



**Netcong School District
26 College Road
Netcong, New Jersey 07857**

REGULAR MEETING MINUTES

**July 23, 2019
7:00 P.M.**

I. CALL TO ORDER

The meeting was called to order by President Dalesandro at 7:00 p.m.

II. FLAG SALUTE

A. FLAG SALUTE- All of those present participated in the salute to the flag.

B. OPEN PUBLIC MEETING ACT PROCLAMATION

The Open Public Meeting Act Proclamation was read by Jennifer Kerr.

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification and filed with the municipal clerk of the Borough of Netcong.

C. MISSION STATEMENT- The following is made part of the minutes:

Netcong, a tradition to nurture, inspire, empower, and achieve by all, for all.

D. BOARD GOALS:

Continue Professional Development for Board members with emphasis on training requirements and opportunities.

a. Finance - better monthly forecasting and information.

b. Policy

To commit to an increase in Board operations and performance.

Successfully communicate information for the successful passage of a ballot question.

E. DISTRICT GOALS:

To improve security effectiveness of the district utilizing the 2017 Homeland Security Preparedness Assessment Report and NJSBA's Security Task Force Report.

To integrate Social and Emotional Learning into the curriculum.

To increase community relations.

Explore strategies to improve student achievement.

III. ROLL CALL

The following members were present: Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Santana, Mrs. Witt, and Mrs. Dalesandro

Not Present: Ms. Santalucia

Also present: Mrs. Kathleen Walsh, Superintendent
Mrs. Jennifer Kerr, Board Secretary
Mr. Paul Stabile, Business Administrator
Mrs. Charlene Peterson, NJSBA Representative
3 members of the public

IV. BOARD CORRESPONDENCE & APPROVAL OF MINUTES

Approval of Board Minutes

Mr. Morton moved and Mr. Costanzo seconded that the Netcong Board of Education approve the following correspondence:

- a. Correspondence from the Netcong Educational Foundation, Inc.: Child Care Programs
- b. Correspondence from Dr. Angelica Allen-McMillan: BOE Vacancy

Correspondence approved by unanimous voice vote.

V. PRESIDENT'S COMMENTS

President Dalesandro welcomed everyone. She also welcomed Charlene Peterson from the NJSBA. President Dalesandro congratulated Kristin Salinas for being selected to fill the BOE vacancy. She also informed everyone that tonight they will be accepting the resignation of Mark Fasciana, the school principal. She wishes him luck for the future.

President Dalesandro introduced Charlene Peterson. Mrs. Peterson presented Todd Morton with his 10 year service award pin.

Mrs. Peterson then presented the Board 2018-2019 self evaluation as well as the 2019-2020 goals.

VI. SUPERINTENDENT'S COMMENTS

- a. Fire/Security Drill Report: *A Fire Drill was conducted on July 16, 2019 at 9:23 a.m. with a duration of 2 minutes.*
- b. Fire/Security Drill Report: *A Security/Lockdown Drill was conducted on July 23, 2019 at 9:16 a.m. with a duration of 4 minutes.*
 - Exit interviews – samples of questions from other districts are on the table. Mrs. Walsh asked the board members to look them over and it can be discussed next meeting.
 - The curriculum coordinator will come to the September meeting to talk to the Board

- The United Way met with the culture and climate committee. They will come to the October meeting.
- Mrs. Walsh and Mr. Stabile attended training on preschool expansion aid. Mrs. Walsh has been working on the application and will submit it.
- Mrs. Walsh met with Tom Patamia from the NEF regarding the letter the NEF sent. They also reviewed the MOU.
- There were 50 applicants for the principal position. Mrs. Walsh interviewed 6. She will interview 10 tomorrow and 7 or 8 in August. She is looking for someone with experience that will hit the ground running. The top 4 or 5 candidates will go to the second round with a committee comprised of Board members, teachers, parents, and students. There will be a special meeting to approve a candidate as soon as someone is chosen.
- There were 67 applicants for the 4th grade position. Mrs. Walsh interviewed 12 and 4 returned to teach a demo lesson.

VII. BUSINESS ADMINISTRATOR COMMENTS

- Fiber has been installed. Thank you to Mrs. Szarejko for her help. The new technology director has started and is working on moving forward.
- The new copiers have arrived.
- Window film was installed. They forgot to do 2 classrooms, but Mr. Stabile is working to get that fixed.
- Bollards are in place. We are still waiting on one additional bollard which will be removable.
- The building is being cleaned. The summer helpers are doing an excellent job.
President Dalesandro shared that the new cleaning company is fantastic.
- The new preschool classroom will be painted. Mr. Stabile is getting prices. The funds will be taken from the preschool aid. The new K5B classroom is also going to be painted.
- Fairmount did outside inspections of the building. They found the following:
 - o Replace the maintenance door
 - o Gym gutter is falling off. Needs to be reattached and a gutter guard installed to prevent balls from going in.
 - o West side steps will need to be fixed sooner than later
 - o Stairs to kitchen also need replacement
- Custodial closet drain has finally been fixed.
- Stucco on the south side of the building was never installed properly. They are able to do a temporary fix.
- 3rd floor wall has been inspected. There is no mold and it is structurally sound.
- The boilers will be inspected this week.
- There are trees that need to be removed. Mr. Stabile has received some prices.
The Board would like Mr. Stabile to receive more quotes for tree removal.
Mrs. Santana asked what the timeline is for having the back area paved.

- Vending machines – all funds from vending machines need to go to the food service account. It can be used to replace equipment.

Discussion ensued.

Mr. Domick suggested a non food vending machine (ex. School supplies, tshirts)

- Changes orders for the vestibule project are #12 on the addendum. The contractor is still on target to be finished by August 23. The double doors will not be shipped until August 26, but the contractor will secure the building with temporary doors.
- Gym floors are being refinished August 19

Discussion ensued regarding the gym floors.

- Future projects thoughts are air conditioning on the 3rd floor and the Board office.
- The graduation steps are leaking. They are stiff under warranty to be fixed. There are also cracks that need to be addressed.

VIII. QUESTIONS/COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Motion: Mrs. Santana

Second: Mr. Kranz

Time: 8:51 pm

Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

There being no comments from the public, a motion was made to close.

Motion: Mr. Domick

Second: Mr. Kranz

Time: 8:51 p.m.

IX. OLD BUSINESS

None at this time.

X. COMMITTEE REPORTS

A. Governance/Policy/Finance (B. Dalesandro, Chair)

Board Trustee David Costanzo moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-16 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the June 18, 2019 payroll in the amount of \$157,763.26.

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the June 28, 2019 payroll in the amount of \$37,171.55.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the July 15, 2019 payroll in the amount of \$33,720.35.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Transfers Reports for the month of May 2019.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the following May 2019 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of May 31, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of May 31, 2019 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Title I reallocated funds in the amount of \$6,381 for Fiscal Year 2020.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the following quotes from Rega Painting, Inc., for miscellaneous school repairs to be paid using general funds:

Project Proposals	Quote Amount
New Preschool 1 st Floor Classroom; Miscellaneous Repairs	\$4,900
KB5 Classroom; Miscellaneous Repairs	\$3,100

8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following project proposal quote from Nick Restoration for the required removal and disposal of the indicted asbestos thermal system insulation in the hallway near the entrance door by the main office to be paid using general funds:

Project	Quote from: Nick Restoration
Removal of approx. 8 linear feet of asbestos pipe insulation including 1 linear foot in the ceiling to expose metal piping to be cut using Tent & Glove Bag method.	\$3,900
Additional quotes received from:	
Harmony Contracting Corp.	\$4,300
B & G Restoration, Inc.	\$4,500

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the application for Preschool Expansion Aid in the amount of \$188,230.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the bills list for June 18, 2019 through June 28, 2019 in the amount of \$292,049.80.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the bills list for July 1, 2019 through July 23, 2019 in the amount of \$262,938.51.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the recommendation from Parette Somjen Architects to approve the following change orders for the security vestibule to Zitone Construction in the amount of \$11,475:

COR #1 – to remove convector heater and relocate the door - \$3,210.00

COR #2 – to remove the wainscot panel in the old main office - \$1,480.00

COR 3# - remove and replace existing ceiling to lower height plus electrical upgrade credit for installation of floor mat - \$6,785.00

13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the approve the following resolution:

WHEREAS, the Netcong Board of Education has determined that an emergency situation exists due to the 3rd floor hallway wall being compromised and collapsed due to exterior water penetration and;

WHEREAS, the Netcong Board of Education, in accordance with N.J.S.A. 18A:18A-7 et seq., authorizes the Business Administrator to contract with Fairmount Services LLC, Netcong NJ and;

WHEREAS, these services are vital to the ongoing operation of the Netcong School District, and;

WHEREAS, it is necessary and in the best interest of the District to approve an emergency purchase resolution,

NOW, THEREFORE, BE IT RESOLVED, that the Netcong Board of Education authorize the emergency contract to Fairmount Services LLC, to provide remediation and restoration of the 3rd floor hallway wall which includes removal of plaster, exterior stucco repair, interior sheetrock repair and painting in the amount of \$34,030.00 to be funded from the maintenance reserve account 11-000-261-420-002-000.

14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following resolution:

WHEREAS, the Netcong Board of Education has determined that an emergency exists due to a blockage in the sewer line in the 1st floor rear custodial closet and;

WHEREAS, the Netcong Board of Education, in accordance with N.J.S.A. 18A:18A-7 et seq., authorizes the Business Administrator to contract with Fairmount Services LLC, Netcong NJ and;

WHEREAS, these services are vital to the ongoing operation of the Netcong School District, and;

WHEREAS, it is necessary and in the best interest of the District to approve an emergency purchase resolution,

NOW, THEREFORE, BE IT RESOLVED, that the Netcong Board of Education authorize the emergency contract to Fairmount Services LLC, to provide remediation and restoration of the sewer line and install a new slop sink in the amount not to exceed \$15,000 to be funded from the maintenance reserve account 11-000-261-420-002-000.

15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the disposal of the following equipment and removal of the same from the inventory system:

- Room K5B – TV #00291; VCR #00292; Desk #00676
- Room 103 – TV #00333; VCR #00334; Desk #00633
- Room 106 – TV #00351; VCR #00352
- Room 108 – TV #00361; VCR #00362

16. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the recommendation from Parette Somjen Architects to approve payment #1 for the Security Vestibule to Zitone Construction in the amount of \$48,478.

Roll Call Vote:

Yes: Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Santana, Mrs. Witt (all except ck #13068), Mrs. Dalesandro

No: None

Abstain: Mrs. Witt (ck #13068)

B. Facilities/Operations (C. Kranz, Chair)
No update at this time.

C. Curriculum/Instruction (J. Santana, Chair)

Board Trustee Jennifer Santana moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-2 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following Professional Development for the 2019-2020 school year:

<i>Date</i>	<i>Name</i>	<i>Workshop/Conference</i>	<i>Location</i>	<i>Cost</i>
8/14/19	G. Van Tassel	<i>Regional Training for District Certification Staff; NJDOE</i>	Passaic County Public Safety Academy Wayne, NJ	Workshop – No cost Mileage @ \$0.35 per mile
8/15/19	P. Stabile	<i>Northern Regional Facilites Training; NJDOE</i>	Morris Knolls High School Rockaway, NJ	Workshop – No cost Mileage @ \$0.35 per mile

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the graduate course tuition reimbursements, upon successful completion of course work, for the following staff members for the Fall 2019 semester:

Name	Course	Location	Semester	Reimbursement
L. Sebring	GED-639; Diagnostics and Corrections Reading & Writing Dif. 1	Centenary University Hackettstown, NJ	Fall 2019	3 credits @ \$603.80/credit = \$1,811.40
T. Salerno	Course #15:293:533; Assessment and Measurement for Special Education	Rutgers Graduate School of Education	Fall 2019	3 credits @ \$718/credit = \$2,154.00

Mr. Costanzo shared that he had the opportunity to be at the curriculum meeting and he is pretty excited about that and how Mrs. Santana handled herself.

Roll Call Vote:

Yes: Mr. Costanzo, Mr. Domick (abstain #2, item 2), Mr. Kranz, Mr. Morton, Mrs. Santana, Mrs. Witt, Mrs. Dalesandro

No: None

Abstain: Mr. Domick (#2, item 2)

D. PERSONNEL (*K. Santalucia, Chair*)

Board Trustee Jennifer Santana moved and Board Trustee Todd Morton seconded, that the Netcong Board of Education approve resolutions #1-7 as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts, with regret, the letter of resignation from Mark Fasciana, Principal. Mr. Fasciana's last day of employment in district will be August 25, 2019.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent and as per Policy #1620 Administrative Employment Contracts, hereby approves the Vacation time pay-out for Mark Fasciana at an amount not to exceed \$3,892.35.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts, with regret, the letter of resignation from Bonnie Lisk, Elementary School Teacher. Ms. Lisk's last day of employment in district will be August 18, 2019.
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts, with regret, the letter of resignation from Genine Laurie, Part-time Instructional Aide. Mrs. Laurie's last day of employment in district will be July 21, 2019.

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts, with regret, the letter of resignation from Steven Churchill, Part-time Instructional Aide. Mr. Churchill's last day of employment in district will be August 8, 2019.
6. Be it resolved that the Netcong Board of Education, upon recommendation of the Superintendent, hereby approves Carolyn Collins as a full-time Elementary School Teacher for a fixed term beginning on August 28, 2019 through June 30, 2020 at Step A on the MA salary guide, \$56,042, with benefits, and pending an Office of Student Protection fingerprint approval.
7. Be it resolved that the Netcong Board of Education hereby approves the contract for Paul Stabile, Business Administrator for a fixed one year term from July 1, 2019 – June 30, 2020.

Roll Call Vote:

Yes: Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Santana, Mrs. Witt, Mrs. Dalesandro

No: None

Abstain: None

XI. LIAISON REPORTS

a. Netcong Educational Foundation

- No meeting

b. Netcong PTA-

- No meeting

c. Town Council

No report

d. Recreation Commission & Planning Board

Mr. Morton gave his report as follows:

- Recreation Commission meets tomorrow at 7:30
- Concert in the park every Friday until August
- Planning Board met last night and it was regular business

XII. MISCELLANEOUS

President Dalesandro received a phone call from the Chief of Police. He wanted to know if the school would make the parking lot available (for a fee) for the next feast on August 10. Discussion ensued.

Board Trustee Todd Morton moved and Board Trustee Jennifer Santana seconded, that the Netcong Board of Education allow a charitable organization to use the school parking lot for a fundraiser for the next feast.

Roll Call Vote:

Yes: Mr. Costanzo, Mr. Domick, Mr. Kranz, Mr. Morton, Mrs. Santana, Mrs. Witt, Mrs. Dalesandro

No: None

Abstain: None

The police department has recommended a new drop off policy using the horseshoe. Discussion ensued.

Mr. Stabile informed the board that when cleaning out the garage they found the outdoor library that was donated. Fairmount Services, the company installing the bollards, installed the library for us for free.

XIII. COMMENTS FROM THE PUBLIC – ANY ISSUE/TOPIC

Motion: Mrs. Santana Second: Mr. Morton Time: 9:03 p.m.

The Public is invited to address the Board with any questions, comments, or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribes without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter should be referred to the Acting Superintendent or the Board of Education, either by telephone or letter.

There being no comments from the public, a motion was made to close.

Motion: Mr. Morton Second: Mrs. Santana Time: 9:03 p.m.

XIV. EXECUTIVE SESSION

Motion: Mr. Morton Second: Mrs. Santana Time: 9:04 p.m.

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding one or more of the following: legal matters, negotiations, personnel issues, individual student matters, and matters which are attorney-client privileged. It is expected that the discussion undertaken in this closed session can be made public at the time official action is taken.

President Dalesandro advised the public that it is estimated that the Board will be in executive session for approximately 15 minutes discussing legal matters. No action will be taken.

XV. RECONVENE

A motion was made and approved to come back from the Board's Executive Session.

Moved: Mr. Morton Second: Mr. Kranz Time: 9:20

The Board reconvened in open session with all members in attendance and no members of the public.

XVI. ADJOURNMENT

With no further Business before the Board, a motion was made and approved to adjourn.

Moved: Mr. Costanzo Second: Mrs. Santana Time: 9:20

Respectfully submitted,

Jennifer Kerr
Board Secretary