



Our Children, Our School, Our Future

Netcong Board of Education
26 College Road
Netcong, NJ 07857

REGULAR BOARD MEETING January 2, 2020 7:30pm

2019-2020
Netcong Board of Education

Open Public Meeting Proclamation

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification, and filed with the municipal clerk of the Borough of Netcong.

Mission Statement

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

Board Goals

- Continue Professional Development for Board members with emphasis on training requirements and opportunities.
 - a. Committee structure
 - b. Policy
- To increase Board recognition of the accomplishments of staff and students.
- To support the development of a successor strategic plan that includes stakeholder input.

District Goals

- Expand the district focus on Social-Emotional Learning and its infusion into the curriculum.
- To instill a culture of school community pride in our school that promotes engagement.
- Develop and implement strategies to improve student achievement.
- Successful development of a successor strategic plan that includes stakeholder input.

1. Call to Order
2. Flag Salute
3. Roll Call

Costanzo _____ Domick _____ Kranz _____ Morton _____ Santalucia _____ Santana _____ Stevens _____
 Witt _____ Dalesandro _____

4. Correspondence & Approval of Minutes

Moved By: _____ Seconded By: _____

Be it resolved, that the minutes of the following meeting(s) be approved as submitted:

November 26, 2019	Regular Meeting Minutes
November 26, 2019	Executive Session Minutes

Roll Call

Costanzo _____ Domick _____ Kranz _____ Morton _____ Santalucia _____ Santana _____ Stevens _____
 Witt _____ Dalesandro _____

5. President’s Comments

- a. Celebrations/Recognitions: Students of the Month for November and Exemplary Educators.
- b. Kathi Mantell from Nisovoccia to do the audit presentation.

6. Superintendent’s Comments

- a. Fire/Security/Lockdown Drill Reports: *A Fire Drill was conducted on December 11, 2019 at 12:49 p.m. with a duration of 4 minutes. A Security Drill was conducted on December 13, 2019 at 1:17 p.m. with a duration of 6 minutes.*

7. School Business Administrator/Board Secretary’s Comments

8. Meeting Open to the Public (Agenda Items Only)

Open: Moved By:_____ **Seconded By:**_____ **Time:**_____

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Superintendent or the Board of Education, either by telephone or letter.

Closed: Moved By:_____ **Seconded By:**_____ **Time:**_____

9. Old Business

10. Committee Reports

Agenda Items for Approval:

Moved By:_____ **Seconded By:**_____

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the November 27, 2019 payroll in the amount of \$151,564.47.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the December 13, 2019 payroll in the amount of \$164,658.54.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the bills list for November 27, 2019 through December 17, 2019 in the amount of \$533,191.20
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Home Instruction services for Student #32521476 at the rate of \$60 per hour beginning on November 14, 2019.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the FIRST READING of the following Policies and/or Regulations:

Policy/Regulations	#	Title	Type
a. Policy	5440	Honoring Pupil Achievement	Revised

6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the donation of eight basketballs from the Assumption Society.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the donation of \$800 from the Techno Coding Dragons to be used for the Robotics Club.
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves submission of the amendment to the ESEA Title 1A Reallocated Grant.

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves and accepts the Comprehensive Annual Financial Report and the Auditor's Management Report on Administrative Findings, for FY19, as prepared by the firm of Nisivoccia, LLP, and containing two audit recommendations to be addressed, as follows:

- (1) Board Secretary's Report

Finding:

Transfers to capital outlay for facilities acquisition and construction services were submitted to the Board for approval after year end; therefore, they were not posted to the expenditure reports nor submitted to the County for approval on a timely basis. The transfers have been reflected in the District's audited financial statements.

Recommendation:

It is recommended that all transfers are submitted to the Board for approval and posted to the expenditure records on a timely basis, and that all transfers to capital outlay for facilities acquisition and construction services are submitted to the County Office on a timely basis.

Management's Response:

The change orders which necessitated these transfers were approved prior to the appointment of the new School Business Administrator and were overlooked. The School Business Administrator will ensure that all necessary transfers are approved and posted on a regular monthly basis.

- (2) Student Body Activities

Finding:

The bank reconciliation for the Student Activities account was reconciled several months after year end.

Recommendation:

It is recommended that the Student Activities account is reconciled on a timely basis.

Management's Response:

The School Business Administrator will ensure that the Student Activities account bank reconciliation is prepared on a timely basis.

10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves and accepts the Corrective Action Plan prepared by the Business Administrator/Board Secretary in response to the recommendation, as noted, in the Auditor's Management Report & Comprehensive Annual Financial Report, FY19, for submission to the New Jersey Department of Education, as required.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Memorandum of Understanding with the Netcong Educational Foundation.
12. Be it resolved that the Netcong Board of Education hereby affirms the Superintendent's findings of school year 2019-2020 HIB #04.
13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following Professional Development for the 2019-2020 school year:

<i>Date</i>	<i>Name</i>	<i>Workshop/Conference</i>	<i>Location</i>	<i>Cost</i>
a. 3/23/20 to 3/25/20	P. Stabile	<i>NJ School Buildings & Grounds Association Conference</i>	Harrah's Resort Atlantic City, NJ	Workshop – \$250 Mileage@ \$0.35 per mile Hotel – \$291+MIE

14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby rescinds the following 2019-2020 Field Trip approved on the November 26, 2019 Regular Agenda:

Date	Field Trip & Location	Grade	Chaperone(s)	Cost
<i>d. 3/9/20</i>	<i>8th Grade Shadow Day</i>	<i>8th</i>	<i>T. Newcomer T. Salerno</i>	<i>No cost to district; transportation to be provided by LVRHS</i>

15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following 2019-2020 Field Trip:

Date	Field Trip & Location	Grade	Chaperone(s)	Cost
a. 3/9/20	8 th Grade Shadow Day	8 th	T. Newcomer T. Salerno	Transportation to be paid by Netcong School from the General Fund

16. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following graduate course tuition reimbursement, upon successful completion of course work, as per contract:

Name	Course	Location	Semester	Reimbursement
a. S. Cryan	EAD -510 – Education Finance	Grand Canyon University, Online	1/9/2020 – 2/19/20	3 credits @ \$545 per credit = \$1,635

17. Be it resolved that that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the hiring of John Arbolino as a Substitute Custodian for the 2019-2020 school year at the rate of \$15 per hour, as needed.
18. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Liv Charette to do 25 total observation/volunteer hours with Danielle Painter, Speech Language Pathologist, in March and May, 2020, as per requirements for her graduate program completion and subsequent clinical certification.
19. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Amy Henry and Darrell Sandrue to provide Home Instruction services to Student #3242947 for a period of up to 60 days commencing on December 18, 2019 and for no more than a combined total of 10 instructional hours each week.
20. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the School Nurse job description.
21. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the hiring of Ashley Haak as full-time School Nurse for a fixed term beginning on or about January 13, 2020 through June 30, 2020 at the prorated salary of \$57,326, Step D BA+15, with benefits, based on the 2018-2019 NTA Contract Salary Guide and pending the outcome of contract negotiations with the NTA, In addition, an Office of Student Protection background check approval and NJDOE Morris County Office emergent hiring approval is required.

22. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the hiring of Lina Hetman as Part-time Instructional Aide for a fixed term beginning January 2, 2020 through the last day of school at the rate of \$11.30 per hour, without benefits. An Office of Student Protection background check approval is currently on file.

Roll Call

Costanzo_____ Domick_____ Kranz_____ Morton_____ Santalucia_____ Santana_____ Stevens _____
Witt _____ Dalesandro _____

11. Liaisons Reports

- a. Netcong Educational Foundation – *Anne Witt*

- b. Netcong PTA – *K. Santalucia/Jennifer Santana*

- c. Town Council – *Rotating Members*

- d. Recreation Commission & Planning Board – *T. Morton*

12. Miscellaneous

13. Meeting Open to the Public

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

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Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

14. Executive Session

Open: Moved By: _____ **Seconded By:** _____ **Time:** _____

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters which include HIB 19-20, #5, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is may or may not be taken.

Closed: Moved By: _____ **Seconded By:** _____ **Time:** _____

15. Possible Motions Following Executive Session

16. Adjournment

Moved By: _____ **Seconded By:** _____ **Time:** _____