

MINUTES OF THE SPECIAL MEETING

**of the
NETCONG SCHOOL DISTRICT
26 College Road
Netcong, NJ 07857**

October 11, 2011

I. CALL TO ORDER: The meeting was called to order by President Morton at 7:02 PM. The meeting was held in the Netcong Public School Library as publicly advertised.

A. FLAG SALUTE – All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION – The following is made part of the minutes:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, The West Morris Reporter and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT – The following is made part of the minutes:

Netcong School District, a small caring community, is committed to providing a quality, well-rounded education achieved through the New Jersey Core Curriculum Content Standards which inspires students to ultimately become fulfilled, contributing and productive citizens.

D. ROLL CALL

The following members were present: Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Mr. Tranor, and Mr. Morton, President.

Absent: Mr. Still

Also Present: Dr. Dwight Pfennig, Interim Superintendent
Christine M. Werner, Business Administrator/Board Secretary
There were also five (5) members of the public present.

PETITIONS AND REQUESTS OF THE PUBLIC ~ AGENDA ITEMS ONLY

Board Trustee Dalesandro moved, seconded by Board Trustee McQueeney to open the public session at 7:04 p.m. and was approved by a unanimous voice vote by all members present. President Morton opened the meeting to the public at 7:04 p.m.

There being no items for discussion at this time, Board Trustee Dalesandro moved, seconded by Board Trustee Olivo to close the public session at 7:05 pm. This was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION – None at this time.**II. PRESIDENT'S COMMENTS**

President Morton stated that he was recently notified that the Route 183 Bridge will be closed for construction in the very near future and that students who live on the Ledgewood Avenue, Railroad Avenue, and Netcong Heights area of the Borough will have to find an alternative route to get to school other than walking. President Morton commented that he and Dr. Pfennig were going to meet with Chief Blesson to come up with a plan to help those who need transportation assistance to get to school during the construction of the bridge. President Morton stated that the project is anticipated to take up to 2 years and that Administration will meet with Chief Blesson tomorrow regarding a plan of action to look at providing a safe route to school for affected children i.e.: bussing. It was noted that perhaps Administration might reach out to the D.O.T. which may be able to provide financial assistance for this purpose. President Morton asked that the Board of Education, Administration and members of the public present would spread the word to affected parents in the NPS community.

III. INTERIM SUPERINTENDENT'S COMMENTS

Dr. Pfennig reported on the following matters:

1. Fire Prevention Week Activities which were to be conducted last week have been postponed until the week of October 18th due to the later opening of school
2. Violence Awareness Week Activities have been highly emphasized through the implementation of the new Anti-Bullying Policy. Dr. Pfennig stated that Professional development regarding the Anti-Bullying Policy was provided for staff and students received the policy in their homeroom. All homeroom teachers have explained the policy to students. Dr. Pfennig also noted that the Netcong Police Department has initiated a "walk-through program" as a means of making students feel more comfortable in communicating with law enforcement and to serve as a deterrent for future incidents.

3. Violence and Vandalism Community Report (Verbal Report)

PUBLIC HEARING
REPORT OF VIOLENCE AND VANDALISM DURING THE 2010-2011 SCHOOL YEAR

- A. Public Law 201, c. 299 Requirements – Public Hearing – Report of Violence and Vandalism
- B. Overview of Violence and Vandalism Community Report
- C. Reported Violence and Vandalism Incidences – Netcong Public School 2010-2011
- D. Comments or questions from Members of the Public

A Public Hearing regarding the “Report of Violence and Vandalism during the 2009-2010 School year was held on October 11, 2011 at 7:12 p.m. in the Board Room located in the Netcong Board Meeting Room, 26 College Road, Netcong.

The following members of the Board of Education were present: Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. Olivo, Mrs. Popelka, Mr. Tranor and Mr. Morton, President.

Also present: Dr. Dwight Pfennig, Interim Superintendent, Christine M. Werner, Business Administrator/Board Secretary, and five (5) members of the public.

Dr. Pfennig informed the Assembly that in accordance with Public Law 201, c. 299, the District is required to report at a public meeting all acts of violence and vandalism which occurred in the school district during the previous year.

During the 2010-2011 school year the district experienced the following reportable incidents of violence and vandalism according to the Department of Education Guidelines.

VV-SA – 7 incidents

Date of Incident	Incident Category	Days Suspended	Type of Suspension	Grade of Student
10/08/10	Simple Assault	3	Out-of-School Suspension	Aggressor – 7 th * Victim – 6 th
04/15/11	Threat	1	Out-of-School Suspension	Aggressor – 6 th ** Victim – 6 th ***
05/02/11	Simple Assault	1	In-School Detention	Aggressor – 5 th Victim – 5 th
05/10/11	Simple Assault	1	Out-of-School Suspension	Aggressor – 6 th ** Victim – 6 th
06/08/11	Firework Offense	8	Out-Of-School Suspension/Police Notification	Aggressor – 7 th *
06/13/11	Possession of a Weapon (knife)	2	Out-of-School Suspension/Police Notification	Aggressor – 6 th ----
06/17/11	Fight	2	Out-of -School Suspension	Aggressor – 6 th Aggressor – 6 th Aggressor – 6 th Aggressor – 6 th **** Aggressor – 6 th **

Other – Special Education – 3 instances

Date of Incident	Incident Category	Days Suspended	Type of Suspension	Grade of Student
02/04/11	Inappropriate Behavior/Disrespect	1	In-School Detention	5
05/05/11	Non Compliance/Disregard of Authority	1	Out-of-School Suspension	6 ***
05/10/11	Defiance	1	In-School Detention	6

Summary:

Total # of incidents = 7

* = same student

** = same student

*** = same student

**** = same student

Of these reportable seven incidents of violence occurring during the 2010-2011 school year, one involved two 5th grade students, two incidents involved two 6th grade students, one involved one 6th grade student and one seventh grade student, one incident involved one 6th grade student alone, one incident involved one 7th grade student alone and the last incident involved five (5) 6th grade students. These incidents have been reported to the NJ Department of Education at June 30, 2011. As is standard procedure for the district, Dr. Pfennig noted that Mrs. Bammer investigated all incidences and disciplinary action was administered in accordance with Board policy. In all of these incidents discussed, one or both parents were contacted and a conference was held.

Dr. Pfennig noted that during the 2010-2011 school year, there has been a increased number of incidences as compared to that which was reported in 2009-2010. As in past years, Dr. Pfennig stated that the district continues to make a concerted effort to provide for opportunities, such as NJCAP (New Jersey Child Assault Prevention) workshops for both students and parents, which encourage open dialogue between students and staff regarding bullying and conflict resolution and to provide an alternate means of dealing with these types of situations in a more effective manner rather than to engage in violent actions or bullying methodologies between peers.

There being no observers who wished to address the topic, the Public Hearing was adjourned at 7:14 p.m.

Board Trustee Dalesandro noted that Chief Blesson and the Netcong Police Department has implemented an intermittent walk-through program in conjunction with Administration at 09/21/11. Board Trustee Dalesandro stated that this seems to have made quite an impact this school year (2011-2012). Administration concurred.

IV. SCHOOL BUSINESS ADMINISTRATOR CONSULTANT'S COMMENTS

Mrs. Werner reminded all Board of Education Trustees that the Annual Board of Education Self-Evaluation meeting with Mrs. Joanne Borin, NJSBA Client Service Representative will take place on November 1, 2011 at 6:15 pm.

Mrs. Werner reminded all Board of Education Trustees that they must undergo a Criminal History check (fingerprinting) under the new regulations at the next opportunity.

BOARD CORRESPONDENCE AND MINUTES

Correspondence

Board Trustee Dalesandro moved the following resolution:

RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
Mrs. Karen Koster	Netcong Elementary School Working Conditions Via Email	Mr. Todd Morton, Board President Members, Netcong Board of Education
Mrs. Gina Szarejko	Netcong Elementary School Request for Computers for Preschool Children	New Outlook Pioneers C: Mr. Dwight Pfennig, Interim Superintendent Mrs. Christine Werner, Board Secretary Consultant

Mr. Morton read Mrs. Karen Koster’s email aloud as follows:

“This is more of a comment than a question-

I don’t think may people realize the working conditions that four of our staff members had to endure over this summer. Not only did they work in cramped quarters shared with construction employees, without proper equipment but in a room without functioning windows and no air conditioning during the heat of the summer. In part, these conditions were illegal. In most districts this would never have occurred as I am sure by low most people would refuse to work and rightly so.

I feel it should be noted that these individuals went above and beyond the normal scope of their summer work to get what needed to be completed for the sake of the children. I just hope that these individuals were duly compensated for what they had to endure.”

Karen Koster
38 Dell Avenue
Netcong, NJ 07857

President Morton “thanked” the office staff for their hard work while functioning in tight quarters this summer, stating (you did a) “great job”!

The motion was seconded by Board Trustee McQueeney and was approved by a unanimous voice vote by all members present.

Motion by Board Trustee Dalesandro, seconded by Board Trustee McQueeney that the additional correspondence presented on this evening’s Addendum Agenda be addended and adopted as presented:

RESOLVED, the communications mentioned be listed in the minutes and action be taken as noted.

Sender	Subject	Referred to
LV Jr. Patriots Wrestling Club Sean Kelly	Saturday Gym Time	Mr. Todd Morton, Board President Members, Netcong Board of Education
Application for Use of School Facilities	St. Michael’s CYO	Mrs. Melissa Flach-Bammer, Principal Members, Netcong Board of Education

Discussion: President Morton referenced the letter received from the LV Jr. Patriots and asked Mrs. Werner to check the minutes as to Saturday gym time availability and if any approval for other groups to use our facility had been given by the Board of Education to date. Board Trustee Dalesandro stated she was certain that no one had been given authorization to utilize the NPS facilities on Saturday and requested that Mrs. Werner research the matter.

All in favor.

Approval of Board Minutes

Motion by Board Trustee Dalesandro, seconded by Board Trustee Callahan that the following resolution be **tabled** at this time pending Executive Session discussion:

BE IT RESOLVED, that the minutes of the following meeting(s) be approved as submitted:

Date	Meeting
July 5, 2011	Special Board Meeting
	Executive Session
July 19, 2011	Special Board Meeting
	Executive Session
July 25, 2011	Special Board Meeting
	Executive Session I
	Executive Session II

All in favor.

V. OLD BUSINESS

Motion by Board Trustee Dalesandro, seconded by Board Trustee McQueeney that Old Business resolution number 1 – 1 be adopted as presented:

BE IT RESOLVED that resolution number 1 – 1 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent and the Business Administrator approves payment to Fine Wall Corporation (Application #4) in the amount of \$676,551.42 for services through August 31, 2011 as per the authorization of Parette Somjen Architects and Gianforcaro AEP.

Discussion: Board Trustee Olivo expressed concern and dismay with the approval of this payment stating that the General Contractor has wasted time and made many mistakes with the construction projects. Discussion ensued. President Morton stated that when the approval of this payment was previously presented, it was not approved due to the fact that much of the work listed on the preliminary punch list (16+ pages) had not been completed. But that, since the last BOE meeting, the GC had completed a substantial amount of work that was contained on that list (currently <2 pages) and that the next phase is to move toward the actual punch list to complete the construction projects. Board Trustee Olivo stated that he did not feel we will ever going to be finished. Board Trustee Callahan inquired as to what had occurred at the Construction meeting held earlier today. President Morton stated that a meeting was held at 2:00 pm this afternoon, but that nothing earth shattering had occurred. President Morton stated that the discussion addressed the roof downspouts, leaders and roof trim work, as well as, many of the Board's general concerns. President Morton stated that Fine Wall also accepted the responsibility for the damage to the gym floor. Discussion ensued regarding the solicitation of quotations for the gym floor repair or if Fine Wall will have a contractor do the repairs. Board Trustee inquired if the gym floor repair would extend out to the basketball hoops or how far the repairs would extend from the outside door area(s). President Morton stated that he was not certain but that we could have our professionals (Construction Manager and/or Architect) review the area in question. President Morton stated that Fine Wall has agreed to address all of the Board of Education's concerns. Board Trustee Tranor inquired if President Morton was satisfied with the progress the GC has made at this time for the Board of Education to approve the proposed payment of \$676,551.42? President Morton stated that the Architect and Construction Manager professionals have recommended and authorized the payment of AIA Application #4 as presented.

VOTE: OLD BUSINESS AGENDA ITEM 1 – 1 AS PRESENTED.

AYES: Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mrs. Popelka, Mr. Tranor, and Mr. Morton, President.

NAYS: Mr. Olivo,

ABSTENTIONS: None

Discussion was held pertaining to the following matters:

Update pertaining to the status of the donation of Smart Boards to our school from Dover School District. It was noted that this is currently being worked on.

Update regarding the NPS stage curtains, Mrs. Werner stated she and Dr. Pfennig had met with Bloomfield Drapery regarding same. A professional dry cleaner will be solicited to see if there is any alternative to replacing the right side stage curtain. A brief discussion ensued.

A brief discussion ensued pertaining to the new regulations, process and procedures regarding Board Trustee fingerprinting. Board Trustee Popelka noted that all BOE Trustee criminal history review documentation should be provided to Mrs. Werner in order to be compliant with the regulations.

VI. COMMITTEE REPORTS

A. FINANCE/FACILITIES - Robert Olivo, Chairperson

Motion by Board Trustee Olivo, seconded by Board Trustee Dalesandro that resolutions numbered 1 – 3 be adopted as presented:

BE IT RESOLVED that resolutions numbered 1 – 3 be adopted as presented:

1. **BE IT RESOLVED** by the Board of Education of Netcong, in the County of Morris, New Jersey, that the following be and are hereby designated as the official depositories and signatures of the Board, effective October 1, 2011 until the next Reorganization Meeting of this Board.

Valley National and Wachovia

(facsimile stamps can be used with advance permission)

a. General Account	Minimum of three Signatures required	Board President Treasurer of School Monies Bus. Administrator/Bd. Sec’y Interim Superintendent
b. NES Referendum Projects Account	Minimum of three Signatures required	Board President Treasurer of School Monies Bus. Administrator/Bd. Sec’y Interim Superintendent
c. Payroll Agency	One signature required.	Board President Treasurer of School Monies Bus. Administrator/Bd. Sec’y Interim Superintendent
d. Payroll	One signature required.	Board President Treasurer of School Monies Bus. Administrator/Bd. Sec’y Interim Superintendent

Discussion: A brief discussion ensued regarding the approval of the change of signatures as presented. Mrs. Werner stated that the change at hand is due to the change of personnel and the appointment of Dr. Pfennig. Mrs. Werner stated that any changes in terms of the district bank accounts and authorized signature, requires Board of Education approval.

Motion by Board Trustee Olivo, seconded by Board Trustee Dalesandro that the following resolution #2 **tabled** at this time pending the presentation of the actual amount to be paid:

2. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, Business Administrator and Legal Counsel approves payment to Parette Somjen Architects in the amount of \$xx,xxx.xx** for architectural services through September 30, 2011.
 ** additional information will be provided to you on Tuesday.

Discussion: Mrs. Werner stated that she would provide the information at the next opportunity, further that due to relocating to the NPS Server Room as a result of the computer connectivity to the Annex building being disabled, the invoice is currently indisposed.

All in favor.

3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following Use of School Facilities Requests as noted:

Group	Purpose	Date	Time	Fee (if applicable)
Netcong Daisy Troop	Daisy Troop Meetings	Wednesdays 10/12/11 (Library)	6:00 p.m. – 7:00 p.m.	N/A
		10/19/11, 11/02/11 11/16/11, 11/30/11 12/14/11, 01/01/12 01/18/12	Kindergarten Classroom 3:00 p.m. – 4:15 p.m.	

Motion by Board Trustee Olivo, seconded by Board Trustee Dalesandro that resolution number 4 – 4 be addended and adopted as presented:

4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following Use of School Facilities Requests as noted:

Group	Purpose	Date	Time	Fee (if applicable)
St. Michael’s CYO	CYO Basketball	Sundays 12/04/11, 12/11/11 12/18/11, 01/08/12 01/22/12, 01/29/12 02/05/12, 02/12/12 02/26/12, 03/04/12	1:15 pm – 4:00 pm	Reimbursement Custodial Charge
		Multiple Usage Fee		
				Energy Surcharge

* All dates/times are subject to cancellation in the event of inclement weather by the Acting Superintendent in consult with the Board President or Vice President

All in favor.

Discussion: Discussion ensued regarding the status of reimbursement for fees as noted and time to be billed to Netcong Men’s Basketball program and St. Michael’s CYO practices/games and custodian coverage for same. Mrs. Werner stated that there is a standard billing format utilized for all affected groups pertaining to custodial reimbursement, multiple use fee and energy surcharge as applicable to all groups requesting NPS facility usage time. Mrs. Werner noted that the district Policy provides guidance in terms of invoicing and billing practices for affected groups.

VOTE: FINANCE AND FACILITIES AGENDA ITEMS 1, 3 AND 4 AS ADDENDED AND AS PRESENTED.

AYES: Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Mr. Tranor and Mr. Morton, President.

NAYS: None.

ABSTENTIONS: Mr. Morton, President – Resolution #3

B. PERSONNEL

James Still, Chairperson

Motion by Board Trustee Callahan, seconded by Board Trustee Dalesandro that resolutions numbered 1 – 4 be adopted as presented:

BE IT RESOLVED that resolution numbers 1 – 4 be adopted as presented:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following individuals as substitute teachers pending final County approval (As noted, county approval refers to the fingerprinting process required by law for all state employees.)

a. Christine M. Donatello

Motion by Board Trustee Dalesandro, seconded by Board Trustee Callahan that resolution number 1 **be tabled** at this time pending Executive Session discussion:

1. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following individuals as substitute teachers pending final County approval (As noted, county approval refers to the fingerprinting process required by law for all state employees.)

b. Christine M. Donatello

All in favor.

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, retroactively approves the following classroom aide appointment for the 2011-2012 school year pending final County approval:

(As noted, county approval refers to the fingerprinting process required by law for all state employees.)

Aide	Step On Guide	Max. Hours Per Week	Hourly Rate	Funding Source(s)
Luanne Canfield Starting Date: 10-05-11	Col. 3 – Step 1	12.85	\$11.17	Current Exp/Fed. Grants

(*Tentative last day of school – June 25, 2012)

3. **BE IT RESOLVED** that the Netcong Board of Education approves the Interim Superintendent’s Action Plan for the 2011-2012 school year. The action plan is based on the Netcong Board of Education’s approved District Goals.
4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim

Superintendent, approves the following stipends and personnel for the listed positions for the 2011 – 2012 school year:

ADVISOR	ACTIVITY	STIPEND
Kim Arbolino	Boy's Basketball Coach	\$1,610.00
Kevin Earl	Girl's Basketball Coach	\$1,831.00
Kevin Earl	Intramural Basketball	\$ 507.50

Discussion: Discussion ensued regarding the personnel stipend appointments and an inquiry made pertaining to the procedure utilized to post and to solicit interest for these stipend positions as presented.

Motion by Board Trustee Dalesandro, seconded by Board Trustee Callahan that resolution number 4 **be tabled** at this time pending Executive Session discussion:

4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following stipends and personnel for the listed positions for the 2011 – 2012 school year:

ADVISOR	ACTIVITY	STIPEND
Kim Arbolino	Boy's Basketball Coach	\$1,610.00
Kevin Earl	Girl's Basketball Coach	\$1,831.00
Kevin Earl	Intramural Basketball	\$ 507.50

**Majority in favor.
Mrs. Popelka voted Nay.**

VOTE: PERSONNEL AGENDA ITEMS 2 AND 3 AS PRESENTED.

AYES: Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Mr. Tranor and Mr. Morton, President.

NAYS: None

ABSTENTIONS: None

C. EDUCATION

Frank Tranor, Chairperson

Motion by Board Trustee Tranor, seconded by Board Trustee Dalesandro that resolutions numbered 1 – 5 be adopted as presented:

BE IT RESOLVED that resolution numbers 1 - 5 be adopted as presented:

1. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, declares the week of October 18-22, 2011 as “School Violence Awareness Week” pursuant with N.J.S.A. 18A:36-5.1 and N.J.A.C. 6A:16-5.2.

2. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, acknowledges the week of October 22-30, 2011 as “Red Ribbon Week” pertaining to Drug Resistance Education in the Netcong Public School.
3. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, declares the week of November 13-19, 2011 as “American Education Week” in the Netcong Public School.
4. **BE IT RESOLVED**, that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following Field Trips as listed:

(Transportation will be provided as noted and funded as listed.)

Date	Grade	Field Trip
11/16/11	Honors Band and Chorus Grades 7 & 8	Sussex County Franklin, NJ Current Expense
02/22/12	Young Consumers Program (Grade 3)	Flanders, NJ Current Expense

Date	Grade	Field Trip
04/ 3-5 /12	Grade 8	Washington DC Parent/Student Fund Raising Expense

5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, to approve the following workshop/conferences as listed:

Date	Employee	Workshop	Estimated Cost
10/19/11	Mrs. Koch	MCCEA Analyzing Student Data for School Success Parsippany, NJ	No Charge Mileage (Current Exp.)
11/28-29/11	Mrs. Simons	Conference for Speech and Language Pathologists Fairfield, NJ	\$369.00 N.C.L.B. Title II Mileage (Current Exp.)
12/06/11	Mrs. Koch	Preparing for Common Core State Standards and Assessments Somerset, NJ	\$119.99 N.C.L.B. Title II Mileage (Current Exp.)
12/06/11	Ms. Devito	Preparing for Common Core State Standards and Assessments Somerset, NJ	\$119.99 N.C.L.B. Title II Mileage (Current Exp.)

Discussion: Board Trustee Dalesandro stated that all workshops shall be approved 30 days in advance of the date said workshop shall take place. Board Trustee noted that the MCCEA workshop is not 30 days advanced notification for approval per regulations and requested the workshop be separated from the other workshops that are in compliance with the regulations and approval pertaining to this resolution separated as well.

Motion by Board Trustee Dalesandro, seconded by Board Trustee Olivo that resolutions numbered 5 – 6 be amended and adopted as presented:

5. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, to approve the following workshop/conferences as listed:

Date	Employee	Workshop	Estimated Cost
10/19/11	Mrs. Koch	MCCEA Analyzing Student Data for School Success Parsippany, NJ	No Charge Mileage (Current Exp.)

6. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, to approve the following workshop/conferences as listed:

Date	Employee	Workshop	Estimated Cost
11/28-29/11	Mrs. Simons	Conference for Speech and Language Pathologists Fairfield, NJ	\$369.00 N.C.L.B. Title II Mileage (Current Exp.)
12/06/11	Mrs. Koch	Preparing for Common Core State Standards and Assessments Somerset, NJ	\$119.99 N.C.L.B. Title II Mileage (Current Exp.)
12/06/11	Ms. Devito	Preparing for Common Core State Standards and Assessments Somerset, NJ	\$119.99 N.C.L.B. Title II Mileage (Current Exp.)

VOTE: EDUCATION AGENDA ITEMS 1 - 6 AS AMENDED AND AS PRESENTED.

AYES: Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Mr. Tranor and Mr. Morton, President.

NAYS: Mrs. Dalesandro – Resolution #5

ABSTENTIONS: Mrs. Callahan – Resolution #5

VII. NEW BUSINESS – None at this time.

VIII. MISCELLANEOUS

Much discussion was held pertaining to the following matters:

Board Trustee Olivo stated that the “separator” on the entrance doors is not currently working. President Morton stated that the wires are not currently hooked up to the breaker. A brief discussion ensued.

Board Trustee Tranor inquired why there is flooding occurring in the back parking lot area. Mrs. Werner noted that there was flooding in the parking lot area early on in September as well. Administration was asked to secure a camera and evaluate/investigate the situation. Board Trustee Olivo stated that there was severe flooding in the area at 9:00 am and that it was still flooded at 3:00 pm. It was noted that this is a problematic situation and Mrs. Werner was asked to seek the assistance of a professional. Administration was asked to keep monitoring the situation.

Board Trustee Popelka inquired if the Fire Extinguishers were being inspected on a monthly basis stating that she had noticed that some of the fire extinguisher inspection tags were expired. Board Trustee Popelka stated that it is important for the custodial staff to inspect the Fire Extinguishers on a monthly basis and have them inspected annually by the proper professionals. Board Trustee Popelka stated that the Board Office fire extinguisher had not been inspected. Board Trustee Popelka stated that this is the responsibility of the Head Custodian to inspect the fire extinguishers on a monthly basis. Mrs. Werner noted that the fire extinguishers in the NPS building had to be inspected by Consolidated Fire Inspection Systems intermittently over the summer months due to construction. Board Trustee Olivo stated that all required systems’ inspections should be done between July and September.

Board Trustee Olivo inquired if the boilers were currently operating and classrooms being heated? Board Trustee Olivo stated that there is a tremendous amount of steam being emitted through the pipes on the front side of the building. Board Trustee Olivo stated that the steam emission situation should have lessened/should not be happening that way with the boiler upgrades (replacement of steam condensate return receiver and pump, hot water circulating pumps, steam header control valves and hot water balancing and zone valves). There was an inquiry as to the reason for the steam problem as discussed. Board Trustee Olivo stated that no one seems to be able to provide the Board of Education with a reason for why this is happening. A brief discussion ensued. In regard to the heating system, it was noted that the heat is on but not yet regulated, one week it is cold and the next week it is hot. Administration noted that district's personnel are awaiting appropriate training and technical assistance from ATC Systems, Inc. It was also noted that upon completion of this training, the quirks currently being encountered with the system, will be worked out. Board Trustee Popelka suggested that when training for the district's new heating operating and monitoring system is conducted with district personnel, that Administration video tape the training for the district's file to allow district employees to reference in the future and for future employees to be trained appropriately.

Board Trustee Olivo requested that a letter be sent from Administration to residents along College Road advising them that no parking will be allowed in the district's parking lots during inclement weather. This has been the practice of the district for many years. When local residents park their cars in the school parking lots, it prohibits the proper removal and cleaning of snow from these areas during inclement weather.

A brief discussion ensued regarding the back and side entrance steps and repairs for same. Mrs. Werner was asked to call a masonry professional for this purpose.

PETITIONS AND REQUESTS OF THE PUBLIC

Board Trustee Dalesandro moved, seconded by Board Trustee McQueeney to open the public session at 7:49 p.m. and was approved by a unanimous voice vote by all members present. President Morton opened the meeting to the public at 7:49 pm.

Mrs. Karen Koster (38 Dell Avenue) made an inquiry regarding the Executive Session "contract" matters discussion. President Morton stated that was one of the matters expected to be discussed in Executive Session this evening.

Mrs. Karen Koster stated that she had previously asked that Addendum Agendas be provided to the public. Mrs. Werner noted that every effort will be made to insure that the public is provided Addendum Agendas in the future.

Mrs. Karen Koster stated that she had received several phone calls from the Fire Alarm Company regarding stress signals that had been received from the district's fire alarm system. Mrs. Koster requested that Administration make changes to the "call list"/persons to be notified and remove her from the call list so that when the district's fire alarm system is in distress, Mrs. Koster is no longer notified of same.

Mrs. Karen Koster state that she is aware that the NJ State DOT can/will provide assistance/funding for bussing students when roadwork on a major thoroughfare occurs. Mrs. Koster stated that Dover School District has been assured that the NJ State DOT will provide the district with funding/shuttle bussing in a similar situation. Mrs. Koster did note that Dover has not yet received the funding to her knowledge, but that funding has been promised to the district for this purpose. A brief discussion ensued. Mrs. Werner inquired if Mrs. Koster had access to the contact information of NJ DOT personnel and if she might be able to provide said information to Netcong. Mrs. Koster stated she would inquire with regard to contact information and let Mrs. Werner know the information as it is made available.

There being no further items for discussion at this time, Board Trustee Dalesandro moved, seconded by Board Trustee Popelka to close the public session at 7:57 pm. This was approved by a unanimous voice vote by all members present.

IX. EXECUTIVE SESSION

Motion by Board Trustee Olivo, seconded by Board Trustee McQueeney, that **RESOLVED**, pursuant to N.J.S.A. 10:4-13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding pending or anticipated litigation, contract negotiation, personnel, and/or matters pertaining to attorney/client privilege. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

The motion was made at 7:58 pm and was approved by a unanimous voice vote by all members present.

EXECUTIVE SESSION – A motion is requested to come out of executive session.

Motion by Board Trustee Arbolino, seconded by Board Trustee Popelka to close executive session at 9:10 pm. The motion was approved by a unanimous voice vote by all members present.

The Board reconvened in Public Session at 9:02 pm with the following members present:

Present: Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Mr. Tranor and Mr. Morton, President.

X. MOTIONS FOLLOWING EXECUTIVE SESSION

B. PERSONNEL **James Still, Chairperson**

Motion by Board Trustee Callahan, seconded by Board Trustee Dalesandro that resolution number 4 be adopted as presented:

BE IT RESOLVED that resolution number 4 be adopted as presented:

4. **BE IT RESOLVED** that the Netcong Board of Education, upon the recommendation of the Interim Superintendent, approves the following stipends and personnel for the listed positions for the 2011 – 2012 school year:

ADVISOR	ACTIVITY	STIPEND
Kim Arbolino	Boy's Basketball Coach	\$1,610.00
Kevin Earl	Girl's Basketball Coach	\$1,831.00
Kevin Earl	Intramural Basketball	\$ 507.50

VOTE: **PERSONNEL AGENDA ITEM #4 AS PRESENTED.**

AYES: Mr. Arbolino, Mrs. Callahan, Mrs. Dalesandro, Mr. McQueeney, Mr. Olivo, Mrs. Popelka, Mr. Tranor and Mr. Morton, President.

NAYS: None

ABSTENTIONS: None

Much discussion ensued pertaining to the purchase of a district time clock for custodial/maintenance staff, instructional aides, and part-time hourly/seasonal personnel. Mrs. Werner will research various models appropriate for district personnel and research pricing for same. The Board of Education will review at the next opportunity.

XI. ADJOURNMENT – There being no further business to come before the board, Board Trustee Arbolino made a motion, seconded by Board Trustee Popelka and carried by Unanimous Voice Vote to adjourn the October 11, 2011 Special Meeting of the Netcong Board of Education at 9:10 PM.

Respectfully Submitted,

Christine M. Werner
Business Administrator/Board Secretary