



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING April 28, 2020 7:00pm

Mrs. Bernadette Dalesandro, President
Ms. Kerri Santalucia, Vice President

Mr. David Costanzo Mr. Charles Kranz Mr. Todd Morton
Mrs. Jennifer Santana Mr. Bryan Stevens Mrs. Anne Witt

Curriculum/Instruction

Jennifer Santana *
Bernadette Dalesandro
Anne Witt
TBD

Personnel/Policy

Kerri Santalucia*
Bernadette Dalesandro
Charles Kranz
Bryan Stevens

Finance/Facilities

Charles Kranz*
Bernadette Dalesandro
David Costanzo
Todd Morton

Negotiations

Bernadette Dalesandro*
Todd Morton
Kerri Santalucia

Board Liaisons

NEF – Bernadette Dalesandro
PTA – Kerri Santalucia
Town Council – Rotating Members
Recreation Commission – Todd Morton
Planning Board – Todd Morton

** Denotes Committee Chair*

2019-2020
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

- Continue Professional Development for Board members with emphasis on training requirements and opportunities.
 - a. Committee structure
 - b. Policy
- To increase Board recognition of the accomplishments of staff and students.
- To support the development of a successor strategic plan that includes stakeholder input.

District Goals

- Expand the district focus on Social-Emotional Learning and its infusion into the curriculum.
- To instill a culture of school community pride in our school that promotes engagement.
- Develop and implement strategies to improve student achievement.
- Successful development of a successor strategic plan that includes stakeholder input.

1. Call to Order
2. Flag Salute
3. Roll Call

Costanzo___ Kranz___ Morton___ Santalucia___ Santana___ Stevens ___ Witt ___ Dalesandro ___

4. Swearing in of Karen Lapsley

Roll Call

Costanzo___ Kranz___ Lapsley ___ Morton___ Santalucia___ Santana___ Stevens ___ Witt ___ Dalesandro ___

5. Executive Session

Open: Moved By:_____ Seconded By:_____ Time:_____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is may or may not be taken.

Closed: Moved By:_____ Seconded By:_____ Time:_____

6. Approval of Minutes

Moved By:_____ Seconded By:_____

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

| | |
|----------------|---------------------------|
| March 17, 2020 | Regular Meeting Minutes |
| March 17, 2020 | Executive Session Minutes |

Roll Call

Costanzo___ Kranz___ Lapsley ___ Morton___ Santalucia___ Santana___ Stevens ___ Witt ___ Dalesandro ___

7. President’s Comments

8. Presentations

2020-2021 School Budget

9. Hearing of Citizens on the 2020-2021 Budget Only

10. Superintendent’s Comments

- a. There were no fire drills or security drills conducted this month due to the COVID-19 crisis.

11. School Business Administrator/Board Secretary’s Comments

12. Meeting Open to the Public (Agenda Items Only)

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Superintendent or the Board of Education, either by telephone or letter.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

13. Old/New Business

14. Committee Reports

A. Curriculum/Instruction (*J. Santana, Chair*) *Be it resolved that resolution numbers 1-2 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

- 1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the graduate course tuition reimbursement, upon successful completion of course work, for the following staff member for the Spring 2020 semester during the 2019-2020 school year:

| <i>Semester</i> | <i>Name</i> | <i>Graduate Course</i> | <i>Location</i> | <i>Cost</i> |
|-----------------|-------------|---|-----------------------------------|---|
| Spring 2020 | J. Picallo | Methodology in Bilingual/ Bicultural Education EDUC6550 | Fairleigh Dickenson University | 3 credits @ \$731.00 = \$2,193 *Mileage |

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves an amendment to the 2019-2020 school year calendar. The district will utilize its two banked snow days on June 16, 2020 and June 17, 2020. The last day of school will be on June 15, 2020.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby retroactively approves the Netcong School District's Distance Learning Plan, effective March 17, 2020, to ensure that remote learning days count towards the 180-day statutory requirement.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following Professional Development for the 2019-2020 school year:

| Date | Name | Workshop/Conference | Location | Cost |
|-----------|------------------|--|----------|-------|
| 5/11/2020 | Kaitlin Crispini | The Family Medical Leave Act (FMLA) | Online | \$995 |
| 5/12/2020 | | The Families First Coronavirus Response Act (FFCRA) | | |
| 5/13/2020 | | The Americans with Disabilities Act (ADA) | | |
| 5/14/2020 | | The Occupational Safety and Health Act and Workers Compensation Benefits (OSHA and WC) | | |
| 5/15/2020 | | The Intersection of FMLA, ADA, and WC | | |

Roll Call

Costanzo ___ Kranz ___ Lapsley ___ Morton ___ Santalucia ___ Santana ___ Stevens ___ Witt ___ Dalesandro ___

B. Personnel/Policy *(K. Santalucia, Chair)* Be it resolved that resolution numbers 1 – 12 be adopted, as presented:

Moved By: _____ Seconded By: _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the SECOND READING of the following Policies and/or Regulations:

| Policy/Regulations | # | Title | Type |
|--------------------|------|---------------------------------|------|
| a. Regulation | 8451 | Control of Communicable Disease | New |

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the FIRST READING of the following Policies and/or Regulations:

| Policy/Regulations | # | Title | Type |
|------------------------|---------|--|---------|
| a. Policy | 0152 | Board Officers | Revised |
| b. Policy | 1581 | Domestic Violence (M) | Revised |
| c. Regulation | 1581 | Domestic Violence (M) | New |
| d. Policy | 2422 | Health and Physical Education (M) | Revised |
| e. Policy | 3421.13 | Postnatal Accommodations | New |
| f. Policy | 4421.13 | Postnatal Accommodations | New |
| g. Policy & Regulation | 5330 | Administration of Medication (M) | Revised |
| h. Policy | 7243 | Supervision of Construction (M) | Revised |
| i. Policy | 8210 | School Year | Revised |
| j. Policy | 8220 | School Day (M) | Revised |
| k. Regulation | 8220 | School Closings | Revised |
| l. Policy | 8462 | Reporting Potentially Missing or Abused Children (M) | Revised |

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following tenured Certificated Staff members and salaries, based on the 2018-2019 NTA Contract Salary Guide. Pending the outcome of contract negotiations with the NTA, the salary guide for the 2020-2021 school year may be adjusted:

| <i>Tenured Certified Staff</i> | | | | | | |
|--------------------------------|--------------|----------|--------|--------------|-----------|---------------|
| | First | Last | Status | *Base Salary | Longevity | *Total Salary |
| 1 | Kim | Arbolino | FTE | \$84,850 | \$2,597 | \$87,447 |
| 2 | Marlene | Baccaro | FTE | \$64,531 | \$2,075 | \$66,606 |
| 3 | Jacqueline | Cinotti | FTE | \$64,531 | \$2,075 | \$66,606 |
| 4 | Shawn | Cryan | FTE | \$60,382 | n/a | \$60,382 |
| 5 | Robert | DeKleine | FTE | \$70,636 | n/a | \$70,636 |
| 6 | Suzanne | DeKleine | FTE | \$74,531 | \$2,075 | \$76,606 |
| 7 | Cie | DiRenzo | FTE | \$70,858 | \$2,075 | \$72,933 |
| 8 | AnnMarie | Evans | FTE | \$66,478 | n/a | \$66,478 |
| 9 | Tana | Ferris | FTE | \$77,374 | n/a | \$77,374 |
| 10 | Amy | Henry | FTE | \$94,850 | \$2,346 | \$97,196 |
| 11 | Mary Frances | Koch | FTE | \$84,850 | \$2,597 | \$87,447 |
| 12 | Phyllis | Konyak | FTE | \$86,850 | \$2,597 | \$89,447 |
| 13 | Christine | Longo | FTE | \$82,252 | \$2,346 | \$84,598 |
| 15 | Dina | O'Hagan | FTE | \$57,624 | n/a | \$57,624 |
| 16 | Danielle | Painter | FTE | \$59,326 | n/a | \$59,326 |
| 17 | Melissa | Patten | FTE | \$57,624 | n/a | \$57,624 |
| 18 | Julio | Picallo | FTE | \$66,531 | \$2,075 | \$68,606 |
| 19 | Darrell | Sandrue | FTE | \$94,850 | \$2,597 | \$97,447 |
| 20 | Meganne | Secola | FTE | \$55,326 | n/a | \$55,326 |
| 21 | Gina | Szarejko | FTE | \$91,611 | \$2,346 | \$93,957 |

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following non-tenured Certificated Staff members and salaries, based on the 2018-2019 NTA Contract Salary Guide. Pending the outcome of contract negotiations with the NTA, the salary guide for the 2020-2021 school year may be adjusted:

| <i>Non-Tenured Certified Staff</i> | | | | |
|------------------------------------|---------|------------|--------|----------|
| | First | Last | Status | *Salary |
| 1 | Jamie | Anastasio | FTE | \$62,042 |
| 2 | Carolyn | Collins | FTE | \$56,042 |
| 3 | Lauren | Fersch | FTE | \$55,326 |
| 4 | Marilyn | Garcia | FTE | \$52,042 |
| 5 | Rachel | Hall | FTE | \$56,382 |
| 6 | April | Kirkland | FTE | \$56,042 |
| 7 | Kristen | Krasnick | FTE | \$52,042 |
| 8 | Taylor | Newcomer | FTE | \$56,897 |
| 9 | Thomas | Salerno | FTE | \$56,897 |
| 10 | Hayley | Vicedomini | FTE | \$53,956 |
| 11 | Cynthia | Vittitow | FTE | \$56,042 |

5. Be it resolved that the Netcong Board of Education, hereby approves the following tenured Administrative Staff member, salary, and contract for the 2020-2021 school year:

| <i>Tenured Administration</i> | | | | |
|-------------------------------|----------|-------|--------|-----------|
| | First | Last | Status | Salary |
| 1 | Kathleen | Walsh | FTE | \$135,000 |

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following non-tenured Administrative Staff member, salary, and contract for a fixed one-year term from July 1, 2020 – June 30, 2021. The contract has been approved by the county office:

| <i>Non-Tenured Administration</i> | | | | |
|-----------------------------------|-------|---------|--------|-----------|
| | First | Last | Status | Salary |
| 1 | Paul | Stabile | FTE | \$100,000 |

7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following non-tenured Administrative staff member, salary, and contract for a fixed one-year term from July 1, 2020 – June 30, 2021:

| <i>Non-Tenured Administration</i> | | | | |
|-----------------------------------|-------|----------|--------|-----------|
| | First | Last | Status | Salary |
| 1 | Kurt | Ceresnak | FTE | \$120,000 |

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following non-tenured Technology Coordinator, salary, and contract for a fixed one-year term from July 1, 2020 – June 30, 2021:

| <i>Non-Tenured Technology Coordinator</i> | | | | |
|---|-----------|-------|--------|----------|
| | First | Last | Status | Salary |
| 1 | John Todd | Erwin | FTE | \$66,300 |

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following non-tenured Support Staff members, salaries, and contracts for a fixed one-year term from July 1, 2020 – June 30, 2021:

| <i>Non-Tenured Support Staff</i> | | | | |
|----------------------------------|--------|--------|--------|----------|
| | First | Last | Status | Salary |
| 1 | Kelley | Dilley | FTE | \$39,536 |

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following non-tenured Support Staff member, salary, and contract for a fixed one-year term from July 1, 2020 – June 30, 2021:

| <i>Non-Tenured Support Staff</i> | | | | |
|----------------------------------|---------|----------|--------|----------|
| | First | Last | Status | Salary |
| 1 | Kaitlin | Crispini | FTE | \$42,000 |

11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following non-tenured Foreman’s salary and contract for a fixed one-year term from July 1, 2020 – June 30, 2021:

| <i>Non-Tenured Foreman</i> | | | | |
|----------------------------|-------|----------|--------|----------|
| | First | Last | Status | Salary |
| 1 | Todd | Ruggieri | FTE | \$42,000 |

12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following non-tenured Head Custodian’s salary and contract for a fixed one-year term from July 1, 2020 – June 30, 2021:

| <i>Non-Tenured Head Custodian</i> | | | | |
|-----------------------------------|-------|----------|--------|----------|
| | First | Last | Status | Salary |
| 1 | Rose | Figueroa | FTE | \$36,050 |

13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following non-tenured Custodian’s hourly rate and contract for a fixed one-year term, from July 1, 2020 – June 30, 2021:

| <i>Non-Tenured Custodial Staff</i> | | | | |
|------------------------------------|-------|-------|-----------|-------------|
| | First | Last | Status | Hourly Rate |
| 1 | Craig | Kathé | Part-time | \$15.00 |

14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the contract and salary for René Metzgar as Treasurer of School Monies for a fixed one-year term from July 1, 2020 – June 30, 2021 at a salary of \$3,208.

15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following Instructional Aides for a fixed one-year term for the 2020-2021 school year, at the following rates:

| Name | Rate/Hr. |
|----------------------|-----------------|
| Tonia Nardone | \$12.00 |
| Lina Hetman | \$12.00 |
| Laurie Glennon | \$12.24 |
| Phyllis Nemeth | \$12.00 |
| Christine McClaughry | \$12.00 |
| Laura Kiely | \$12.00 |
| Melissa Sylvester | \$12.24 |
| Linda Tuorinsky | \$12.76 |
| Diana Yaeger | \$12.48 |

16. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Gina Brennan as a full time Preschool Teacher Assistant for a fixed one-year term for the 2020-2021 school year at an annual salary of \$30,600, with benefits.

17. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Alexandra Dell’Arena as a Substitute Teacher, for the 2019-2020 school year, at the rate of \$70 per day for the first 10 days and \$80 per day, thereafter, and pending a background check and approval from the Office of Student Protection.

18. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby terminates the employment contract for Employee ID #1023, effective June 26, 2020; and

BE IT FURTHER RESOLVED that Employee ID #1023 be placed on paid administrative leave, for regularly scheduled hours, effective April 2, 2020 through June 26, 2020; and

BE IT FURTHER RESOLVED that Employee ID #1023 is paid a sum of \$846 for 4.5 remaining vacation days.

Roll Call

Costanzo ___ Kranz ___ Lapsley ___ Morton ___ Santalucia ___ Santana ___ Stevens ___ Witt ___ Dalesandro ___

C. Finance/Facilities (C. Kranz, Chair) *Be it resolved that resolution numbers 1 – 15 be adopted, as presented:*

Moved By: _____ **Seconded By:** _____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the March 30, 2020 payroll in the amount of \$160,568.24
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the April 15, 2020 payroll in the amount of \$160,384.24
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the bills list for March 18, 2020 through April 28, 2020 in the amount of \$447,789.81
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Transfers Reports for the month of February 2020.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the following revised July 2019 through February 2020 Financial Reports. The Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of February 29, 2020 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of February 29, 2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the updated Service Agreement with Behavior Analysts of NJ, LLC, to reflect additional days and hours for services provided during the 2020-2021 school year.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the tentative budget be approved for the 2020-2021 school year using the 2020-2021 state aid figures and the Secretary to the Board of Education of Schools for approval in accordance with the statutory deadline:

| 2020-2021 | General Fund | Special Revenues | Debt Service | Total |
|-----------|--------------|------------------|--------------|-------------|
| Budget | \$6,081,892 | \$477,893 | \$157,565 | \$6,717,350 |
| Tax Levy | \$3,884,042 | \$0 | \$157,564 | \$4,041,606 |

Be it further resolved that the 2020-2021 budget includes the withdrawal of \$375,000 from the district's capital reserve account for the following capital projects and furthermore the projects are part of the district's Long-Range Facility Plan (LRFP).

| Project # | Project | Amount |
|------------------|----------------------------------|---------------|
| 3520-060-19-1000 | Annex Renovation Phase 2 | \$ 275,000.00 |
| 2021 - 1 | Rear Parking Lot Drains & Paving | \$ 15,000.00 |
| 2021 - 2 | Playground Landscaping | \$ 35,000.00 |
| 2021 - 3 | West Entrance Exterior Stairs | \$ 50,000.00 |

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the professional services maximum costs for the 2020-2021 school year:

Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and;

Whereas, the Netcong Board of Education has established the following maximum dollar limits as required, and;

Whereas, if these professional services exceed the maximum amount listed, the Netcong Board of Education will consider another motion to increase amounts listed:

| | | | |
|------------|----------|------------------|----------|
| Architects | \$50,000 | Attorneys | \$50,000 |
| Auditors | \$40,000 | School Physician | \$2,500 |

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Acting Superintendent, hereby approves the maximum travel costs for the 2020-2021 school year:

WHEREAS, Netcong School District Policy #6471 and NJAC 6A:12B-1.2 (b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for travel and expense reimbursement for the 2020-2021 school year; and

WHEREAS, the Netcong School District appropriated \$15,000 for travel during the 2019-2020 school year and has spent \$3,028 to date;

BE IT RESOLVED, that the Netcong Board of Education hereby establishes the school district travel maximum for the 2020-2021 school year at the sum of \$15,000.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby authorizes the Business Administrator, in conjunction with the architect, Parette Somjen Architects, to rebid the Annex Renovation Phase 2 project.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Business Administrator to submit the 2020 New Jersey School Insurance Group Safety Grant Application in the amount of \$2,400 which will be used for Security Window Film and Shelter Shutters for classroom and office doors.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission for Preschool Expansion Aid budget in the amount of \$328,176 plus \$6,980 transferred from the General Fund for a total of \$335,156.

13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the recommendation of the renewal of the Food Service Management Contract with Maschio's Food Service, Inc., for the 2020-2021 school year; and

To include the guarantee no cost/breakeven as indicated in Article 1 B.2) for the management fee of an amount not to exceed \$7,698.94 for the period of July 1, 2020 through June 20, 2021.

14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the \$900 honorarium for the district's participation in a survey/study sponsored by the Second Step Social and Emotional learning program. The honorarium will be credited to the Student Activities account to be used for social and emotional programs for students.
15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the McKinney Vento Collaborative Agreement with the Essex Regional Services Commission for the 2020-2021 school year.
16. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the donation of personal protective equipment to the Netcong Police Department, one box of disposable masks and seven boxes of disposable gloves, in recognition of their heroic efforts and subsequent PPE needs due to the COVID-19 crisis.

Roll Call

Costanzo ___ Kranz ___ Lapsley ___ Morton ___ Santalucia ___ Santana ___ Stevens ___ Witt ___ Dalesandro ___

15. Liaison Reports

- a. Netcong Educational Foundation – *Bernadette Dalesandro*
- b. Netcong PTA – *K. Santalucia*
- c. Town Council – *Rotating Members*
- d. Recreation Commission & Planning Board – *T. Morton*

16. Miscellaneous

- a. Charlene Petersen, NJSBA, presentation on the Superintendent's evaluation process

17. Meeting Open to the Public

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Superintendent or the Board of Education, either by telephone or letter.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

18. Adjournment

Moved By: _____ **Seconded By:** _____ **Time:** _____