during the 2011-2012 school year:

Name	Salary/Grade	Salary
Cinotti, Jacqueline	BA-9 – P/T (.6 FTE)	\$29,737
Ninni, Melissa	BA-2	\$47,037

4. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, appoints Nicholas DiDonato as School Psychologist at a salary of \$65,631.78 for the 2012-2013 school year.

5. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the Interlocal Agreement with Byram Board of Education pertaining to Ms. Amy Del Turco, Occupational Therapist for the 2012-2013 school year.

(This interlocal agreement represents a 50-50 shared service with 1/2 or 50% of Ms. Stoner’s salary/benefits to be the responsibility of Netcong and 1/2 or 50% of Ms. Stoner’s salary/benefits to be the responsibility of Byram. Byram School District will act as the LEA district.)

6. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, employs the following secretarial staff as indicated for the 2012-2013 school year at salary rates as listed:

Name	Position	Effective Date	Salary
Hajtovik, Diane	Secretary	July 1, 2012 – June 30, 2013	- TBD -
Juliano, Elizabeth*	Secretary	July 1, 2012 – June 30, 2013	- TBD -

\* Part Time Per Diem

7. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Interim Superintendent, to approve the following 2012 Extended School Programs for the period June 25, 2012 – July 23, 2012:

a. K4 PSD Program (Miss Ninni)  
60 hours @ \$35.00/hour = \$2,100.00

b. Multiple Disabilities Program (Mrs. DiRenzo)  
60 hours @ \$35.00/hour = \$2,100.00

c. Multiple Disabilities Program (Ms. Konyak)  
60 hours @ \$35.00/hour = \$2,100.00

Instructional Aid – Luanne Canfield - \$11.17/hour

d. Occupational Therapist – Amy Del Turco – Hourly Rate to be determined.  
\*\* Hourly Salary Rate to be calculated based upon 2011/12 and 2012/13 salary per dates of ESY operation.



**VII. NEW BUSINESS**

**VIII. MISCELLANEOUS**

**PETITIONS AND REQUESTS OF THE PUBLIC**

Open to the Public: \_\_\_\_\_ Time: \_\_\_\_\_

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Voice Vote:            Ayes:            Nays:            Abstentions:** \_\_\_\_\_

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

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Close to the Public: \_\_\_\_\_ Time: \_\_\_\_\_

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Voice Vote:            Ayes:            Nays:            Abstentions:** \_\_\_\_\_

**IX. EXECUTIVE SESSION**

Time: \_\_\_\_\_

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

**X. EXECUTIVE SESSION**

– A motion is requested to come out of executive session.

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**XI. POSSIBLE MOTIONS FOLLOWING EXECUTIVE SESSION**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**XII. ADJOURNMENT**

– A motion is requested to adjourn.

Time: \_\_\_\_\_

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_