

Netcong School District 26 College Road Netcong, New Jersey 07857

REGULAR BOARD MEETING REORGANIZATION MEETING

May 29, 2012 7:00 P.M. Netcong School Library <u>AGENDA</u>

CALL TO ORDER

A. OPEN PUBLIC MEETING ACT PROCLAMATION

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

B. FLAG SALUTE

C. MISSION STATEMENT

Netcong School District, a small caring community, is committed to providing a quality, wellrounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. ROLL CALL

Mrs. Callahan	
Mr. Coladarci	
Mrs. Dalesandro	
Mr. McQueeney	
Mr. Olivo	
Mrs. Popelka	
Ms. Suflay	
Mr. Tranor	
Mr. Morton	

PETITIONS AND REQUESTS OF THE PUBLIC

Open to the Public:		Time		-	
Moved	l by:		Second	ed by:	_
Voice T	Vote:	Ayes:	Nays:	Abstentions:	_
individual address the Board, The public portion shall be lin The Board wishes to remind a principle of keeping the public matters. If a matter concerning the staf		iving name and address, a ited to thirty minutes with l attendees at its meeting t completely informed, by of the Netcong Public Sc	, comments or concerns. The Bo and asks that all remarks be dire a five-minute time limit on eac that while it subscribed without policy it cannot allow public dis hool is of interest or concern, th oard of Education, either by tele	cted to the Chair. h participant. reservation to the ccussion of personnel e matter	
Close t	to the Public:		Time	2:	_
Moved	l by:		Seconded by:		_
<u>Voice</u>	Vote:	Ayes:	Nays:	Abstentions:	_
EXEC	CUTIVE SES	SION		Time:	
Motior	Motion by: Seconded by:				

RESOLVED, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

II. PRESIDENT'S COMMENTS

Introduction of Mr. Kevin Carroll, Chief School Administrator

Moved by	y:

Seconded by:

<u>BE IT RESOLVED</u> that the Netcong Board of Education approves the Employment Contract for Mr. Kevin Carroll, Chief School Administrator of the Netcong Public School, for the period July 1, 2012 to June 30, 2016 with the terms and conditions of the contract as presented and as approved by the Morris County Executive Superintendent.

Roll Call:

Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Ms. Suflay	Mr. Tranor	Mr. Mort

III. INTERIM SUPERINTENDENT'S COMMENTS

IV. SCHOOL BUSINESS ADMINISTRATOR'S COMMENTS

BOARD CORRESPONDENCE AND MINUTES

Correspondence

Moved by: Seconded by:

<u>RESOLVED</u>, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
Kevin Earl	Lateral Step Movement Across the	Dr. Dwight Pfennig, Interim Superintendent
	NTA Teachers' Salary Guide	Mr. Todd Morton, Board President
	Notification	Members, Netcong Board of Education
Tana Ferris	Lateral Step Movement Across the	Dr. Dwight Pfennig, Interim Superintendent
	NTA Teachers' Salary Guide	Mr. Todd Morton, Board President
	Notification	Members, Netcong Board of Education

Voice Vote:Ayes:Nays:Abstentions:

Approval of Board Minutes

Moved by:

Seconded by:

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

Date	Meeting
December 13, 2011	Committee of the Whole Meeting
	Executive Session I
	Executive Session II
December 20, 2011	Regular Meeting
	Executive Session I
	Executive Session II
	Executive Session III

	Voice Vote: A	yes: Na	ys:	Abstentions:
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V. <u>OLD BUSINESS</u>

REORGANIZATION

A. FINANCE AND FACILITIES - Robert Olivo

Moved by:

Seconded by:

BE IT RESOLVED that the resolutions numbered 1 -17 be adopted as presented:

 <u>BE IT RESOLVED</u> that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and Business Administrator, approves the following schedule of meetings until the Board's Reorganization meeting on January 3, 2013. These additional meetings are necessary due to the Board's action to move the annual election to November.

June 12, 2012	Board of Education Committee Meetings
June 26, 2012	Regular Business Meeting
July 2012	No Meeting to be held in July.
August 14, 2012	Board of Education Committee Meetings
August 28, 2012	Regular Business Meeting
September 11, 2012	Board of Education Committee Meetings
September 25, 2012	Regular Business Meeting
October 9, 2012 October 30, 2012* * Represents 5 th Tuesday	Board of Education Committee Meetings Regular Business Meeting
November 13, 2012	Board of Education Committee Meetings
November 27, 2012	Regular Business Meeting
December 11, 2012	Board of Education Committee Meetings
December 18, 2012	Regular Business Meeting

In the event that said schedule is hereafter revised, the Board Secretary is hereby directed to post and direct notice to the Daily Record and The Reporter at least 48 hours before the revised meeting date; to file such notice with the Municipal Clerk of Netcong and mail said notice to those persons requesting the same.

2. Continuing Action

<u>BE IT RESOLVED</u> by the Board of Education of Netcong, to accept, ratify and adopt all of the rules, Policies, By-Laws, contracts and actions heretofore made, adopted and entered into by the preceeding Boards of Education of the Netcong Public School.

<u>BE IT FURTHER RESOLVED</u> that the Board of Education of Netcong to the extent consistent with State Law, Policies and By-Laws of the Board will be guided by "Robert's Rules of Order as per board policy 0164.

3. Designation of Newspaper

<u>BE IT RESOLVED</u> by the Board of Education of Netcong, in the County of Morris, New Jersey, that the Daily Record and The Reporter are hereby designated as the official newspapers of the Board, effective May 29, 2012 until the next annual Reorganization Meeting of this Board.

4. Bank Accounts and Signature Resolution

<u>BE IT RESOLVED</u> by the Board of Education of Netcong, in the County of Morris, New Jersey, that the following be and are hereby designated as the official depositories of the Board, effective May 29, 2012 until the next Reorganization Meeting of this Board.

Valley National and Wachovia

		-	-
a.	General Account	Minimum of three Signatures required	Board President Treasurer of School Monies Int. Bus. Administrator/Bd. Sec'y Chief School Administrator
b.	Payroll Agency	One signature required.	Board President Treasurer of School Monies Int. Bus. Administrator/Bd. Sec'y Chief School Administrator
c.	Payroll	One signature required.	Board President Treasurer of School Monies Int. Bus. Administrator/Bd. Sec'y Chief School Administrator
d.	Food Service	One signature required.	Int. Bus. Administrator/Bd. Sec'y Treasurer of School Monies Board President
e.	Student Activities	Two signatures required.	Board President Treasurer of School Monies Int. Bus. Administrator/Bd. Sec'y
	[This is the only account active at Wachovia]		Chief School Administrator Principal Principal's Secretary

(facsimile stamps can be used with advance permission)

MUNICIPAL INVESTORS SERVICE CORPORATION

a.	MBIA Class Account	Board action	This account uses electronic
		required.	transfers, not checks

<u>BE IT FURTHER RESOLVED</u> that all funds on deposit in the general checking account, payroll agency account, payroll, and food service account at Valley National be withdrawn only on School Warrant of said Board of Education as per signature cards which are approved by the Board of Education.

<u>BE IT FURTHER RESOLVED</u> that all funds on deposit in the student activities account be withdrawn only on School Warrant of said Board of Education as per signature cards which are approved by the Board of Education.

5. Petty Cash for the 2012-2013 School Year

<u>BE IT RESOLVED</u> by the Board of Education of Netcong, in the County of Morris, New Jersey that the Petty Cash Fund be approved at a monthly amount of \$500 with the person responsible to be the Interim Superintendent and Interim Business Administrator/Board Secretary with the maximum expenditure for one purpose to be \$175.00.

6. Investment of District Funds/Transfers

<u>BE IT RESOLVED</u> that the Interim Board Secretary be permitted to invest Board funds at the most advantageous rate in compliance with all state laws and regulations.

<u>BE IT FURTHER RESOLVED</u> that the Board of Education authorizes the Interim Business Administrator/Board Secretary to make telephone and/or electronic transfers by and between school accounts, and to facilitate electronic transactions by and between the Board's agency accounts.

<u>BE IT RESOLVED</u> by the Board of Education that the Interim Business Administrator/Board Secretary, in consultation and agreement from the Chief School Administrator, is hereby designated as the individual to authorize line item changes between Board meetings, effective May 29, 2012 until the next annual Reorganization Meeting of this Board.

7. Appointment of Auditor through June 30, 2012

<u>WHEREAS</u>, there exists a need for the appointment of auditors to perform the annual audit of the financial books and records of the Netcong School District Board of Education, in the County of Morris, New Jersey, for the school year 2011-2012; and

WHEREAS, funds are available in the annual budget for this purpose, and

<u>WHEREAS</u>, the Public School Contracts Law defines auditing and accounting services as Professional services not subject to competitive bidding;

RESOLVED, that the Netcong School District Board of Education, in the County of Morris, New Jersey, appoints VM Associates, Inc. as public school accountant, in accordance with N.J.S.A. 18A:23-1 and Policy 6830, for the 2011-2012 school year at a fee of \$12,500 and for additional services as may be necessary for accounting/auditing purposes in accordance with the following fee schedule:

Fee Schedule:

Rate

- Partner	\$125.00/hour
- Manager	\$100.00/hour
- Senior	\$ 80.00/hour
- Staff	\$ 70.00/hour
- Admin.	\$ 40.00/hour

<u>BE IT FURTHER RESOLVED</u>, that the Netcong School District Board of Education in the County of Morris, New Jersey shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service, and amount of the contract and available public inspection in the office of the Board of Education.

8. Appointment of Insurance Brokers

<u>BE IT RESOLVED</u> by the Board of Education of Netcong, in the County of Morris, New Jersey, appoint the following Insurance Brokers of Record:

a.	Brown & Brown Insurance -	Worker's Compensation
		Property & Casualty
		Bonding

b. Brown & Brown Benefit Advisors - Dental Insurance

and is hereby appointed insurance agent(s) for this Board of Education, effective May 29, 2012 until the next annual Reorganization Meeting of this Board.

9. Authorization of 403 B Agent

<u>BE IT RESOLVED</u> by the Board of Education of Netcong, in the County of Morris, New Jersey, that the following 403 B plans are hereby approved for the 2012-2013 school year:

AXA Equitable Life Insurance Company (formerly Equitable) Lincoln Investment Company Valic

10. Appointment of Medical Examiner

<u>BE IT RESOLVED</u>, that the Netcong School District Board of Education, in the County of Morris, New Jersey appoints Dr. Joseph Casella as its medical examiner to provide school physician services in accordance with N.J.S.A. 18A:40-1, for the 2012-2013 school year at an annual fee of \$2,500 effective May 29, 2012 until the next annual Reorganization Meeting of this Board.

11. Award Contract for Legal Services for the 2012-2013 School Year

<u>RESOLVED</u>, that the Netcong School District Board of Education, in the County of Morris, New Jersey, appoints the firm of Schwartz, Simon, Edelstein, & Celso, LLC with Andrew B. Brown as primary counsel for the 2012-2013 school year; and

BE IT FURTHER RESOLVED, that the Netcong School District Board of Education, in the County of Morris, authorizes the Interim Superintendent Dwight Pfennig to execute a contract with Schwartz, Simon, Edelstein, & Celso, LLC for an hourly rate of \$150.00 for general legal work, work by paralegals and by law clerks shall be billed at the hourly rate of \$110.00 per the terms as outlined in the agreement to commence July 1, 2012 through June 30, 2013 as outlined in the proposal of April 22, 2012.

<u>BE IT FURTHER RESOLVED</u>, that the Netcong School District Board of Education in the County of Morris, new Jersey shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service, and amount of the contract and available public inspection in the office of the Board of Education.

12. Appointment of Interim Board Secretary through June 30, 2012

<u>BE IT RESOLVED</u> by the Netcong Board of Education to appoint the Interim Superintendent to serve as the Interim Board Secretary, effective May 29, 2012 through June 30, 2012.

13. Appointment of Acting Board Secretary

<u>BE IT RESOLVED</u> by the Board of Education of Netcong, in the County of Morris, New Jersey, that the Board President or designee act as Board Secretary in the absence of the Interim Board Secretary for this Board of Education effective May 29, 2012 until the next annual Reorganization Meeting of this Board.

14. Appointment of Liaison for Affirmative Action on Public Contracts

<u>BE IT RESOLVED</u> by the Board of Education of Netcong, in the County of Morris, New Jersey appoints the Interim Board Secretary to be the liaison for affirmative action on Public Contracts.

15. Authorization to Implement 2012-2013 Budget

<u>BE IT RESOLVED</u> by the Board of Education of Netcong, in the County of Morris. New Jersey, authorizes the Interim Superintendent and Interim Business Administrator to implement the 2012-2013 budget pursuant to applicable local and state policies and regulations.

Adoption of 2012-2013 Budget

<u>BE IT RESOLVED</u>, that the Netcong Board of Education hereby authorizes the Interim Superintendent and the Interim Business Administrator/Board Secretary to implement the school budget pursuant to policies and regulations of the state board and local board in the amounts that follow:

Current Expense	\$4,114,508.00	
Special Revenue	263,000.00	
Debt Service	145,128.00	
TOTAL BUDGET	\$4,522,636.00	and,

<u>BE IT FURTHER RESOLVED</u>, that the following General Fund tax levy and Debt Service Tax levy schedule be approved to support the 2012-2013 budget as follows:

Date Due	General Fund Amount	Debt Service	Total Amount
July 15, 2012	\$226,536.00		\$226,536.00
August 15, 2012	\$226,536.00		\$226,536.00
September 15, 2012	\$226,536.00		\$226,536.00
October 15, 2012	\$226,536.00	\$ 37,563.75	\$262,490.75
November 15, 2012	\$226,536.00		\$226,536.00
December 15, 2012	\$226,536.00		\$226,536.00
Subtotal:	\$1,359,216.00	\$ 37,563.75	\$1,395,170.75

<u>Date Due</u> January 15, 2013	<u>General Fund Amount</u> \$226,536.00	<u>Debt Service</u>	<u>Total Amount</u> \$226,536.00
February 15, 2013	\$226,536.00		\$226,536.00
March 15, 2013	\$226,536.00		\$226,536.00
April 15, 2013	\$226,536.00	\$107,563.75	\$329,831.00
May 15, 2013	\$226,536.00		\$226,536.00
June 15, 2013	\$226,536.00		\$226,536.00
Subtotal:	\$1,359,216.00	\$107,563.75	\$1,462,511.00
TOTAL:	<u>\$2,718,432.00</u>	<u>\$145,127.50</u>	<u>\$2,863,559.50</u>

16. Approves Chart of Accounts

<u>BE IT RESOLVED</u> by the Board of Education of Netcong, in the County of Morris, New Jersey designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district; and

<u>BE IT FURTHER RESOLVED</u>, that the business office is authorized to add additional sub account designation (both within the existing sub accounts as well as additional sub positions), as the Interim School Business Administrator may deem necessary; and

<u>BE IT FURTHER RESOLVED</u>, that the Interim Business Administrator is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

17. Appointment of Treasurer of School Monies

<u>BE IT RESOLVED</u> by the Board of Education of Netcong, in the County of Morris, New Jersey, that Teresa Vervaet be hereby appointed Treasurer of School Monies at an annual salary of ______ for this Board of Education, effective May 29, 2012 until the next annual Reorganization Meeting of this Board.

Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Ms. Suflay	Mr. Tranor	Mr. Mo

B. PERSONNEL - Frank Tranor, Chairperson

Moved by: Seconded by:

BE IT RESOLVED that the resolutions number 1- 12 be adopted as presented:

- <u>BE IT RESOLVED</u> by the Netcong Board of Education to approve Dr. Dwight Pfennig as Affirmative Action Officer, Section 504 Compliance Officer and Title IX Coordinator, effective May 29, 2012 through June 30, 2012.
- 2. <u>**BE IT RESOLVED</u>** by the Netcong Board of Education to approve the School Nurse, Mrs. Jane Morin, as the School Attendance Officer effective May 29, 2012 until the next Reorganization Meeting of this Board.</u>
- 3. <u>**BE IT RESOLVED</u>** by the Netcong Board of Education to appoint the Chief School Administrator, as custodian of records for personnel records, and the Interim Business Administrator/Board Secretary, as custodian of records for business and financial records.</u>
- BE IT RESOLVED by the Netcong Board of Education to authorize the Chief School Administrator, to collect and maintain the following types of pupil records as required by N.J.A.C. 6:3-6:1 et seq and Board of Education Policy 5125 "Pupil Records":
 - Personal data identifying each pupil enrolled in the district including pupil's name, address, date of birth, name of parent(s)/guardian(s), citizenship and gender;
 - Recording religious or political affiliation of pupil or parent is prohibitive unless requested by the parent;
 - Daily attendance;
 - Description of pupil progress, including grade level, according to evaluation system used by the district;
 - History and status of physical health per state regulations;
 - Special education records pursuant to relevant rules and laws;
 - All other records required by the New Jersey State Board of Education.
- 5. <u>**BE IT RESOLVED</u>** by the Netcong Board of Education to approve Mrs. Regina Szarejko and Miss Jacqueline Rich as the Teacher(s) in Charge when the Chief School Administrator and Vice Principal are out of the building at the same time.</u>
- 6. **<u>BE IT RESOLVED</u>** by the Netcong Board of Education to approve the Chief School Administrator, Vice Principal, School Nurse, and any other member designated by Chief School Administrator, to hereby be designated to transport pupils in an emergency, effective May 29, 2012 until the next annual Reorganization Meeting of this Board.
- 7. **<u>BE IT RESOLVED</u>** by the Netcong Board of Education to approve the use of the nurse from Byram and Stanhope when our school nurse is unavailable, absent, or an emergency arises or medication is to be given. Further the Netcong School Nurse will reciprocate and cover other schools if said emergencies arise.

8. **<u>BE IT RESOLVED</u>** by the Netcong Board of Education to approve the substitute teacher(s) and substitute nurse(s)* as listed:

Tammy Antonucci Luanne Canfield Al Cook Jennifer DeRosa Marie Farmer* Robert Martone Rewaida Muheisen Stacey Spicka Lynette Welsh Dolores Bollinger John Campanile Melissa Cook Kelly Dilley Laura Kiely Lisa Macrae Cailla Mullen Brigid Walsh Lori Brauer Johnna Charette* Annette Conciatori Cori DiRupo Angela Kunkel Noreen McGeary* Valerie Puco Molly Walsh

- 9. **<u>BE IT RESOLVED</u>** by the Netcong Board of Education to appoint the Interim Business Administrator as the Right-To-Know contact person for the 2012-2013 school year. The Board appoints AERO Environmental Services Inc. as the district's Right-To-Know Consultant for the 2012-2013 school year.
- 10. **<u>BE IT RESOLVED</u>** by the Netcong Board of Education to appoint the Interim Business Administrator Consultant as the Asbestos Hazard Emergency Response Act (AHERA) designated person for the 2012-2013 school year. The Board appointed AERO Environmental Services Inc., as the district's licensed asbestos management planner for the 2012-2013 school year.
- 11. **<u>BE IT RESOLVED</u>** by the Netcong Board of Education to appoint the Interim Business Administrator as the district's designated Pest Management Officer, who is responsible for the implementation of the school integrated pest management program.
- 12. **<u>BE IT RESOLVED</u>** by the Netcong Board of Education to appoint the Interim Business Administrator as the district's Public Agency Compliance Officer (P.A.C.O.) for the 2012-2013 school year for the State of New Jersey Division of Contract Compliance and Equal Opportunity in Public Contracts.

Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Ms. Suflay	Mr. Tranor	Mr. Mo

G. EDUCATION – Patrick McQueeney, Chairperson

SUBJECT/

BE IT RESOLVED that the resolutions numbered 1-2 be adopted as presented:

1. **<u>BE IT RESOLVED</u>** by the Netcong Board of Education to approve existing curriculum, courses of study, course guides, instructional materials, handbooks, and textbooks, as available through the Acting Superintendent's office, currently being used immediately prior to this Reorganization Meeting, and are hereby continued in force as if the Board Year had not changed.

DATE OF

COURSE OF STUDY	APPROVAL
Science	
Library	June 2004
Computer Literacy	
ESL	April 2005
Health/Family Life	June 2006
Mathematics	January 2011
Physical Education	June 2006
Social Studies	
Spanish	June 2008
Lang. Arts/Reading	
Enrichment/Gifted & Talented	June 2007
Four & Five Year Old Kindergarten	June 2007
Fine & Performing Arts	
Music	June 2006
Career Education and Consumer, Family and Life	SkillsApril 2008

2. <u>**BE IT RESOLVED</u>** by the Netcong Board of Education to approve all policies, rules, regulations, handbooks, and other legislative or regulatory action of this Board, in force immediately prior to this reorganization meeting, are hereby continued in force, as if the Board Year had not changed.</u>

Roll Call:

Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Ms. Suflay	Mr. Tranor	Mr. Mo

[Conclusion of annual organization meeting motions. On to regular business.]

VI. <u>COMMITTEE REPORTS</u>

A. FINANCE/FACILITIES - Robert Olivo, Chairperson Joe Coladarci, Member Bernadette Dalesandro, Member Todd Morton, Member

Moved by:

Seconded by:

BE IT RESOLVED that resolution numbers 1 - 12 be adopted as presented:

1. **<u>BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the bills list dated April 29, 2012.

(Will be distributed Monday)

2. <u>**BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the Maschio Food Service report for the month of April 2012, which shows a monthly income lncome of \$91.87 and a year-to-date income of \$2,484.33.</u>

(Attachment #1)

- 3. **<u>BE IT RESOLVED</u>**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and the Business Administrator approves payment to Gianforcaro AEP in the amount of \$300.00 for professional services through April 30, 2012.
- 4. **<u>BE IT RESOLVED</u>** by the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the list of transfers and the monthly transfer report as of May 1, 2012.

May 1, 2012	From:	To:
11-000-262-620-000-000		
Custodial Electric	\$26,530	
11-000-100-562-000-000		
Spec Ed Tuition to LEAS In-State		\$ 5,510
11-000-100-566-000-000		
Spec Ed Tuition Priv Sch Handicapped		\$20,000
11-000-252-339-000-000		
Admin Info Tech Other		\$ 900
11-000-252-610-000-000		
Admin Info Tech Gen Supplies		\$ 120
TOTAL	\$26,530	\$26,530

(Will be distributed Monday)

5. **BE IT RESOLVED** that the Netcong Board of Education pursuant to N.J.A.C.6A:23-2.11 (c) (4) certify that as of April 30, 2012 after the review of the Secretary's monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. **<u>BE IT RESOLVED</u>** that the Netcong Board Secretary pursuant to N.J.A.C.6A:23-2.11(c) (3) certifies that as of May 29, 2012 no budgetary line item accounts have been over expended in violation of N.J.A.C. 6A:23-2.11(c) (3).

Business Administrator

7. <u>**BE IT RESOLVED**</u>, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, accepts one (1) out of district special education pupil, for the 2012-2013 school year. The sending district is responsible for tuition, Occupational Therapy services, Speech Therapy services, Counseling services* and transportation costs.

Student	Effective Date	Sending District	Program	Tuition Cost
	September 1, 2011 - June 30, 2012	Mine Hill	LLD	\$13,252.00/annual \$73.62/Per Diem

* NPS will provide tuition student with Therapy Services as deemed necessary by the sending district and will be billed in accordance with the hourly rate as follows:

Occupational Therapy Services	\$ T.B.D.
Speech Therapy Services	\$ 50.44
Counseling Services	\$ 60.77

8. <u>**BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, authorizes the renewal of the Student Voluntary Accident Insurance Policy underwritten by the QBE Insurance Corporation to be effective July 1, 2012 – June 30, 2013.</u>

(This plan is voluntary. Premiums are the responsibility of a parent.) (This premium is a \$0.00 increase over the 2010-2011 rates.)

School Time Rate(s):			24-Hour R	late(s):	
Plan 3:	Plan 4:		Plan 3:	Plan 4:	Dental:
\$16.00	\$8.00		\$54.00	\$30.00	\$8.00

- 9. <u>**BE IT RESOLVED</u>** by the Netcong Board of Education, upon the recommendation of the Acting Superintendent, approves the Contract with American Appraisal Associates to provide Property Outsourcing Services for Accounting and Insurance Purposes for the 2012-2013 school year in the amount of \$1,100.00.</u>
- 10. <u>**BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, accepts Food Service Management Proposals as solicited by the School Business Administrator and received on May 25, 2012 as follows:</u>

Food Service Management Company	Proposal– Annual Management Fee	Profit Guarantee
Maschio's Food Service	\$7,197.00	\$3,387.00
Chartwells Food Service	No Bid	
Aramark Educational Services	No Bid	
Sodexho Education	No Bid	
Nu-Way Concessionaires	No Bid	

FURTHER BE IT RESOLVED that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the contract with Maschio's Food Services, Inc. to provide food service for the district for the 2012–2013 school year at a ten month fee of \$7,197.00 billed in monthly installments of \$719.70.

- BE IT RESOLVED that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the final buy-out purchase of the Savin Copier System, Model 8035E – Serial #M2775201706 in the amount of \$860.00 per the Customer and Vendor Buyout Option received on April 24, 2012.
- 12. <u>**BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, accepts the following quotations for copier equipment as solicited by the School Business Administrator/Board Secretary:</u>

Company	Quotation /Proposal	Funding
	\$204.00/month*	Current Expense
Stewart Business Systems	\$0.009 per print	
	\$205.64/month*	Current Expense
T.A. Mountford	\$0.000 per print	
Xerox	No Quote	Current Expense

48 month lease

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FURTHER BE IT RESOLVED that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and School Business Administrator, authorizes the purchase of a TA5500i copier per Kyocera NJ State Contract #A53090, 4 year lease x \$205.64/month for 48 months=\$9,870.72 plus 2 extra paper cassettes for a monthly fee of \$12.13/month x 48 months=\$582.24 totaling \$10,452.96 for said purchase.

Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Ms. Suflay	Mr. Tranor	Mr. Mo

B. PERSONNEL

Frank Tranor, Chairperson Marianne Callahan, Member Lynn Popelka, Member Todd Morton, Member

Moved by	Seconded by:

BE IT RESOLVED that resolution numbers 1 - 3 be adopted as presented:

1. <u>**BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, acknowledges the movement of the following employees' advanced salary guide status, effective September 1, 2012 as follows:</u>

Employee	From	То
Kevin Earl	MA – Step 8	MA + 15 – Step 8
	\$52,699	\$56,673
Tana Ferris	MA + 15 – Step 11	MA + 30 – Step 11
	\$60,140	\$62,128

2. <u>**BE IT RESOLVED</u>** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, a appoints the following certificated tenured personnel at their <u>corrected</u> salary grades and salary rates:</u>

Name	Salary/Grade	Base	Longevity	Salary
Arbolino, Kimberly	BA-19	\$80,028.00	\$2,597.00	\$82,625.00
Rich, Jacqueline	MA+30 - 19	\$89,961.00	\$2,597.00	\$92,558.00

- 3. <u>BE IT RESOLVED</u>, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, appoints the following certificated non-tenured personnel at their <u>corrected</u> Salary grades and annual salary rates:
 - A. Initially employed for/during the 2010-2011 school year:

Name	Salary/Grade	Salary
Simons, Rachelle	MA-11 P/T (.8 FTE)	\$44,933

Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Ms. Suflay	Mr. Tranor	Mr. Mo

C. EDUCATION

Patrick McQueeney, Chairperson Robert Olivo, Member Colleen Suflay, Member Todd Morton, Member

Moved by:

Seconded by:

BE IT RESOLVED that resolutions numbered 1 - 1 be adopted as presented:

1. **BE IT RESOLVED** by the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the contract with Applied Behavioral Consulting, LLC, to provide Applied Behavior Analysis services for the Netcong School District at a rate of \$125.00/hour not to exceed 6 hours per month for the period September 1, 2012 – June 30, 2013.

(Attachment #3)

Roll Call:

Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Ms. Suflay	Mr. Tranor	Mr. Mo

VII. <u>NEW BUSINESS</u>

VIII. MISCELLANEOUS

Moved by:

Seconded by:

BE IT RESOLVED that resolution number 1 - 1 be adopted as presented:

1. <u>**BE IT RESOLVED</u>** by the Netcong Board of Education, to approve the <u>first reading</u> and adoption of the following Bylaw, Policy and Regulation Revisions:</u>

Number	Title
1631	Residency Requirement for Person Holding School District Office, Employment or
	Position
2431	Athletic Competition
3324	Right of Privacy – Teaching Staff Members
4324	Right of Privacy – Support Staff Members
5117	Interdistrict Public School Choice
5600	Pupil Discipline/Code of Conduct
7510	Use of School Facilities
8613	Waiver of Pupil Transportation
9270	Home Schooling and Equivalent Education

BYLAW, POLICY AND REGULATION – revisions:

Number	Title
R 5600	Pupil Discipline/Code of Conduct
R 7510	Use of School Facilities
R 9270	Home Schooling and Equivalent Education

Roll Call:

Mrs. Callahan	Mr. Coladarci	Mrs. Dalesandro	Mr. McQueeney	Mr. Olivo	Mrs. Popelka	Ms. Suflay	Mr. Tranor	Mr. Mo

PETITIONS AND REQUESTS OF THE PUBLIC

Voice Vote:	Aves:	Navs:	Abstentions:
Moved by:		Second	ded by:
Open to the Public	<u>::</u>	Time:	

The Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant.

The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Interim Superintendent or the Board of Education, either by telephone or letter.

Close	to the Public:	Time:
<u>Move</u>	d by:	Seconded by:
<u>Voice</u>	Vote: Ayes:	Nays: Abstentions:
IX.	EXECUTIVE SESSION	Time:
Motic	on by:	Seconded by:
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